



**TITLE:** Adult Softball Umpire  
**DEPARTMENT:** Parks and Recreation  
**REPORTS TO:** Recreation Manager/Softball Supervisor

**SUMMARY OF POSITION:**

Supervise all activities associated with a Webster Groves adult softball league game. Games are held on the evenings (Monday-Friday) starting at 6 p.m. and on Sunday starting at 3 p.m.

**ESSENTIAL JOB DUTIES:**

- Officiate adult softball games applying the standard rules and regulations associated with Webster Groves adult softball leagues.
- Determine the playability of the field.
- Maintain control of the game through making the proper judgment calls associated with a softball game.
- Treat participants in a professional and polite manner and handles disputes between participants in accordance with the City's established procedures.
- Alert the appropriate City staff regarding maintenance issues to ensure safe and proper working order and to present an attractive, positive image.
- Keep inning-by-inning score.

**MINIMUM JOB REQUIREMENTS:**

- Required: have a thorough working knowledge of the rules associated with softball.
- Preferred: umpire certification through a national softball association.
- Age 18 years or older

**KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:**

- Mental: establishes and maintains effective working relationships with others. Able to perform basic mathematical calculations accurately. Must be able to concentrate on multiple tasks simultaneously. Able to work independently and follow both oral and written instructions. Communicates clearly both verbally and written. Remains calm in difficult situations.
- Physical: must be able to stand for extensive periods of time.
- Working Conditions: works outside during varying weather conditions.

You may apply online at <https://www.webstergroves.org/onlineemploymentapp>. Applications may also be mailed or dropped off at Webster Groves City Hall, 4 East Lockwood, Webster Groves, MO 63119.

Starting Salary: \$24.50 per game

*The above job description is illustrative and not intended as a complete itemization of all duties to be performed by the employee occupying this position. Employee may be required to follow other job-related instructions and to perform other job-related duties as requested, subject to all applicable state and federal laws. Certain job functions described herein may be subject to possible modification in accordance with ADA.*

2/22/21