

WEBSTER GROVES



**ANNUAL BUDGET
FISCAL YEAR 2016
Webster Groves, MO**

**CITY OF
WEBSTER GROVES
MISSOURI**



**ANNUAL BUDGET
FISCAL YEAR 2016**



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July 1, 2015

Honorable Mayor and City Council Members:

This is the Fiscal Year (FY) 2015-2016 Budget as adopted. This transmittal letter provides a general summary of the overall financial condition of the City and details highlights for the upcoming fiscal year. In our budget work session and public hearing, we provided details on operating requests, reviewed the conditions of various funds, and discussed capital items recommended for the coming years. The City remains in fiscally sound condition and the Adopted Budget balances revenues and expenditures.

We once again provide a balanced Budget that is not in need of explanations of unusual funding strategies or tactics. A balanced budget was produced for FY 14-15 and projections tracked tightly, so this budget was offered after a great deal of scrutiny--grinding scrutiny some of the departments might report. The economy is of course modestly better and building in Webster Groves reflects that, but our take is much the same as last year--internet shopping, the abandonment of telephone land lines, non-existent interest income, cheap natural gas, and the installation of efficient systems, among other phenomena, combine to constrict meaningful revenue growth in Webster Groves. Nevertheless, the nature of our community and its stable population and seasoned elected stewards together with the typically reasonable requests of the departments help us survive nicely during bland economic times. Expect to see little dramatic on the operational side of this budget, though our capital planning continues to yield amenities timely and beneficial to our community.

The Budget is presented in a number of sections. Importantly, the Capital Improvement Program (CIP) is towards the back. It projects expenditures for large and durable goods out 5 years. The introductory section following this letter contains a summary of fiscal policies, specific information regarding budgetary procedures, and an explanation of the City's long-term debt. The fund summaries section contains an overview of anticipated revenues and expenditures for each. The revenue narrative section explains our major sources of revenue and provides 10 years of collection data. The 6 departmental budgets of course make up much of the detail, and there is a glossary of terms and supplemental information in the appendix. It is the completeness and quality of content that has resulted in receipt of the Distinguished Budget Award from the Government Finance Officers Association 8 years running.

General Highlights

The largest funds and general roll up are highlighted below. Each fund continues to contain a healthy reserve.

--Total revenues are estimated at \$22,728,190 with expenditures estimated at \$23,684,850. Expenditures are budgeted to exceed revenues and will draw off balances in some of our capital improvement funds as we continue to keep up with infrastructure needs. A majority of this

difference is attributable to needed building and equipment improvements and replacements and ongoing storm water and street improvement projects. The City is also experiencing a higher than average use of sewer lateral funds within the past few years and this use is expected to continue to grow. That issue will be brought before the City Council for discussion soon.

--General Fund expenditures are projected at \$16,248,342 with revenues and transfers in anticipated to be close to the same level. The budget year we are in contained a balanced proposal at about \$15,918,199. The projected General Fund reserve balance for the end of the year we are currently in is \$11,830,329.

--Capital Improvement Program expenditures proposed for the upcoming year total \$3,396,718 with the overall Program total for the 5 years equaling \$15,550,538. The CIP draws funding primarily from Capital Improvements Sales Tax, Parks and Storm Water Sales Tax, and outside grant support. Not all capital expenditures planned will occur precisely as projected due to failure to obtain grants, adjusted priorities and techniques, and improving, or potentially deteriorating, scenarios. Fund balances vary throughout the 5 years, but never drop below healthy.

--The Street Improvement Fund provides operational support for the Public Works Department. Reserves in this Fund usually remain stable around \$300,000. Considering the purpose of the assessment and method of collection, there is little reason or need to stockpile larger reserves. The Fund balance is currently \$2,144,902. This is due to the fact that the City completed all projects connected to the Proposition W referendum in 2011 at a cost less than projected. The City has these funds remaining to address additional street projects.

Operating Expenditure Highlights

Highlights of the operational expenditures proposed include:

--An across-the-board pay increase will be effective July 1 at 1.5%. This compares to the 1% awarded last year. The Consumer Price Index for 2014 was .8%. We have budgeted an additional average merit-based increase of 1.5% to be applied January 1, 2016, same as the current year. The merit increase is how we reward superior performance and move employees through their pay range. There are no new positions requested.

--Health insurance rates did not increase for the year we are in, however, we anticipate a 10% increase with the new plan year beginning January 1, 2016. The expenses associated with our third year of participation in the Missouri LAGERS pension program are included in the Budget, which is a 1% reduction in the contribution from the prior year. Liability and Workers Compensation insurance with St. Louis Area Insurance Trust is expected to increase by 5% for the new year. Life and Accidental Death and Dismemberment insurance for full-time staff will provide a savings and a decrease of 16% is budgeted in the General Fund. This is the result of a carrier change with no loss of benefits.

--Other areas of cost saving include a reduction in the cost in Police Shared Services of \$15,542 with East Central Dispatch Center (ECDC) due to the cities of Brentwood and Rock Hill joining the consortium. The City's GIS shared-services agreements with Maplewood and Ellisville also

provide some savings. This position, originally budgeted as a 30-hour per week position, was initially funded only by the City of Webster Groves, but after consultation with both Maplewood and Ellisville, and bringing them on board, the GIS position is now 40-hours per week and some of the hours originally paid by Webster Groves are now funded by others.

--Bidding out for services also saved the City money for the upcoming year. Auditing service fees were reduced a few hundred dollars from the current year costs with the same firm. The Parks and Recreation Department also saw a fee reduction in the pool costs with Midwest Pool Management of \$8,717 from the prior year.

--The City also anticipates receipt of a Parks Grant in 2016. This would allow the City to address significant issues with the Ice Arena. For the upcoming year, cost reductions are anticipated as short-term repairs were pulled from the budget in the hopes of long-term fixes.

--Salt use was fairly unremarkable this past winter and appropriate funding is included to replenish salt and related supplies at or above the level we started the current year.

-- The City is sharing the cost of a lobbyist with 14 other municipalities to attempt to thwart the possibility of some very negative legislation that could impact Webster Groves and many of its neighbors regarding how sales taxes are distributed (City's share \$4,500).

--Noteworthy purchases within departmental budgets include an upgrade for the City's website (15,960), new email accounts (\$2,400), and a number of items to comply with the Criminal Justice Information Center mandate recently implemented. This mandate requires the purchase of many items (\$20,000) to manage secure information and events and includes an intrusion detection/prevention monitor for the firewall. For the Fire Department, ballistic protective vests (\$5,200), recliners (\$3,800), hydrostatic testing for all SCBA tanks (\$1,500), and Hepatitis-B antibody screenings (\$1,140) were requested. Trauma kits (\$1,000), duty weapons (\$1,935), and three mobile data terminals (\$16,620) need replacing for the Police Department. Funding for seal-coating the Masonic Lodge/City and Dale Avenue parking lots (\$10,540) and some parking garage concrete repairs (\$9,000) is provided. Needs in the area of Parks and Recreation include basketball hoist renovations (\$4,400), tennis court maintenance (\$10,000), a door between the rink party room and pool (\$5,000), four banks of wallet lockers at the Recreation Complex (\$6,600) and funding for Fireworks during Community Days (\$10,000).

--There is a budget allocation of \$26,900 for Communications activities. This includes marketing, mailers and social media activities. There is a \$42,300 allocation for the Arts Commission relative to signage and repairs. There is also a \$3,000 allocation for the Historic Preservation Commission for another year of the successful speaker series and a possible grant match.

Capital Improvement Program

The Capital Improvement Program (CIP) contains the most costly and durable of our purchases. This is a 5-year plan that generally includes items costing more than \$25,000 we intend to keep roughly 10 years or more. There are exceptions, such as police vehicles, which we bundle and include for information and because we spend more than \$25,000 in total. The CIP is a "plan" and modifications are sometimes necessary to react to changing conditions, but overall it is a reliable tool and alert system for looming large ticket items.

Many meaningful improvements are coming in the upcoming fiscal year. Noteworthy is the replacement of our ambulance. At replacement the ambulance will be 7 years old with about 110,000 miles. Funding is provided for the replacement of the HVAC System in City Hall at an estimated cost of over \$300,000. Dependability and functionality have become a big problem and significant portions including the operating software and chiller need replacement. The significant Municipal Park Grant application we propose filing this year would replace the refrigeration plant and dasher boards at the Ice Rink. This request actually combines several previous projects submitted on separate sheets and scattered across various years. There is admittedly what is a bit of a plug number to start laying out/perhaps constructing hillside seating along Glendale overlooking the Action Park, Tennis Courts and more. We wish to construct a family shelter adjacent to the playground at Southwest Park and have \$50,000 budgeted toward improvements at Barbre Park pending the outcome of the master planning effort currently underway. The mill and overlay program will continue and there are some significant storm water projects scheduled for the upcoming year. We would like to enter into a 2 year partnership with the Old Orchard Taxing District to upgrade the decorative lighting with LED retrofits like we did recently in Old Webster. We also have funding to upgrade the lighting in parking lots and various other City locations, an act which will generate an Ameren rebate. The original hot water heaters at the Recreation Center need to be replaced, as do Police in-car video recording equipment and Tasers, and a small brush chipper for dedicated Parks Division use. Some more routine items which appear in the CIP with regularity and are indeed needed for the upcoming year are 1 dump truck, a ¾ ton pickup, passenger vehicles for the Planning Department and Parks and Recreation Director and 3 new patrol cars.

There are other future items in or new to the CIP worth noting including a fire pumper in 2017. This is a significant piece of apparatus which we anticipate will cost over a half-million dollars. The wholesale replacement of the self-contained breathing apparatus purchased in 2010 has been added to the very end of the CIP. Our plan is to go for a municipal park grant with partners in 2017 to address the tennis courts at Memorial Park. The replacement of the pool slide in 2017 is followed by restoration of the tower a couple of years later. Last year we spoke of the merits of purchasing an expensive generator for the Recreation Center in case of a significant disaster, but we have modified our approach to making necessary electrical and mechanical modifications to the facility while having an agreement for a standby generator at the ready if needed. Replacing the walking trail at Blackburn Park and all of the meeting room chairs at the Recreation Center appear at the back end of the CIP for the first time. We continue to keep in the CIP a reminder of the potential substantial financial impact of a deterioration of the ice rink surface. The storage area network which contains all of the City's electronic data will be at the end of its life by the end of this decade. The bridge on Rock Hill Road over Shady Creek will be replaced in 2017.

Supplemental Information

Major Funds

Below are the major funds of the City with the planned expenditures for FY16 and an estimated reserve at year-end:

	Estimated FY16 Expenditures	Estimated FY16 Year-End Reserve
General Fund	\$16,248,342	\$ 11,830,692
Street Improvement Fund	\$ 1,174,320	\$ 1,762,952
Capital Improvement Sales Tax Fund	\$ 1,842,178	\$ 638,169
General Obligation Debt Service Fund	\$ 1,177,200	\$ 1,801,258

Department Expenditure Comparison

Below is a comparison of FY16 General Fund budgets for each department as compared to FY15. Overall expenditures as proposed are increasing 1.7% from the current year's budget.

	FY 15 (Budget)	FY 15 (Estimated)	FY 16 (Budget)
General Government	\$ 2,405,568	\$2,373,056	\$2,462,239
Police	\$ 4,384,739	\$4,403,275	\$4,472,274
Fire	\$ 3,884,395	\$3,894,284	\$3,982,644
Public Works	\$ 1,986,436	\$1,897,805	\$1,995,012
Parks & Recreation	\$ 2,626,336	\$2,566,383	\$2,647,878
Planning & Development	\$ 678,175	\$ 663,797	\$ 688,295
Total Expenditures	\$15,965,649	\$15,798,600	\$16,248,342

Debt Service and Retirement

Outlined below are the FY16 principal and interest payments and year of retirement of each type of debt currently owed by the City. The sources of revenue to pay these debts are as follows: the Street Improvement Bonds are paid through a designated general obligation property tax levy and the TIF notes are paid through taxes received directly from the TIF District.

	FY 16 Payment	Year of Debt Retirement
Street Improvement General Obligation Bonds	\$1,175,350	2025
Shoppes at Old Webster Tax Increment Financing	\$ 441,170*	2021
TOTAL	\$1,616,520	

*These TIF bonds will be paid off early if available funds allow.

Outlook

The fiscal stability of this organization has been based on knowing who we are and proceeding thoughtfully. Boy, do I say that over and over. As a result, we navigate through varied financial times reasonably seamlessly usually without layoffs, program cuts, or the draining of reserves. It takes an organization-wide commitment to this program of gradual progress, careful planning and review, and efficient execution to maintain our viability.

Balancing the operational aspects of the General Fund remains our biggest challenge and likely always will be, but we are fortunate as we end up with what we need, if not everything we want. We are forced to be conscientious and that is good. Sales tax continues its modest recovery with the economy, we have business inquiries, are issuing building permits, intergovernmental and court revenues are steady and there remains no reason to expect a downturn. Park construction-related debt has just been paid off freeing up monies to help keep up with renovation and maintenance. Capital planning across all facilities and equipment is long in place and, though adjustments necessarily occur, is a fairly reliable process. Our level of reserves allows Council contemplation of giving back to the community through projects and/or acquisition and I encourage those discussions. Actually I encourage the contemplation of bold steps. Overall, we are in a solid position and I expect a good year.

Acknowledgments

My thanks to all the fine staff members who contribute to this endeavor. Their commitment to bringing attention to the needs of the community and figuring out the most effective ways to respond is evident. Special thanks go to the departmental directors and Finance Manager, Eileen Meyer, and most notably the Assistant City Manager, Joan Jadali, for her leadership in crafting this comprehensive, professional presentation. We express our gratitude to the City Council for the attention and consideration our ideas and recommendations always receive and their unwavering common sense leadership.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Steven J. Wylie". The signature is written in a cursive, flowing style.

Steven J. Wylie
City Manager



Principal Officials

Mayor Gerry Welch

City Council

Ken Burns

Kathy Hart

Toni Hunt

Greg Mueller

Debi Salberg

Anne U. Tolan

City Administration

Steven J. Wylie, City Manager

Joan Jadali, Asst. City Mgr/Director of Finance

Dale E. Curtis, Police Chief

Michael J. Capriglione, Fire Chief

Paul E. Verheyen, Director of Public Works

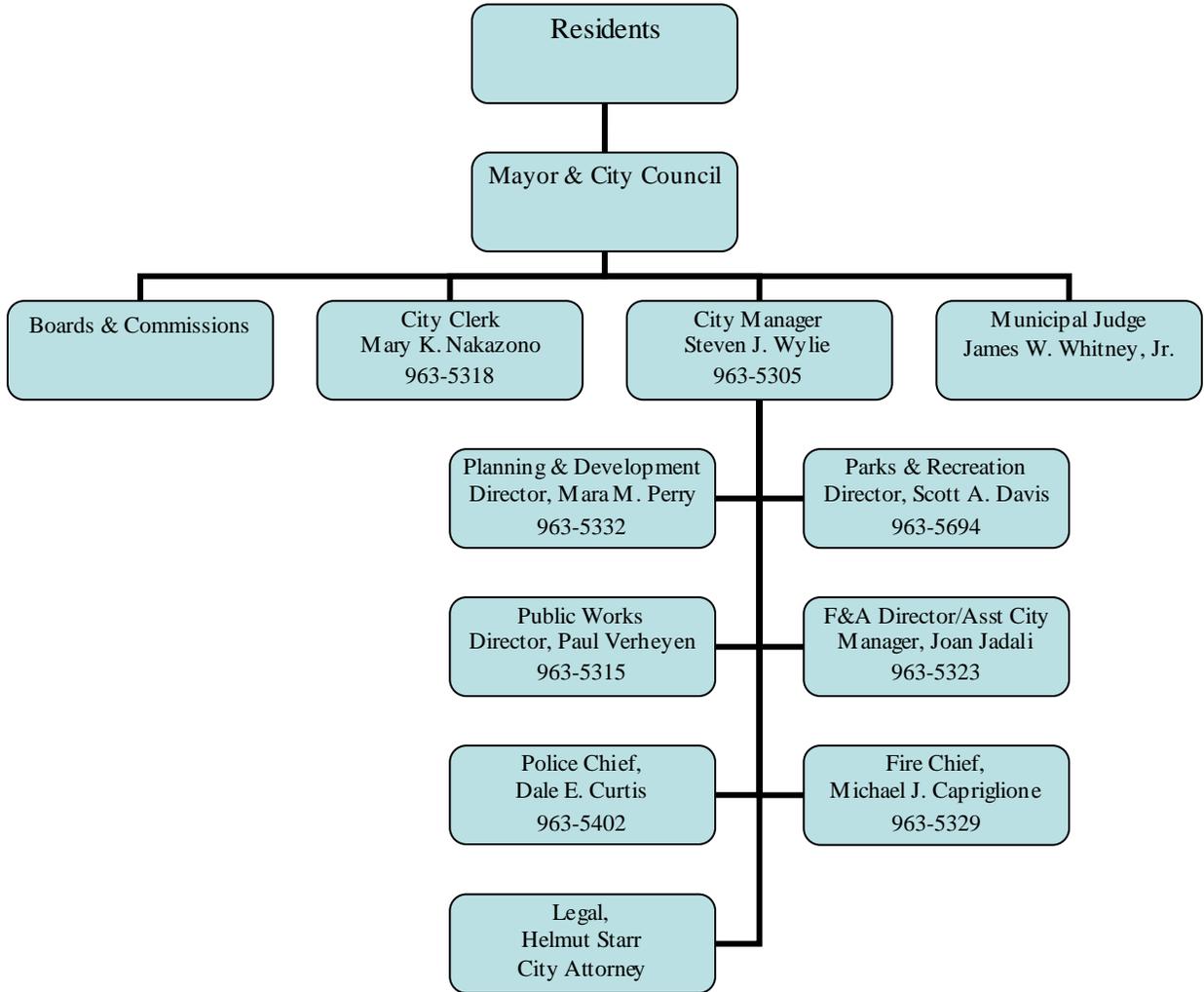
Mara M. Perry, Director of Planning & Development

Scott A. Davis, Director of Parks & Recreation

Helmut Starr, City Attorney

Mary K. Nakazono, City Clerk

Organizational Chart





**CITY OF WEBSTER GROVES
MISSION STATEMENT**

Webster Groves is committed to providing professional, efficient, and responsible services; and to working with citizens to enhance its position as a premier place to live, work, and raise a family in a traditional yet progressive community.

BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Webster Groves for its annual budget for the fiscal year beginning July 1, 2014. This is the City's eighth consecutive award. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.



FISCAL POLICIES

A. Purpose

The City of Webster Groves (the City) has an important responsibility to its citizens to carefully account for public funds, to manage municipal finances wisely and to plan for the adequate funding of services and facilities required and desired by the public. The purpose of establishing a set of fiscal policies is to ensure the public's trust is upheld. By adopting a set of fiscal policies, the City will be establishing the framework under which it will conduct its fiscal affairs, ensuring that it is and will continue to be capable of funding and providing outstanding local government services.

The fiscal policies of the City of Webster Groves have specific objectives designed to ensure the fiscal health of the City. These objectives are:

1. To maintain Council policy-making ability by ensuring that important fiscal decisions are not driven by emergencies or financial problems.
2. To provide Council information so that policy decisions can be made timely and accurately.
3. To provide sound financial principles to guide Council and management in making decisions.
4. To employ revenue policies which attempt to prevent undue reliance on a single source of revenue and which distributes the cost of municipal services fairly among all programs.
5. To protect and maintain the City's credit rating.
6. To ensure legal compliance with the budget through systems of internal control.

B. Revenue Policy

1. The City will continually engage in efforts designed to both broaden and diversify its revenue base to prevent revenue shortfalls due to reliance on a single revenue source.
2. All existing and potential revenue sources will be reviewed annually to ensure revenue trends are kept current.
3. One-time revenues will be used only for one-time expenditures. The City will avoid using temporary revenues to fund ongoing services.
4. Monthly reports comparing actual to budgeted revenues will be prepared by the Finance Department and presented for administrative review.
5. User charges and fees will be established at a level related to the cost of providing the service.

C. Operating Policy

1. When necessary, the City will institute expenditure controls in an attempt to ensure that current operating expenditures/expenses will not exceed current operating revenues.
2. Monthly reports comparing actual to budgeted expenditures/expenses will be prepared by the Finance Department and presented for administrative review.
3. The City will maintain a competitive pay structure for its employees.
4. The annual financial report and the annual budget shall be submitted to the Government Finance Officers Association for the purpose of obtaining the awards presented in each category.

D. Accounting Policy

1. The City will use generally accepted accounting principles (GAAP) in all external financial records and transactions. These principles will be monitored and updated as mandated by the Governmental Accounting Standards Board.
2. An independent annual audit will be performed by a public accounting firm, which will issue an official opinion on the annual financial statements and a management letter detailing areas needing improvement.
3. Full disclosure will be provided in the financial statements and bond representations.
4. Financial systems will be maintained to monitor revenues and expenditures/expenses on a monthly basis, with an analysis and adjustment of the Annual Budget at appropriate times.
5. The Finance Department will monitor the financial systems with reports presented monthly for administrative review.
5. The City will annually submit documentation to obtain the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.

E. Cash and Investment Policy

1. The City of Webster Groves will invest idle funds in obligations of the United States Treasury and United States agencies, obligations of the State of Missouri, or the City itself, time deposit certificates and repurchase agreements as authorized by state statutes of Missouri.
2. Public funds will be invested in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.
3. The City will monitor compliance with the City's Investment Policy that stipulates the objectives, delegation of authority, ethics and conflicts of interest, authorized financial dealers and institutions, authorized and suitable investments, collateralization, safekeeping and custody, diversification, maximum maturities, internal controls, performance standards, and reporting requirements.

F. Debt Policy

The City of Webster Groves enacted a comprehensive Debt Management Policy during the 2008/09 fiscal year. These policies were implemented to standardize and rationalize the issuance and management of debt. The policies apply to all general and limited obligation debt issued by the City of Webster Groves, including bonds, notes, leases, debt guaranteed by the City, and any other forms of indebtedness. This policy has several criteria, and below is a short listing of some of the main factors:

1. The City will not issue debt to finance operating expenditures.
2. Capital projects, financed through bond proceeds, shall be financed for a period not to exceed the useful life of the project.
3. The City will follow the bonded indebtedness requirements as limited by Sections 95.115 and 95.120 of the Missouri Revised Statutes (1986) to 10% of the assessed value of taxable tangible property.

G. Capital Improvement Policy

1. The City will prepare for the Council's adoption annually, a five year Capital Improvement Program (CIP) which will detail each capital project, the estimated cost, the description, and funding source. Future operating costs associated with new capital improvements will be projected and included in the operating budget forecast.
2. The City will determine and use the most effective and efficient method for financing all new capital projects.

H. Fund Balance Policy

The City of Webster Groves enacted a Fund Balance Policy during the 2009/10 fiscal year. A new policy was enacted on 4/19/2011 for technical revisions due to GASB 54 compliance. These policies were implemented to ensure financial security through the maintenance of a healthy reserve fund that guides the creation, maintenance, and use of resources for financial stabilization purposes. The policies apply to the general fund, which is the main operating fund of the City. The City's basic goal is to maintain annual expenditure increases at a conservative growth rate, and to limit expenditures to anticipated revenues in order to maintain a structurally balanced budget. The Fund Balance of the City's General Fund has been accumulated to provide stability and flexibility to respond to unexpected adversity and/or opportunities. The target is to maintain a rolling beginning fund balance of not less than 50% of annual operating expenditures for the current fiscal year. Should the balance fall below 50%, the City will identify a plan to restore the Fund Balance to its target amount as part of the budget proposal.

The City's basic goal is to maintain annual expenditure increases at a conservative growth rate, and to limit expenditures to anticipated revenues in order to maintain a structurally balanced budget. The decision to retain a fund balance of not less than 50% of operating expenditures stems from the following considerations:

- This amount provides adequate funding to cover approximately 6 months of operating expenses.
- It provides the liquidity necessary to accommodate the City's uneven cash flow, which is inherent in its periodic tax collection schedule.
- It provides the liquidity to respond to contingent liabilities.

Fund balance may be accessed under the following conditions:

- To draw down the City's fund balance to the recommended funding rate by using these funds for capital expenditures, long term obligations, or debt service needs.
- To respond to emergency funding necessities.

The City will spend the most restricted dollars before less restricted in the following order, except as noted above:

- a. Nonspendable (if funds become spendable)
- b. Restricted
- c. Committed
- d. Assigned
- e. Unassigned

For capital funds and special revenue funds, a fund balance has not been established as the underlying goal is to spend available revenue sources on a number of planned projects that are a part of the 5-year capital improvement plan.

I. Comprehensive Plan

As a well established community, the City of Webster Groves has a long history in regards to its comprehensive planning. During the process of adopting a new Zoning Ordinance in 1956, the City went through an extensive comprehensive planning process which lasted nearly three years and was approved in 1958. The City made small amendments to the plan through the next two decades. In 1978, an updated Comprehensive Plan "Objectives and Policies for the Future" was adopted. It has acted as the primary governing plan for the subsequent nearly thirty years. In 2005, the City initiated a review of five primary development or redevelopment areas within that plan. Those subareas were approved under the Development Foundation Plan which amends the Comprehensive Plan. The Webster Groves Comprehensive Plan includes a set of policies and objectives that apply to the entire city. A similar vision, goals, and objectives in neighborhood and community plans that apply only to parts of the city are part of the Development Foundation Plan. The plan also includes an implementation framework to guide development in the subareas.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Webster Groves, Missouri was incorporated in 1896. The City operates under a City Manager/Council, home rule charter form of government. The present Charter of the City was adopted on March 23, 1954. Services provided by the City to its 22,995 residents include police and fire protection, street maintenance and improvements, parks and recreation, certain housing services, and general governmental services.

The general purpose financial statements of the City have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below:

A. The Financial Reporting Entity

The City defines its financial reporting entity in accordance with provisions established by the Governmental Accounting Standards Board (GASB). GASB requirements for inclusion of component units are primarily based upon whether the City's governing body has any significant amount of financial accountability for potential component units (PCU). The City is financially accountable if it appoints a voting majority of a PCU's governing body and is able to impose its will on that PCU, or there is a potential for the PCU to provide specific financial benefits to, or impose specific financial burdens on, the City. Based on these criteria, the City has determined that its financial reporting entity consists of the City (the primary government), and a component unit, the Webster Groves Municipal Library District. The City maintains a fiduciary responsibility for the Library District as the City handles the Library District's investments, payroll, and adopts through ordinance the Library District's property tax levy.

B. Fund Accounting

The City uses funds to report its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into three categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types."

1. Governmental Fund Types

Governmental funds are those through which most governmental functions of the City are financed. The acquisition, use, and balance of the City's expendable financial resources and related liabilities are accounted for through governmental funds. The City reports the following fund types:

- a. The General Fund is the primary operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. Primary sources of revenue are property tax, sales tax, utility tax, and user and service fees. Primary expenditures are for general government and public safety.
- b. The Capital Improvement Tax Fund provides for funding capital improvement projects and equipment.

c. The Street Improvement Fund is used to account for property tax revenue levied for street maintenance and improvement.

d. The General Obligation Debt Service Fund accounts for the accumulation of resources and payments of principal and interest on general obligation debt.

The other governmental funds of the City are considered nonmajor. They are Special Revenue Funds which account for the proceeds of the specific revenue sources that are legally restricted to expenditures for specific purposes and Capital Projects Funds which account for financial resources to be used for acquisition or construction of major capital facilities.

2. Fiduciary Fund Types (Trust and Agency)

Trust and Agency Funds include the Pension Trust Fund which is accounted for in essentially the same manner as proprietary funds since capital maintenance is critical; and Agency Funds, which are custodial in nature and do not involve the measurement of results of operations. The City retains no equity interest in the Agency Funds. These funds account for activities of the Municipal Library District, Court Bond Fund, and Construction Escrow Fund.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus and modified accrual basis of accounting. All governmental funds are reported using the current financial resources measurement focus. With this measurement focus, revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Expenditures generally are recorded when a liability is incurred, under the modified accrual basis of accounting. However, debt service expenditures, as well as expenditures related to claims and judgments and compensated absences, are recorded only when payment is due (i.e. matured).

Property taxes, sales taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. This includes licenses and permits, charges for services, and miscellaneous revenues.

D. Cash, Cash Equivalents, and Investments

Cash and cash equivalents include amounts in demand and time deposits, as well as short-term investments with a maturity date within three months of the date acquired. Statutes authorize the City to invest in obligations of the U.S. Treasury and agencies and instrumentalities and repurchase agreements.

Investments are carried at cost which approximates fair value. No investments are reported at amortized cost. The City has Investment Policies for all Governmental Funds. The Investment Policy for the Governmental Funds was established to minimize the following types of risks by performing the steps below:

Credit Risk-Is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The City minimizes credit risk by:

1. pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors with which the City will do business.
2. diversifying the portfolio so that potential losses on individual securities will be minimized.

Interest Rate Risk-Is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes. The City minimizes interest rate risk by:

1. structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
2. investing operating funds primarily in shorter-term securities.

Concentration of Credit Risk-Is the risk of loss attributed to the magnitude of the City's investment in a single issuer. The City minimizes concentration of credit risk by:

1. diversification.

Custodial Credit Risk for deposits is the risk that in the event of a bank failure, the City's deposits may not be returned or the City will not be able to recover collateral securities in the possession of an outside party. The City's bank deposits are required by state law to be secured by the deposit of certain securities specified at RSMo 30.270 with the City or trustee institution. The value of the securities must amount to the total of the City's cash not insured by the Federal Deposit Insurance Corporation.

E. Fund Equity

Governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

F. Encumbrances

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the governmental fund types. Encumbrances outstanding at year-end are reported as committed fund balance for encumbrances of \$15,000 or more and assigned fund balance for encumbrances of less than \$15,000. All unexpended and unencumbered annual appropriations lapse at year-end.

SUMMARY OF SIGNIFICANT BUDGETARY PROCEDURES

A. Budget Components

The budget is intended to present a complete financial plan for the coming budget year, and includes the following information:

1. A budget message describing the important features of the budget and major changes from the preceding year;
2. Estimated revenues to be received from all sources for the budget year, with a comparative statement of actual or estimated revenues for the preceding two years, itemized by year, fund and source;
3. Proposed expenditures for each department and division for the budget year, together with a comparative statement of actual or estimated expenditures for the preceding three years; itemized by year, fund, activity and object of expenditure;
4. The amount required for the payment of interest, amortization, and redemption charges on any debt of the city;
5. A general budget summary. (RSMO 67.010)

B. Budget Basis

Budgets are prepared on a modified accrual basis, and encumbered amounts are treated as expenditures for budgetary purposes. Annual appropriated budgets are adopted for the General, Park Improvement Sales Tax, Police & Fire Pension, Street Improvement, Capital Improvement Sales Tax, Grant, Stormwater Improvement, Sewer Lateral, Old Webster Taxing District, Old Orchard Taxing District, Crossroads Taxing District, General Obligation Debt Service Fund, and Shoppes at Old Webster TIF Funds. All funds are budgeted except for the Revolving Fund and the Pension Tax Fund.

C. Budget Preparation Procedures

The annual budget process is designed to meet the requirements of the charter of the City of Webster Groves and the statutes of the State of Missouri. Articles 3 and 5.8 of the City Charter requires the City Manager to present a proposed budget to the Mayor and City Council no later than thirty-five days before the beginning of the fiscal year. The City's fiscal year begins on July 1st and ends on June 30th of the following year.

This process begins by the development of a budget calendar, a copy of which is included in this document. This calendar outlines the process through budget adoption and implementation. The Director of Finance and Administration distributes the budget calendar and instructions to each Department.

Each Department Manager is responsible for the preparation of individualized program budget requests and the Director of Finance and Administration is responsible for preparation of revenue estimates. Budget requests are submitted to the Director of Finance and Administration who may request additional information from the Departments, if necessary. The City Manager and Director of Finance and Administration meet with each Department to review the budget requests. Based on these meetings the City Manager submits a proposed budget to the Mayor and City Council.

The Mayor and City Council hold a budget work session to review the entire proposed budget. In addition, the City Council holds a public hearing to formally present the budget. Notice of this hearing is provided to the public. A copy of the proposed budget document is available in the Finance Department, in the City Clerk's Office and at the Webster Groves Municipal Library.

Following the work session and public hearing, the City Council adopts the budget by resolution and final copies of the budget document are prepared. The budget is effective on the first day of July.

D. Budget Amendment Process

Legal budgetary control is at the fund level. Any transfers of budgeted amounts from one department to another require the approval of the City Manager or Director of Finance and Administration. Adjustments between funds require City Council approval. Budgeted amounts are as originally adopted or as amended by the City Council or City Manager, as appropriate. Supplemental appropriations are made to cover large unanticipated items.

E. Balanced Budget

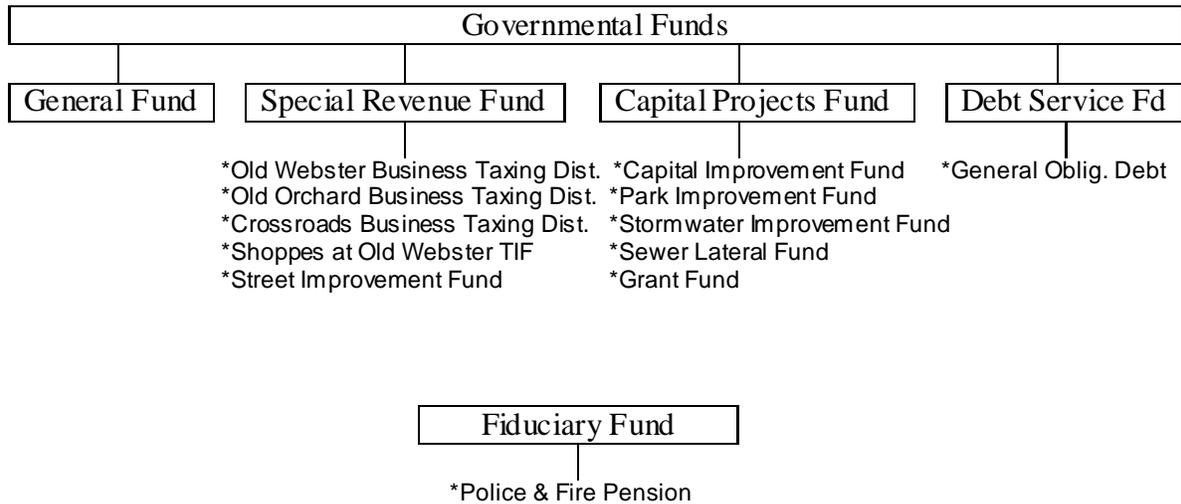
The proposed budget and any revised budget must conform to the statutory requirement that the total proposed expenditures from any fund shall not exceed the estimated revenues to be received, including debt issuances, transfers from other funds, and advances from other funds plus any unencumbered balance or less any deficit estimated from the beginning of the budget year. (RSMO 67.010).

F. Fiscal Year

The City’s fiscal year begins on July 1st and runs through June 30th.

The City Council must, before the beginning of the fiscal year, approve the budget and take such additional action as may be required to produce the revenues estimated in the budget. (RSMO 67.030)

G. Fund Structure



**BUDGET CALENDAR
FISCAL YEAR 2016**

DATE	ACTION	RESPONSIBLE PERSON(S)
February 4	Conduct Budget Kick-off Meeting and distribute Budget Instruction Packet	City Manager
February 4	Provide department access to FY 16 Budget System	Finance Department
February 23	Submit Departmental Capital Requests	Department Managers
March 9	Submit Departmental Budget requests	Department Managers
March 10 – 20	Review and summarize submitted information	Finance Director & Staff
March 23 – 30	Conduct Departmental budget review sessions	City Manager Finance Director Department Managers
March 31 – April 10	Finalize Budget	City Manager Finance Director Department Managers
April 13 – 17	Prepare Budget for printing	Finance Department
April 27	Deliver Draft Budget to City Council	City Manager
May 12	Conduct Budget work session with City Council	City Council City Manager Finance Director Department Managers
May 19	Set Date for Public Hearing on Proposed Budget	City Council
May 22	Publish Public Hearing Notices	City Clerk
June 2	Conduct Public Hearing on Proposed Budget, and first and second reading of Salary Ordinances	City Council City Manager
June 16	Adopt Budget, and final reading and adoption of Salary Ordinances	City Council City Manager
June 17 – 26	Print Final Budget	Finance Department
June 30	Distribute Approved Budget	Finance Department
June 30	Provide Public Notice of availability of Final Budget	City Clerk

BONDED DEBT SCHEDULE

The City of Webster Groves, Missouri's long-term debt includes General Obligation Bonds and Certificates of Participation. This overview describes each type of debt and provides a picture of the City's indebtedness. It also includes information on the TIF notes payable for the Shoppes at Old Webster TIF Fund.

The general obligation bonds are to be liquidated by the General Obligation Debt Service Fund. The certificates of participation are to be liquidated by the Park Improvement Tax Funds. The TIF notes payable are to be liquidated by the Shoppes at Old Webster TIF Fund.

A. General Obligation Bonds

General obligation bonds are issued to finance a variety of public projects and require voter approval. These bonds are backed by the full faith and credit of the City. Limitations for bonding capacity are set by State Statutes.

Under Article VI Section 26(b) and 26(c) of the Missouri Constitution, the City, by vote of 2/3 of the qualified electors thereof, may incur general obligation bonded indebtedness for City purposes in an amount not to exceed 10% of the assessed valuation of taxable tangible property within the City as ascertained by the last completed assessment for State or County purposes. Under Section 26(d) of said Article VI, the City may incur general obligation indebtedness not exceeding in the aggregate an additional 10 percent of the aforesaid assessed valuation for the purpose of acquiring right-of-way, constructing, extending, and improving the streets and avenues and acquiring rights-of-way, constructing, and improving sanitary or storm sewer systems, and under Section 26(e) of said Article VI, additional general obligation indebtedness may be incurred for purchasing or constructing waterworks, electric, or other light plants to be owned exclusively by the City, provided that the general obligation indebtedness of the City shall not exceed 20% of the assessed valuation.

The bonding capacity of the City as of fiscal year 2015/2016 is as follows:

Computation of Legal Debt Margin

Net Assessed Value		<u>496,476,622</u>
Debt limit – 10% of assessed value		49,647,662
Amount of debt applicable to debt limit:		
Total bonded debt	9,780,000	
Less assets in Debt Service Fund	<u>1,544,176</u>	
Total Amount of Debt Applicable to Debt Limit		<u>8,235,824</u>
Legal Debt Margin		<u>41,411,838</u>

In February 2011, the City issued \$13,000,000 in General Obligation Street Improvement Bonds, the proceeds of which are to be used for the construction, repair, and improvements to streets, curbing, and sidewalks. The outstanding bonds bear interest ranging from 2-4% and are repaid through a Debt Service Fund.

The annual principal and interest requirements to maturity of the general obligation bonds as of June 30, 2015 are as follows:

<u>For The Years Ended June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	845,000.00	330,350.00	1,175,350.00
2017	865,000.00	313,450.00	1,178,450.00
2018	895,000.00	287,500.00	1,182,500.00
2019	920,000.00	260,650.00	1,180,650.00
2020	950,000.00	233,050.00	1,183,050.00
2021	985,000.00	202,175.00	1,187,175.00
2022	1,020,000.00	167,700.00	1,187,700.00
2023	1,055,000.00	132,000.00	1,187,000.00
2024	1,100,000.00	89,800.00	1,189,800.00
2025	1,145,000.00	45,800.00	1,190,800.00

B. Certificates of Participation

In December 2009, the City issued \$1,375,000 Refunding Certificates of Participation for the purpose of providing funds to pay the costs of 1) the renovation, expansion, furnishings, and equipping of the City Hall Complex, including the police and fire departments located therein, 2) fund a Debt Service Reserve Fund for certificates, 3) pay for improvements to be made at Blackburn Park, and 4) pay the costs of issuing the certificates. The Certificates of Participation bear interest from 2% to 2.1% and are repaid with local parks and stormwater sales tax. The Certificates of Participation were paid off in February of 2015.

C. TIF Notes Payable and TIF Refunding and Improvement Revenue Bonds

In 2003, the City issued \$4,000,000 Tax Increment Financing Revenue Notes (the Shoppes at Old Webster Redevelopment Project) Series 2003 to provide funds to 1) pay for certain redevelopment project costs incurred or to be incurred and 2) fund interest with respect to the original notes during the construction of the redevelopment project. The notes are considered a special limited obligation of the City.

The City will make principal and interest payments on the notes based on incremental additional revenue from taxes attributable to the project site.

	<u>Balance June 30 2015</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance June 30 2016</u>
TIF notes payable:				
TIF revenue notes, Series 2000 interest rate 6.75% payable through October 2021	\$1,159,000	--	377,370	\$781,630

Since annual repayment amounts for the TIF notes payable will be determined based upon future revenues, a schedule of debt service requirements to maturity cannot be established.

D. Conduit Debt

During 2006, the City issued \$1,820,000 Educational Facilities Revenue Bonds for the purpose of additions to the College School Association. These bonds are special limited obligations of the City, payable solely by the College School Association and are secured by real estate owned by the College School Association. These bonds do not constitute a debt or pledge of the faith and credit of the City and, accordingly, have not been reported in the accompanying financial statements. The Educational Facilities Revenue Bonds were paid off in August 2012.

FUND DESCRIPTIONS

General Fund

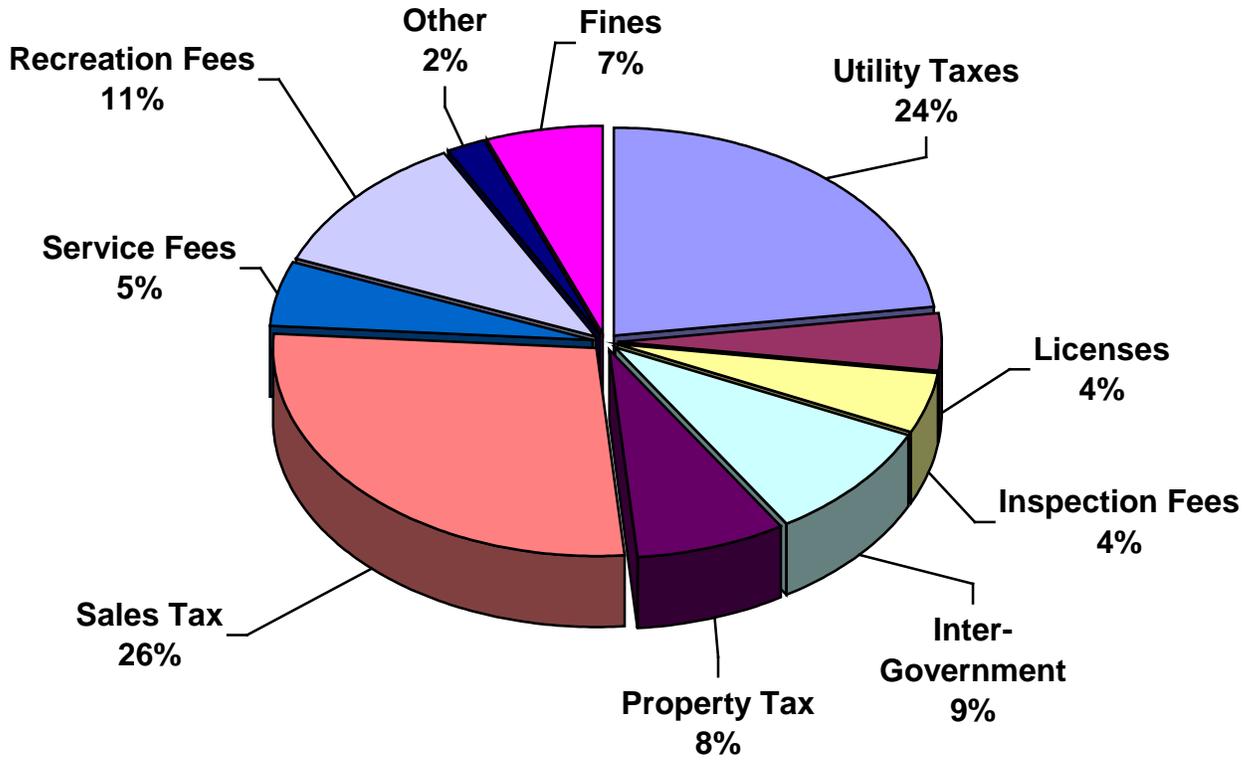
The General Fund provides revenues to support general operations of the City. These revenues include property taxes, Intergovernmental revenue, municipal sales tax, licenses, inspection fees, utility taxes, service fees, recreation fees, fines and other miscellaneous income.

The largest single source of income to the General Fund is the City's share of a county-wide 1% sales tax. The City's share of the sales tax is based on its per capita share of sales generated within a pool of certain cities in St. Louis County and unincorporated areas of the County. In April 2005, businesses began collecting the Local Option Sales Tax of one-quarter percent. Fiscal Year FY 2006 was the first full year of collection of this additional sales tax. Approximately 26% of the total General Fund revenue is generated from the County-wide Sales Tax, Local Option Sales Tax and the Fire Protection Tax and 24% is generated from Utility Taxes. The next largest source of revenue is Recreation Fees at about 11%, Intergovernmental Revenue at about 9%, and Property Taxes at 8% of the total General Fund revenues. These revenues are reasonably consistent from year to year with a slight overall annual increase to the General Fund.

Revenue Category Descriptions

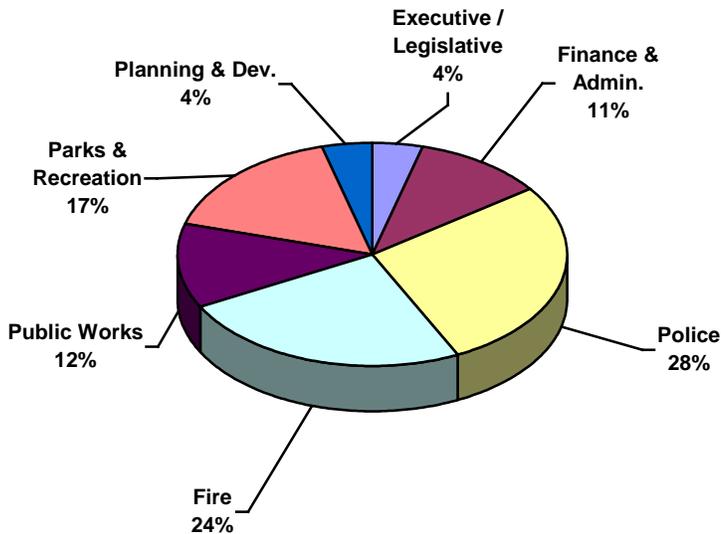
Type	Description
<i>Property Tax</i>	Real Estate and Property Tax
<i>Intergovernmental</i>	Gas Tax, County Road and Bridge Tax, Cigarette Tax, State Auto Sales Tax, Motor Vehicle Fees, Grants
<i>Sales Tax</i>	Municipal Sales Tax & Fire Protection Tax
<i>Licenses</i>	Business Licenses, Motor Vehicle Licenses, Liquor Licenses
<i>Inspection Fees</i>	Building Permits and Inspections, Housing Inspections, Occupancy and Excavation Permits
<i>Fines</i>	Municipal Court and Fines
<i>Utility Taxes</i>	Electric, Natural Gas, Telephone and Water Gross Receipts Tax
<i>Service Fees</i>	Ambulance Charges, Cable Franchise Fees
<i>Recreation Fees</i>	Ice Arena and Pool Admissions & Rentals, Skating Lessons, Recreational Programs, Facility Rentals, Tennis Fees and Concessions
<i>Other</i>	Interest Income, Police Training Fees, Parking Permits and Miscellaneous Income

Primary Sources of Revenue General Fund

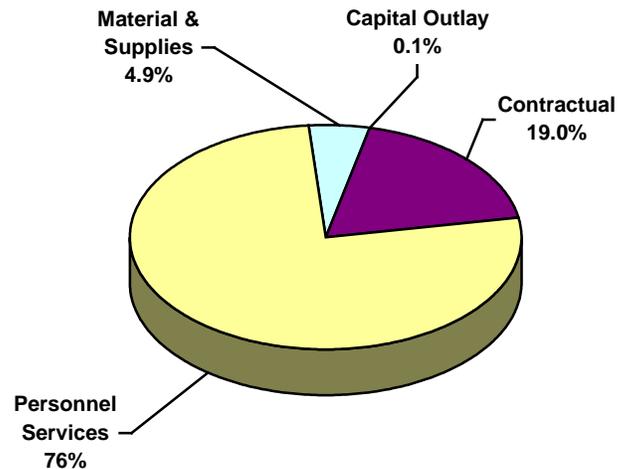


General Fund Expenditures are as follows:

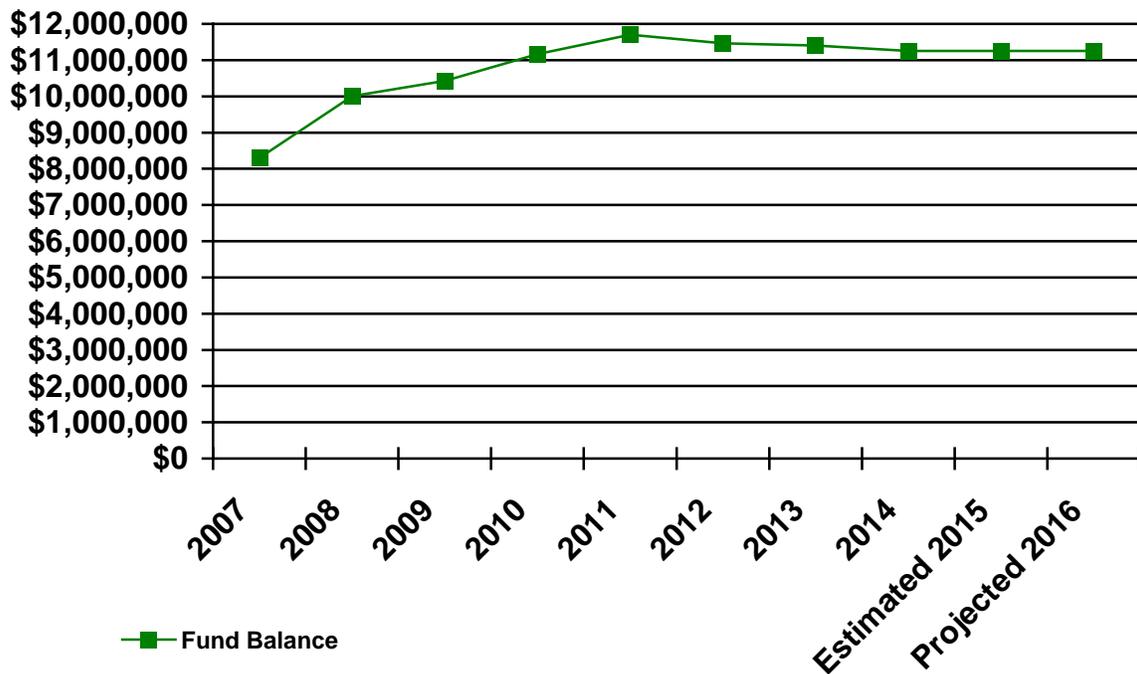
Expenditures by Activity



Expenditures by Type



General Fund Reserve - 10-Year History



Fire Sales Tax Fund

In November 2004, residents approved a one-quarter cent sales tax for fire services and businesses began collecting the tax in April 2005. This Fund was closed out in 2010 and became a part of the General Fund.

Police and Fire Pension Fund

Voters have approved a property tax levy designated for police and fire retirement. This fund provides for annual contributions into Public Safety employee pension funds, as well as provides additional insurance plans for covered employees.

Park Improvement Fund

In April 1999, residents approved a one-half cent sales tax to be used for Park and Storm Water improvements and businesses began collecting the tax in January 2000. It was determined that 80% of the revenue would be used for Park Improvements. The available funds are used to implement improvements to parks and other open spaces in the community and a portion is currently being used to pay for the Certificates issued which funded improvements to Blackburn Park.

Street Improvement Fund

Beginning in 1986, voters approved a property tax levy designated only for street improvements. Since that time, many projects have been completed using these funds. This revenue supports street enhancements, the City's match for street improvement grants and also an annual program for chip sealing streets on a rotating basis.

Capital Improvement Sales Tax Fund

In 1996, voters approved a one-half cent Capital Improvement Sales Tax. The businesses in the City began collecting this tax in October 1996. This revenue has allowed the City to fund capital projects and equipment outside of the General Fund.

Grant Fund

This fund provides for tracking the City's expenditure and receipt of grant funds. Most of these grants are related to Street Improvement projects. These grants are from a variety of sources such as the Federal Government, Missouri State Government, St. Louis County, etc. Many of these grants will also have a required match of expenditures that must be funded by the City. This City match amount is funded under the normal operating accounts such as the General Fund, Street Improvement Fund, Capital Improvement Fund, etc.

Storm Water Improvement Fund

In April 1999, residents approved a one-half cent sales tax to be used for Park and Storm Water Improvements and businesses began collecting the tax in January 2000. It was determined that 20% of the revenue would be used for Storm Water improvements. The available funds will be used for correcting storm water problems and matching available grant funds for storm water issues.

Sanitary Sewer Lateral Repair Fund

In April 1999, residents approved a \$7.00 per quarter sanitary sewer lateral repair fee. The funds generated from this fee are used for inspection and repair of defective residential sanitary sewer laterals between the sewer main and the house connection.

Water System Proceeds Fund

In FY 2003, the proceeds from the sale of the water system, after paying back advances from other funds, were transferred to this fund. Improvements to the Service Center and the Recreation Complex were funded from this source. As these funds are no longer available, the fund was closed at the end of 2010.

Old Webster Taxing District

The revenue for this fund is supported by a self-imposed tax assessment on properties within the district and a surcharge on the merchant's license fees of businesses within the district. A Board of the members of the district approves the expenditures of this district.

Old Orchard Taxing District

The revenue for this fund is supported by a self-imposed tax assessment on properties within the district and a surcharge on the merchant's license fees of businesses within the district. A Board of the members of the district approves the expenditures of this district.

Crossroads Taxing District

An election was held in July 2003 which authorized the imposition of property taxes and business license fees which will assist in providing needed funds for the District. A Board of the members of the district approves the expenditures of this district.

General Obligation Debt Service

This fund supports the repayment of the General Obligation Debt Service of the City. These bonds include a new bond issuance related to street improvements.

Shoppes at Old Webster Tax Increment Financing (TIF) Fund

Tax Increment Financing supports this fund. The available funds were used for eligible expenditures related to the Shoppes at Old Webster TIF Redevelopment Project approved in 1998. The project involved the development of two office/retail buildings, street enhancements, and a public parking garage.

Use of Funds

As you can see, the City of Webster Groves uses a number of funds to finance various city services. However, to clarify which city departments have access to the various funds of the city to finance their relative expenditures, a table is presented below. The initials in the table below signify a fund, with that description noted below the table.

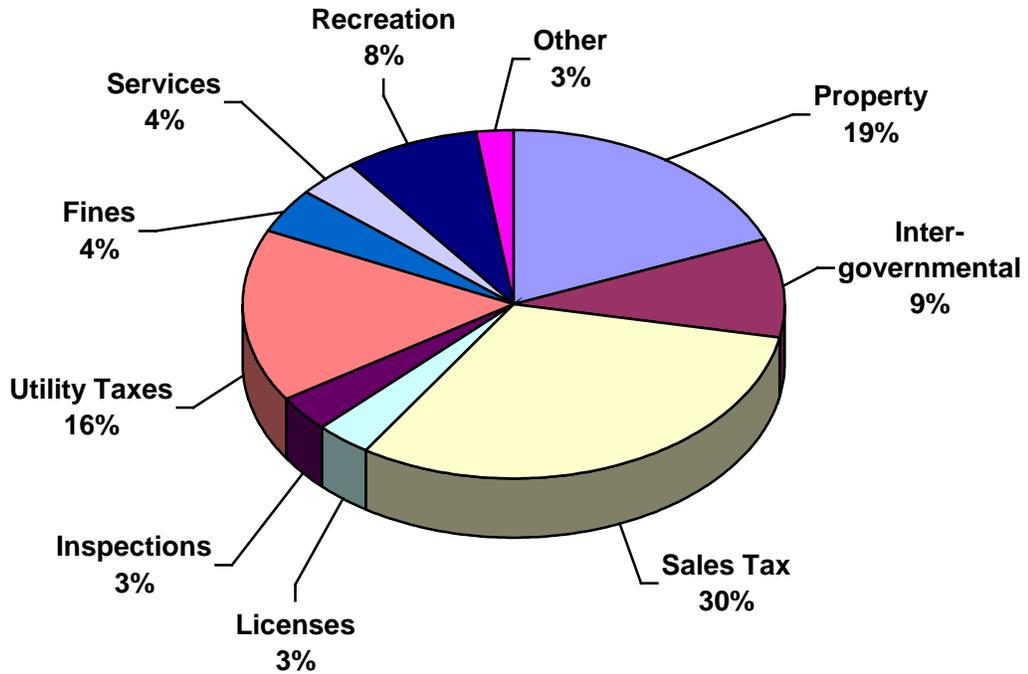
USE OF FUNDS BY DEPARTMENTS									
DEPARTMENT	G	P	P&F	ST	C	GT	SW	SL	D
Executive/Legislative	√				√				
Finance/Administration	√				√				√
Police	√		√		√	√			
Fire	√		√		√	√			
Public Works	√			√	√	√	√	√	
Parks & Recreation	√	√			√	√			
Planning & Development	√				√				

G: General Fund; P: Parks Improvement Fund; P&F: Police & Fire Pension; ST: Street Improvement Fund; C: Capital Improvement Sales Tax Fund; GT: Grant Fund; SW: Stormwater Improvement Fund; SL: Sewer Lateral Fund; D: Debt Service

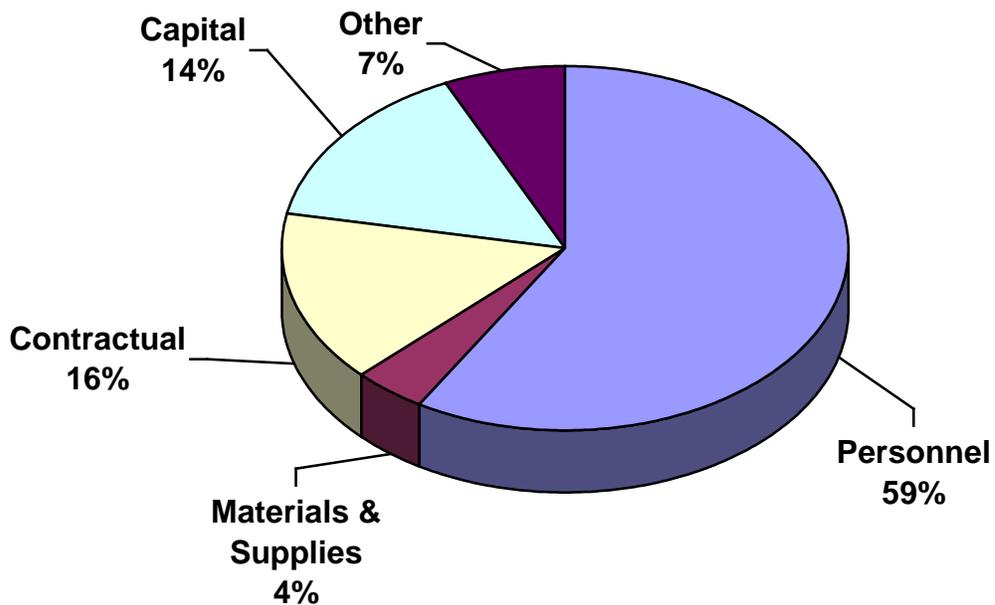
The following funds are not a part of the above as they do not provide direct benefit to any of the above departments. They include the Old Webster Taxing District, the Old Orchard Taxing District, Crossroads Taxing District, and the Shoppes at Old Webster TIF.

All Fund Summary

**Primary Sources of Revenue
All Funds**



**Expenditures by Type
All Funds**



INTEGRATION OF LONG-RANGE FINANCIAL PLANS WITH OTHER LONG-TERM PLANNING PROCESSES

A. Financial Planning

Revenues and expenditures for all funds are forecasted for four years beyond the new budget period. These are reviewed annually when budget projections for the upcoming fiscal year are prepared and analyzed. Ten years of prior year actuals are also reviewed to ensure that revenues and expenditure fluctuations are appropriately accounted for and one-time sources and uses are identified as such. Other planning processes, as noted below, are incorporated into these calculations and of the analysis of performance in future years. Any other known factors, such as recently implemented or soon-to-be implemented mandates are also incorporated into the forecast. Certain other factors, such as the pooling of sales taxes as a part of the county-wide tax formula, the motor fuels sales tax, use tax, and as well as the City's limited revenue growth potential have an effect on financial planning. City staff also annually evaluates fund balance resources in the near term as well as four years beyond the new budget period to ensure that funding is available for "rainy day" needs as well as evaluating potential uses for one-time expenditures of capital items.

B. Capital Improvement Plan

The City reviews projects that are a part of the Capital Improvement Plan on an annual basis. The detailed program is a part of this budget document, located in the rear portion. The program identifies projects that have been identified by staff as necessary improvements to either maintain or improve City operations. A financial analysis of all funds included in the CIP is performed to ensure that all items comprising the CIP have adequate funding. As is noted above in the Financial Planning section, revenues and expenditures for these funds are forecasted for the upcoming budget year and four years beyond. Projects are reorganized based on re-prioritization of need each year.

C. Proposition W Street Improvement Efforts

In March 2011 the City issued \$13,000,000 in General Obligation Bonds, the proceeds of which were to be used for the repairing, improving and reconstructing of certain public streets in the City. That same year, general obligation debt from a prior Street Improvement effort was paid off. City staff had been evaluating and planning for the issuance of general obligation bonds, pending referendum approval, for some time. Fiscal year 2011 had been determined to be the best year to issue these bonds based on the fact that the old debt would be maturing, interest rates were low, and the need was obvious. Studies were performed over an extended period of time to identify and evaluate the specific streets requiring repair, improvement, or reconstruction. The estimated costs for this project were also determined based on existing equipment costs, labor costs, and material costs. These improvements are expected to positively impact 11 miles of City-owned concrete streets and 9.5 miles of City-owned asphalt streets of the 92 total city miles.

D. Stormwater Improvement Efforts

The City uses a software based on a Metropolitan St. Louis Sewer District (MSD) model to plan and manage city-wide Stormwater Improvement efforts. Addresses are input into the software of residential properties affected by stormwater runoff issues. A cost/benefit is calculated via the software based on the location of the stormwater issue and the issues requiring mitigation. A listing is made that prioritizes issues based on that cost/benefit analysis. Projects are scheduled as funding allows.

E. Vehicle Replacement Plan

The goal is to replace vehicles on a 10-year basis. However, passenger vehicles and vehicles with uses that do not heavily impact the long-term performance and usage of these vehicles are sometimes pushed back to a longer replacement window if they are still in safe operating condition and have not demonstrated significant maintenance issues.

F. Economic Development

The City's comprehensive plan, which is known as the Community Development Plan, was commissioned in 2007. The purpose of the plan is to address the defining elements of Webster Groves, the built environment and the economic viability of future development. Five primary areas where future development and redevelopment of multifamily residential, commercial, and industrial land uses were identified. The plan sets the stage for future development and redevelopment based on the current development climate and regulatory rules and opportunities with the intent to guide development within the context of the community and region, and desires of the public as determined through the planning process.

G. Park Master Plan

In 1998, the City implemented a comprehensive Park Master Plan that detailed a needs determination and focused on six (Deer Creek, Memorial, Ivory Crockett, Southwest, Larson and Blackburn) of the seventeen parks in the City's park system, due to their location and usage rates. The master plan provides a framework from which to base planning and capital improvements within the park system. The plan details both short-term and long-term needs and provides strategies that attempt to guide the allocation of staffing resources, fiscal planning, capital improvements, and programming for the parks. Since that last 1998 comprehensive plan the City has completed renovation of four of those parks (Deer Creek, Ivory Crockett, Larson and Blackburn), while adding two new parks (Backflip and Sculpture Garden). We currently have three parks whose plans have been updated or are in the process of being phased (Memorial, Lockwood and Southwest), and we are in the process of developing a master plan for Barbre Park.

H. Transportation and Environmental Impacts

Webster Groves was built-out during the first half of the last century with the inner-ring suburbs of St. Louis and placed more emphasis on pedestrian mobility at the time. However, the focus is being switched to walkable neighborhoods and efforts to create new biking and pedestrian trails in Webster Groves. The Historical Society and Historic Preservation Commission developed "Webster Walks" which are self-guided walking tours of various historic areas of the community. The walks range from about 2.5 miles to 10.4 miles with most being in the 3 to 4 mile range. Great Rivers Greenway has taken the lead in informing and engaging the public in creating new bicycle and pedestrian trails in Webster Groves. However, as with most built-out communities, challenges face the City when trails must be retro-fitted in areas where flexibility to changes to the city infrastructure are limited.

I. Sustainability Efforts and Planning

In an effort to both reduce the carbon footprint and minimize the negative impacts on human health and the environment while supporting a diverse, equitable, and vibrant community and economy, the City has implemented a number of sustainability efforts. The City works to reduce consumption of office supplies and purchases some remanufactured, recycled, or reusable products while attempting to purchase items that have a long service life or are economical to repair, and to use resources and energy efficiently. Recently the City implemented a process through its Sustainability Commission to initiate various building improvement efforts through a grant with Ameren UE. The City has also been purchasing recycled paper and other recycled or reusable items for a number of years. Recently, the City implemented the use of electronic agenda packets via the iPad for distribution of City Council packets and other materials such as

the Budget, Comprehensive Annual Financial Report, and Annual Report, to the Mayor, Council, and City Manager. This effort has saved a significant amount of money by significantly reducing the usage of paper in this process and saves a considerable amount of staff time as well. The City also actively participates in the “RecyclingBecomesMe” campaign, funded by Saint Louis County Health Department, to increase awareness, participation and volume in recycling efforts.



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Revenue By Type All Funds	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Property Taxes	4,256,035	4,241,942	4,262,680	4,248,879	4,313,435
Intergovernment Revenue	2,919,932	1,517,114	2,086,395	1,575,990	2,079,425
Sales Tax	6,302,992	6,604,540	6,615,995	6,839,107	7,031,845
Licenses	759,280	749,701	763,070	1,121,385	782,765
Inspection Fees & Permits	578,178	679,719	620,000	663,422	758,000
Utility Taxes	3,501,792	3,600,056	3,863,550	3,588,515	3,658,410
Fines	958,626	851,795	945,000	932,196	945,000
Services	718,187	690,717	761,550	842,408	826,500
Recreation Fees	1,737,744	1,783,266	1,741,000	1,809,322	1,800,500
Other Income	841,053	598,490	575,660	510,287	532,310
Total Revenue	22,573,819	21,317,340	22,234,900	22,131,511	22,728,190

Expenditures By Type All Funds	Personnel	Materials and Supplies	Contractual	Capital	Other	Total
General Fund	12,406,475	822,762	3,018,105	1,000	0	16,248,342
Park Improvement Tax Fund	311,638	111,855	129,960	175,000	0	728,453
Police and Fire Pension Fund	699,326	0	3,000	0	0	702,326
Street Improvement Tax Fund	248,180	79,570	41,160	805,410	0	1,174,320
Capital Improvement Tax Fund	0	0	15,170	1,827,008	0	1,842,178
Grant Fund	70,000	0	0	522,000	0	592,000
Recreation Complex Maintenance Fund	0	0	0	0	0	0
Storm Water Improvement Tax Fund	31,452	1,420	14,680	295,000	0	342,552
Sewer Lateral Fund	55,949	2,200	266,040	0	0	324,189
Old Webster Taxing District Fund	0	5,000	40,150	0	0	45,150
Old Orchard Taxing District Fund	0	10,400	31,370	0	0	41,770
Crossroads Taxing District Fund	0	1,550	12,400	2,000	2,000	17,950
General Obligation Debt Service Fund	0	0	0	0	1,177,200	1,177,200
Shoppes At Old Webster TIF Fund	0	0	0	0	448,420	448,420
Total	13,823,020	1,034,757	3,572,035	3,627,418	1,627,620	23,684,850



<i>Revenue All Funds</i>	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
General Fund	14,955,345	15,306,795	15,788,940	16,105,986	16,128,100
Park Improvement Tax Fund	722,931	736,046	726,015	735,429	755,000
Police and Fire Pension Fund	620,828	624,787	604,000	613,400	623,000
Street Improvement Tax Fund	806,599	793,985	767,000	777,472	792,370
Capital Improvement Tax Fund	1,657,276	1,470,794	1,459,430	1,490,072	1,530,500
Grant Fund	1,520,598	95,275	630,420	111,725	592,000
Recreation Complex Maintenance Fund	181	0	0	0	0
Storm Water Improvement Tax Fund	181,639	184,726	180,930	182,886	188,300
Sewer Lateral Fund	228,128	228,744	227,500	228,900	228,400
Old Webster Taxing District Fund	66,695	72,029	63,050	65,330	65,050
Old Orchard Taxing District Fund	48,619	48,428	49,100	49,284	49,050
Crossroads Taxing District Fund	26,237	25,593	22,500	22,815	22,500
General Obligation Debt Service Fund	1,302,134	1,296,065	1,304,000	1,307,582	1,305,500
Shoppes At Old Webster TIF Fund	436,609	434,073	412,015	440,630	448,420
Total	22,573,819	21,317,340	22,234,900	22,131,511	22,728,190



<i>Expenditures All Funds</i>	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
General Fund	14,787,914	15,530,098	15,965,649	15,798,600	16,248,342
Park Improvement Tax Fund	1,013,925	643,606	636,056	631,802	728,453
Police and Fire Pension Fund	641,321	714,120	760,970	765,312	702,326
Street Improvement Tax Fund	3,997,303	1,782,326	1,479,664	1,443,646	1,174,320
Capital Improvement Tax Fund	1,289,299	1,263,289	1,650,410	1,535,071	1,842,178
Grant Fund	54,113	77,006	630,420	110,725	592,000
Recreation Complex Maintenance Fund	10,000	0	0	0	0
Storm Water Improvement Tax Fund	101,728	58,286	188,478	135,521	342,552
Sewer Lateral Fund	251,734	300,112	299,874	326,275	324,189
Old Webster Taxing District Fund	51,955	37,892	43,150	41,010	45,150
Old Orchard Taxing District Fund	28,156	26,992	37,750	24,725	41,770
Crossroads Taxing District Fund	14,869	8,466	18,150	12,000	17,950
General Obligation Debt Service Fund	1,175,800	1,179,462	1,178,800	1,178,800	1,177,200
Shoppes At Old Webster TIF Fund	435,555	429,589	412,015	478,201	448,420
Total	23,853,672	22,051,244	23,301,386	22,481,688	23,684,850

Three Year Statement of Revenues, Expenditures, and Changes in Fund Balances By Type of Fund

	<u>General Fund</u>			<u>Debt Service Fund</u>			<u>Special Revenue Funds</u>		
	2014 Actual	2015 Estimated	2016 Budget	2014 Actual	2015 Estimated	2016 Budget	2014 Actual	2015 Estimated	2016 Budget
REVENUES:									
Property Tax	1,171,381	1,186,344	1,222,065	1,293,265	1,305,082	1,304,000	1,156,682	1,147,853	1,141,500
Intergovernmental	1,421,839	1,464,265	1,487,425	-	-	-	-	-	-
Sales Tax	4,083,172	4,290,219	4,413,845	-	-	-	134,005	141,515	145,000
Licenses	688,713	1,064,385	725,765	-	-	-	60,988	57,000	57,000
Inspection Fees & Permits	679,719	663,422	758,000	-	-	-	-	-	-
Utility Taxes	3,596,714	3,585,125	3,655,000	-	-	-	3,342	3,390	3,410
Fines	851,795	932,196	945,000	-	-	-	-	-	-
Services	690,717	842,408	826,500	-	-	-	-	-	-
Recreation Fees	1,783,266	1,809,322	1,800,500	-	-	-	-	-	-
Sewer Lateral Fees	-	-	-	-	-	-	-	-	-
Other Income	339,479	268,300	294,000	2,800	2,500	1,500	19,091	5,773	4,610
TOTAL REVENUES	15,306,795	16,105,986	16,128,100	1,296,065	1,307,582	1,305,500	1,374,108	1,355,531	1,351,520
EXPENDITURES:									
General Government	2,349,745	2,373,056	2,462,239	-	-	-	-	-	-
Public Safety (Fire/Police)	8,122,901	8,297,559	8,454,918	-	-	-	-	-	-
Public Works	1,888,114	1,897,805	1,995,012	-	-	-	1,782,326	1,443,646	1,174,320
Parks and Recreation	2,510,746	2,566,383	2,647,878	-	-	-	-	-	-
Planning & Development	658,592	663,797	688,295	-	-	-	73,353	77,735	104,870
Debt Service	-	-	-	1,179,462	1,178,800	1,177,200	429,589	478,201	448,420
TOTAL EXPENDITURES	15,530,098	15,798,600	16,248,342	1,179,462	1,178,800	1,177,200	2,285,268	1,999,582	1,727,610
Excess (deficiency) of revenues over (under) expenditures	(223,303)	307,386	(120,242)	116,603	128,782	128,300	(911,160)	(644,051)	(376,090)
Other Financing Sources (Uses):									
Operating transfer in (out)	178,508	129,330	120,605	-	-	-	(51,520)	(85,768)	(85,768)
Advances (to) from other funds	-	-	-	-	-	-	-	-	-
Debt Issuance / Refunding	-	-	-	-	-	-	-	-	-
Change in Fund Balance	(44,795)	436,716	363	116,603	128,782	128,300	(962,680)	(729,819)	(461,858)
Beginning Fund Balance	11,438,408	11,393,613	11,830,329	1,427,573	1,544,176	1,672,958	4,238,391	3,275,711	2,545,892
Ending Fund Balance	11,393,613	11,830,329	11,830,692	1,544,176	1,672,958	1,801,258	3,275,711	2,545,892	2,084,034

Three Year Statement of Revenues, Expenditures, and Changes in Fund Balances By Type of Fund (Cont'd)

	<u>Capital Projects Funds</u>			<u>Pension Fund</u>			<u>Total</u>		
	2014 Actual	2015 Estimated	2016 Budget	2014 Actual	2015 Estimated	2016 Budget	2014 Actual	2015 Estimated	2016 Budget
REVENUES:									
Property Tax	-	-	-	620,614	609,600	620,000	4,241,942	4,248,879	4,287,565
Intergovernmental	95,275	111,725	592,000	-	-	-	1,517,114	1,575,990	2,079,425
Sales Tax	2,387,363	2,407,373	2,473,000	-	-	-	6,604,540	6,839,107	7,031,845
Licenses	-	-	-	-	-	-	749,701	1,121,385	782,765
Inspection Fees & Permits	-	-	-	-	-	-	679,719	663,422	758,000
Utility Taxes	-	-	-	-	-	-	3,600,056	3,588,515	3,658,410
Fines	-	-	-	-	-	-	851,795	932,196	945,000
Services	-	-	-	-	-	-	690,717	842,408	826,500
Recreation Fees	-	-	-	-	-	-	1,783,266	1,809,322	1,800,500
Sewer Lateral Fees	228,059	228,500	228,000	-	-	-	228,059	228,500	228,000
Other Income	4,888	1,414	1,200	4,173	3,800	3,000	370,431	281,787	304,310
TOTAL REVENUES	2,715,585	2,749,012	3,294,200	624,787	613,400	623,000	21,317,340	22,131,511	22,702,320
EXPENDITURES:									
General Government	83,188	89,335	83,507	-	-	-	2,432,933	2,462,391	2,545,746
Public Safety (Fire/Police)	204,697	227,131	548,042	714,120	765,312	702,326	9,041,718	9,290,002	9,705,286
Public Works	1,068,957	1,130,581	1,543,151	-	-	-	4,739,397	4,472,032	4,712,483
Parks and Recreation	729,206	1,173,732	1,654,672	-	-	-	3,239,952	3,740,115	4,302,550
Planning & Development	-	-	-	-	-	-	731,945	741,532	793,165
Debt Service	256,251	118,615	-	-	-	-	1,865,302	1,775,616	1,625,620
TOTAL EXPENDITURES	2,342,299	2,739,394	3,829,372	714,120	765,312	702,326	22,051,247	22,481,688	23,684,850
Excess (deficiency) of revenues over (under) expenditures	373,286	9,618	(535,172)	(89,333)	(151,912)	(79,326)	(733,907)	(350,177)	(982,530)
Other Financing Sources (Uses):									
Operating transfer in (out)	290,390	(43,562)	(43,562)	-	-	-	417,378	-	-
Advances (to) from other funds	-	-	-	-	-	-	-	-	-
Debt Issuance / Refunding	-	-	-	-	-	-	-	-	-
Change in Fund Balance	663,676	(33,944)	(578,734)	(89,333)	(151,912)	(79,326)	(316,529)	(350,177)	(982,530)
Beginning Fund Balance	897,999	1,561,675	1,527,731	2,240,694	2,151,361	1,999,449	20,243,065	19,926,536	19,576,359
Ending Fund Balance	1,561,675	1,527,731	948,997	2,151,361	1,999,449	1,920,123	19,926,536	19,576,359	18,585,104

**Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balances (in thousands)**

	General	Park (1)	P & F Pension (2)	Street (3)	Capital (4)	Grant	Rec Maint	Storm Water (5)
REVENUES:								
Property Tax	1,222	-	620	787	-	-	-	-
Intergovernmental	1,487	-	-	-	-	592	-	-
Sales Tax	4,414	755	-	-	1,530	-	-	188
Licenses	726	-	-	-	-	-	-	-
Inspection Fees & Permits	758	-	-	-	-	-	-	-
Utility Taxes	3,655	-	-	-	-	-	-	-
Fines	945	-	-	-	-	-	-	-
Services	827	-	-	-	-	-	-	-
Recreation Fees	1,800	-	-	-	-	-	-	-
Other Income	294	-	3	5	-	-	-	1
TOTAL REVENUES	16,128	755	623	792	1,530	592	0	189
EXPENDITURES:								
General Government	2,462	-	-	-	84	-	-	-
Public Safety (Fire/Police)	8,455	-	702	-	478	70	-	-
Public Works	1,995	-	-	1,174	844	32	-	343
Parks and Recreation	2,648	728	-	-	436	490	-	-
Planning & Development	688	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	16,248	728	702	1,174	1,842	592	0	343
Excess (deficiency) of revenues over (under) expenditures	(120)	27	(79)	(382)	(312)	0	0	(154)
Other Financing Sources (Uses):								
Operating transfer in (out)	120	(50)	-	-	10	-	-	-
Advances (to) from other funds	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
Change in Fund Balance FY 16	0	(23)	(79)	(382)	(302)	0	0	(154)
Fund Balance July 1, 2015	11,830	176	1,999	2,145	940	(91)	0	396
Fund Balance June 30, 2016	11,830	153	1,920	1,763	638	(91)	0	242

(1) The Park Improvement Sales Tax Fund use of fund balance is for a number of capital improvement projects and equipment purchases.

(2) The Police and Fire Pension Fund use of fund balance is for benefit payments.

(3) The Street Improvement Fund use of fund balance will be used substantially for Proposition W Street Improvements.

(4) The Capital Improvement Sales Tax Fund use of fund balance is for a number of capital improvement projects and equipment purchases.

(5) The Storm Water Improvement Fund use of fund balance is for projects to alleviate identified storm water flooding problems.

Combined Statement (cont.)

	Sewer Lateral	OW Tax Dist (6)	OO Tax Dist (7)	Crossrds Tax Dist (8)	Gen Oblg Debt Serv (8)	Shoppes TIF	Total
REVENUES:							
Property Tax	-	35	30	15	1,304	300	4,313
Intergovernmental	-	-	-	-	-	-	2,079
Sales Tax	-	-	-	-	-	145	7,032
Licenses	-	30	19	8	-	-	783
Inspection Fees & Permits	-	-	-	-	-	-	758
Utility Taxes	-	-	-	-	-	3	3,658
Fines	-	-	-	-	-	-	945
Services	-	-	-	-	-	-	827
Recreation Fees	-	-	-	-	-	-	1,800
Other Income	228	-	-	-	1	-	532
TOTAL REVENUES	228	65	49	23	1,305	448	22,727
EXPENDITURES:							
General Government	-	-	-	-	-	-	2,546
Public Safety (Fire/Police)	-	-	-	-	-	-	9,705
Public Works	324	-	-	-	-	-	4,712
Parks and Recreation	-	-	-	-	-	-	4,302
Planning & Development	-	45	42	18	-	-	793
Debt Service	-	-	-	-	1,177	448	1,625
TOTAL EXPENDITURES	324	45	42	18	1,177	448	23,683
Excess (deficiency) of revenues over (under) expenditures	(96)	20	7	5	128	0	(956)
Other Financing Sources (Uses):							
Operating transfer in (out)	-	(36)	(27)	(18)	-	-	(1)
Advances (to) from other funds	-	-	-	-	-	-	0
Bond Proceeds	-	-	-	-	-	-	0
Change in Fund Balance FY 16	(96)	(16)	(20)	(13)	128	0	(957)
Fund Balance July 1, 2015	107	59	133	53	1,673	156	19,576
Fund Balance June 30, 2016	11	43	113	40	1,801	156	18,619

(6) The Old Webster Taxing District use of fund balance will be used for that district's improvement projects.

(7) The Old Orchard Taxing District use of fund balance will be used for that district's improvement projects.

(8) The Crossroads Taxing District use of fund balance is for the district's improvement projects identified for the upcoming year.

Summary of Revenue and Expenditures General Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Revenues					
Property Taxes	1,170,763	1,171,381	1,217,180	1,186,344	1,222,065
Intergovernment Revenue	1,399,334	1,421,839	1,455,975	1,464,265	1,487,425
Sales Tax	3,843,471	4,083,172	4,141,985	4,290,219	4,413,845
Licenses	699,692	688,713	708,070	1,064,385	725,765
Inspection Fees & Permits	578,178	679,719	620,000	663,422	758,000
Utility Taxes	3,498,507	3,596,714	3,860,180	3,585,125	3,655,000
Fines	958,626	851,795	945,000	932,196	945,000
Services	718,187	690,717	761,550	842,408	826,500
Recreation Fees	1,737,744	1,783,266	1,741,000	1,809,322	1,800,500
Other Income	350,843	339,479	338,000	268,300	294,000
Total Revenue	14,955,345	15,306,795	15,788,940	16,105,986	16,128,100
Expenditures					
General Government	2,172,898	2,349,745	2,405,568	2,373,056	2,462,239
Public Safety (Fire/Police)	7,833,356	8,122,901	8,269,134	8,297,559	8,454,918
Public Works	1,726,427	1,888,114	1,986,436	1,897,805	1,995,012
Parks and Recreation	2,423,087	2,510,746	2,626,336	2,566,383	2,647,878
Planning & Development	632,146	658,592	678,175	663,797	688,295
Total Expenditures	14,787,914	15,530,098	15,965,649	15,798,600	16,248,342
Other Financing Sources (uses)					
Operating Transfer In	44,520	183,508	129,330	129,330	120,605
Operating Transfer Out	-283,390	-5,000	0	0	0
Total Other Financing Sources	-238,870	178,508	129,330	129,330	120,605

Summary of Revenue	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
General Fund					
Property Taxes					
Real Estate Taxes - Current	989,025	991,118	1,022,840	1,003,658	1,033,960
Real Estate Taxes - Delinquent	19,794	12,198	23,035	18,120	18,665
Personal Property taxes - Current	131,962	136,189	136,870	136,187	140,290
Personal Prop Taxes- Delinquent	7,244	5,053	7,050	7,553	7,700
Utility Real Property	19,276	20,178	20,580	20,807	21,430
Financial Institution	3,221	6,645	6,780	10	10
Interest on Property Taxes	241	0	25	9	10
Property Taxes Total	1,170,763	1,171,381	1,217,180	1,186,344	1,222,065
Intergovernment Revenue					
Gasoline Tax	579,961	586,412	600,000	600,224	600,000
County Road & Bridge Tax	516,074	507,177	534,025	532,491	555,025
Cigarette Tax	62,740	59,674	60,000	56,763	55,000
State Auto SalesTax	144,468	172,052	159,940	174,795	177,400
Motor Vehicle Fees	96,091	96,524	102,010	99,992	100,000
Intergovernment Revenue Total	1,399,334	1,421,839	1,455,975	1,464,265	1,487,425
Sales Tax					
Municipal Sales Tax	3,429,171	3,623,157	3,684,300	3,845,482	3,960,845
Fire Sales Tax	414,300	460,015	457,685	444,737	453,000
Sales Tax Total	3,843,471	4,083,172	4,141,985	4,290,219	4,413,845
Licenses					
Motor Vehicle License	112,080	112,693	113,500	115,674	115,000
Merch/Manuf License	319,500	318,375	335,000	374,481	395,715
Liquor Licenses	17,140	15,585	16,650	15,563	15,500
Vending Machine Licenses	1,475	1,725	1,700	1,750	1,700
Telecommunications Leases	249,497	240,335	241,220	556,917	197,850
Licenses Total	699,692	688,713	708,070	1,064,385	725,765

Summary of Revenue	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
General Fund					
Inspection Fees & Permits					
Building Permits	415,590	509,532	455,000	493,812	590,000
Excavation Permits	14,300	17,250	17,000	17,498	17,000
Occupancy Permits	20,209	21,937	21,000	21,030	21,000
Housing Inspections	62,485	61,590	60,000	60,195	60,000
Mechanical, Electric, Plumbing	60,555	60,190	60,000	60,212	60,000
Tree Licenses & Permits	5,039	9,220	7,000	10,675	10,000
Inspection Fees & Permits Total	578,178	679,719	620,000	663,422	758,000
Utility Taxes					
Water Gross Receipts	283,570	298,558	308,000	298,159	300,000
Gas Gross Receipts	785,582	835,079	899,250	836,966	835,000
Telephone Gross Receipts	978,821	944,775	1,002,930	900,000	900,000
Electric Gross Receipts	1,450,534	1,518,302	1,650,000	1,550,000	1,620,000
Utility Taxes Total	3,498,507	3,596,714	3,860,180	3,585,125	3,655,000
Fines					
Parking Fines	40,673	38,396	45,000	41,148	45,000
Municipal Court fines	917,953	813,399	900,000	891,048	900,000
Fines Total	958,626	851,795	945,000	932,196	945,000
Services					
Cable Franchise Fees	327,740	332,533	315,000	386,093	375,000
Ambulance Charge	389,078	355,776	445,000	454,827	450,000
Police Report & Alarm Fees	1,369	2,408	1,550	1,488	1,500
Services Total	718,187	690,717	761,550	842,408	826,500

Summary of Revenue	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
General Fund					
Recreation Fees					
Fitness Daily Admissions	39,078	39,813	42,000	36,480	38,000
Fitness Passes	204,041	215,202	215,000	214,670	215,000
Day Camp Fees	72,305	81,176	75,000	80,340	77,000
Action Park Fees	36	0	0	0	0
Ice Arena Program Fees	423,860	425,401	385,000	458,355	445,000
Recreation Program Fees	191,289	167,414	180,000	154,730	170,000
Aquatic Ctr Admissions	291,037	309,023	305,000	309,800	309,000
Rink Passes	8,030	8,756	8,500	9,080	8,500
Ice Arena Admissions	78,255	81,067	76,000	95,937	90,000
Concessions	16,654	14,707	19,500	16,865	17,000
Park Facility Rental	65,437	71,159	65,000	65,315	65,000
Tennis Fees	25,322	27,289	25,000	25,825	25,000
Fitness Programs	195,245	212,099	205,000	209,315	209,000
Recreation Facility Rental	98,732	98,195	110,000	97,815	100,000
Learn To Skate Program	28,423	31,965	30,000	34,795	32,000
Recreation Fees Total	1,737,744	1,783,266	1,741,000	1,809,322	1,800,500
Other Income					
Inmate Security Fund	15,361	14,124	15,000	14,606	15,000
Police Training Fees	21,706	22,271	22,000	14,605	23,000
Donations	35,565	5,643	35,000	5,500	5,500
Planning Commission Filing Fee	3,100	1,700	2,000	2,230	2,000
Parking Permits	38,207	44,710	42,000	42,200	42,000
Interest Income	38,468	22,915	35,000	14,610	20,000
Other Jurisdictions	114,008	113,160	114,000	114,820	116,500
Miscellaneous Income	84,428	114,956	73,000	59,729	70,000
Other Income Total	350,843	339,479	338,000	268,300	294,000
Total Revenue	14,955,345	15,306,795	15,788,940	16,105,986	16,128,100



Summary of Expenditures by Activity General Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
General Government					
City Council	26,605	53,627	46,745	37,157	56,760
Boards and Commissions	39,267	48,197	43,500	36,230	42,150
City Manager	226,880	235,070	268,808	278,278	244,036
Legal Services	167,636	177,213	180,700	180,700	180,700
City Clerk	146,074	145,967	156,710	160,866	166,602
Human Resources	301,855	357,521	356,393	351,163	339,385
Municipal Court	197,566	201,340	210,226	207,871	216,306
Finance	484,078	515,493	477,451	481,470	493,762
Customer Service	117,578	132,508	144,279	138,040	142,243
Information Technology	212,964	219,984	263,691	255,113	292,555
Risk Management	252,395	262,825	257,065	246,168	287,740
	2,172,898	2,349,745	2,405,568	2,373,056	2,462,239
Public Safety (Fire/Police)					
Police	3,809,344	3,924,008	4,015,329	4,033,865	4,118,406
Police Shared Services	342,545	388,425	369,410	369,410	353,868
Fire	3,681,467	3,810,468	3,884,395	3,894,284	3,982,644
	7,833,356	8,122,901	8,269,134	8,297,559	8,454,918
Public Works					
Admin/Engineering	182,223	216,145	227,930	218,660	235,252
Street Maintenance	1,182,662	1,325,942	1,401,237	1,330,920	1,391,320
Garage	136,512	140,714	150,459	144,515	151,570
City Hall Complex	163,402	144,348	139,270	137,690	144,720
Service Center	61,628	60,965	67,540	66,020	72,150
	1,726,427	1,888,114	1,986,436	1,897,805	1,995,012



Summary of Expenditures by Activity General Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Parks and Recreation					
Parks	413,363	461,807	487,254	487,468	504,550
Recreation	732,255	769,764	783,215	771,651	784,036
Aquatic Center	346,722	328,862	361,184	346,423	344,231
Ice Arena	446,380	444,238	482,323	467,398	473,249
Fitness	484,367	506,075	512,360	493,443	541,812
	2,423,087	2,510,746	2,626,336	2,566,383	2,647,878
Planning & Development					
Planning	172,832	179,894	186,425	184,897	191,360
Code Enforcement	457,712	478,698	491,750	478,900	496,935
Community Improvement	1,602	0	0	0	0
	632,146	658,592	678,175	663,797	688,295
Totals	14,787,914	15,530,098	15,965,649	15,798,600	16,248,342



Budgeted Expenditures by Type General Fund	Personnel	Materials and Supplies	Contractual	Capital	Other	Total
General Government						
City Council	4,695	5,950	46,115	0	0	56,760
Boards and Commissions	0	6,350	35,800	0	0	42,150
City Manager	215,406	1,330	27,300	0	0	244,036
Legal Services	0	0	180,700	0	0	180,700
City Clerk	163,197	2,000	1,405	0	0	166,602
Human Resources	297,850	7,650	33,885	0	0	339,385
Municipal Court	155,300	2,300	58,706	0	0	216,306
Finance	324,847	3,650	165,265	0	0	493,762
Customer Service	131,568	3,250	7,425	0	0	142,243
Information Technology	135,595	38,380	118,580	0	0	292,555
Risk Management	36,640	0	251,100	0	0	287,740
General Government Total	1,465,098	70,860	926,281	0	0	2,462,239
Public Safety (Fire/Police)						
Police	3,796,711	117,738	203,957	0	0	4,118,406
Police Shared Services	0	2,400	351,468	0	0	353,868
Fire	3,755,219	114,960	112,465	0	0	3,982,644
Public Safety (Fire/Police) Total	7,551,930	235,098	667,890	0	0	8,454,918
Public Works						
Admin/Engineering	213,852	4,590	16,810	0	0	235,252
Street Maintenance	936,680	198,510	256,130	0	0	1,391,320
Garage	133,610	17,010	950	0	0	151,570
City Hall Complex	0	12,880	130,840	1,000	0	144,720
Service Center	0	9,100	63,050	0	0	72,150
Public Works Total	1,284,142	242,090	467,780	1,000	0	1,995,012
Parks and Recreation						
Parks	296,334	88,666	119,550	0	0	504,550
Recreation	473,253	83,923	226,860	0	0	784,036
Aquatic Center	82,662	21,505	240,064	0	0	344,231
Ice Arena	270,699	42,725	159,825	0	0	473,249
Fitness	334,277	25,915	181,620	0	0	541,812
Parks and Recreation Total	1,457,225	262,734	927,919	0	0	2,647,878
Planning & Development						
Planning	179,645	1,650	10,065	0	0	191,360
Code Enforcement	468,435	10,330	18,170	0	0	496,935
Community Improvement	0	0	0	0	0	0
Planning & Development Total	648,080	11,980	28,235	0	0	688,295
Total	12,406,475	822,762	3,018,105	1,000	0	16,248,342



Summary of Revenue and Expenditures					
Park Improvement Tax Fund					
	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Revenues					
Sales Tax	722,916	736,030	726,015	735,399	755,000
Other Income	15	16	0	30	0
Total Revenue	722,931	736,046	726,015	735,429	755,000
Expenditures					
Parks and Recreation	776,313	405,040	517,441	513,187	728,453
Debt Service	237,612	238,566	118,615	118,615	0
Total Expenditures	1,013,925	643,606	636,056	631,802	728,453
Other Financing Sources (uses)					
Operating Transfer In	358,390	5,000	0	0	0
Operating Transfer Out	0	0	-50,000	-50,000	-50,000
Total Other Financing Sources	358,390	5,000	-50,000	-50,000	-50,000



Summary of Revenue	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Park Improvement Tax Fund					
Sales Tax					
Municipal Sales Tax	722,916	736,030	726,015	735,399	755,000
Sales Tax Total	722,916	736,030	726,015	735,399	755,000
Other Income					
Interest Income	15	16	0	30	0
Other Income Total	15	16	0	30	0
Total Revenue	722,931	736,046	726,015	735,429	755,000



Summary of Expenditures by Activity Park Improvement Tax Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Parks and Recreation					
Park Improvement	776,313	405,040	517,441	513,187	728,453
	<u>776,313</u>	<u>405,040</u>	<u>517,441</u>	<u>513,187</u>	<u>728,453</u>
Debt Service					
Park Debt Service	237,612	238,566	118,615	118,615	0
	<u>237,612</u>	<u>238,566</u>	<u>118,615</u>	<u>118,615</u>	<u>0</u>
Totals	1,013,925	643,606	636,056	631,802	728,453



Budgeted Expenditures by Type Park Improvement Tax Fund	Personnel	Materials and Supplies	Contractual	Capital	Other	Total
Parks and Recreation						
Park Improvement	311,638	111,855	129,960	175,000	0	728,453
Parks and Recreation Total	311,638	111,855	129,960	175,000	0	728,453
Debt Service						
Park Debt Service	0	0	0	0	0	0
Debt Service Total	0	0	0	0	0	0
Total	311,638	111,855	129,960	175,000	0	728,453

Summary of Revenue and Expenditures Police and Fire Pension Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Revenues					
Property Taxes	617,191	620,614	601,000	609,600	620,000
Other Income	3,637	4,173	3,000	3,800	3,000
Total Revenue	620,828	624,787	604,000	613,400	623,000

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Expenditures					
Public Safety (Fire/Police)	641,321	714,120	760,970	765,312	702,326
Total Expenditures	641,321	714,120	760,970	765,312	702,326

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget

Summary of Revenue	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Police and Fire Pension Fund					
Property Taxes					
Real Estate Taxes - Current	522,843	511,771	520,000	523,700	530,000
Real Estate Taxes - Delinquent	10,674	23,111	5,000	0	5,000
Personal Property taxes - Current	66,504	72,351	62,000	71,000	71,000
Personal Prop Taxes- Delinquent	3,771	2,620	3,000	3,900	3,000
Utility Real Property	13,399	10,761	11,000	11,000	11,000
Property Taxes Total	617,191	620,614	601,000	609,600	620,000
Other Income					
Interest Income	3,637	4,173	3,000	3,800	3,000
VEBA Earnings	0	0	0	0	0
Other Income Total	3,637	4,173	3,000	3,800	3,000
Total Revenue	620,828	624,787	604,000	613,400	623,000



Summary of Expenditures by Activity Police and Fire Pension Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Public Safety (Fire/Police)					
Police & Fire Pension Trust	641,321	714,120	760,970	765,312	702,326
	<u>641,321</u>	<u>714,120</u>	<u>760,970</u>	<u>765,312</u>	<u>702,326</u>
Totals	641,321	714,120	760,970	765,312	702,326



Budgeted Expenditures by Type Police and Fire Pension Fund	Personnel	Materials and Supplies	Contractual	Capital	Other	Total
Public Safety (Fire/Police)						
Police & Fire Pension Trust	699,326	0	3,000	0	0	702,326
Public Safety (Fire/Police) Total	699,326	0	3,000	0	0	702,326
Total	699,326	0	3,000	0	0	702,326



Summary of Revenue and Expenditures Street Improvement Tax Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Revenues					
Property Taxes	776,659	775,050	762,000	771,872	787,870
Other Income	29,940	18,935	5,000	5,600	4,500
Total Revenue	806,599	793,985	767,000	777,472	792,370

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Expenditures					
Public Works	3,997,303	1,782,326	1,479,664	1,443,646	1,174,320
Total Expenditures	3,997,303	1,782,326	1,479,664	1,443,646	1,174,320

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget

Summary of Revenue	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Street Improvement Tax Fund					
Property Taxes					
Real Estate Taxes - Current	659,350	660,745	655,000	660,000	673,000
Real Estate Taxes - Delinquent	13,295	8,318	9,000	9,000	9,000
Personal Property taxes - Current	86,600	89,374	82,000	85,000	89,000
Personal Prop Taxes- Delinquent	4,563	3,161	3,000	4,000	3,000
Utility Real Property	12,851	13,452	13,000	13,872	13,870
Property Taxes Total	776,659	775,050	762,000	771,872	787,870
Other Income					
Interest Income	29,940	18,935	5,000	5,600	4,500
Other Income Total	29,940	18,935	5,000	5,600	4,500
Total Revenue	806,599	793,985	767,000	777,472	792,370



Summary of Expenditures by Activity Street Improvement Tax Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Public Works					
Street Improvement	393,134	276,165	327,464	295,656	363,910
Street Projects	129,701	550,057	910,000	906,910	810,410
Street Bond Issue	3,474,468	956,104	242,200	241,080	0
	3,997,303	1,782,326	1,479,664	1,443,646	1,174,320
Totals	3,997,303	1,782,326	1,479,664	1,443,646	1,174,320



Budgeted Expenditures by Type Street Improvement Tax Fund	Personnel	Materials and Supplies	Contractual	Capital	Other	Total
Public Works						
Street Improvement	248,180	79,570	36,160	0	0	363,910
Street Projects	0	0	5,000	805,410	0	810,410
Street Bond Issue	0	0	0	0	0	0
Public Works Total	248,180	79,570	41,160	805,410	0	1,174,320
Total	248,180	79,570	41,160	805,410	0	1,174,320

Summary of Revenue and Expenditures Capital Improvement Tax Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Revenues					
Sales Tax	1,431,862	1,467,325	1,458,930	1,489,372	1,530,000
Other Income	225,414	3,469	500	700	500
Total Revenue	1,657,276	1,470,794	1,459,430	1,490,072	1,530,500

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Expenditures					
General Government	41,958	83,188	97,807	89,335	83,507
Public Safety (Fire/Police)	174,698	113,500	199,250	207,131	478,042
Public Works	674,881	718,130	627,560	593,060	844,410
Parks and Recreation	270,077	330,786	712,893	645,545	436,219
Planning & Development	110,000	0	12,900	0	0
Debt Service	17,685	17,685	0	0	0
Total Expenditures	1,289,299	1,263,289	1,650,410	1,535,071	1,842,178

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Other Financing Sources (uses)					
Operating Transfer In	7,000	6,438	6,438	6,438	10,218
Operating Transfer Out	-75,000	0	0	0	0
Issuance of Debt	0	0	0	0	0
Total Other Financing Sources	-68,000	6,438	6,438	6,438	10,218

Summary of Revenue	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Capital Improvement Tax Fund					
Sales Tax					
Municipal Sales Tax	1,431,862	1,467,325	1,458,930	1,489,372	1,530,000
Sales Tax Total	1,431,862	1,467,325	1,458,930	1,489,372	1,530,000
Other Income					
Interest Income	414	3,469	500	700	500
Miscellaneous Income	225,000	0	0	0	0
Other Income Total	225,414	3,469	500	700	500
Total Revenue	1,657,276	1,470,794	1,459,430	1,490,072	1,530,500



Summary of Expenditures by Activity Capital Improvement Tax Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
General Government					
General Gov Capital Improvement	41,958	83,188	97,807	89,335	83,507
	41,958	83,188	97,807	89,335	83,507
Public Safety (Fire/Police)					
Police Capital Improvement	178,146	97,889	154,000	163,749	217,842
Fire Capital Improvement	-3,448	15,611	45,250	43,382	260,200
	174,698	113,500	199,250	207,131	478,042
Public Works					
Public Works Capital Improvement	674,881	718,130	627,560	593,060	844,410
	674,881	718,130	627,560	593,060	844,410
Parks and Recreation					
Parks & Rec Capital Improvement	270,077	330,786	712,893	645,545	436,219
	270,077	330,786	712,893	645,545	436,219
Planning & Development					
Planning Capital Improvement	110,000	0	12,900	0	0
	110,000	0	12,900	0	0
Debt Service					
Capital Improvement Debt Service	17,685	17,685	0	0	0
	17,685	17,685	0	0	0
Totals	1,289,299	1,263,289	1,650,410	1,535,071	1,842,178

Budgeted Expenditures by Type Capital Improvement Tax Fund	Personnel	Materials and Supplies	Contractual	Capital	Other	Total
General Government						
General Gov Capital Improvement	0	0	0	83,507	0	83,507
General Government Total	0	0	0	83,507	0	83,507
Public Safety (Fire/Police)						
Police Capital Improvement	0	0	0	217,842	0	217,842
Fire Capital Improvement	0	0	12,000	248,200	0	260,200
Public Safety (Fire/Police) Total	0	0	12,000	466,042	0	478,042
Public Works						
Public Works Capital Improvement	0	0	3,170	841,240	0	844,410
Public Works Total	0	0	3,170	841,240	0	844,410
Parks and Recreation						
Parks & Rec Capital Improvement	0	0	0	436,219	0	436,219
Parks and Recreation Total	0	0	0	436,219	0	436,219
Planning & Development						
Planning Capital Improvement	0	0	0	0	0	0
Planning & Development Total	0	0	0	0	0	0
Debt Service						
Capital Improvement Debt Service	0	0	0	0	0	0
Debt Service Total	0	0	0	0	0	0
Total	0	0	15,170	1,827,008	0	1,842,178



Summary of Revenue and Expenditures Grant Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Revenues					
Intergovernment Revenue	1,520,598	95,275	630,420	111,725	592,000
Total Revenue	1,520,598	95,275	630,420	111,725	592,000

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Expenditures					
Public Safety (Fire/Police)	90,469	91,197	70,000	20,000	70,000
Public Works	-65,026	-7,571	79,920	75,725	32,000
Parks and Recreation	28,670	-6,620	480,500	15,000	490,000
Total Expenditures	54,113	77,006	630,420	110,725	592,000

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget

Summary of Revenue					
Grant Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Intergovernment Revenue					
Fire Grants	43,905	0	0	0	0
Police Grants	96,160	95,275	70,000	21,000	70,000
Parks & Rec Grants	239,648	0	480,500	15,000	490,000
Grant Revenue	1,140,885	0	79,920	75,725	32,000
Intergovernment Revenue Total	1,520,598	95,275	630,420	111,725	592,000
Total Revenue	1,520,598	95,275	630,420	111,725	592,000



Summary of Expenditures by Activity Grant Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Public Safety (Fire/Police)					
Police Grants	90,665	91,197	70,000	20,000	70,000
Fire Grants	-196	0	0	0	0
	<u>90,469</u>	<u>91,197</u>	<u>70,000</u>	<u>20,000</u>	<u>70,000</u>
Public Works					
Grants	-65,026	-7,571	79,920	75,725	32,000
	<u>-65,026</u>	<u>-7,571</u>	<u>79,920</u>	<u>75,725</u>	<u>32,000</u>
Parks and Recreation					
Parks & Rec Grants	28,670	-6,620	480,500	15,000	490,000
	<u>28,670</u>	<u>-6,620</u>	<u>480,500</u>	<u>15,000</u>	<u>490,000</u>
Totals	<u>54,113</u>	<u>77,006</u>	<u>630,420</u>	<u>110,725</u>	<u>592,000</u>



Budgeted Expenditures by Type Grant Fund	Personnel	Materials and Supplies	Contractual	Capital	Other	Total
Public Safety (Fire/Police)						
Police Grants	70,000	0	0	0	0	70,000
Fire Grants	0	0	0	0	0	0
Public Safety (Fire/Police) Total	70,000	0	0	0	0	70,000
Public Works						
Grants	0	0	0	32,000	0	32,000
Public Works Total	0	0	0	32,000	0	32,000
Parks and Recreation						
Parks & Rec Grants	0	0	0	490,000	0	490,000
Parks and Recreation Total	0	0	0	490,000	0	490,000
Total	70,000	0	0	522,000	0	592,000



Summary of Revenue and Expenditures					
Recreation Complex Maintenance					
	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Revenues					
Other Income	181	0	0	0	0
Total Revenue	181	0	0	0	0

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Expenditures					
Parks and Recreation	10,000	0	0	0	0
Total Expenditures	10,000	0	0	0	0

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Other Financing Sources (uses)					
Operating Transfer In	0	0	0	0	0
Operating Transfer Out	0	-120,628	0	0	0
Total Other Financing Sources	0	-120,628	0	0	0

Summary of Revenue	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
<i>Recreation Complex Maintenance</i>					
Other Income					
Interest Income	181	0	0	0	0
Other Income Total	<u>181</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenue	<u>181</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>



Summary of Expenditures by Activity	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Recreation Complex Maintenance					
Parks and Recreation					
Rec Complex Capital/Maintenance	10,000	0	0	0	0
	<u>10,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Totals	<u>10,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>



Summary of Revenue and Expenditures					
Storm Water Improvement Tax					
	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Revenues					
Sales Tax	180,729	184,008	180,430	182,602	188,000
Other Income	910	718	500	284	300
Total Revenue	181,639	184,726	180,930	182,886	188,300

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Expenditures					
Public Works	101,728	58,286	188,478	135,521	342,552
Total Expenditures	101,728	58,286	188,478	135,521	342,552

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget

Summary of Revenue					
Storm Water Improvement Tax	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Sales Tax					
Municipal Sales Tax	180,729	184,008	180,430	182,602	188,000
Sales Tax Total	180,729	184,008	180,430	182,602	188,000
Other Income					
Interest Income	910	718	500	284	300
Other Income Total	910	718	500	284	300
Total Revenue	181,639	184,726	180,930	182,886	188,300



Summary of Expenditures by Activity Storm Water Improvement Tax	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Public Works					
Storm Water Improvement	101,728	58,286	188,478	135,521	342,552
	<u>101,728</u>	<u>58,286</u>	<u>188,478</u>	<u>135,521</u>	<u>342,552</u>
Totals	101,728	58,286	188,478	135,521	342,552



Budgeted Expenditures by Type	Personnel	Materials and Supplies	Contractual	Capital	Other	Total
Storm Water Improvement Tax						
Public Works						
Storm Water Improvement	31,452	1,420	14,680	295,000	0	342,552
Public Works Total	31,452	1,420	14,680	295,000	0	342,552
Total	31,452	1,420	14,680	295,000	0	342,552



Summary of Revenue and Expenditures Sewer Lateral Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Revenues					
Other Income	228,128	228,744	227,500	228,900	228,400
Total Revenue	228,128	228,744	227,500	228,900	228,400

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Expenditures					
Public Works	251,734	300,112	299,874	326,275	324,189
Total Expenditures	251,734	300,112	299,874	326,275	324,189

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget

Summary of Revenue	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Sewer Lateral Fund					
Other Income					
Interest Income	910	685	500	400	400
Sewer Lateral Fees	227,218	228,059	227,000	228,500	228,000
Other Income Total	228,128	228,744	227,500	228,900	228,400
Total Revenue	228,128	228,744	227,500	228,900	228,400



Summary of Expenditures by Activity Sewer Lateral Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Public Works					
Sanitary Sewer Lateral Repair	251,734	300,112	299,874	326,275	324,189
	<u>251,734</u>	<u>300,112</u>	<u>299,874</u>	<u>326,275</u>	<u>324,189</u>
Totals	<u>251,734</u>	<u>300,112</u>	<u>299,874</u>	<u>326,275</u>	<u>324,189</u>



<i>Budgeted Expenditures by Type Sewer Lateral Fund</i>	Personnel	Materials and Supplies	Contractual	Capital	Other	Total
Public Works						
Sanitary Sewer Lateral Repair	55,949	2,200	266,040	0	0	324,189
Public Works Total	55,949	2,200	266,040	0	0	324,189
Total	55,949	2,200	266,040	0	0	324,189

Summary of Revenue and Expenditures					
Old Webster Taxing District Fund					
	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Revenues					
Property Taxes	37,457	41,020	35,000	35,250	35,000
Licenses	29,143	30,895	28,000	30,000	30,000
Other Income	95	114	50	80	50
Total Revenue	66,695	72,029	63,050	65,330	65,050
Expenditures					
Planning & Development	51,955	37,892	43,150	41,010	45,150
Total Expenditures	51,955	37,892	43,150	41,010	45,150
Other Financing Sources (uses)					
Operating Transfer Out	-27,040	-35,078	-35,078	-35,078	-35,678
Total Other Financing Sources	-27,040	-35,078	-35,078	-35,078	-35,678

Summary of Revenue	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Old Webster Taxing District Fund					
Property Taxes					
Real Estate Taxes - Current	37,456	40,273	35,000	35,250	35,000
Real Estate Taxes - Delinquent	0	0	0	0	0
Financial Institution	0	747	0	0	0
Interest on Property Taxes	1	0	0	0	0
Property Taxes Total	37,457	41,020	35,000	35,250	35,000
Licenses					
Merch/Manuf License	29,143	30,895	28,000	30,000	30,000
Licenses Total	29,143	30,895	28,000	30,000	30,000
Other Income					
Interest Income	95	114	50	80	50
Miscellaneous Income	0	0	0	0	0
Other Income Total	95	114	50	80	50
Total Revenue	66,695	72,029	63,050	65,330	65,050



Summary of Expenditures by Activity Old Webster Taxing District Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Planning & Development					
Old Webster Taxing District	51,955	37,892	43,150	41,010	45,150
	<u>51,955</u>	<u>37,892</u>	<u>43,150</u>	<u>41,010</u>	<u>45,150</u>
Totals	51,955	37,892	43,150	41,010	45,150



Budgeted Expenditures by Type	Personnel	Materials and Supplies	Contractual	Capital	Other	Total
Old Webster Taxing District Fund						
Planning & Development						
Old Webster Taxing District	0	5,000	40,150	0	0	45,150
Planning & Development Total	0	5,000	40,150	0	0	45,150
Total	0	5,000	40,150	0	0	45,150



Summary of Revenue and Expenditures					
Old Orchard Taxing District Fund					
	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Revenues					
Property Taxes	28,869	28,426	30,000	30,209	30,000
Licenses	19,694	19,985	19,000	19,000	19,000
Other Income	56	17	100	75	50
Total Revenue	48,619	48,428	49,100	49,284	49,050
Expenditures					
Planning & Development	28,156	26,992	37,750	24,725	41,770
Total Expenditures	28,156	26,992	37,750	24,725	41,770
Other Financing Sources (uses)					
Operating Transfer Out	-12,240	-16,740	-33,190	-29,590	-27,270
Total Other Financing Sources	-12,240	-16,740	-33,190	-29,590	-27,270



Summary of Revenue	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Old Orchard Taxing District Fund					
Property Taxes					
Real Estate Taxes - Current	28,540	29,243	30,000	29,750	30,000
Real Estate Taxes - Delinquent	328	-817	0	459	0
Interest on Property Taxes	1	0	0	0	0
Property Taxes Total	28,869	28,426	30,000	30,209	30,000
Licenses					
Merch/Manuf License	19,694	19,985	19,000	19,000	19,000
Licenses Total	19,694	19,985	19,000	19,000	19,000
Other Income					
Interest Income	56	17	100	75	50
Other Income Total	56	17	100	75	50
Total Revenue	48,619	48,428	49,100	49,284	49,050



Summary of Expenditures by Activity Old Orchard Taxing District Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Planning & Development					
Old Orchard Taxing District	28,156	26,992	37,750	24,725	41,770
	<u>28,156</u>	<u>26,992</u>	<u>37,750</u>	<u>24,725</u>	<u>41,770</u>
Totals	28,156	26,992	37,750	24,725	41,770



Budgeted Expenditures by Type	Personnel	Materials and Supplies	Contractual	Capital	Other	Total
Old Orchard Taxing District Fund						
Planning & Development						
Old Orchard Taxing District	0	10,400	31,370	0	0	41,770
Planning & Development Total	0	10,400	31,370	0	0	41,770
Total	0	10,400	31,370	0	0	41,770



Summary of Revenue and Expenditures Crossroads Taxing District Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Revenues					
Property Taxes	15,486	15,485	14,500	14,815	14,500
Licenses	10,751	10,108	8,000	8,000	8,000
Total Revenue	26,237	25,593	22,500	22,815	22,500

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Expenditures					
Planning & Development	14,869	8,466	18,150	12,000	17,950
Total Expenditures	14,869	8,466	18,150	12,000	17,950

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Other Financing Sources (uses)					
Operating Transfer Out	-12,240	-17,500	-17,500	-17,500	-17,875
Total Other Financing Sources	-12,240	-17,500	-17,500	-17,500	-17,875



Summary of Revenue	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Crossroads Taxing District Fund					
Property Taxes					
Real Estate Taxes - Current	15,201	15,965	14,500	14,500	14,500
Real Estate Taxes - Delinquent	284	-480	0	315	0
Interest on Property Taxes	1	0	0	0	0
Property Taxes Total	15,486	15,485	14,500	14,815	14,500
Licenses					
Merch/Manuf License	10,751	10,108	8,000	8,000	8,000
Licenses Total	10,751	10,108	8,000	8,000	8,000
Total Revenue	26,237	25,593	22,500	22,815	22,500



Summary of Expenditures by Activity Crossroads Taxing District Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Planning & Development					
Crossroads Taxing District	14,869	8,466	18,150	12,000	17,950
	<u>14,869</u>	<u>8,466</u>	<u>18,150</u>	<u>12,000</u>	<u>17,950</u>
Totals	14,869	8,466	18,150	12,000	17,950



Budgeted Expenditures by Type	Personnel	Materials and Supplies	Contractual	Capital	Other	Total
Crossroads Taxing District Fund						
Planning & Development						
Crossroads Taxing District	0	1,550	12,400	2,000	2,000	17,950
Planning & Development Total	0	1,550	12,400	2,000	2,000	17,950
Total	0	1,550	12,400	2,000	2,000	17,950



Summary of Revenue and Expenditures General Obligation Debt Service	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Revenues					
Property Taxes	1,300,322	1,293,265	1,303,000	1,305,082	1,304,000
Other Income	1,812	2,800	1,000	2,500	1,500
Total Revenue	1,302,134	1,296,065	1,304,000	1,307,582	1,305,500

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Expenditures					
Debt Service	1,175,800	1,179,462	1,178,800	1,178,800	1,177,200
Total Expenditures	1,175,800	1,179,462	1,178,800	1,178,800	1,177,200

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget

Summary of Revenue	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
General Obligation Debt Service					
Property Taxes					
Real Estate Taxes - Current	1,120,895	1,123,267	1,120,000	1,121,500	1,120,000
Real Estate Taxes - Delinquent	24,996	13,017	25,000	23,000	25,000
Personal Property taxes - Current	123,714	127,677	130,000	128,000	130,000
Personal Prop Taxes- Delinquent	8,871	6,436	6,000	9,000	6,000
Utility Real Property	21,846	22,868	22,000	23,582	23,000
Property Taxes Total	1,300,322	1,293,265	1,303,000	1,305,082	1,304,000
Other Income					
Interest Income	1,812	2,800	1,000	2,500	1,500
Other Income Total	1,812	2,800	1,000	2,500	1,500
Total Revenue	1,302,134	1,296,065	1,304,000	1,307,582	1,305,500



Summary of Expenditures by Activity General Obligation Debt Service	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Debt Service					
General Obligation Debt Service	1,175,800	1,179,462	1,178,800	1,178,800	1,177,200
	<u>1,175,800</u>	<u>1,179,462</u>	<u>1,178,800</u>	<u>1,178,800</u>	<u>1,177,200</u>
Totals	1,175,800	1,179,462	1,178,800	1,178,800	1,177,200



Budgeted Expenditures by Type	Personnel	Materials and Supplies	Contractual	Capital	Other	Total
General Obligation Debt Service						
Debt Service						
General Obligation Debt Service	0	0	0	0	1,177,200	1,177,200
Debt Service Total	0	0	0	0	1,177,200	1,177,200
Total	0	0	0	0	1,177,200	1,177,200

Summary of Revenue and Expenditures Shoppes At Old Webster TIF Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Revenues					
Property Taxes	309,288	296,701	300,000	295,707	300,000
Sales Tax	124,014	134,005	108,635	141,515	145,000
Utility Taxes	3,285	3,342	3,370	3,390	3,410
Other Income	22	25	10	18	10
Total Revenue	436,609	434,073	412,015	440,630	448,420

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Expenditures					
Debt Service	435,555	429,589	412,015	478,201	448,420
Total Expenditures	435,555	429,589	412,015	478,201	448,420

	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget

Summary of Revenue	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Shoppes At Old Webster TIF Fund					
Property Taxes					
Real Estate Taxes - Current	309,280	301,099	300,000	295,707	300,000
Real Estate Taxes - Delinquent	0	-4,398	0	0	0
Interest on Property Taxes	8	0	0	0	0
Property Taxes Total	309,288	296,701	300,000	295,707	300,000
Sales Tax					
Municipal Sales Tax	124,014	134,005	108,635	141,515	145,000
Sales Tax Total	124,014	134,005	108,635	141,515	145,000
Utility Taxes					
Water Gross Receipts	419	427	430	433	435
Gas Gross Receipts	634	645	650	654	660
Telephone Gross Receipts	1,208	1,228	1,240	1,246	1,250
Electric Gross Receipts	1,024	1,042	1,050	1,057	1,065
Utility Taxes Total	3,285	3,342	3,370	3,390	3,410
Other Income					
Interest Income	22	25	10	18	10
Other Income Total	22	25	10	18	10
Total Revenue	436,609	434,073	412,015	440,630	448,420



Summary of Expenditures by Activity Shoppes At Old Webster TIF Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Debt Service					
Shoppes At Old Webster	435,555	429,589	412,015	478,201	448,420
	<u>435,555</u>	<u>429,589</u>	<u>412,015</u>	<u>478,201</u>	<u>448,420</u>
Totals	435,555	429,589	412,015	478,201	448,420



Budgeted Expenditures by Type Shoppes At Old Webster TIF	Personnel	Materials and Supplies	Contractual	Capital	Other	Total
Debt Service						
Shoppes At Old Webster	0	0	0	0	448,420	448,420
Debt Service Total	0	0	0	0	448,420	448,420
Total	0	0	0	0	448,420	448,420



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MAJOR SOURCES OF REVENUE

The City of Webster Groves tracks major revenue sources on a monthly basis and uses trend analysis and other relevant information including City experience to project revenues. Each revenue source has unique characteristics. As a result, the starting point for an overall approach is certain assumptions regarding inflation, population changes, and assessed valuations. These factors are weighed along with historical trends, economic forecasts, regulatory decisions, weather and foreseeable development within the City. Information provided below identifies all major sources of the City's revenue for all City funds.

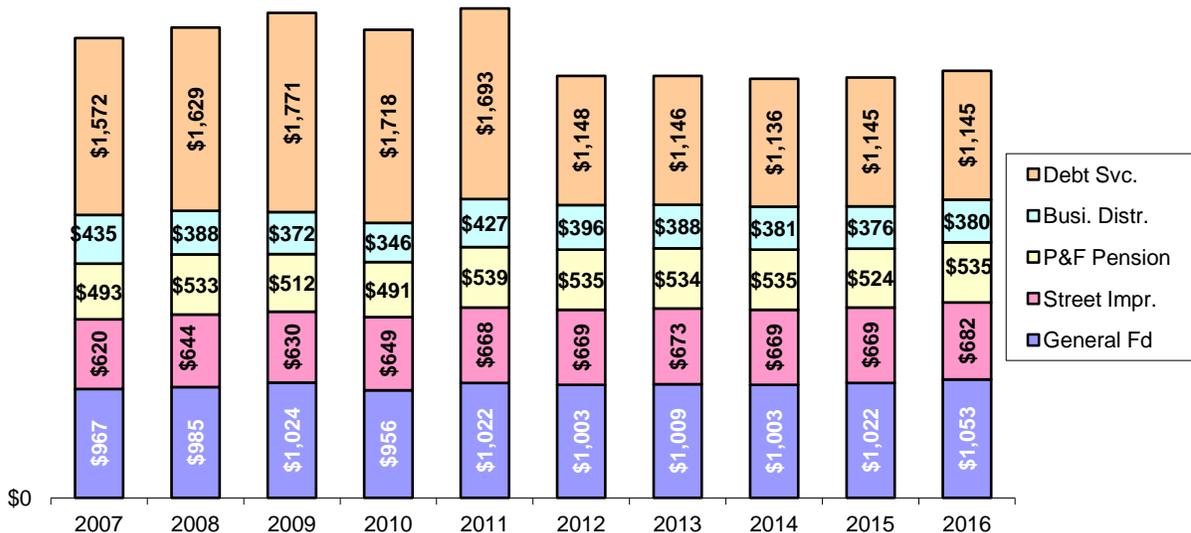
PROPERTY TAXES

A. Real Estate Tax

The Real Estate Tax is based upon the final assessed valuation (A.V.) of all real property within the City as established by the St. Louis County Assessor. Reassessments take place in odd-numbered years, resulting in updated values to property. Residential property is assessed at 19% of its market value, commercial property at 32%, and agricultural property at 12%. The City's current operating real estate tax levy is \$.776 for residential property, and \$.760 for commercial property per \$100 of assessed valuation for real property. The City has no agricultural property. Taxes are collected by the St. Louis County Collector of Revenue and disbursed throughout the year. The County pursues all matters on the City's behalf, as the collecting agent. This tax is billed in the fall of each year and is due by December 31st. Real Estate Taxes are the City's most significant (largest) own-source revenue. However, as a revenue source at large, Real Estate Tax revenues are eclipsed by Sales Tax revenues.

The City of Webster Groves splits the Real Estate Tax (based on property tax levies) between the General Fund, Street Improvement Fund, Police & Fire Pension Fund, the Special Business Districts and related TIF, and General Obligation Debt Retirement. As a result, the graph noted below commingles the funds to show in totality the Real Estate tax trend.

Real Estate Tax-10 Year Trend in Thousands



Combined Real Estate Tax Revenues are anticipated to be \$3,734,959 in total for FY15, with an increase anticipated in FY16 for a total budgeted figure of \$3,794,125. The Business Districts' total number appears to climax in FY06 and then drop off significantly. However, this is due to the fact that this category included the Old Orchard Tax Increment Financing (TIF) District which was dissolved in fiscal year 2007 because all of the debt owed with this TIF had been satisfied. The money that was previously captured by the TIF is now being distributed among the Old Orchard Taxing Business District, but earns

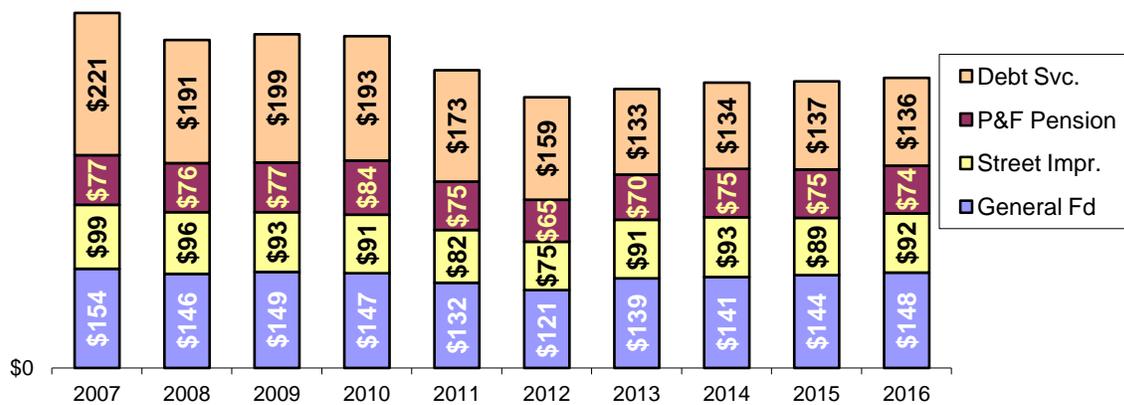
significantly less revenue than the TIF due to the voluntary reduction in property tax rates that the Business District is taking.

B. Personal Property Tax

The Personal Property Tax is based upon the final assessed valuation (A.V.) of all personal property within the City as established by the St. Louis County Assessor. Personal property is assessed at 33.3% of its market value. The City’s current personal property tax levy is \$.866 per \$100 of assessed valuation. Taxes are collected by St. Louis County Collector of Revenue and disbursed throughout the year. The County pursues all matters on the City’s behalf, as the collecting agent. This tax is billed in the fall of each year and is due by December 31st.

The City of Webster Groves splits the Personal Property Tax between the General Fund, Street Improvement Fund, Police & Fire Pension Fund, and Debt Retirement. As a result, the graph noted below commingles the funds to show in totality the Personal Property Tax trend.

Personal Property Tax-10 Year Trend in Thousands



Combined Personal Property Tax Revenues are anticipated to be \$444,640 in total for FY15, with a slight increase anticipated in FY16 for a total budgeted figure of \$449,990.

C. Railroad and Utility Tax

The Railroad and Utility Tax is based upon the final assessed valuation (A.V.) of all railroad and utility property within the City as established by the St. Louis County Assessor. The City’s current tax levy is \$.760 per \$100 of assessed valuation. Taxes are collected by St. Louis County Collector of Revenue and disbursed throughout the year. The County pursues all matters on the City’s behalf, as the collecting agent. This tax is billed in the fall of each year and is due by December 31st. The City of Webster Groves splits this tax between the General Fund, Street Improvement Fund, Police & Fire Pension Fund, and Debt Retirement. Railroad and Utility Tax Revenues are anticipated to be earned as follows:

	Fiscal Year 2015	Fiscal Year 2016
General Fund	\$20,807	\$21,430
Street Improvement Fund	\$13,872	\$13,870
Police & Fire Pension Fund	\$11,000	\$11,000
Debt Retirement	\$23,582	\$23,000

Each of the revenues noted above are payable to each of their respective funds.

Intergovernmental Revenues

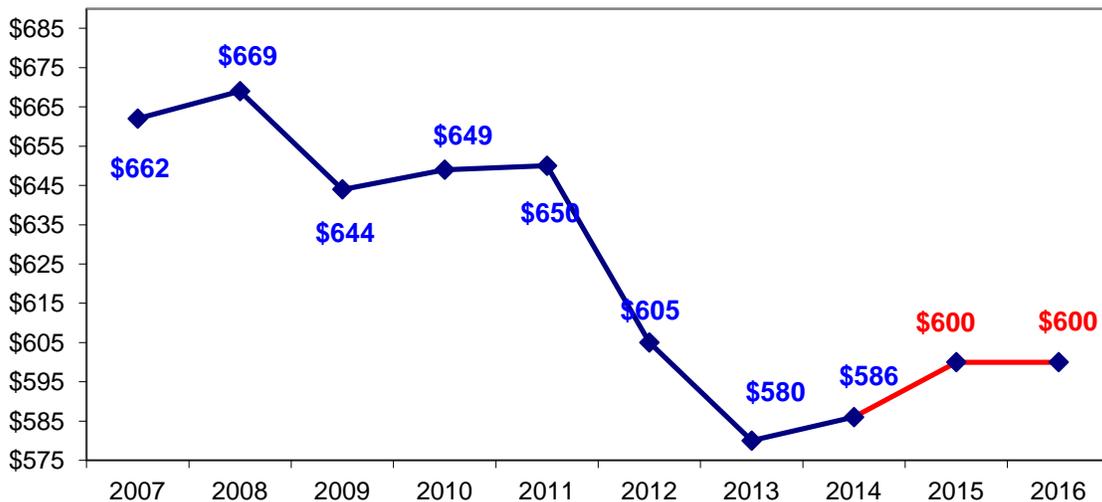
A. Missouri Gasoline Tax

The State of Missouri levies a per gallon gasoline tax which is distributed to the cities on a per capita basis as indicated by the most recent decennial census. The City receives gasoline tax revenue near the 25th of each month.

The state gasoline tax is \$0.17 per gallon. It is estimated that the FY15 per capita gasoline tax distribution will be approximately \$26.09. Based on the City of Webster Groves's adjusted 2010 census population of 22,995, gasoline tax revenues are projected to be \$600,000 in FY16, flat from the FY 2015 estimate. Missouri Gasoline Tax is credited to the General Fund. The graph below illustrates the Gasoline Tax Revenue Trend.

Fiscal Year End	Gasoline Tax	Percent Change
2007	\$676,077	2.40%
2008	\$668,519	-1.11%
2009	\$643,511	-3.74%
2010	\$649,042	.86%
2011	\$649,768	-.11%
2012	\$604,882	-6.9%
2013	\$579,961	-4.1%
2014	\$586,412	1.1%
2015 Estimated	\$600,224	2.4%
2016 Budget	\$600,000	0%

Missouri Gasoline Tax-10 Year Trend in Thousands

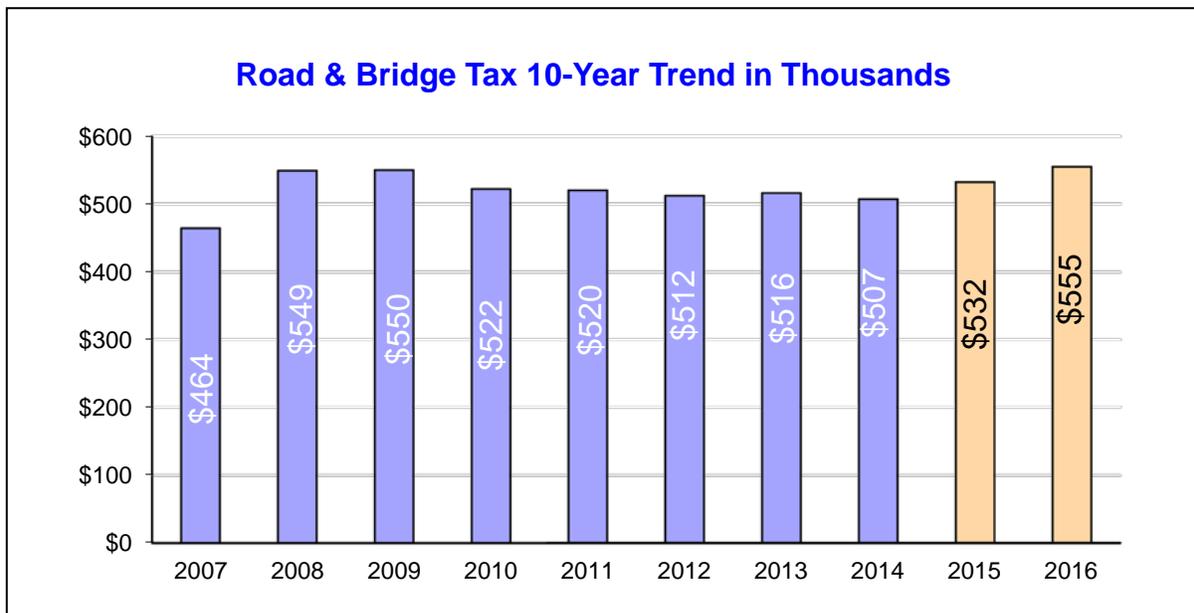


B. Road and Bridge Tax

The County's Road and Bridge Tax levy is \$0.105 per \$100 assessed valuation of both real and personal property within the City and is distributed to the City based on the City's assessed valuation. It is billed along with other property tax assessments in the fall of the year and is due December 31. The tax must

be collected for construction, maintenance, or repair of roads and/or bridges within the City. St. Louis County collects and administers this tax, and disburses it to the City on or near the 15th of each month. The historical revenue trend for road and bridge tax is shown in the table to the right. Based on this 10-year trend information, the FY16 Road and Bridge Tax is expected to yield \$555,025, net of collection fees and uncollectibles. (A portion of these revenues is captured by the OW TIF) . Part of this reduction is a result of the property tax rollback by St. Louis County. The Road and Bridge Tax revenue is credited to the General Fund. The graph below illustrates the Road and Bridge Tax Revenue Trend:

Year	Road & Bridge	% Change
2007	\$463,277	1.58%
2008	\$548,792	18.46%
2009	\$550,354	18.46%
2010	\$521,655	-5.2%
2011	\$519,700	-.37%
2012	\$511,567	-1.6%
2013	\$516,074	.01%
2014	\$507,177	-1.7%
2015 Estimated	\$532,491	4.9%
2016 Budget	\$555,025	4.2%



C. Cigarette Tax

The State of Missouri distributes a statewide cigarette tax to cities on a per capita basis. The City receives this revenue on about the 15th of each month. Revenue estimates indicate that cigarette smoking has leveled off in general in previous years of the trend, and tax revenue reflects a decrease in the FY15 estimate. Per capita cigarette tax revenue is estimated at \$2.39 in FY16. Based on the City of Webster Groves’s adjusted 2010 census population of 22,995 residents, cigarette tax revenue is projected to be \$55,000 in FY16. Cigarette tax revenues are credited to the General Fund.

D. Motor Vehicle Sales Tax

The State of Missouri levies a 3% motor vehicle sales tax on all new vehicles purchased in the state. Of this revenue 75% is retained by the State, 15% is given to Missouri counties, and the remaining 10% is distributed to cities on a per capita basis as indicated by the most recent decennial census. Per capita motor vehicle sales tax revenue is estimated to be \$7.71 in FY16. Based on the City of Webster Groves’s adjusted 2010 census population of 22,995 residents, motor vehicle sales tax revenue is projected to be \$177,400 in FY16. Motor vehicle sales tax is credited to the General Fund.

E. Motor Vehicle Fees

The State of Missouri levies motor vehicle fees for vehicle license plates. Portions of these motor vehicle fees are distributed to cities on a per capita basis, as indicated by the most recent decennial census. The disbursement is made on or about the 25th of each month.

Per capita motor vehicle fee revenue is estimated at \$4.35 in FY16. Based on the City of Webster Groves's adjusted 2010 census population of 22,995 residents, motor vehicle fee revenue is projected to be \$100,000 in FY16. Motor vehicle fees are credited to the General Fund.

Sales Taxes

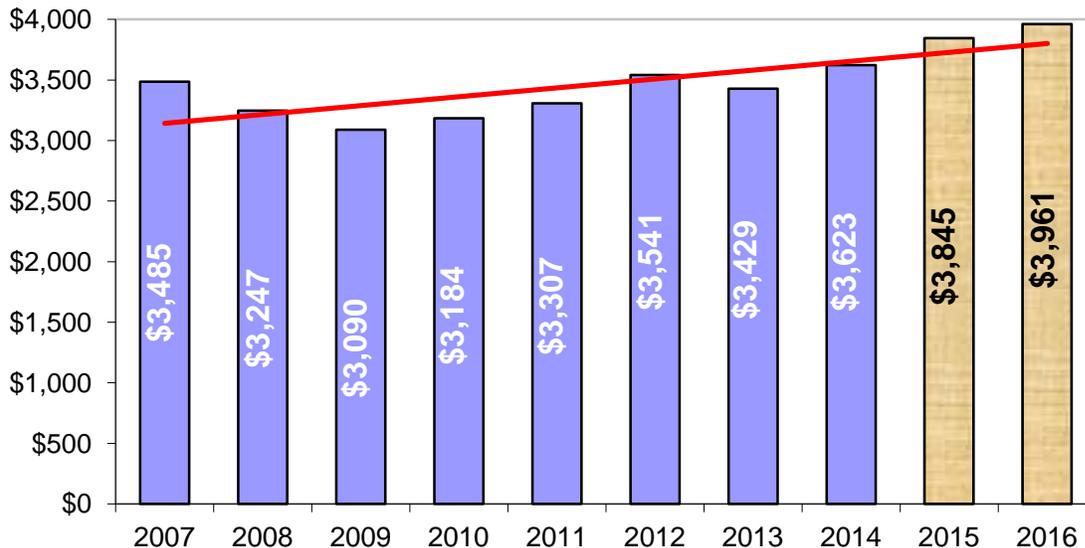
A. One Percent Sales Tax

There are two ways in which cities in St. Louis County receive sales tax distributions. One is through the point-of-sale method; the other is through a county-wide sales tax pool. Cities under the point-of-sale method receive actual taxes collected within their city. Cities in the pool receive a share based upon its population as a percentage of the pool population. Population figures are adjusted decennially based upon the latest census figures. Interim changes, aside from annexations, are not made. Sales tax distributions were adjusted based on the new census figures for 2010.

The City of Webster Groves receives a share of the county-wide 1% tax on retail sales through a pool comprised of unincorporated St. Louis County and many of the cities throughout St. Louis County. In addition, under legislation passed in 1994, pool cities receive a share of the sales tax generated in point-of-sale cities based on a county-wide redistribution formula.

Sales tax is collected by the State of Missouri, distributed to St. Louis County (who administers the sales tax redistribution formula) and wire-transferred to the City on the 10th of each month. The historical revenue trend for sales tax is shown below. Overall, growth has been steady over the most recent 10-year period, except for the dip in 2010.

One-Percent Sales Tax & Local Option 10-Year Trend (in Thousands)



B. One Quarter Percent (1/4%) Local Option Sales Tax

In addition to the one percent local retail sales tax that is collected countywide, there are five local option sales taxes that some individual cities may levy. The 1993 revenue reform legislation allows cities to levy an additional one quarter percent (1/4%) tax. Twelve and one-half (12.5) percent of that additional money is shared with the members of the one cent pool. Beginning in April 2005, this tax at ¼ cent was collected on all retail sales that take place within the City of Webster Groves's corporate boundaries. Local option sales tax is collected on a point-of-sale basis with sharing stipulations as required by law. Businesses remit on a monthly or quarterly basis in the period following the actual transaction.

Local Option Sales Tax is a part of the budgeted figure for the one Percent Sales Tax depicted in the graph on the previous page. These sales tax revenues are credited to the General Fund.

Sales tax is the City's single largest revenue source for the General Fund. Historically, the One-Percent Sales Tax constituted approximately 27% of the City's total general revenue. The amount collected varies due to the fact that some businesses make quarterly contributions. Revenues for FY16 from the 1% sales tax and the ¼% local option tax are estimated at \$3,960,845.

C. Fire Protection Tax

In November 2004, Webster Groves voters approved a measure which allows the City to levy an additional sales tax of one-quarter of one percent (0.25%) on all retail sales that take place within the City of Webster Groves's corporate boundaries. Under Section 321.242 RSMo, cities may levy a sales tax of up to ¼% used solely for the operation of the municipal fire department. The ¼ cent fire protection tax is not subject to the sharing formula through the RSMo 66.620 revenue reform plan. For FY16, this tax is expected to generate \$453,000 of revenue which will be credited to the General Fund.

D. Parks & Stormwater Sales Tax

In April 1999, Webster Groves voters approved a measure which allows the City to levy an additional sales tax of one-half of one percent (0.5%) on all retail sales that take place within the City of Webster Groves's corporate boundaries. Under Missouri H.B. 88 in 1995, the enabling legislation for this tax, cities may levy a sales tax of up to ½% for park improvements, stormwater control purposes, or both. In adopting this legislation locally and placing the measure before the Webster Groves voters, the Webster Groves City Council chose to split the allocation so that 80% is used for park improvements and 20% is used for stormwater control purposes. Also consistent with H.B. 88, the ½ cent parks and stormwater control tax is not subject to the sharing formula through the RSMo 66.620 revenue reform plan.

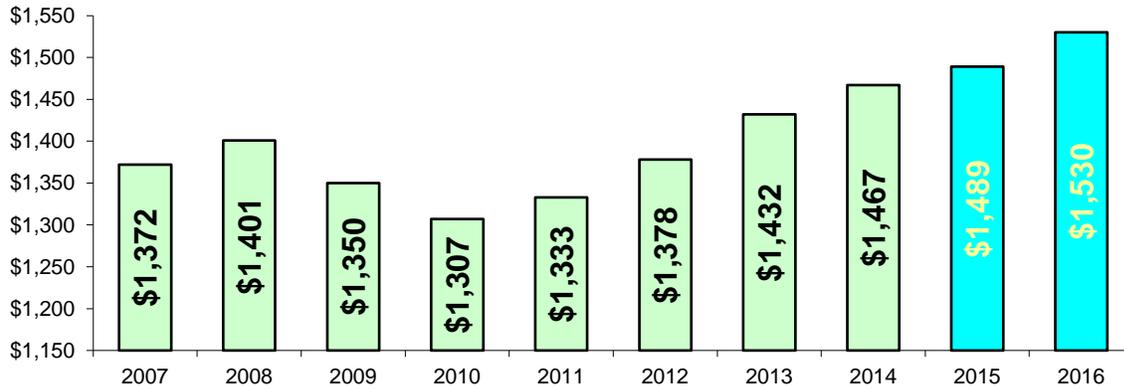
Due to the uniqueness of the motor vehicle sales tax formula in St. Louis County, non-resident motor vehicle sales that occur in Webster Groves escape ½ cent sales taxation; the tax only applies to Webster Groves residents. As a result, the annual ½ cent sales tax figure is not calculated as simply one-half of gross sales. For FY16, this tax is expected to generate \$755,000 of revenue for the Park Improvement Fund and \$188,000 for the Storm Water Improvement Fund.

E. Capital Improvement Sales Tax

The City of Webster Groves receives a share of the ½% capital improvement sales tax on retail sales through a pool comprised of unincorporated St. Louis County and many of the cities throughout the County. As with most St. Louis County sales taxes, sharing stipulations were included in the law. Cities were given two options when receiving the money. Option I allows a city to retain 85% of the revenue collected within its borders and share 15% with those cities choosing Option II. Those selecting Option II would pool all of their receipts, added to 15% from the Option I cities, and receive revenue on a per capita basis from this pool. The City of Webster Groves selected Option II when this tax was approved by the voters in April 1996. Sales tax revenues are administered, collected, and distributed based on this formula by the State of Missouri. Businesses remit on a monthly or quarterly basis in the period following the actual transaction. Under Section 94-577 RSMo, funds generated from this tax are to be used solely for capital improvements.

The graph following illustrates the capital improvement sales tax revenue trend for the most recent 10-year period.

Capital Improvement Sales Tax-10 Year Trend in Thousands



The City will budget a net sales tax figure of \$1,530,000 for FY16. Capital improvement sales tax revenues are credited to the Capital Improvement Sales Tax Fund.

Licenses

A. Motor Vehicle License

The City of Webster Groves has contracted with St. Louis County for the collection of annual vehicle license fees. Every resident owner of a car or truck is charged \$6.50 each, and \$3.00 each for a motorcycle. This fee is billed on approximately October 1st (with the property tax bill) and is due by December 31st. FY 2016 budgeted revenue figures are \$115,000, which is a slight increase from budgeted 2015 revenues, and are very close to the revenues received in the prior three years. Motor vehicle license fees are credited to the General Fund.

B. Merchant/Manufacturer’s License

The City of Webster Groves charges local businesses a license fee to conduct business in Webster Groves. Every merchant, business, occupation and manufacturer in the City must pay a fee calculated as a percentage of annual gross receipts in order to obtain a business license. Business license fees are due to the City by April 30th of each year.

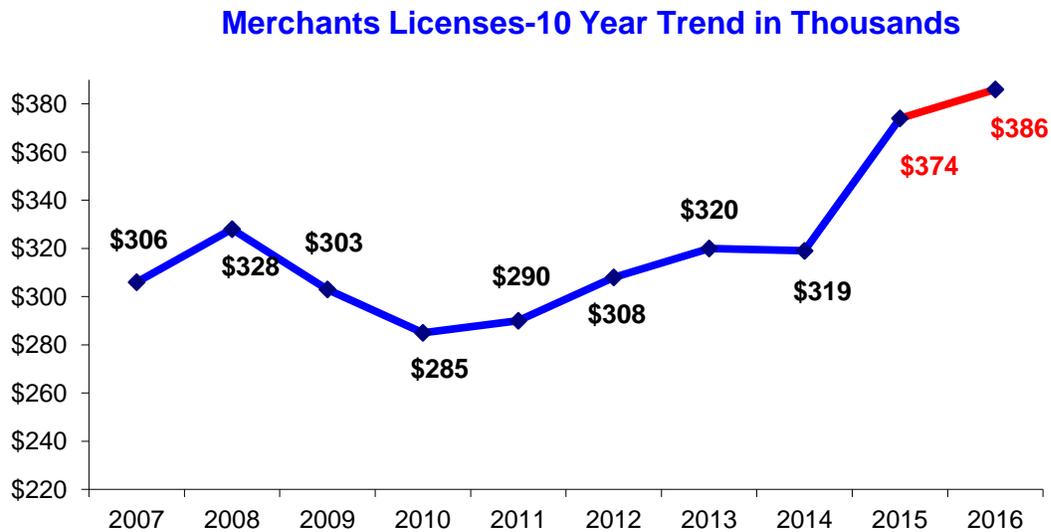
The City of Webster Groves charges local businesses a license fee to conduct business in Webster Groves based on the following schedule taken from Chapter 40, Section 40-180 of the City of Webster Groves Code of Ordinances: There shall be levied on the “gross receipts” of all merchants, manufacturers, and service organizations as defined within the Code of Ordinances, a license tax, paid annually by said merchants, manufacturers, and service occupations on the basis of the following rating schedule: On each one thousand dollars (\$1,000) of gross receipts, or fraction thereof, on the first two million dollars (\$2,000,000), a \$1 fee per thousand is applied. On each one thousand dollars (\$1,000) of gross receipts, or fraction thereof, in excess of two million dollars (\$2,000,000), but not in excess of five million dollars (\$5,000,000), a \$.75 fee per thousand is applied. On each one thousand

Year	Business License	Percent Change
2007	\$331,746	1.49%
2008	\$327,952	-1.10%
2009	\$302,879	-7.65%
2010	\$285,122	-5.90%
2011	\$290,072	1.70%
2012	\$302,742	4.40%
2013	\$319,500	5.50%
2014	\$318,375	-.3%
2015 Est.	\$374,481	15.0%
2016 Budget	\$395,715	5.7%

dollars (\$1,000) of gross receipts, or fraction thereof, in excess of five million dollars (\$5,000,000), but not in excess of ten million dollars (\$10,000,000), a \$.50 fee per thousand is applied. On each one thousand dollars (\$1,000) of gross receipts, or fraction thereof, in excess of ten million dollars (\$10,000,000), a \$.25 fee per thousand is applied. However, the minimum fee shall be thirty-five dollars (\$35.00).

For FY16, Business License Fees of \$395,715 are expected, which is higher than estimated FY15 numbers due to a perceived increase in gross receipts being reported by business owners in the prior two fiscal years. Business License fee revenue is credited to the General Fund.

The graph below illustrates the merchant license revenue trend:



C. Liquor License

In order to sell alcoholic beverages in the City of Webster Groves, a liquor license must be granted by the City Council. Liquor License Fees range from \$22.50 per year to \$5,000 per year, depending on the type of liquor sold. Liquor licenses are renewed on July 1 of each year.

FY16 revenue predictions are in line with receipts from Estimated FY15 and is budgeted at \$15,500 for FY16. This revenue is credited to the General Fund.

D. Telecommunications Leases

The City of Webster Groves currently has lease agreements for nine lease towers within the City with a number of telecommunications providers. These agreements have various payment terms and allocation increases. Additionally, the leases have various dates upon which they become due. Due to significant consolidation of telecommunications companies within the most recent few years, the City will need to analyze the possibility that all of these leases will be renegotiated, as they come due in future years. Further, this trend should be expected to proceed in future years as telecommunications companies continue to merge and choose to only retain a lease arrangement for one tower in a specific location. (In some situations, telecommunications companies now own towers located in the same area previously owned by separate and distinct telecommunication service providers prior to the merger.) The City has lost three lease agreements within the past five years, with decreases in revenues as a result. Therefore, the FY15 estimated figure is projected at \$556,917 while the FY16 budgeted figure is \$197,850. The FY estimate includes a one-time payment from AT&T of \$325,000 for fees they owed the City for a number of years that they just reimbursed in FY15.

Inspection Fees

A. Building Permits

Building permits are issued for all residential and commercial remodeling and for new construction. The plan review fee is a nonrefundable processing fee of twenty-five dollars (\$25.00). The building permit fee is a base fee of twenty-five dollars (\$25.00) plus an additional fee of five dollars (\$5.00) for each one thousand dollars (\$1,000.00) of the value or fraction thereof. Additional inspections also cost twenty-five dollars (\$25.00) each.

Revenue for FY16 is projected to increase significantly from the prior year, due to the implementation of some larger construction projects in FY16. Therefore, \$590,000 has been budgeted for Building Permit revenue in FY16. Building permit revenue is credited to the General Fund.

B. Excavation Permits

Excavation permits are issued any time that work is done in the City's right-of-way. A valid Certificate of Liability insurance for the company performing the excavation must be on file and list the City of Webster Groves as the Certificate Holder and the Additional Insured. A homeowner may also be issued an excavation permit if he/she is performing the work and has Homeowner's Insurance. The fee for each excavation permit is fifty dollars (\$50.00). Therefore, \$17,000 is budgeted for FY16. Excavation permit revenue is credited to the General Fund.

C. Occupancy Permits

Every residential housing unit requires a residential occupancy inspection prior to a change of occupancy or ownership, including new construction. The residential occupancy fee is \$20 per inspection. Occupancy Permit Fee revenues are estimated at \$21,000 for FY16. Occupancy permit fees are credited to the General Fund.

D. Mechanical, Electric, and Plumbing Permits

Only licensed contractors or homeowners that have passed a homeowners test and signed an affidavit are allowed to obtain electrical or plumbing permits. This stipulation is not required for mechanical permits. The cost for these permits is based on the schedule of fees in the City of Webster Groves Code of Ordinances. The minimum fee is \$55.00, including one inspection. The City anticipates revenue to meet prior year budget levels for FY16, budgeting \$60,000 for this line item. Mechanical, electric, and plumbing license revenues are credited to the General Fund.

Utility Taxes

A. Gross Receipts Tax-Water

The City levies a 7% gross receipts tax on utilities doing business within the City of Webster Groves. Missouri-American Water Company (formerly St. Louis County Water) provides water to the City of Webster Groves. This tax is collected by the utility company and remitted to the City quarterly. Prior to February 2002, the City of Webster Groves owned and operated its own water facility for City residents.

Revenue is expected to meet 2014 actual amounts of \$298,558 and 2015 estimates of \$298,159. Water revenue is budgeted at \$300,000 for FY16 and is credited to the General Fund.

B. Gross Receipts Tax-Gas

The City levies a 7% gross receipts tax on utilities doing business within the City of Webster Groves. Laclede Gas provides gas utility services to the City of Webster Groves. This tax is collected by the utility company and remitted to the City each subsequent month. This revenue is credited to the General Fund. About 60-70% of a customer's natural gas bill reflects the cost of natural gas from wholesale suppliers that is not subject to regulation by the Missouri Public Service Commission. Therefore, climate and market price of natural gas are the major components of this revenue source. Gas gross receipts are budgeted at \$835,000 for FY16 based on the City's experience.

C. Gross Receipts Tax-Telephone

The City currently levies a 7% gross receipts tax on utilities doing business within the City. Multiple telephone companies provide local service to the City of Webster Groves. This tax is collected by the utility company and remitted to the City each subsequent month.

The technological advances society has achieved in recent years, in conjunction with the significant role played by the communications industry, is fostering the growth of the information age. This has led to a dramatic increase in other communications services demanded by society, other than telephone. Gross receipts for land lines has decreased while the City had seen marked increases in the usage of cellular phone service. This group of issues was previously initially addressed by the legislature who enacted legislation that was determined unconstitutional. After years of litigation on the matter, agreements were made with the major telecommunications providers and municipalities are now receiving payments for usage of cellular phones under the same provisions as they had previously received for land lines. During the latter period of the litigation, some telecommunications companies began to pay taxes as “protested taxes”. These revenues paid under protest were recorded in an escrow account in the liability section of the general fund’s balance sheet. In addition, with the finalization of litigation with the major cellular phone providers, the City of Webster Groves received payments of back taxes by June 30th, 2008, and then recorded the previously recorded liability as a revenue. Therefore, telephone gross receipts spiked to \$1,582,936 for FY08. It spiked again in 2010 to \$1,496,762 with a landline settlement with AT&T of about \$477,000. However, now some companies are either paying under protest or are not paying the fee based on the agreement settled in court, so revenues are down and on-going litigation will likely result. The FY16 revenue for this item is budgeted at \$900,000. Gross Receipts Tax for Telephone Services is credited to the General Fund.

D. Gross Receipts Tax-Electric

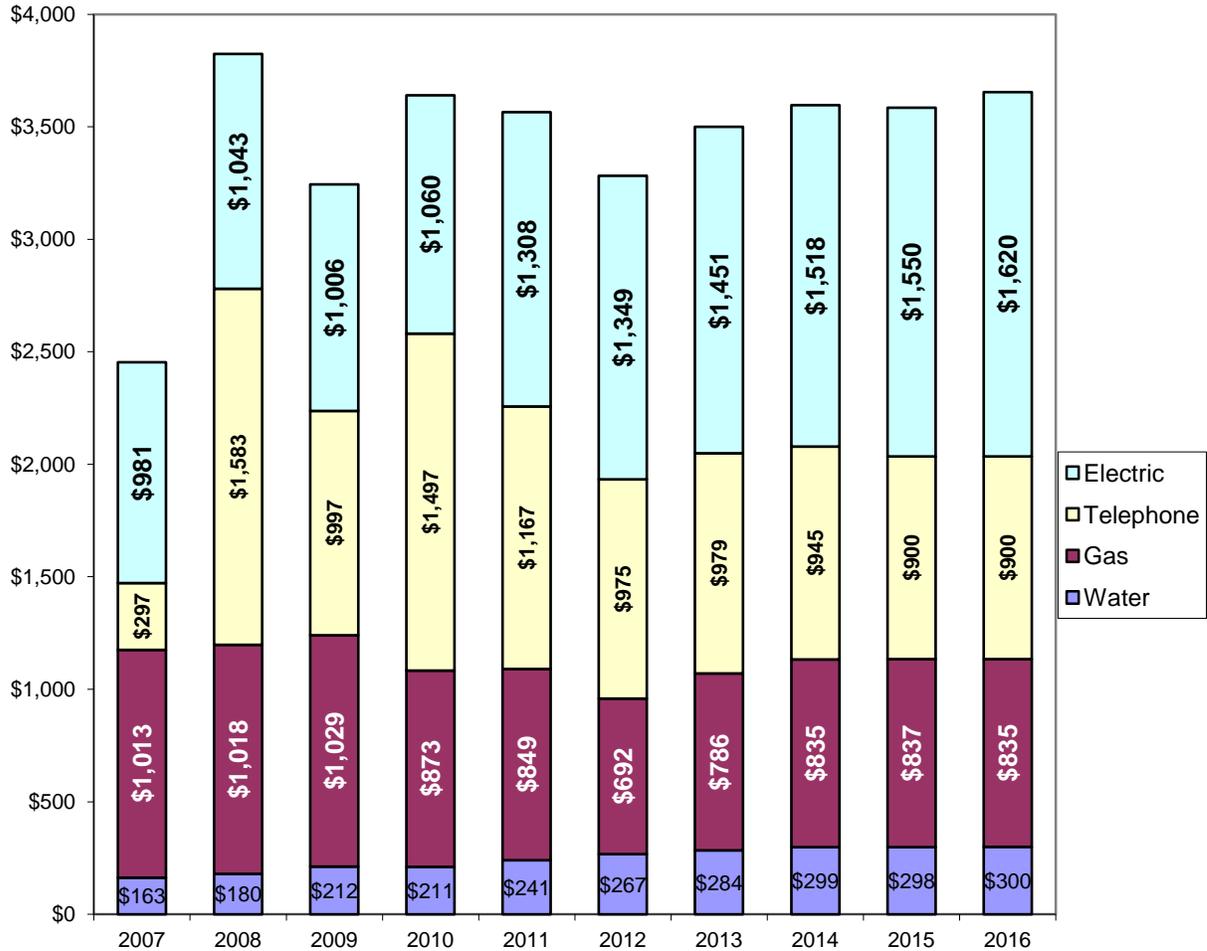
The City levies a 7% gross receipts tax on utilities doing business within the City of Webster Groves. AmerenUE provides electric service to the City of Webster Groves. This tax is collected by the utility company and remitted to the City each subsequent month. This revenue is credited to the General Fund.

Utility taxes are susceptible to business activity, climatic conditions, changes in technology, and regulated rates. On May 1, 2015, AmerenUE is expected to increase rates by at least 3.5% based on an approval from the Public Service Commission to increase its electricity rates. Electric gross receipts are expected to net \$1,620,000 for FY16.

In total, utility gross receipts are depicted in the table below:

Year	Gross Receipts	Percent Change
2007	\$2,455,225	-2.49%
2008	\$3,824,661	55.78%
2009	\$3,244,796	-16.16%
2010	\$3,640,972	12.20%
2011	\$3,564,738	-2.00%
2012	\$3,282,390	7.90%
2013	\$3,498,507	6.60%
2014	\$3,596,714	.180%
2015 Est.	\$3,585,125	.322%
2016 Budget	\$3,655,000	1.90%

Total Utility Tax: 10 Year Trend in Thousands



Fines

A. Municipal Court

The Municipal Court levies a variety of fines for violations of local traffic laws and other City Ordinances. All receipts are deposited in the General Fund. Municipal Court Fines are a product of the penal system. It is not the City's policy to maximize its government finances through the use of the judicial process; therefore Court Fines are not considered a targeted revenue source that the City strives to achieve. Revenue for FY16 is expected to slightly increase from FY15 estimates of \$891,048. Court revenue is budgeted at \$900,000 for FY16 and is credited to the General Fund.

Services

A. Cable Franchise Fees

A 5% franchise fee on the adjusted receipts of cable television providers is paid to the City on a quarterly basis. By law, cable television service is not considered a utility. However, the City requires franchise fees for broadband telecommunications providers. This revenue is dependent on cable television usage and rates. Cable franchise fees from Charter Communications and AT&T are budgeted at \$375,000 for FY16 and are credited to the General Fund.

B. Ambulance Charge

The City of Webster Groves provides ambulatory services to residents of the City through the City's Fire Department. Billing and professional claims processing for this service is provided by a 3rd party agent, ProClaims Billing. Revenue for FY16 is expected to decrease slightly to \$450,000 with FY15 estimates of \$454,827. Ambulance charge reimbursements are credited to the General Fund.

Recreation Fees

A. Fitness Daily Admissions, Passes, and Programs

The City of Webster Groves's new Fitness Center, an addition to the Recreation Complex, opened in January of 2008. This 6,000 square foot fitness center provides a variety of fitness and wellness programs, including traditional offerings as well as cutting edge components. The City projects revenue from these three line items to reach \$462,000 for FY16. Revenue from Fitness Daily Admissions, Passes, and Programs will be credited to the General Fund.

B. Day Camp

The City of Webster Groves offers a Day Camp program known as Camp Webegee that runs from June 1, 2015 through July 31, 2015. Fees per weekly session are \$80 per resident and \$88 per non-resident. The City projects revenue for this line item to reach \$77,000 for FY16, which is a decrease from the FY15 actual. Day Camp fees are credited to the General Fund.

C. Ice Arena Admissions, Rink Passes, and Program Fees

The Ice Arena charges daily admission fees to participating residents of \$3 each per day and \$4 to participating non-residents per day. The Ice Arena hosts a number of programs, including Ice Rink Rental, a Party Room, Special Events, Training Sessions and Hockey Camps. The City projects revenue for these three line items to reach \$543,500 for FY16, which is a reduction from FY15 estimates. Part of this reduction is due to uncertainty of maintaining all of the groups who are currently using the ice and paying appropriate fees. Ice Arena Admissions, Rink Passes and Program Fees are credited to the General Fund.

D. Recreation Program Fees & Facility Rental

The Recreation Department hosts a number of programs, including Special Events, Camps, Just for Youth, Just for Adults/Seniors, and Mid-County Munis. Most recreation programs are classified under this category except larger programs such as Camp Webegee and Community Days, which are split out as separate line items. The City projects revenue from both the Recreation Program Fees and Facility Rental to reach \$270,000 for FY16, which is an increase from estimated FY15 of \$251,815. Recreation Program Fees and Facility Rental are credited to the General Fund.

E. Aquatic Center Admissions

The Aquatic Complex is open to residents, guests of residents, and non-resident season-pass holders from Memorial Day weekend through Labor Day. Daily admissions fees range from \$0-5 per resident, and \$8 per guest. Aquatic season passes and guest season passes are also sold, with prices varying by age, family size, and residency. The City projects revenue for Aquatic Center Admissions to reach \$309,000 for FY16, which is flat from FY15 estimated figures of \$309,800. Aquatic Center Admissions revenues are credited to the General Fund.

Other Income

A. Police Training Fees

A \$2 fee per ticket is charged to those convicted of all City violations. This money is set-aside to help offset the cost of ongoing training for the Police Department. The FY16 revenue is projected to be \$22,000. Police Training revenue is also a product of the penal system and it is not the City's policy to attempt to maximize its government finances through the use of the judicial process. Police Training revenues are credited to the General Fund.

B. Parking Permits

The City of Webster Groves issues parking permits for parking garages and surface parking spaces located within the City. Yellow permits, costing \$400.00, are issued for the covered portion of the parking garage. Orange permits, costing \$200.00, are issued for parking spaces in the Old Webster Business District. Blue permits, costing \$200.00, are issued for parking spaces located at Bompart and W. Lockwood. Parking permits are valid from January 1st through December 31st of each year. The cost of the permit is pro-rated but refunds are not issued and permits are non-transferable. For FY16, the City projects to earn \$42,000 in parking permit revenue, which is credited to the General Fund.

C. Interest Income

Interest income represents the interest earned from the daily investment of excess working capital. For FY16, interest income for the general fund is expected to add an additional \$20,000 to the City's coffers in the General Fund. An additional \$10,310 in interest income is projected for FY16 in the remaining appropriated funds of the City.

D. Other Jurisdictions

The Webster Groves School District provides funding for seventy-five percent (75%) of the salaries and benefits of two Webster Groves Police officers who serve the district as School Liaison Officers. The estimated revenues for this reimbursement for FY16 are budgeted at \$116,500 and is credited to the General Fund.

Other Revenues**A. Sewer Lateral Fee**

In November 2000, in compliance with Section 249.422 RSMo., Webster Groves voters approved a Sewer Lateral Repair Program. This program allows the City to repair residential sewer lateral breaks, which often transgress public infrastructure (ie. streets and sidewalks), escalating the ultimate cost to the resident. This program will now allow the City to make such repairs at great convenience (of both time and money) to the homeowner. By State law, the City may assess a fee of up to \$28 per year for residential units with six (6) dwelling units or less. The annual fee is established by the City Council. If the City Council wishes to change the amount of the fee, or abolish it, that must be done prior to September 1 of that year, otherwise no action is required.

St. Louis County serves as collecting agent, and the fee is paid concurrent with the individual tax bill, due by December 31 of each year. In FY16 the City projects \$228,000 in Sewer Lateral Fee revenue, which is credited to the Sewer Lateral Fund.

B. Grants

Grants represent intergovernmental funds from the Federal, State, or Local government or affiliation of the government, awarded to the City for specific purposes. The City of Webster Groves has successfully received significant funds in the past to assist in efforts to renovate and update City facilities, parks, and to complete general infrastructure projects. For FY16, the City expects to receive \$637,750 in grant revenues, credited to the Grant Fund. These grants include a municipal park grant, a Police grant and a Public Works grant.



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Full-Time Personnel Summary		2014 Authorized	2015 Authorized	2016 Authorized
Fund/Department/Program	Position Title			
General Fund				
General Government				
City Manager	City Manager	1.00	1.00	1.00
City Manager Total		1.00	1.00	1.00
City Clerk				
	City Clerk	1.00	1.00	1.00
	Deputy City Clerk	1.00	1.00	1.00
City Clerk Total		2.00	2.00	2.00
Human Resources				
	Human Resources Coordinator	1.00	0.00	0.00
	Human Resources Specialist	0.00	1.00	1.00
Human Resources Total		1.00	1.00	1.00
Municipal Court				
	Court Clerk	2.00	2.00	2.00
Municipal Court Total		2.00	2.00	2.00
Finance				
	Assistant City Manager	0.00	1.00	1.00
	Director of Finance & Admin.	1.00	0.00	0.00
	Finance Manager	1.00	1.00	1.00
	Accountant	1.00	1.00	1.00
	Accounting/Purchasing Coordinator	1.00	1.00	1.00
Finance Total		4.00	4.00	4.00
Customer Service				
	Customer Service Supervisor	1.00	1.00	1.00
	Customer Service Representative	2.00	2.00	2.00
Customer Service Total		3.00	3.00	3.00
Information Technology				
	GIS Coordinator	0.00	0.00	0.25
	Information Technology Manager	1.00	1.00	1.00
	IT Technician/GIS Coordinator	0.50	0.00	0.00
Information Technology Total		1.50	1.00	1.25
Police				
	Police Chief	1.00	1.00	1.00
	Police Captain	2.00	2.00	2.00

Full-Time Personnel Summary		2014 Authorized	2015 Authorized	2016 Authorized
Fund/Department/Program	Position Title			
Police	Lieutenant	3.00	3.00	3.00
	Sergeant	6.00	6.00	6.00
	Patrol Officer	35.00	35.00	34.00
	Administrative Assistant	1.00	1.00	1.00
	Administrative Clerk / Secretary	1.00	1.00	1.00
Police Total		49.00	49.00	48.00
Fire	Fire Chief	1.00	1.00	1.00
	Asst Chief / Chief Training Officer	1.00	1.00	1.00
	Battalion Chief	3.00	3.00	3.00
	Fire Captain	6.00	6.00	6.00
	Firefighter / Paramedic	25.00	25.00	26.00
	Firefighter	2.00	2.00	1.00
	Administrative Assistant	1.00	1.00	1.00
Fire Total		39.00	39.00	39.00
Admin/Engineering	Public Works Director	0.60	0.60	0.60
	Public Works Asst. Director	0.25	0.25	0.25
	Engineering Inspector	0.25	0.25	0.25
	Administrative Coordinator	0.85	0.85	0.85
	Custodian	1.00	1.00	1.00
Admin/Engineering Total		2.95	2.95	2.95
Street Maintenance	Street Superintendent	1.00	1.00	1.00
	Asst Street Superintendent	1.00	1.00	1.00
	Building Maintenance Mechanic	1.00	1.00	1.00
	Sr Maint Worker / Equip Operator	2.00	2.00	2.00
	Maintenance Worker II	4.00	4.00	4.00
	Maintenance Worker I	7.00	7.00	7.00
Street Maintenance Total		16.00	16.00	16.00
Garage	Fleet Maintenance Supervisor	1.00	1.00	1.00
	Equipment Mechanic I	1.00	1.00	1.00

Full-Time Personnel Summary		2014 Authorized	2015 Authorized	2016 Authorized
Fund/Department/Program	Position Title			
Garage Total		2.00	2.00	2.00
Parks	Parks Manager	0.25	0.25	0.25
	Grounds Supervisor	1.00	1.00	1.00
	Building Maintenance Mechanic II	0.50	0.50	0.50
	Park Worker II	2.00	2.00	2.00
	Park Worker I	1.00	1.00	1.00
Parks Total		4.75	4.75	4.75
Recreation	Parks & Recreation Director	0.75	0.75	0.50
	Recreation Manager	0.75	0.75	0.75
	Recreation Supervisor	1.00	1.00	1.00
	Building Maintenance Mechanic	0.50	0.50	0.50
	Maintenance Worker I	1.00	1.00	1.00
	Administrative Coordinator	1.00	1.00	1.00
Recreation Total		5.00	5.00	4.75
Aquatic Center	Recreation Facilities Manager	0.25	0.25	0.25
	Recreation Manager	0.25	0.25	0.25
Aquatic Center Total		0.50	0.50	0.50
Ice Arena	Recreation Facilities Manager	0.75	0.75	0.75
	Asst. Ice Rink Manager	1.00	1.00	1.00
	Maintenance Worker I	1.00	1.00	1.00
Ice Arena Total		2.75	2.75	2.75
Fitness	Fitness Supervisor	1.00	1.00	1.00
	Maintenance Worker I	1.00	1.00	1.00
Fitness Total		2.00	2.00	2.00
Planning	Planning & Development Director	1.00	1.00	1.00
	Senior Planner	1.00	1.00	1.00
Planning Total		2.00	2.00	2.00

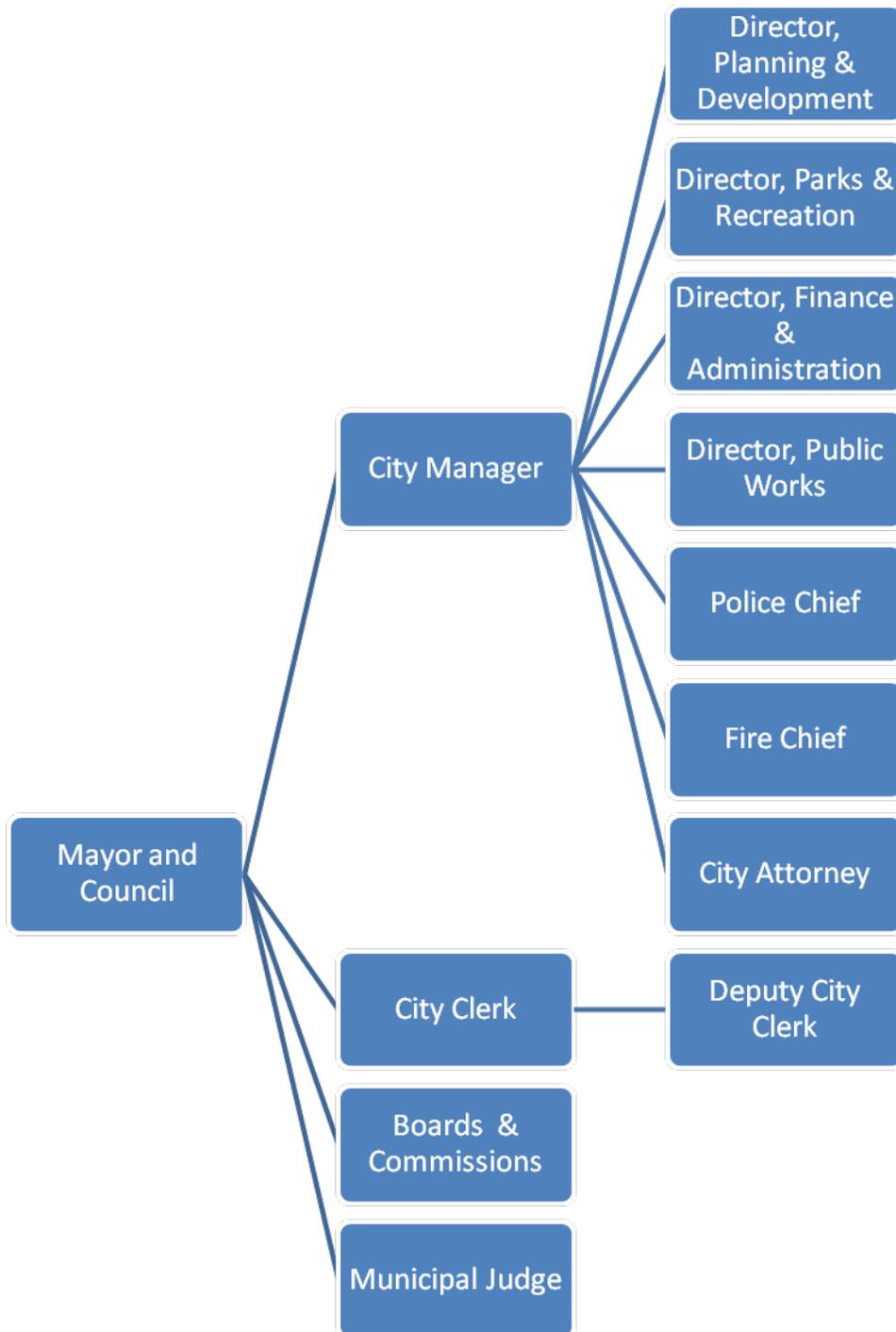
Full-Time Personnel Summary		2014 Authorized	2015 Authorized	2016 Authorized
Fund/Department/Program	Position Title			
Code Enforcement	Building Commissioner	1.00	1.00	1.00
	Building Inspector	1.00	1.00	1.00
	Plan Reviewer	1.00	1.00	1.00
	Code Enforcement Officer	2.00	2.00	2.00
	Administrative Assistant	1.00	1.00	1.00
	Permit Technician	1.00	1.00	1.00
Code Enforcement Total		7.00	7.00	7.00
General Fund Total		147.45	146.95	145.95
Street Improvement Tax Fund				
Public Works				
Street Improvement	Public Works Director	0.20	0.20	0.20
	Public Works Asst. Director	0.75	0.75	0.75
	Civil Engineer	0.90	0.90	0.90
	GIS Coordinator	0.00	0.00	0.75
	IT Technician/GIS Coordinator	0.50	0.00	0.00
	Engineering Inspector	0.25	0.25	0.25
Street Improvement Total		2.60	2.10	2.85
Street Improvement Tax Fund Total		2.60	2.10	2.85
Sewer Lateral Fund				
Public Works				
Sanitary Sewer Lateral Repair	Public Works Director	0.10	0.10	0.10
	Engineering Inspector	0.40	0.40	0.40
	Administrative Coordinator	0.15	0.15	0.15
Sanitary Sewer Lateral Repair Total		0.65	0.65	0.65
Sewer Lateral Fund Total		0.65	0.65	0.65
Storm Water Improvement Tax Fund				
Public Works				
Storm Water Improvement	Public Works Director	0.10	0.10	0.10



<i>Full-Time Personnel Summary</i>		2014	2015	2016
Fund/Department/Program	Position Title	Authorized	Authorized	Authorized
Storm Water Improvement	Civil Engineer	0.10	0.10	0.10
	Engineering Inspector	0.10	0.10	0.10
Storm Water Improvement Total		0.30	0.30	0.30
Storm Water Improvement Tax Fund Total		0.30	0.30	0.30
Park Improvement Tax Fund				
Parks and Recreation				
Park Improvement	Parks & Recreation Director	0.25	0.25	0.50
	Parks Manager	0.75	0.75	0.75
	Horticulture Supervisor	1.00	1.00	1.00
	Park Worker II	1.00	1.00	0.00
	Park Worker I	1.00	1.00	2.00
Park Improvement Total		4.00	4.00	4.25
Park Improvement Tax Fund Total		4.00	4.00	4.25
All Personnel Total		155.00	154.00	154.00



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EXECUTIVE AND LEGISLATIVE

PERFORMANCE INDICATORS	Calendar Year 2012	Calendar Year 2013	Calendar Year 2014
Ordinances Passed	38	37	42
Resolutions Passed	51	39	37
Additions to Document center on Website	143	181	214
City Website Visits	211,567	157,422	201,569



Fund	General	Program	City Council
Department	General Government	Account Number	01 - 01. 01

Program Description

The Mayor and six Councilmembers are elected at large and serve four-year terms. The duties and responsibilities of the Mayor and Council are outlined in the City Charter. This program contains the activities and related costs of the Mayor and the City Council.

Budget Highlights

Funds are budgeted in FY 2016 for one Municipal election and for two Councilmembers to attend the National League of Cities conference.



Fund General		Program City Council			
Department General Government		Account Number 01 - 01 . 01			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	2,886	5,344	4,695	4,695	4,695
700 Materials and Supplies	4,759	5,599	6,700	6,100	5,950
800 Contractual Services	18,960	42,684	35,350	26,362	46,115
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	26,605	53,627	46,745	37,157	56,760

Personnel Schedule	Number of Employees		
Position Title	2014 Actual	2015 Actual	2016 Budget
Part Time Personnel			
Mayor	1.00	1.00	1.00
Council Members	6.00	6.00	6.00
Part Time Personnel Total	7.00	7.00	7.00



Fund		Program				
General		City Council				
Department		Account Number				
General Government		01 - 01 . 01				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
602	Part-Time	2,675	4,955	4,350	4,350	4,350
609	Workers Compensation	6	10	12	12	12
696	F.I.C.A.	205	379	333	333	333
	Total	2,886	5,344	4,695	4,695	4,695

Fund		Program				
General		City Council				
Department		Account Number				
General Government		01 - 01 . 01				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	409	919	900	900	900
702	Office Supplies	3,516	3,218	3,950	3,950	3,200
718	Special Events	834	1,462	1,850	1,250	1,850
	Total	4,759	5,599	6,700	6,100	5,950



Fund		Program				
General		City Council				
Department		Account Number				
General Government		01 - 01 . 01				
Contractual		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	3,250	11,250	0	4,350	4,500
812	Meetings & Conf	9,390	6,435	8,000	7,000	12,000
820	Elections	0	10,243	12,000	0	12,000
822	Memberships	2,460	9,906	9,950	10,172	12,215
829	Printing	0	200	200	0	200
830	Advertising	3,681	4,650	5,000	4,750	5,000
841	Publications	179	0	200	90	200
	Total	18,960	42,684	35,350	26,362	46,115



Fund General	Program Boards and Commissions
Department General Government	Account Number 01 - 01 . 08

Program Description

The City Council has many Boards and Commissions with various duties. Support costs for these groups are funded through this program, including preparation of meeting minutes and advertising for vacant positions.

Budget Highlights

Funds are budgeted in FY 2016 for Historic Preservation and the Arts Commission.



Fund		Program				
General		Boards and Commissions				
Department		Account Number				
General Government		01 - 01 . 08				
Materials and Supplies		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	0	50	150	0	150
718	Special Events	6,905	6,886	6,400	6,250	6,200
	Total	6,905	6,936	6,550	6,250	6,350



Fund		Program				
General		Boards and Commissions				
Department		Account Number				
General Government		01 - 01 . 08				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	30,614	38,221	33,650	27,280	32,500
812	Meetings & Conf	-138	0	300	0	300
829	Printing	0	0	300	0	300
830	Advertising	1,886	3,040	2,700	2,700	2,700
	Total	32,362	41,261	36,950	29,980	35,800



Fund	General	Program	City Manager
Department	General Government	Account Number	01 – 01 . 02

Program Description

The City Manager provides professional leadership for the administration and execution of policies formulated by the City Council and is responsible for the day-to-day operations of the City Departments. He is responsible for developing and recommending options and solutions to issues for consideration by the City Council; implementing projects approved by the Council; and, plans, develops and monitors progress to meet current as well as future fiscal and operational needs of the City.

Budget Highlights



Fund General		Program City Manager			
Department General Government		Account Number 01 - 01 . 02			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	197,662	205,133	208,813	210,408	215,406
700 Materials and Supplies	622	1,641	2,320	1,250	1,330
800 Contractual Services	28,596	28,296	57,675	66,620	27,300
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	226,880	235,070	268,808	278,278	244,036

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			
Full Time Personnel			
City Manager	1.00	1.00	1.00
Full Time Personnel Total	1.00	1.00	1.00



Fund		Program				
General		City Manager				
Department		Account Number				
General Government		01 - 01 . 02				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	155,018	160,952	162,920	165,360	168,800
609	Workers Compensation	335	321	365	365	380
640	Deferred Compensation	12,307	12,778	13,034	13,228	13,504
656	Essex vision	277	290	325	320	335
691	Dental	1,841	1,997	2,090	2,030	2,130
693	Group Life	1,145	1,145	1,145	1,145	1,145
696	F.I.C.A.	9,275	9,644	9,616	9,600	9,794
697	Hospital & Medical	16,760	17,327	18,523	17,625	18,523
698	L-T Disability	704	679	795	735	795
	Total	197,662	205,133	208,813	210,408	215,406



Fund		Program				
General		City Manager				
Department		Account Number				
General Government		01 - 01 . 02				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	0	39	400	0	0
702	Office Supplies	355	435	500	500	380
703	Gasoline & Oil	267	1,167	1,220	750	750
730	Operational Equip	0	0	200	0	200
	Total	622	1,641	2,320	1,250	1,330

Fund		Program				
General		City Manager				
Department		Account Number				
General Government		01 - 01 . 02				
Contractual		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	9,366	8,880	37,500	46,500	6,500
812	Meetings & Conf	1,198	1,059	925	925	1,725
822	Memberships	2,245	2,522	2,700	2,700	2,700
826	Communications	752	754	950	950	950
832	Vehicle Maintenance	414	117	300	245	125
841	Publications	269	396	300	300	300
849	Public Reporting	14,352	14,568	15,000	15,000	15,000
	Total	28,596	28,296	57,675	66,620	27,300



Fund	General	Program	Legal Services
Department	General Government	Account Number	01 - 01 . 07

Program Description

Legal services for the City are provided through this program. The City Attorney provides legal counsel to the City Council, the City Manager, Department Managers and Boards and Commissions. The City Attorney also drafts ordinances and administrative regulations.

Budget Highlights



Fund		Program				
General		Legal Services				
Department		Account Number				
General Government		01 - 01 . 07				
Contractual		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	167,011	177,838	180,000	180,000	180,000
822	Memberships	625	-625	700	700	700
	Total	167,636	177,213	180,700	180,700	180,700



Fund	General	Program	City Clerk
Department	General Government	Account Number	01 - 01 . 10

Program Description

The City Clerk's Office is responsible for official City records, ordinances and resolutions, official notices and advertisements, the official City Seal, preparation of meeting minutes and certification of official documents. This program contains the activities and related costs of the City Clerk's office, including maintenance of all records of the City and support of the City Council.

Budget Highlights

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Fund General		Program City Clerk			
Department General Government		Account Number 01 - 01 . 10			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	144,692	150,841	154,215	158,706	163,197
700 Materials and Supplies	1,297	1,641	2,000	1,800	2,000
800 Contractual Services	85	-6,515	495	360	1,405
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	146,074	145,967	156,710	160,866	166,602

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			
Full Time Personnel			
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Full Time Personnel Total	2.00	2.00	2.00



Fund		Program				
General		City Clerk				
Department		Account Number				
General Government		01 - 01 . 10				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	122,906	128,067	130,154	133,129	134,991
609	Workers Compensation	268	256	301	300	310
695	Overtime	1,128	1,352	1,500	1,500	1,500
696	F.I.C.A.	9,396	9,798	10,070	10,184	10,441
697	Hospital & Medical	10,994	11,368	12,190	13,593	15,955
	Total	144,692	150,841	154,215	158,706	163,197

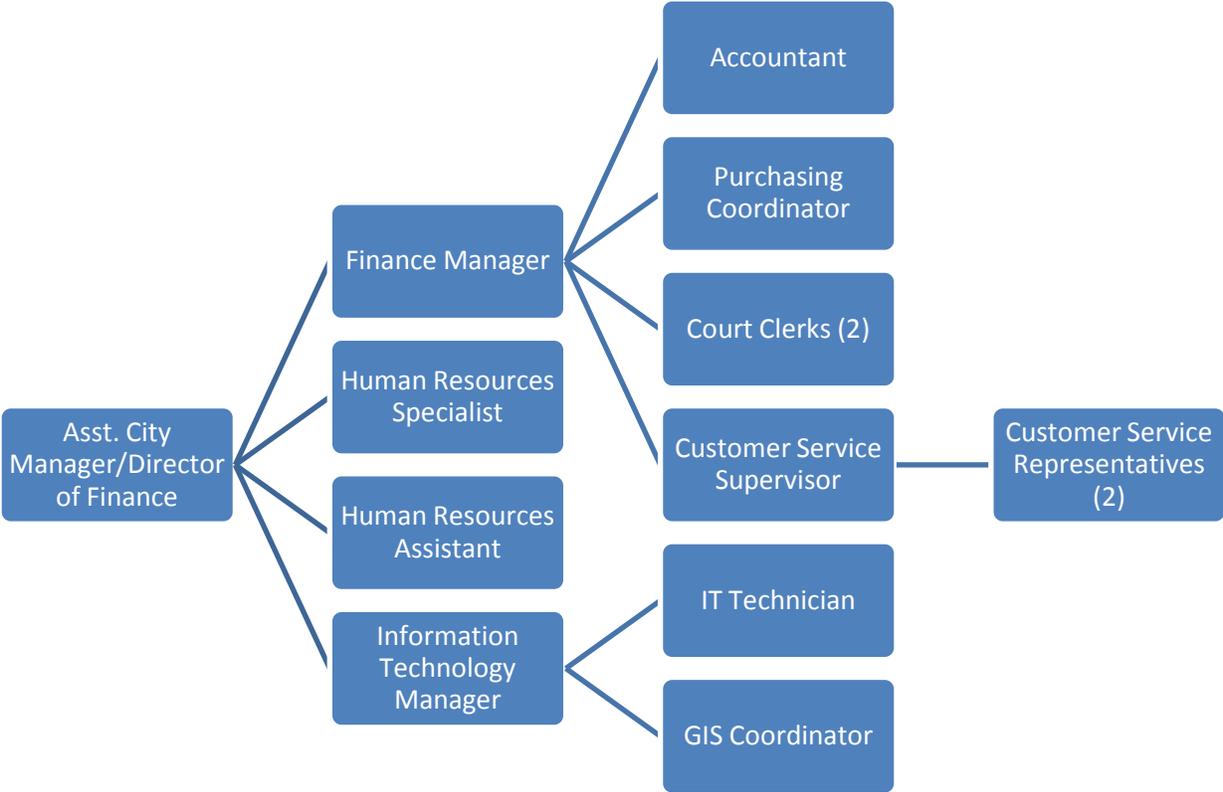


Fund		Program				
General		City Clerk				
Department		Account Number				
General Government		01 - 01 . 10				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	0	12	200	0	200
702	Office Supplies	1,297	1,629	1,800	1,800	1,800
	Total	1,297	1,641	2,000	1,800	2,000



Fund		Program				
General		City Clerk				
Department		Account Number				
General Government		01 - 01 . 10				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
812	Meetings & Conf	0	140	200	80	200
822	Memberships	85	270	295	280	305
848	Training & Education	0	-6,925	0	0	900
	Total	85	-6,515	495	360	1,405

Department of Finance & Administration





FINANCE AND ADMINISTRATION

PERFORMANCE INDICATORS	Calendar Year 2012	Calendar Year 2013	Calendar Year 2014
New Hires - Full Time	9	10	10
Court Cases Processed	9,100	8,392	8,250
Accounts Payable Checks	3,941	3,922	4,309
Written Purchase Orders	200	181	161
Employee Direct Deposits	10,894	10,610	10,126
Permits Issued	4,316	4,816	4,977
Licenses Issued	1,414	1,436	1,423
Parking Tickets Processed	2,655	2,647	2,480
Gift Certificates Sold	977	1,149	1,360
E-mail Messages Sent & Received	2,081,203	1,795,696	2,061,127
Spam Messages Stopped	388,101	245,143	166,207
Viruses Stopped	699	2,099	2,218



Fund	General	Program	Human Resources
Department	General Government	Account Number	01 – 01. 03

Program Description

This program encompasses the Human Resource activities of the City, including the recruitment and selection process, maintenance and distribution of the personnel policy manuals, and costs to administer the drug testing program. Also included in this program are the City's contribution to the Non-Uniform pension plan, funding for the employee assistance program, employee recognition awards, tuition and city-wide employee training.

Budget Highlights

Funds are budgeted in FY 2016 for additional tuition assistance. Pension costs are lower due to a decrease of 1% in the City contribution for LAGERS.



Fund General		Program Human Resources			
Department General Government		Account Number 01 - 01 . 03			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	268,304	315,296	322,868	319,052	297,850
700 Materials and Supplies	7,515	8,140	7,000	7,150	7,650
800 Contractual Services	26,036	34,085	26,525	24,961	33,885
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	301,855	357,521	356,393	351,163	339,385

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			
Full Time Personnel			
Human Resources Coordinator	1.00	0.00	0.00
Human Resources Specialist	0.00	1.00	1.00
Full Time Personnel Total	1.00	1.00	1.00
Part Time Personnel			
Human Resources Assistant	0.50	0.50	0.50
Part Time Personnel Total	0.50	0.50	0.50



Fund		Program				
General		Human Resources				
Department		Account Number				
General Government		01 - 01 . 03				
Personnel Services		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	53,136	46,442	40,400	41,208	44,242
602	Part-Time	16,341	13,073	15,874	15,250	15,953
609	Workers Compensation	148	118	125	110	130
613	Auto Allowance	0	0	0	0	0
642	Pension	176,634	227,447	239,835	237,500	211,180
645	Misc Benefits & Awards	9,244	17,044	13,600	12,500	12,900
696	F.I.C.A.	4,913	4,321	4,304	4,319	4,605
697	Hospital & Medical	7,888	6,851	8,730	8,165	8,840
	Total	268,304	315,296	322,868	319,052	297,850



Fund		Program				
General		Human Resources				
Department		Account Number				
General Government		01 - 01 . 03				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	0	170	100	50	100
702	Office Supplies	1,646	2,070	1,750	1,750	1,900
718	Special Events	5,869	5,900	5,150	5,350	5,650
	Total	7,515	8,140	7,000	7,150	7,650

Fund		Program				
General		Human Resources				
Department		Account Number				
General Government		01 - 01 . 03				
Contractual		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	1,587	4,750	2,140	1,790	2,090
812	Meetings & Conf	1,141	15	500	350	1,800
821	Maintenance Contracts	8,982	9,700	10,185	10,571	12,100
822	Memberships	369	424	0	0	395
829	Printing	0	59	0	52	100
830	Advertising	3,459	4,954	5,000	5,000	5,200
840	Medical Examinations	2,726	5,121	3,900	2,362	3,400
841	Publications	1,242	3,428	1,800	1,236	1,800
848	Training & Education	6,530	5,634	3,000	3,600	7,000
	Total	26,036	34,085	26,525	24,961	33,885



Fund	General	Program	Municipal Court
Department	General Government	Account Number	01 - 01 . 04

Program Description

The Court is the judicial branch of City government. The judge is appointed by the City Council and serves part-time. The City Prosecutor handles all cases for which an attorney has filed an entry to represent a client and gives recommendations to Court Clerks to process. The Court Clerks enter all tickets and ordinance/criminal violations into REJIS software system. They prepare court dockets and attend twice monthly court sessions. They post disposition of cases, post daily cash receipts, issue Failure to Appear and suspension/warning letters, issue warrants, keep track of bond monies and maintain court files.

Budget Highlights



Fund General		Program Municipal Court			
Department General Government		Account Number 01 - 01 . 04			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	140,280	145,152	149,420	148,765	155,300
700 Materials and Supplies	1,779	2,113	2,200	2,200	2,300
800 Contractual Services	55,507	54,075	58,606	56,906	58,706
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	197,566	201,340	210,226	207,871	216,306

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			
Full Time Personnel			
Court Clerk	2.00	2.00	2.00
Full Time Personnel Total	2.00	2.00	2.00
Part Time Personnel			
Municipal Judge	1.00	1.00	1.00
Part Time Personnel Total	1.00	1.00	1.00



Fund		Program				
General		Municipal Court				
Department		Account Number				
General Government		01 - 01 . 04				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	101,235	104,796	107,145	106,615	109,248
602	Part-Time	15,038	15,339	15,570	15,500	18,000
609	Workers Compensation	242	234	290	285	300
695	Overtime	3,727	3,738	4,500	3,800	4,000
696	F.I.C.A.	9,044	9,323	9,725	9,630	10,040
697	Hospital & Medical	10,994	11,722	12,190	12,935	13,712
	Total	140,280	145,152	149,420	148,765	155,300



Fund		Program				
General		Municipal Court				
Department		Account Number				
General Government		01 - 01 . 04				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	0	0	100	100	100
702	Office Supplies	1,779	2,113	2,000	2,000	2,100
730	Operational Equip	0	0	100	100	100
	Total	1,779	2,113	2,200	2,200	2,300



Fund		Program				
General		Municipal Court				
Department		Account Number				
General Government		01 - 01 . 04				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	36,000	36,000	38,000	37,000	38,000
810	Disposal Services	-2	555	0	0	600
812	Meetings & Conf	2,021	2,003	2,650	2,550	2,600
821	Maintenance Contracts	11,492	10,608	11,500	11,300	12,000
822	Memberships	180	180	280	280	280
826	Communications	4,059	3,752	3,976	3,976	4,176
829	Printing	1,757	977	2,200	1,800	1,050
	Total	55,507	54,075	58,606	56,906	58,706



Fund	General	Program	Finance
Department	General Government	Account Number	01 - 01 . 05

Program Description

The Finance Department is responsible for all financial and accounting functions of the City, as well as for budget preparation. The department works with the outside audit firm to prepare the Comprehensive Annual Financial Report, making sure that internal controls are in place to assure that financial statements are accurate and that City procedures are followed. The department is responsible for the issuance of payroll and corresponding payment of taxes, medical deductions, flex plan, garnishments, and pension, as well as processing the annual W-2 forms to employees. All cash disbursements are made from this department and 1099 forms are issued to vendors. The department is responsible for cash management and investment, debt administration, competitive bid processing, purchasing, office machine maintenance, fixed asset administration and establishing internal controls. All activities are conducted in compliance with generally accepted accounting principles and Federal and State regulations.

Budget Highlights



Fund		Program			
General		Finance			
Department		Account Number			
General Government		01 - 01 . 05			
<i>Program Request</i>	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	322,387	341,752	318,681	318,942	324,847
700 Materials and Supplies	3,394	3,850	3,650	3,450	3,650
800 Contractual Services	158,297	169,891	155,120	159,078	165,265
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	484,078	515,493	477,451	481,470	493,762

<i>Personnel Schedule</i>	Number of Employees		
Position Title	2014 Actual	2015 Actual	2016 Budget
Full Time Personnel			
Assistant City Manager	0.00	1.00	1.00
Director of Finance & Admin.	1.00	0.00	0.00
Finance Manager	1.00	1.00	1.00
Accountant	1.00	1.00	1.00
Accounting/Purchasing Coordinator	1.00	1.00	1.00
Full Time Personnel Total	4.00	4.00	4.00



Fund		Program				
General		Finance				
Department		Account Number				
General Government		01 - 01 . 05				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	274,426	289,175	263,736	265,348	271,797
609	Workers Compensation	598	572	590	520	600
613	Auto Allowance	1,013	900	900	900	900
695	Overtime	633	48	0	0	0
696	F.I.C.A.	19,847	21,291	20,175	20,299	20,792
697	Hospital & Medical	25,870	29,766	33,280	31,875	30,758
	Total	322,387	341,752	318,681	318,942	324,847



Fund		Program				
General		Finance				
Department		Account Number				
General Government		01 - 01 . 05				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	431	386	400	200	400
702	Office Supplies	2,963	3,464	3,250	3,250	3,250
	Total	3,394	3,850	3,650	3,450	3,650

Fund		Program				
General		Finance				
Department		Account Number				
General Government		01 - 01 . 05				
Contractual		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
811	Auditing	27,146	23,634	24,100	24,120	23,520
812	Meetings & Conf	12,111	5,369	3,350	4,225	9,465
821	Maintenance Contracts	19,181	22,893	24,605	27,386	28,930
822	Memberships	503	520	520	625	625
826	Communications	80,681	95,458	80,000	80,000	80,000
829	Printing	279	2,251	1,810	1,767	1,825
830	Advertising	783	0	2,500	2,500	2,500
831	Postage	7,139	8,717	7,750	7,750	7,750
834	Equip Maintenance	25	0	150	150	150
841	Publications	605	610	590	570	570
844	Lease/Purchase	9,584	10,104	9,310	9,395	9,395
848	Training & Education	260	335	435	590	535
	Total	158,297	169,891	155,120	159,078	165,265



Fund	General	Program	Information Technology
Department	General Government	Account Number	01 - 01 . 06

Program Description

The Information Technology Division is responsible for the security, planning, implementation, and continual support of the City's data, networking equipment, and computer systems. This division is responsible for installing and maintaining all computer related hardware, as well as for installing and upgrading all software executed on these systems. Direction is also provided to the departments to determine future computer system and software needs. Geographic Information System (GIS) services are also provided for maintaining spatial data for departments to use for analysis, locations, and maps. This division also updates existing data, creates specialized data, and maps upon request.

Budget Highlights

Funds are budgeted for an increase in maintenance contracts for a web upgrade, mapotix, Novell MLA and antivirus software.



Fund		Program			
General		Information Technology			
Department		Account Number			
General Government		01 - 01 . 06			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	119,831	119,012	127,057	134,706	135,595
700 Materials and Supplies	24,672	42,604	40,450	34,366	38,380
800 Contractual Services	68,461	58,368	96,184	86,041	118,580
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	212,964	219,984	263,691	255,113	292,555

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			
Full Time Personnel			
Information Technology Manager	1.00	1.00	1.00
GIS Coordinator	0.00	0.00	0.25
IT Technician/GIS Coordinator	0.50	0.00	0.00
Full Time Personnel Total	1.50	1.00	1.25
Part Time Personnel			
IT Technician/GIS Coordinator	0.00	0.75	0.00
IT Technician	0.00	0.00	0.50
Part Time Personnel Total	0.00	0.75	0.50



Fund		Program				
General		Information Technology				
Department		Account Number				
General Government		01 - 01 . 06				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	98,400	90,608	78,208	90,672	91,734
602	Part-Time	0	9,957	33,087	24,095	22,697
609	Workers Compensation	213	197	254	250	259
613	Auto Allowance	900	900	900	900	900
695	Overtime	1,438	0	0	0	0
696	F.I.C.A.	7,337	7,440	8,514	8,669	8,753
697	Hospital & Medical	11,543	9,910	6,094	10,120	11,252
	Total	119,831	119,012	127,057	134,706	135,595



Fund		Program				
General		Information Technology				
Department		Account Number				
General Government		01 - 01 . 06				
Materials and Supplies		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	78	68	300	170	300
702	Office Supplies	788	877	1,130	1,260	1,435
711	Hardware & Tools	98	126	685	643	100
716	Computer SW / HW	23,708	41,533	38,335	32,293	36,545
	Total	24,672	42,604	40,450	34,366	38,380



Fund		Program				
General		Information Technology				
Department		Account Number				
General Government		01 - 01 . 06				
Contractual		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	3,181	570	5,500	4,500	7,000
812	Meetings & Conf	454	736	1,500	1,425	3,600
821	Maintenance Contracts	52,238	46,161	62,569	53,551	80,770
826	Communications	10,543	7,670	21,870	22,310	22,310
841	Publications	272	201	1,000	600	1,000
848	Training & Education	1,773	3,030	3,745	3,655	3,900
	Total	68,461	58,368	96,184	86,041	118,580



Fund	General	Program	Customer Service
Department	General Government	Account Number	01 - 01 . 13

Program Description

This program provides a Customer Service Center which offers general information and services to City Hall visitors. The service center answers telephone inquiries, receives and processes all payments for City Hall, monitors the complaint tracking system, issues all permits and licenses, and enters parking violations into software system, processing late notices as needed. Permits processed include: building, occupancy, mechanical, electrical, plumbing, tree service, block parties, fences, toll roads, excavation, parking and demolition. Licenses processed include: business, solicitors, vending, arborist, and contractor.

Budget Highlights



Fund General		Program Customer Service			
Department General Government		Account Number 01 - 01 . 13			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	110,494	120,630	134,956	128,546	131,568
700 Materials and Supplies	2,416	3,336	3,015	3,041	3,250
800 Contractual Services	4,668	8,542	6,308	6,453	7,425
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	117,578	132,508	144,279	138,040	142,243

Personnel Schedule		Number of Employees		
Position Title	2014 Actual	2015 Actual	2016 Budget	
Full Time Personnel				
Customer Service Supervisor	1.00	1.00	1.00	
Customer Service Representative	2.00	2.00	2.00	
Full Time Personnel Total	3.00	3.00	3.00	



Fund		Program				
General		Customer Service				
Department		Account Number				
General Government		01 - 01 . 13				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	95,822	99,050	102,275	101,232	103,877
609	Workers Compensation	222	205	233	230	235
695	Overtime	116	186	500	200	0
696	F.I.C.A.	7,311	7,266	7,823	7,759	7,946
697	Hospital & Medical	7,023	13,923	24,125	19,125	19,510
	Total	110,494	120,630	134,956	128,546	131,568



Fund		Program				
General		Customer Service				
Department		Account Number				
General Government		01 - 01 . 13				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	57	237	100	126	150
702	Office Supplies	2,359	2,964	2,400	2,400	2,400
730	Operational Equip	0	135	515	515	700
	Total	2,416	3,336	3,015	3,041	3,250



Fund		Program				
General		Customer Service				
Department		Account Number				
General Government		01 - 01 . 13				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	1,130	1,853	1,400	1,400	1,400
821	Maintenance Contracts	2,310	2,494	2,573	2,718	2,950
829	Printing	1,228	4,076	1,735	1,735	2,475
834	Equip Maintenance	0	0	100	100	100
848	Training & Education	0	119	500	500	500
	Total	4,668	8,542	6,308	6,453	7,425



Fund	General	Program	Risk Management
Department	General Government	Account Number	01 - 01 . 25

Program Description

To protect the City against the financial consequences of unforeseen losses, the City maintains a program of risk identification and insurance. This program administers liability, property and casualty, life, and long-term disability insurance. Unemployment payments are also paid through this program. Medical insurance and worker’s compensation are now departmental expenditures.

Budget Highlights

A savings is budgeted in group life and disability insurance due to switching to a new carrier. A 5% increase is budgeted for business insurance.



Fund		Program				
General		Risk Management				
Department		Account Number				
General Government		01 - 01 . 25				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
692	Unemployment	10,297	3,206	15,000	10,000	10,000
693	Group Life	19,324	20,174	20,500	22,500	18,400
698	L-T Disability	8,566	9,485	9,725	9,725	8,240
	Total	38,187	32,865	45,225	42,225	36,640



Fund		Program				
General		Risk Management				
Department		Account Number				
General Government		01 - 01 . 25				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
804	Misc Insurance	1,843	1,743	1,900	1,900	1,900
809	Insurance	212,365	228,217	209,940	202,043	249,200
	Total	214,208	229,960	211,840	203,943	251,100



Fund Capital Improvement Tax	Program General Government Capital Improvement
Department General Government	Account Number 26 - 01 . 55

Program Description

This program is funded by the one-half cent sales tax for capital improvement projects by General Government Programs.

Budget Highlights

Funds are budgeted for FY 2016 for the on-going phone system lease payments and the purchase of a large format plotter scanner, network management software, server hardware replacements, and EVM compliant credit card terminals.



Fund		Program				
Capital Improvement Tax		General Gov Capital Improvement				
Department		Account Number				
General Government		26 - 01 . 55				
Capital		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
901	Operational Equipment	154	0	23,307	18,307	23,307
904	Computer Equipment	41,804	83,188	74,500	71,028	60,200
	Total	41,958	83,188	97,807	89,335	83,507



Fund	Police and Fire Pension	Program	Police and Fire Pension
Department	Public Safety	Account Number	10 - 02 . 46

Program Description

This program funds the pension plan for Fire and Police employees through a property tax levy specifically for this purpose. Additionally, funds were set aside in a Voluntary Employee Benefit Association (VEBA) to fund disability and life insurance and other specific benefits to public safety personnel.

Budget Highlights

The City portion of LAGERS rates were lowered 1% each for Police and Fire. The new rate for Police is 9.7 % and for Fire, 11.9%.



Fund Police and Fire Pension	Program Police & Fire Pension Trust
Department Public Safety (Fire/Police)	Account Number 10 - 02 . 46

<i>Program Request</i>	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	638,321	711,120	757,970	762,312	699,326
700 Materials and Supplies	0	0	0	0	0
800 Contractual Services	3,000	3,000	3,000	3,000	3,000
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	641,321	714,120	760,970	765,312	702,326

<i>Personnel Schedule</i>	Number of Employees		
Position Title	2014 Actual	2015 Actual	2016 Budget

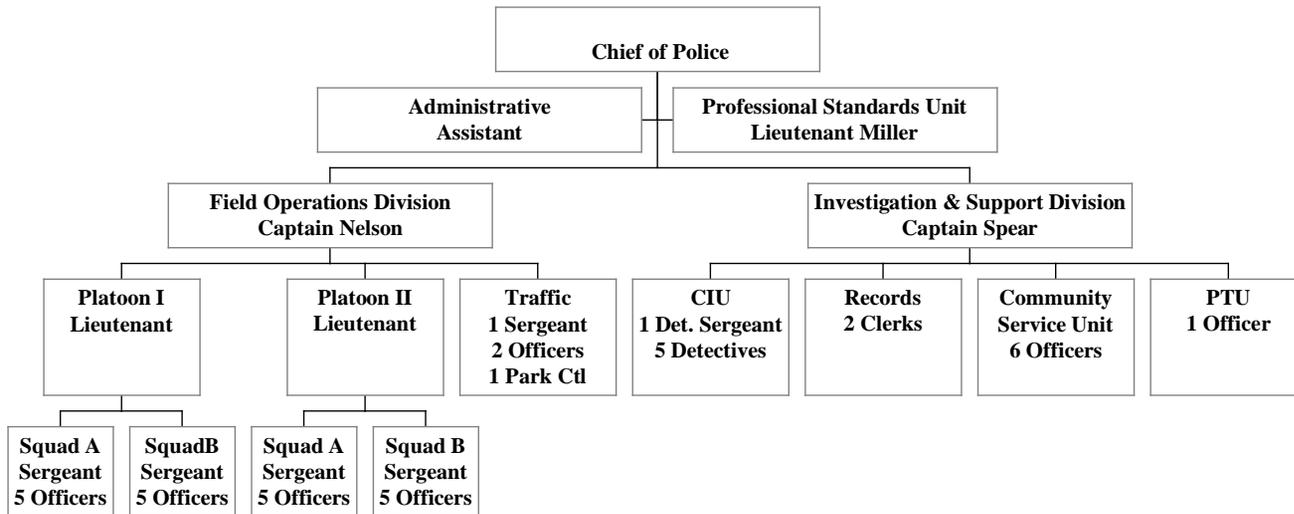


Fund		Program				
Police and Fire Pension		Police & Fire Pension Trust				
Department		Account Number				
Public Safety (Fire/Police)		10 - 02 . 46				
Personnel Services		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
642	Pension	603,274	678,342	720,140	725,512	667,656
693	Group Life	14,282	11,461	14,830	13,800	11,520
698	L-T Disability	20,765	21,317	23,000	23,000	20,150
	Total	638,321	711,120	757,970	762,312	699,326



Fund		Program				
Police and Fire Pension		Police & Fire Pension Trust				
Department		Account Number				
Public Safety (Fire/Police)		10 - 02 . 46				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	3,000	3,000	3,000	3,000	3,000
	Total	3,000	3,000	3,000	3,000	3,000

WEBSTER GROVES POLICE DEPARTMENT



POLICE DEPARTMENT

PERFORMANCE INDICATORS	Calendar Year 2012	Calendar Year 2013	Calendar Year 2014
Total Arrests	673	727	514
Traffic Citations	9,103	7,964	7,780
Parking Citations	4,107	3,217	3,333
Railroad Tickets Reviewed *	477	337	21
Calls For Service	28,218	28,826	27,854
Criminal Investigations	177	196	174

* American Traffic Solutions discontinued the use of the railroad camera during 2014.



Fund	General	Program	Police
Department	Public Safety	Account Number	01 - 02 . 09

Program Description

This program is for the salaries, training, equipment and supplies that are needed to provide professional police service that meets the expectations of the community and maximizes use of department resources.

Budget Highlights

The budget includes funds for body armor replacement and specialized training classes.



Fund		Program			
General		Police			
Department		Account Number			
Public Safety (Fire/Police)		01 - 02 . 09			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	3,523,685	3,620,155	3,707,710	3,726,269	3,796,711
700 Materials and Supplies	105,359	108,029	109,700	108,005	117,738
800 Contractual Services	180,300	195,824	197,919	199,591	203,957
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	3,809,344	3,924,008	4,015,329	4,033,865	4,118,406

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			
Full Time Personnel			
Police Chief	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00
Lieutenant	3.00	3.00	3.00
Sergeant	6.00	6.00	6.00
Patrol Officer	35.00	35.00	34.00
Administrative Assistant	1.00	1.00	1.00
Administrative Clerk / Secretary	1.00	1.00	1.00
Full Time Personnel Total	49.00	49.00	48.00
Part Time Personnel			
Parking Control Officer	0.75	0.75	0.75
Administrative Clerk / Secretary	0.50	0.50	0.50
Part Time Personnel Total	1.25	1.25	1.25

Fund		Program				
General		Police				
Department		Account Number				
Public Safety (Fire/Police)		01 - 02 . 09				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	2,856,197	2,917,588	2,919,897	2,911,177	2,991,490
602	Part-Time	34,947	33,089	38,193	39,057	40,874
609	Workers Compensation	63,091	79,959	103,400	100,450	102,000
639	Personnel Allowance	43,574	44,501	48,060	47,000	49,925
694	Holiday Pay	114,975	103,248	119,070	116,250	122,391
695	Overtime	55,691	67,720	67,000	115,000	75,000
696	F.I.C.A.	40,693	41,462	48,560	48,975	50,290
697	Hospital & Medical	314,517	332,588	363,530	348,360	364,741
	Total	3,523,685	3,620,155	3,707,710	3,726,269	3,796,711

Fund		Program				
General		Police				
Department		Account Number				
Public Safety (Fire/Police)		01 - 02 . 09				
Materials and Supplies		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	388	572	500	500	500
702	Office Supplies	5,503	5,205	4,875	5,300	7,400
703	Gasoline & Oil	84,773	91,460	90,000	88,000	88,000
704	Food	443	713	700	700	700
705	Audio / Visual Sup	122	206	250	250	250
706	Munitions	4,598	3,369	3,600	3,700	7,898
707	Personnel Equipment	6,141	6,929	5,675	5,530	7,565
710	First Aid Supplies	334	11	1,000	900	1,900
730	Operational Equip	3,057	-436	3,100	3,125	3,525
	Total	105,359	108,029	109,700	108,005	117,738

Fund		Program				
General		Police				
Department		Account Number				
Public Safety (Fire/Police)		01 - 02 . 09				
Contractual		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	17,989	17,393	22,253	19,253	19,253
812	Meetings & Conf	170	3,260	550	445	1,820
816	Equipment Rental	9,385	8,600	7,910	7,910	7,910
821	Maintenance Contracts	2,633	12,835	12,024	12,061	12,396
822	Memberships	2,014	2,202	2,705	2,705	5,705
826	Communications	72,191	73,667	77,147	74,867	75,063
829	Printing	5,523	4,003	3,725	3,675	4,875
831	Postage	66	139	175	340	250
832	Vehicle Maintenance	32,908	41,145	35,000	43,000	37,500
833	Radio Maintenance	642	770	1,500	1,500	1,500
834	Equip Maintenance	1,251	761	1,450	1,450	1,600
838	Laundry Service	6,900	5,300	6,600	6,600	6,600
841	Publications	993	1,129	700	0	700
848	Training & Education	16,691	14,955	16,930	13,535	16,535
854	DARE	-1,257	-2,335	-3,000	0	0
857	Pay Other Agencies	12,000	12,000	12,000	12,000	12,000
858	Neighborhood Watch	201	0	250	250	250
	Total	180,300	195,824	197,919	199,591	203,957



Fund	General	Program	Police Shared Services
Department	Public Safety	Account Number	01 - 02 . 19

Program Description

This program was established to account for the expenses of the Police Department that are shared with other cities, such as prisoner transport and dispatching services.

Budget Highlights

The addition of the Brentwood and Rock Hill Public Safety Departments to the consolidated East Central Dispatch Center reduces the City's percentage of overall costs. All radio communication equipment and office furnishings are being replaced and upgraded with the cost covered by the St. Louis County Emergency Communications Commission.



Fund		Program				
General		Police Shared Services				
Department		Account Number				
Public Safety (Fire/Police)		01 - 02 . 19				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
702	Office Supplies	1,525	983	2,400	2,400	2,400
	Total	1,525	983	2,400	2,400	2,400



Fund		Program				
General		Police Shared Services				
Department		Account Number				
Public Safety (Fire/Police)		01 - 02 . 19				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	341,020	387,442	367,010	367,010	351,468
	Total	341,020	387,442	367,010	367,010	351,468



Fund Capital Improvement Tax	Program Police Capital Improvements
Department Public Safety	Account Number 26 - 02 . 56

Program Description

This program is used for capital improvements and equipment that have a minimum value of \$10,000 and a minimum useful life of five years. The revenue source for this program is the one-half cent Capital Improvement Sales Tax.

Budget Highlights

This budget includes funds for a new In-Car Video Camera System, new less-lethal force weapons (TASERS) and three new police vehicles.



Fund Capital Improvement Tax	Program Police Capital Improvement
Department Public Safety (Fire/Police)	Account Number 26 - 02 . 56

Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractual Services	0	0	0	0	0
900 Capital	178,146	97,889	154,000	163,749	217,842
950 Other	0	0	0	0	0
Totals	178,146	97,889	154,000	163,749	217,842

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			



Fund		Program				
Capital Improvement Tax		Police Capital Improvement				
Department		Account Number				
Public Safety (Fire/Police)		26 - 02 . 56				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
901	Operational Equipment	64,248	19,840	66,000	81,749	39,222
902	Vehicle Equipment	75,849	64,517	88,000	82,000	162,000
904	Computer Equipment	38,049	13,532	0	0	16,620
	Total	178,146	97,889	154,000	163,749	217,842



Fund	Grant	Program	Police Grants
Department	Public Safety	Account Number	04 - 02 . 33
<i>Program Description</i>			
<p>This program was established to track the grant expenditures that pertain to the Police Department.</p>			

<i>Budget Highlights</i>	
<p>Funds are budgeted here for the grant from Regional Computer Crimes Education and Enforcement Group to cover the salary and benefits of one officer.</p>	



Fund		Program			
Grant		Police Grants			
Department		Account Number			
Public Safety (Fire/Police)		04 - 02 . 33			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	86,923	89,872	70,000	20,000	70,000
700 Materials and Supplies	3,742	1,325	0	0	0
800 Contractual Services	0	0	0	0	0
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	90,665	91,197	70,000	20,000	70,000

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			

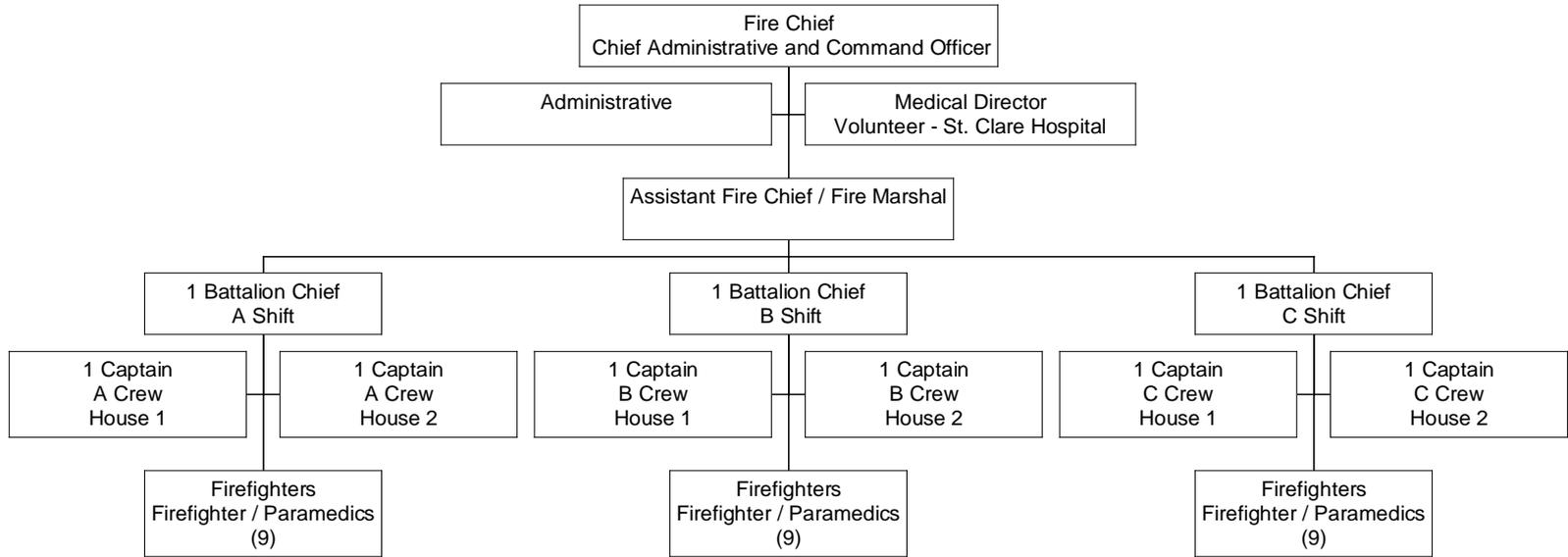


Fund		Program				
Grant		Police Grants				
Department		Account Number				
Public Safety (Fire/Police)		04 - 02 . 33				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	64,987	69,312	70,000	20,000	70,000
695	Overtime	21,936	20,560	0	0	0
	Total	86,923	89,872	70,000	20,000	70,000



Fund		Program				
Grant		Police Grants				
Department		Account Number				
Public Safety (Fire/Police)		04 - 02 . 33				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
707	Personnel Equipment	3,742	1,325	0	0	0
	Total	3,742	1,325	0	0	0

City of Webster Groves Fire Department
Command Structure



FIRE DEPARTMENT

PERFORMANCE INDICATORS	Calendar Year 2012	Calendar Year 2013	Calendar Year 2014
Fire Truck Emergency Responses	1,073	1,020	1,184
Ambulance Runs	1,508	1,413	1,539
Safety Inspections	591	652	722
Man-hours of Training	4,419	6,014	5,913
Smoke Detectors Serviced or Installed	95	111	105
Fire Hydrants Inspected and Tested	789	824	830



Fund	General	Program	Fire Operations
Department	Public Safety	Account Number	01 - 02. 11

Program Description

This program supports personnel, training, equipment and supplies that are needed to provide fire suppression and emergency medical services to the community. This program also supports non-emergency services such as: fire code enforcement, fire hydrant testing; fire prevention and preparedness programs, first aid and CPR classes. Delivery of services is achieved with 38 firefighters who staff one advanced life support (ALS) ambulance, one ALS pumper, one ALS ladder truck and one command vehicle which operate 24-7 out of two fire houses.

Budget Highlights

In addition to normal expenditures, funding is included to replace two rescue air bags, purchase ballistic protective vests and replace some furniture.



Fund		Program			
General		Fire			
Department		Account Number			
Public Safety (Fire/Police)		01 - 02 . 11			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	3,488,596	3,605,331	3,663,670	3,687,531	3,755,219
700 Materials and Supplies	95,879	97,700	113,165	106,293	114,960
800 Contractual Services	94,925	107,437	104,160	97,140	112,465
900 Capital	2,067	0	3,400	3,320	0
950 Other	0	0	0	0	0
Totals	3,681,467	3,810,468	3,884,395	3,894,284	3,982,644

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			
Full Time Personnel			
Fire Chief	1.00	1.00	1.00
Asst Chief / Chief Training Officer	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00
Fire Captain	6.00	6.00	6.00
Firefighter / Paramedic	25.00	25.00	26.00
Firefighter	2.00	2.00	1.00
Administrative Assistant	1.00	1.00	1.00
Full Time Personnel Total	39.00	39.00	39.00



Fund		Program				
General		Fire				
Department		Account Number				
Public Safety (Fire/Police)		01 - 02 . 11				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	2,629,332	2,695,731	2,709,545	2,732,676	2,761,845
609	Workers Compensation	142,182	167,282	191,300	189,100	194,000
639	Personnel Allowance	35,594	36,697	38,485	38,485	39,980
694	Holiday Pay	107,361	107,563	111,920	111,410	114,416
695	Overtime	172,134	177,740	172,100	172,100	176,400
696	F.I.C.A.	34,843	35,589	35,620	36,400	40,850
697	Hospital & Medical	309,441	336,557	357,700	356,360	375,188
699	Fair Labor Standard Pay	57,709	48,172	47,000	51,000	52,540
	Total	3,488,596	3,605,331	3,663,670	3,687,531	3,755,219

Fund		Program				
General		Fire				
Department		Account Number				
Public Safety (Fire/Police)		01 - 02 . 11				
Materials and Supplies		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	656	834	850	800	850
702	Office Supplies	3,800	4,734	4,300	4,300	4,500
703	Gasoline & Oil	33,997	32,577	40,000	33,400	33,400
705	Audio / Visual Sup	3	140	200	150	200
707	Personnel Equipment	19,702	23,533	20,500	20,500	25,200
708	Custodial Supplies	4,839	6,569	4,500	4,500	4,650
709	Chemicals	2,155	2,362	3,100	3,000	3,200
710	First Aid Supplies	18,808	17,135	18,000	18,500	19,500
711	Hardware & Tools	688	898	900	850	900
716	Computer SW / HW	30	-3,800	8,960	8,958	9,010
718	Special Events	2,060	2,088	2,600	2,600	2,750
730	Operational Equip	9,141	10,630	9,255	8,735	10,800
	Total	95,879	97,700	113,165	106,293	114,960

Fund		Program				
General		Fire				
Department		Account Number				
Public Safety (Fire/Police)		01 - 02 . 11				
Contractual		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
810	Disposal Services	795	888	1,000	950	1,750
812	Meetings & Conf	148	1,211	1,400	1,350	2,500
821	Maintenance Contracts	4,229	5,951	5,575	5,480	7,050
822	Memberships	2,057	1,864	2,175	2,025	2,215
824	Electricity	6,609	6,039	6,700	7,100	7,400
825	Gas	2,163	2,309	2,700	2,700	2,900
826	Communications	4,587	5,259	4,620	4,920	5,420
827	Water & Sewer	1,888	1,813	2,100	1,850	2,200
829	Printing	464	589	800	750	800
831	Postage	15	113	150	150	200
832	Vehicle Maintenance	35,663	29,528	30,000	26,000	28,000
833	Radio Maintenance	2,704	2,370	2,000	2,300	2,000
834	Equip Maintenance	7,295	7,744	7,270	7,270	8,920
835	Bldg Contract Maint	3,063	11,756	7,950	7,650	8,650
838	Laundry Service	7,442	8,116	9,000	9,000	9,400
840	Medical Examinations	7,275	8,145	8,670	8,265	9,610
841	Publications	850	900	1,200	1,165	1,200
848	Training & Education	7,678	12,842	10,850	8,215	12,250
	Total	94,925	107,437	104,160	97,140	112,465



Fund		Program				
General		Fire				
Department		Account Number				
Public Safety (Fire/Police)		01 - 02 . 11				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
901	Operational Equipment	-22	0	0	0	0
902	Vehicle Equipment	2,089	0	3,400	3,320	0
	Total	2,067	0	3,400	3,320	0



Fund	Capital Improvement Tax	Program	Fire Capital Improvements
Department	Public Safety	Account Number	26 - 02. 57
<i>Program Description</i>			
<p>This program is used for capital improvements and equipment that have a minimum value of \$10,000 and a minimum useful life of five years. The revenue source for this program is the one-half cent Capital improvement sales tax.</p>			

<i>Budget Highlights</i>			
<p>Funds are budgeted for the planned replacement of the 2009 ambulance, a facility replacement study, an upgrade of the current stretcher, and to replace the kitchen countertop and cabinets at Fire House 1.</p>			



Fund Capital Improvement Tax	Program Fire Capital Improvement
Department Public Safety (Fire/Police)	Account Number 26 - 02 . 57

<i>Program Request</i>	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractual Services	0	0	0	0	12,000
900 Capital	-3,448	15,611	45,250	43,382	248,200
950 Other	0	0	0	0	0
Totals	-3,448	15,611	45,250	43,382	260,200

<i>Personnel Schedule</i>	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			

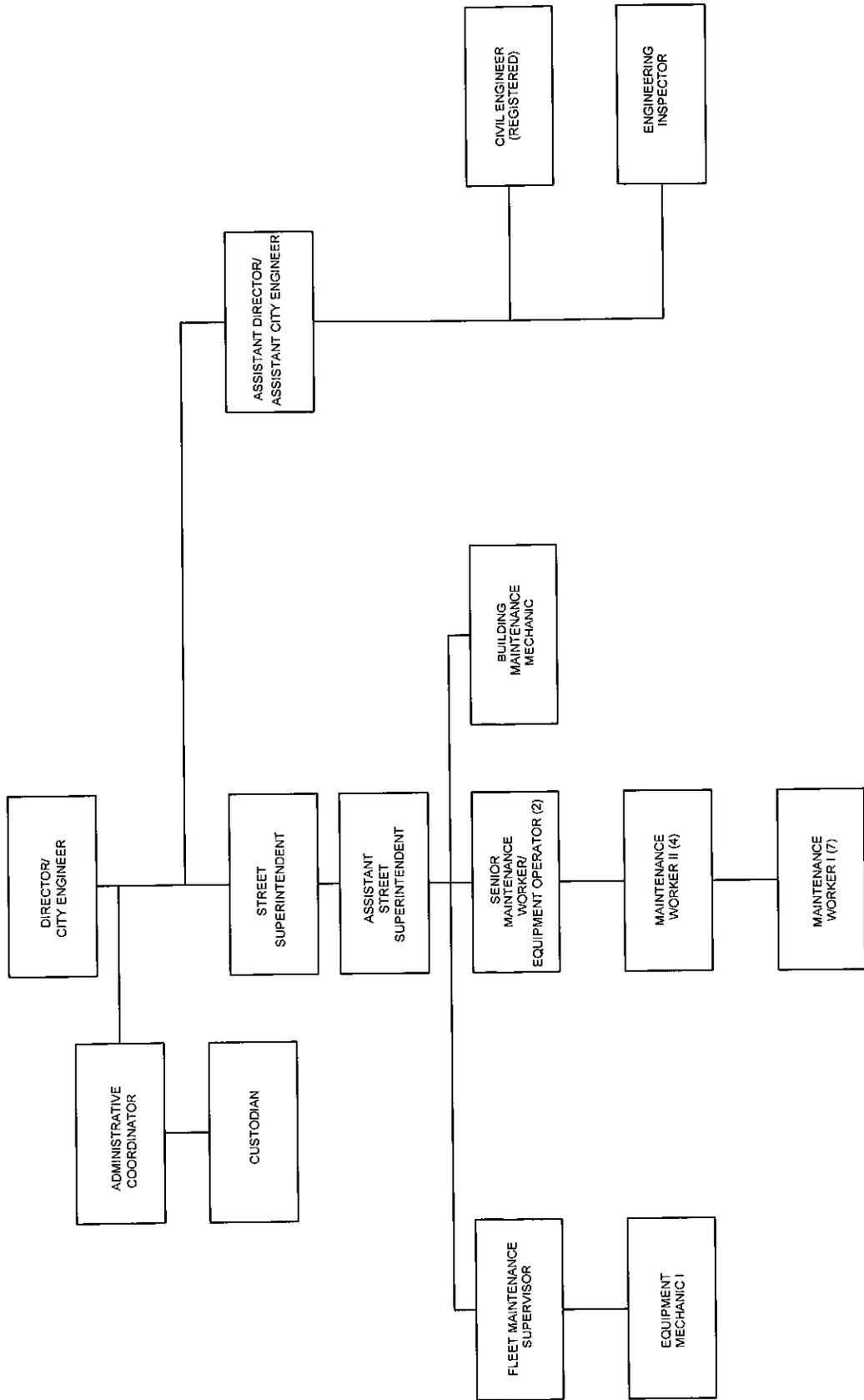


Fund		Program				
Capital Improvement Tax		Fire Capital Improvement				
Department		Account Number				
Public Safety (Fire/Police)		26 - 02 . 57				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	0	0	0	0	12,000
	Total	0	0	0	0	12,000



Fund		Program				
Capital Improvement Tax		Fire Capital Improvement				
Department		Account Number				
Public Safety (Fire/Police)		26 - 02 . 57				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
901	Operational Equipment	0	15,611	0	0	2,800
902	Vehicle Equipment	-17,879	0	26,400	26,312	226,500
904	Computer Equipment	14,431	0	0	0	0
906	Contract Construction	0	0	18,850	17,070	18,900
	Total	-3,448	15,611	45,250	43,382	248,200

DEPARTMENT OF PUBLIC WORKS ORGANIZATIONAL CHART



PUBLIC WORKS

PERFORMANCE INDICATORS	Calendar Year 2012	Calendar Year 2013	Calendar Year 2014
Potholes Patched	62	82	67
Feet of Yellow/White Line Striping Painted	28,602	21,180	32,794
Excavation Permits Processed	301	317	382
Street Excavations Backfilled & Paved	157	58	86
Sewer Lateral Repairs Approved	63	117	106
Seasonal Banners Installed	396	442	448
Regulatory & Street Name Signs Installed	965	727	236



Fund	General	Program	Admin/Engineering
Department	Public Works	Account Number	01 - 03 . 12
<i>Program Description</i>			
<p>This program provides the administration of all Public Works activities and technical engineering assistance to other City departments. Major functions include management of the department's operating divisions; preparing engineering studies, designs, plans, and specifications; management of design and construction contracts; soliciting grant funding for street, bridge and stormwater improvement projects; inspections for right-of-way work; maintaining and providing plat book information, parcel identification and property owner information; administering easement agreements; and the investigation and response to citizen inquiries and complaints.</p>			

<i>Budget Highlights</i>	
<p>No new major expenditures are planned for the Administration and Engineering Department of Public Works in FY 2016.</p>	



Fund General		Program Admin/Engineering			
Department Public Works		Account Number 01 - 03 . 12			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	163,946	198,443	209,290	200,955	213,852
700 Materials and Supplies	4,811	3,884	4,580	4,230	4,590
800 Contractual Services	13,466	13,818	14,060	13,475	16,810
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	182,223	216,145	227,930	218,660	235,252

Personnel Schedule		Number of Employees		
Position Title	2014 Actual	2015 Actual	2016 Budget	
Full Time Personnel				
Public Works Director	0.60	0.60	0.60	
Public Works Asst. Director	0.25	0.25	0.25	
Engineering Inspector	0.25	0.25	0.25	
Administrative Coordinator	0.85	0.85	0.85	
Custodian	1.00	1.00	1.00	
Full Time Personnel Total	2.95	2.95	2.95	



Fund		Program				
General		Admin/Engineering				
Department		Account Number				
Public Works		01 - 03 . 12				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	138,187	164,892	171,650	168,065	178,252
609	Workers Compensation	631	1,336	2,025	1,450	1,450
695	Overtime	0	49	0	0	0
696	F.I.C.A.	10,033	12,040	13,130	12,855	13,635
697	Hospital & Medical	15,095	20,126	22,485	18,585	20,515
	Total	163,946	198,443	209,290	200,955	213,852



Fund		Program				
General		Admin/Engineering				
Department		Account Number				
Public Works		01 - 03 . 12				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	172	314	450	300	500
702	Office Supplies	2,005	2,465	2,550	2,680	2,680
703	Gasoline & Oil	2,456	1,014	1,120	970	970
707	Personnel Equipment	178	91	180	180	190
711	Hardware & Tools	0	0	280	100	250
	Total	4,811	3,884	4,580	4,230	4,590

Fund		Program				
General		Admin/Engineering				
Department		Account Number				
Public Works		01 - 03 . 12				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	302	1,027	1,000	500	1,550
812	Meetings & Conf	3,155	2,547	1,500	1,500	3,130
814	Land/Building Rental	7,174	7,289	7,630	7,615	7,850
821	Maintenance Contracts	1,168	1,174	1,240	1,210	1,240
822	Memberships	510	637	710	590	350
826	Communications	867	1,042	960	960	680
829	Printing	120	0	200	200	250
830	Advertising	0	0	100	0	200
831	Postage	0	0	200	0	200
832	Vehicle Maintenance	87	67	230	900	1,040
834	Equip Maintenance	44	35	100	0	100
841	Publications	0	0	100	0	100
859	Recording Fees	39	0	90	0	120
	Total	13,466	13,818	14,060	13,475	16,810



Fund	General	Program	Street Maintenance
Department	Public Works	Account Number	01 - 03 .14

Program Description

This program funds maintenance and improvement of 92 miles of public streets. The division repairs potholes, provides pavement markings and line striping, installs and repairs street name and regulatory signs, sweeps streets, trims and removes trees, maintains street lights and traffic signals, performs the labor and material hauling for the annual chip sealing of asphalt streets, performs concrete and asphalt curb and pavement replacement, sets up and removes barricades, performs crack sealing, salts and plows streets and parking lots; and installs and removes annual holiday decorations in Old Webster and Old Orchard Business Districts.

Budget Highlights

FY 2016 funds include the purchase of 1,000 tons of road salt that was utilized during the past winter season. Funds are also included for the pavement sealing of the City Hall/Masonic Lodge and the Dale Avenue parking lots.



Fund		Program			
General		Street Maintenance			
Department		Account Number			
Public Works		01 - 03 . 14			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	817,314	892,429	924,657	896,630	936,680
700 Materials and Supplies	137,972	184,080	223,520	207,300	198,510
800 Contractual Services	227,376	249,433	253,060	226,990	256,130
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	1,182,662	1,325,942	1,401,237	1,330,920	1,391,320

Personnel Schedule		Number of Employees		
Position Title		2014 Actual	2015 Actual	2016 Budget
Full Time Personnel				
Street Superintendent		1.00	1.00	1.00
Asst Street Superintendent		1.00	1.00	1.00
Building Maintenance Mechanic		1.00	1.00	1.00
Sr Maint Worker / Equip Operator		2.00	2.00	2.00
Maintenance Worker II		4.00	4.00	4.00
Maintenance Worker I		7.00	7.00	7.00
Full Time Personnel Total		16.00	16.00	16.00



Fund		Program				
General		Street Maintenance				
Department		Account Number				
Public Works		01 - 03 . 14				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	619,792	674,813	684,857	679,735	701,755
609	Workers Compensation	37,275	38,371	48,665	47,725	50,175
695	Overtime	12,882	18,438	16,770	10,000	12,200
696	F.I.C.A.	46,799	50,420	53,630	52,765	54,690
697	Hospital & Medical	100,566	110,387	120,735	106,405	117,860
	Total	817,314	892,429	924,657	896,630	936,680

Fund		Program				
General		Street Maintenance				
Department		Account Number				
Public Works		01 - 03 . 14				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	123	65	500	0	500
702	Office Supplies	1,172	1,631	1,500	1,500	1,520
703	Gasoline & Oil	47,069	59,914	62,970	55,540	55,540
704	Food	139	526	600	380	600
707	Personnel Equipment	4,982	5,480	6,000	5,800	6,000
708	Custodial Supplies	273	206	500	480	500
710	First Aid Supplies	55	71	100	100	100
711	Hardware & Tools	1,732	1,883	1,800	1,800	1,800
712	Maint Materials	43,827	25,088	50,400	45,000	25,000
713	Traffic Control Sup	16,111	9,939	15,750	15,000	15,750
714	Snow & Ice Control	21,994	78,447	80,400	78,700	88,200
730	Operational Equip	495	830	3,000	3,000	3,000
	Total	137,972	184,080	223,520	207,300	198,510

Fund		Program				
General		Street Maintenance				
Department		Account Number				
Public Works		01 - 03 . 14				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
802	Temporary Services	6,149	1,289	0	0	0
803	Professional Services	3,349	3,349	4,250	3,790	4,250
810	Disposal Services	126	290	3,000	2,000	9,000
812	Meetings & Conf	0	0	440	160	2,440
821	Maintenance Contracts	3,218	1,560	2,660	3,070	3,400
822	Memberships	0	90	0	300	300
823	Street Lights	149,553	184,596	176,780	155,500	165,500
824	Electricity	4,666	5,154	5,650	5,000	5,650
825	Gas	5,781	6,625	7,200	6,200	6,700
826	Communications	2,047	3,208	2,850	2,700	2,200
829	Printing	338	281	350	280	350
832	Vehicle Maintenance	14,191	11,294	16,500	14,600	14,800
834	Equip Maintenance	17,809	18,283	19,700	16,000	18,000
846	Traffic Signal Repair	5,323	1,474	3,200	5,500	5,000
848	Training & Education	1,085	365	660	600	1,000
850	Parking Lot Lighting	5,058	4,622	5,000	6,410	7,000
851	Area Contract Maint	7,918	6,733	4,820	4,820	10,540
856	Street Light Maint	765	220	0	60	0
	Total	227,376	249,433	253,060	226,990	256,130



Fund	General	Program	Garage
Department	Public Works	Account Number	01 - 03. 15

Program Description

This program provides preventative maintenance and repair of City vehicles and equipment. The mechanics perform routine and major repairs, change tires, install and maintain fleet mobile radios, maintain parts inventory and repair records.

Budget Highlights

FY 2016 funds provide for upgrades to the ABS and Engine Code Analyzers that are utilized to diagnose problems with the braking and engine systems on the City's vehicles.



Fund		Program			
General		Garage			
Department		Account Number			
Public Works		01 - 03 . 15			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	123,275	127,977	131,624	130,005	133,610
700 Materials and Supplies	13,043	11,982	17,575	13,790	17,010
800 Contractual Services	194	755	1,260	720	950
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	136,512	140,714	150,459	144,515	151,570

Personnel Schedule		Number of Employees		
Position Title		2014 Actual	2015 Actual	2016 Budget
Full Time Personnel				
Fleet Maintenance Supervisor		1.00	1.00	1.00
Equipment Mechanic I		1.00	1.00	1.00
Full Time Personnel Total		2.00	2.00	2.00



Fund		Program				
General		Garage				
Department		Account Number				
Public Works		01 - 03 . 15				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	102,874	103,933	105,215	104,960	107,060
609	Workers Compensation	3,059	3,060	3,450	3,315	3,450
695	Overtime	510	1,987	2,200	1,600	2,200
696	F.I.C.A.	7,670	7,727	8,219	8,180	8,360
697	Hospital & Medical	9,162	11,270	12,540	11,950	12,540
	Total	123,275	127,977	131,624	130,005	133,610



Fund		Program				
General		Garage				
Department		Account Number				
Public Works		01 - 03 . 15				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	235	0	200	0	200
703	Gasoline & Oil	406	912	960	870	870
707	Personnel Equipment	1,321	1,520	2,250	2,000	2,250
708	Custodial Supplies	347	149	440	420	440
711	Hardware & Tools	441	378	750	300	750
717	Shop Supplies	9,248	9,023	10,400	8,500	10,800
730	Operational Equip	1,045	0	2,575	1,700	1,700
	Total	13,043	11,982	17,575	13,790	17,010



Fund		Program				
General		Garage				
Department		Account Number				
Public Works		01 - 03 . 15				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
826	Communications	0	0	310	280	0
832	Vehicle Maintenance	82	751	500	300	500
834	Equip Maintenance	32	4	150	0	150
841	Publications	80	0	150	140	150
848	Training & Education	0	0	150	0	150
	Total	194	755	1,260	720	950



Fund	General	Program	City Hall
Department	Public Works	Account Number	01 - 03 .17

Program Description

This program provides for the furnishing and maintenance of all electrical, plumbing and mechanical facilities at City Hall, the Police Department and two Fire Stations. Functions include maintenance and repair of heating and air conditioning system, lock replacement and repair, interior painting, repair of windows and doors, minor building modifications and custodial service.

Budget Highlights

No new major expenditures are planned for the City Hall Complex in FY 2016 within this account.



Fund	Program
General	City Hall Complex
Department	Account Number
Public Works	01 - 03 . 17

<i>Program Request</i>	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	0	0	0	0	0
700 Materials and Supplies	10,015	12,398	14,900	13,070	12,880
800 Contractual Services	136,327	131,950	123,370	124,620	130,840
900 Capital	17,060	0	1,000	0	1,000
950 Other	0	0	0	0	0
Totals	163,402	144,348	139,270	137,690	144,720

<i>Personnel Schedule</i>	Number of Employees		
Position Title	2014 Actual	2015 Actual	2016 Budget



Fund		Program				
General		City Hall Complex				
Department		Account Number				
Public Works		01 - 03 . 17				
Materials and Supplies		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	226	50	100	0	100
703	Gasoline & Oil	0	0	500	300	300
705	Audio / Visual Sup	0	0	150	90	180
707	Personnel Equipment	40	50	50	0	0
708	Custodial Supplies	4,652	4,526	5,500	5,000	5,500
711	Hardware & Tools	0	-224	300	180	300
730	Operational Equip	0	1,160	2,400	2,200	600
735	Bldg Maint Materials	4,782	6,568	5,500	5,000	5,500
751	Area Maint Materials	315	268	400	300	400
	Total	10,015	12,398	14,900	13,070	12,880

Fund		Program				
General		City Hall Complex				
Department		Account Number				
Public Works		01 - 03 . 17				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	469	569	800	760	800
814	Land/Building Rental	9,319	11,612	11,590	11,200	11,590
821	Maintenance Contracts	2,012	2,816	5,980	5,800	5,400
824	Electricity	75,615	97,911	87,220	91,720	96,300
825	Gas	2,529	2,645	3,000	2,800	3,000
826	Communications	277	0	0	0	0
827	Water & Sewer	6,187	3,955	5,000	5,200	5,340
835	Bldg Contract Maint	34,451	10,089	6,780	5,840	5,410
837	Heating / AC Maint	5,468	2,353	3,000	1,300	3,000
	Total	136,327	131,950	123,370	124,620	130,840



Fund		Program				
General		City Hall Complex				
Department		Account Number				
Public Works		01 - 03 . 17				
Capital		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
907	Building Improvements	17,060	0	1,000	0	1,000
	Total	17,060	0	1,000	0	1,000



Fund	General	Program	Service Center
Department	Public Works	Account Number	01 - 03 .18

Program Description

This program provides for furnishing and maintaining all electrical, plumbing and mechanical facilities at the Service Center. Functions include routine maintenance and repair of the site's facilities including the Garage, salt dome and fuel dispensers. Custodial equipment, materials and supplies for the Service Center are also funded from this program as are the testing and monitoring costs associated with the facility's two underground fuel tanks.

Budget Highlights

FY 2016 provides for decommissioning of the stage II vapor recovery system for the refueling system and replacement of the hepa filter for the gun range and for surveillance cameras.



Fund		Program				
General		Service Center				
Department		Account Number				
Public Works		01 - 03 . 18				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	0	0	50	0	50
702	Office Supplies	0	0	40	40	50
705	Audio / Visual Sup	0	0	0	0	1,500
708	Custodial Supplies	1,094	2,206	2,800	2,580	2,700
710	First Aid Supplies	0	0	100	100	100
711	Hardware & Tools	0	0	200	190	200
735	Bldg Maint Materials	3,254	2,137	3,000	4,370	4,500
	Total	4,348	4,343	6,190	7,280	9,100

Fund		Program				
General		Service Center				
Department		Account Number				
Public Works		01 - 03 . 18				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
804	Misc Insurance	250	250	250	250	250
807	Testing Services	717	420	2,100	2,100	4,200
810	Disposal Services	0	0	200	0	200
821	Maintenance Contracts	2,504	3,570	5,000	4,880	5,500
823	Street Lights	5,004	-327	500	420	500
824	Electricity	18,295	21,531	21,700	22,420	21,500
825	Gas	10,134	11,656	11,000	10,280	11,000
827	Water & Sewer	7,138	8,472	5,700	5,700	5,700
834	Equip Maintenance	600	881	600	920	600
835	Bldg Contract Maint	10,176	6,563	12,600	10,120	12,600
837	Heating / AC Maint	1,054	111	1,000	1,000	1,000
	Total	55,872	53,127	60,650	58,090	63,050



Fund		Program				
General		Service Center				
Department		Account Number				
Public Works		01 - 03 . 18				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
907	Building Improvements	1,408	3,495	700	650	0
	Total	1,408	3,495	700	650	0



Fund Street Improvement Tax	Program Street Improvement
Department Public Works	Account Number 06 -03 . 39

Program Description

This program provides the personnel and office expenses for the administration of the street projects program funded through the property tax levy.

Budget Highlights

No new major expenditures are planned for the street improvement program in FY 2016.



Fund Street Improvement Tax		Program Street Improvement			
Department Public Works		Account Number 06 - 03 . 39			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	225,789	228,970	236,764	219,106	248,180
700 Materials and Supplies	56,659	20,875	53,120	50,010	79,570
800 Contractual Services	18,104	26,320	35,580	24,540	36,160
900 Capital	92,582	0	2,000	2,000	0
950 Other	0	0	0	0	0
Totals	393,134	276,165	327,464	295,656	363,910

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			
Full Time Personnel			
Public Works Director	0.20	0.20	0.20
Public Works Asst. Director	0.75	0.75	0.75
Civil Engineer	0.90	0.90	0.90
GIS Coordinator	0.00	0.00	0.75
IT Technician/GIS Coordinator	0.50	0.00	0.00
Engineering Inspector	0.25	0.25	0.25
Full Time Personnel Total	2.60	2.10	2.85
Part Time Personnel			
GIS Coordinator	0.00	0.50	0.00
Part Time Personnel Total	0.00	0.50	0.00



Fund		Program				
Street Improvement Tax		Street Improvement				
Department		Account Number				
Public Works		06 - 03 . 39				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	177,908	172,386	161,488	161,956	196,785
602	Part-Time	0	6,482	22,058	12,248	0
609	Workers Compensation	930	910	1,025	950	950
642	Pension	9,878	12,584	11,788	11,822	12,395
693	Group Life	375	450	380	370	300
695	Overtime	0	0	1,000	0	0
696	F.I.C.A.	12,526	12,580	14,040	13,330	15,050
697	Hospital & Medical	23,633	22,990	24,435	17,825	22,195
698	L-T Disability	539	588	550	605	505
	Total	225,789	228,970	236,764	219,106	248,180



Fund		Program				
Street Improvement Tax		Street Improvement				
Department		Account Number				
Public Works		06 - 03 . 39				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	10	0	100	0	100
702	Office Supplies	1,521	2,245	2,500	2,400	2,600
703	Gasoline & Oil	2,802	956	980	910	910
707	Personnel Equipment	102	29	280	200	300
711	Hardware & Tools	441	116	340	0	540
712	Maint Materials	44,372	10,572	41,300	39,000	67,500
713	Traffic Control Sup	7,411	6,957	7,620	7,500	7,620
	Total	56,659	20,875	53,120	50,010	79,570

Fund		Program				
Street Improvement Tax		Street Improvement				
Department		Account Number				
Public Works		06 - 03 . 39				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	0	5,929	5,000	4,920	5,000
809	Insurance	8,550	8,550	8,550	8,550	8,550
811	Auditing	3,800	3,800	0	0	0
812	Meetings & Conf	182	1,357	1,520	1,500	3,420
816	Equipment Rental	1,604	440	1,500	2,550	1,500
818	Tree Removal	0	0	2,000	0	2,000
821	Maintenance Contracts	710	0	710	710	710
822	Memberships	320	312	380	300	380
826	Communications	856	682	700	580	1,220
827	Water & Sewer	0	0	5,000	5,000	5,000
829	Printing	0	0	600	100	300
830	Advertising	533	0	1,240	0	0
831	Postage	0	0	80	0	80
832	Vehicle Maintenance	225	453	800	210	500
834	Equip Maintenance	0	0	500	0	500
836	Towing	65	0	120	0	120
841	Publications	0	0	200	0	200
848	Training & Education	444	0	600	120	600
856	Street Light Maint	815	4,797	6,000	0	6,000
859	Recording Fees	0	0	80	0	80
Total		18,104	26,320	35,580	24,540	36,160



Fund		Program				
Street Improvement Tax		Street Improvement				
Department		Account Number				
Public Works		06 - 03 . 39				
Capital		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
901	Operational Equipment	88,382	0	0	0	0
906	Contract Construction	4,200	0	2,000	2,000	0
	Total	92,582	0	2,000	2,000	0



Fund	Street Improvement Tax	Program	Street Projects
Department	Public Works	Account Number	06 -03 .40

Program Description

This program is for the repair and replacement of concrete and asphalt residential streets and associated structures within the public right-of-way funded through a property tax levy. Included in this program is the annual mill and overlay and chipsealing maintenance of the publicly owned asphalt streets within the City. Streets are generally sealed on a six-year cycle. This program also provides the City’s grant match for federally funded projects.

Budget Highlights

FY 2016 provides funding for milling and resurfacing asphalt pavements that have been in place over 20 years and are nearing the end of their useful life. Funds are also provided for the chipsealing of W. Kirkham Avenue between N. Elm Avenue and N. Rock Hill Rd.



Fund		Program				
Street Improvement Tax		Street Projects				
Department		Account Number				
Public Works		06 - 03 . 40				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
807	Testing Services	0	0	5,000	1,910	5,000
	Total	0	0	5,000	1,910	5,000



Fund		Program				
Street Improvement Tax		Street Projects				
Department		Account Number				
Public Works		06 - 03 . 40				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
906	Contract Construction	129,701	550,057	905,000	905,000	805,410
	Total	129,701	550,057	905,000	905,000	805,410



Fund	Street Improvement Tax	Program	Street Bond Issue
Department	Public Works	Account Number	06 -03 .41
<i>Program Description</i>			
<p>This program is funded through a Bond Issue passed by the voters in August of 2010 that will rehabilitate the concrete street network within the City</p>			

<i>Budget Highlights</i>			
<p>The program is completed and not included in the FY 2016 budget.</p>			



Fund		Program				
Street Improvement Tax		Street Bond Issue				
Department		Account Number				
Public Works		06 - 03 . 41				
Personnel Services		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	42,728	-2,080	0	0	0
602	Part-Time	832	39,513	9,540	8,900	0
609	Workers Compensation	341	72	25	0	0
642	Pension	2,293	0	0	0	0
693	Group Life	74	0	0	0	0
695	Overtime	131	0	0	0	0
696	F.I.C.A.	2,605	2,864	275	680	0
697	Hospital & Medical	2,709	0	0	0	0
698	L-T Disability	99	0	0	0	0
	Total	51,812	40,369	9,840	9,580	0



Fund		Program				
Street Improvement Tax		Street Bond Issue				
Department		Account Number				
Public Works		06 - 03 . 41				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
702	Office Supplies	855	14	0	0	0
707	Personnel Equipment	187	0	0	0	0
711	Hardware & Tools	274	0	0	0	0
	Total	1,316	14	0	0	0



Fund		Program				
Street Improvement Tax		Street Bond Issue				
Department		Account Number				
Public Works		06 - 03 . 41				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
802	Temporary Services	3,318	0	0	0	0
803	Professional Services	3,461	7,964	0	0	0
807	Testing Services	7,166	3,688	1,500	1,500	0
826	Communications	277	0	0	0	0
829	Printing	0	269	300	0	0
830	Advertising	967	538	560	0	0
832	Vehicle Maintenance	786	228	0	0	0
	Total	15,975	12,687	2,360	1,500	0



Fund		Program				
Street Improvement Tax		Street Bond Issue				
Department		Account Number				
Public Works		06 - 03 . 41				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
906	Contract Construction	3,405,365	903,034	230,000	230,000	0
	Total	3,405,365	903,034	230,000	230,000	0



Fund Capital Improvement Tax	Program Public Works Capital Improvement
Department Public Works	Account Number 26 – 03 . 58

Program Description

This program is funded by the one-half cent sales tax for Capital Improvements and includes work initiated by the Public Works Department.

Budget Highlights

Funds are included in FY 2016 for the purchase of one fleet vehicle for the Planning and Development Department, a 2-1/2 ton dump truck for the Public Works Department and door locks for the Service Center. Funds are budgeted for the replacement of the existing high pressure sodium (HPS) exterior lighting with light emitting diode (LED) fixtures. Funds are included for the milling and resurfacing of asphalt pavements that were constructed over 20 years ago and are nearing the end of their useful life, and repairs on the Novus parking garage. Funds are also included for Right of Way acquisition for the Shady Creek Bridge project and the improvement of the bridge railings on Thornton Ave. and Ravine Ave. over Shady Creek. Lastly, funds are included for the replacement of the chiller, roof top unit 2 that services the police department, and HVAC system controls for City Hall.



Fund		Program				
Capital Improvement Tax		Public Works Capital Improvement				
Department		Account Number				
Public Works		26 - 03 . 58				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
730	Operational Equip	0	17,074	0	0	0
	Total	0	17,074	0	0	0



Fund		Program				
Capital Improvement Tax		Public Works Capital Improvement				
Department		Account Number				
Public Works		26 - 03 . 58				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	0	0	19,980	18,940	0
830	Advertising	1,925	1,884	3,100	1,750	3,170
	Total	1,925	1,884	23,080	20,690	3,170



Fund		Program				
Capital Improvement Tax		Public Works Capital Improvement				
Department		Account Number				
Public Works		26 - 03 . 58				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
901	Operational Equipment	24,558	68,261	142,920	131,130	0
902	Vehicle Equipment	496,578	158,389	176,560	156,240	141,960
906	Contract Construction	128,882	275,224	285,000	285,000	351,440
907	Building Improvements	22,938	197,298	0	0	324,660
908	ROW Acquisitions	0	0	0	0	8,000
910	Non-Contract Const	0	0	0	0	15,180
	Total	672,956	699,172	604,480	572,370	841,240



Fund	Grant	Program	Grants
Department	Public Works	Account Number	04 -03 .35
<i>Program Description</i>			
<p>The City applies for and receives various Federal, State and Local grants. This program was established to track the grant expenditures by project. Most of the grants require matching City funds.</p>			

<i>Budget Highlights</i>			
<p>The Department has been awarded a grant to replace the bridge on N. Rock Hill Road over Shady Creek Bridge that has been deemed “basically intolerable” with an overall rating of 35.2 out of 100. Under current federal criteria, bridges that are rated under 50 are eligible for total replacement. Funding for the project is included in the FY 2016 budget.</p>			



Fund		Program			
Grant		Grants			
Department		Account Number			
Public Works		04 - 03 . 35			
<i>Program Request</i>	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractual Services	0	0	79,920	75,725	0
900 Capital	-65,026	-7,571	0	0	32,000
950 Other	0	0	0	0	0
Totals	-65,026	-7,571	79,920	75,725	32,000

<i>Personnel Schedule</i>	Number of Employees		
Position Title	2014 Actual	2015 Actual	2016 Budget

Fund		Program				
Grant		Grants				
Department		Account Number				
Public Works		04 - 03 . 35				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	0	0	79,920	75,725	0
	Total	0	0	79,920	75,725	0



Fund		Program				
Grant		Grants				
Department		Account Number				
Public Works		04 - 03 . 35				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
906	Contract Construction	-65,026	-7,571	0	0	0
908	ROW Acquisitions	0	0	0	0	32,000
	Total	-65,026	-7,571	0	0	32,000



Fund	Sewer Lateral	Program	Sanitary Sewer Lateral Repair
Department	Public Works	Account Number	27 -03 . 65

Program Description

This program performs sanitary sewer lateral inspections and repairs funded by a voter approved charge of \$7.00 per quarter per residential household.

Budget Highlights

FY 2016 budget reflects a budget increase of 8.2% over FY 2015 budget based on current activity. This increase can be attributed to the recent practice of realtors advising their buyers to have the sewer laterals inspected during the purchase of a property.



Fund Sewer Lateral		Program Sanitary Sewer Lateral Repair			
Department Public Works		Account Number 27 - 03 . 65			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	52,858	52,193	56,334	55,425	55,949
700 Materials and Supplies	1,272	1,886	2,200	2,010	2,200
800 Contractual Services	197,604	246,033	241,340	268,840	266,040
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	251,734	300,112	299,874	326,275	324,189

Personnel Schedule		Number of Employees		
Position Title	2014 Actual	2015 Actual	2016 Budget	
Full Time Personnel				
Public Works Director	0.10	0.10	0.10	
Engineering Inspector	0.40	0.40	0.40	
Administrative Coordinator	0.15	0.15	0.15	
Full Time Personnel Total	0.65	0.65	0.65	



Fund		Program				
Sewer Lateral		Sanitary Sewer Lateral Repair				
Department		Account Number				
Public Works		27 - 03 . 65				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	41,409	42,686	43,035	43,110	43,845
609	Workers Compensation	208	206	218	215	205
642	Pension	2,256	0	3,141	3,145	2,760
693	Group Life	0	0	35	35	35
696	F.I.C.A.	2,900	3,009	3,290	3,290	3,354
697	Hospital & Medical	6,085	6,292	6,565	5,580	5,700
698	L-T Disability	0	0	50	50	50
	Total	52,858	52,193	56,334	55,425	55,949



Fund		Program				
Sewer Lateral		Sanitary Sewer Lateral Repair				
Department		Account Number				
Public Works		27 - 03 . 65				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
702	Office Supplies	973	1,307	1,320	1,250	1,320
703	Gasoline & Oil	133	579	560	560	560
707	Personnel Equipment	166	0	280	170	280
711	Hardware & Tools	0	0	40	30	40
	Total	1,272	1,886	2,200	2,010	2,200



Fund		Program				
Sewer Lateral		Sanitary Sewer Lateral Repair				
Department		Account Number				
Public Works		27 - 03 . 65				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	20,789	19,563	18,500	17,690	18,500
809	Insurance	2,150	2,150	2,150	2,150	2,150
826	Communications	474	318	290	250	290
832	Vehicle Maintenance	0	0	100	30	100
852	Sewer Lateral Reimburse	174,191	224,002	220,300	248,720	245,000
	Total	197,604	246,033	241,340	268,840	266,040



Fund Storm Water Improvement Tax	Program Storm Water Improvement
Department Public Works	Account Number 29 - 03 . 67

Program Description

This program is responsible for the study, design and construction of storm water improvements funded by 20% of the revenue from the one-half cent sales tax for Park and Storm Water Improvements.

Budget Highlights

FY 2016 budget includes funds to correct stormwater problems at 43 Chestnut Hill, 9445 Big Bend Blvd and 65 Turf Ct. Funding for a Best Management Practice (BMP) program is included in this year's budget that will promote the use of recommended BMP's so as to reduce the stormwater runoff from properties within the City.



Fund Storm Water Improvement Tax		Program Storm Water Improvement			
Department Public Works		Account Number 29 - 03 . 67			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	29,301	30,742	31,458	31,027	31,452
700 Materials and Supplies	1,060	1,117	1,330	1,246	1,420
800 Contractual Services	16,448	404	30,690	28,248	14,680
900 Capital	54,919	26,023	125,000	75,000	295,000
950 Other	0	0	0	0	0
Totals	101,728	58,286	188,478	135,521	342,552

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			
Full Time Personnel			
Public Works Director	0.10	0.10	0.10
Civil Engineer	0.10	0.10	0.10
Engineering Inspector	0.10	0.10	0.10
Full Time Personnel Total	0.30	0.30	0.30

Fund		Program				
Storm Water Improvement Tax		Storm Water Improvement				
Department		Account Number				
Public Works		29 - 03 . 67				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	23,402	24,195	24,555	24,507	24,965
609	Workers Compensation	133	133	140	130	130
642	Pension	1,274	1,766	1,795	1,790	1,572
696	F.I.C.A.	1,666	1,726	1,878	1,875	1,910
697	Hospital & Medical	2,826	2,922	3,040	2,675	2,825
698	L-T Disability	0	0	50	50	50
	Total	29,301	30,742	31,458	31,027	31,452

Fund		Program				
Storm Water Improvement Tax		Storm Water Improvement				
Department		Account Number				
Public Works		29 - 03 . 67				
Materials and Supplies		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
702	Office Supplies	839	1,117	1,050	1,050	1,140
707	Personnel Equipment	198	0	230	176	230
711	Hardware & Tools	23	0	50	20	50
	Total	1,060	1,117	1,330	1,246	1,420

Fund		Program				
Storm Water Improvement Tax		Storm Water Improvement				
Department		Account Number				
Public Works		29 - 03 . 67				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	13,860	-856	26,000	26,000	10,000
812	Meetings & Conf	223	60	700	550	900
821	Maintenance Contracts	1,205	1,200	1,280	1,248	1,280
829	Printing	0	0	200	0	150
830	Advertising	414	0	1,860	0	1,500
831	Postage	0	0	50	0	50
848	Training & Education	680	0	500	450	700
859	Recording Fees	66	0	100	0	100
	Total	16,448	404	30,690	28,248	14,680

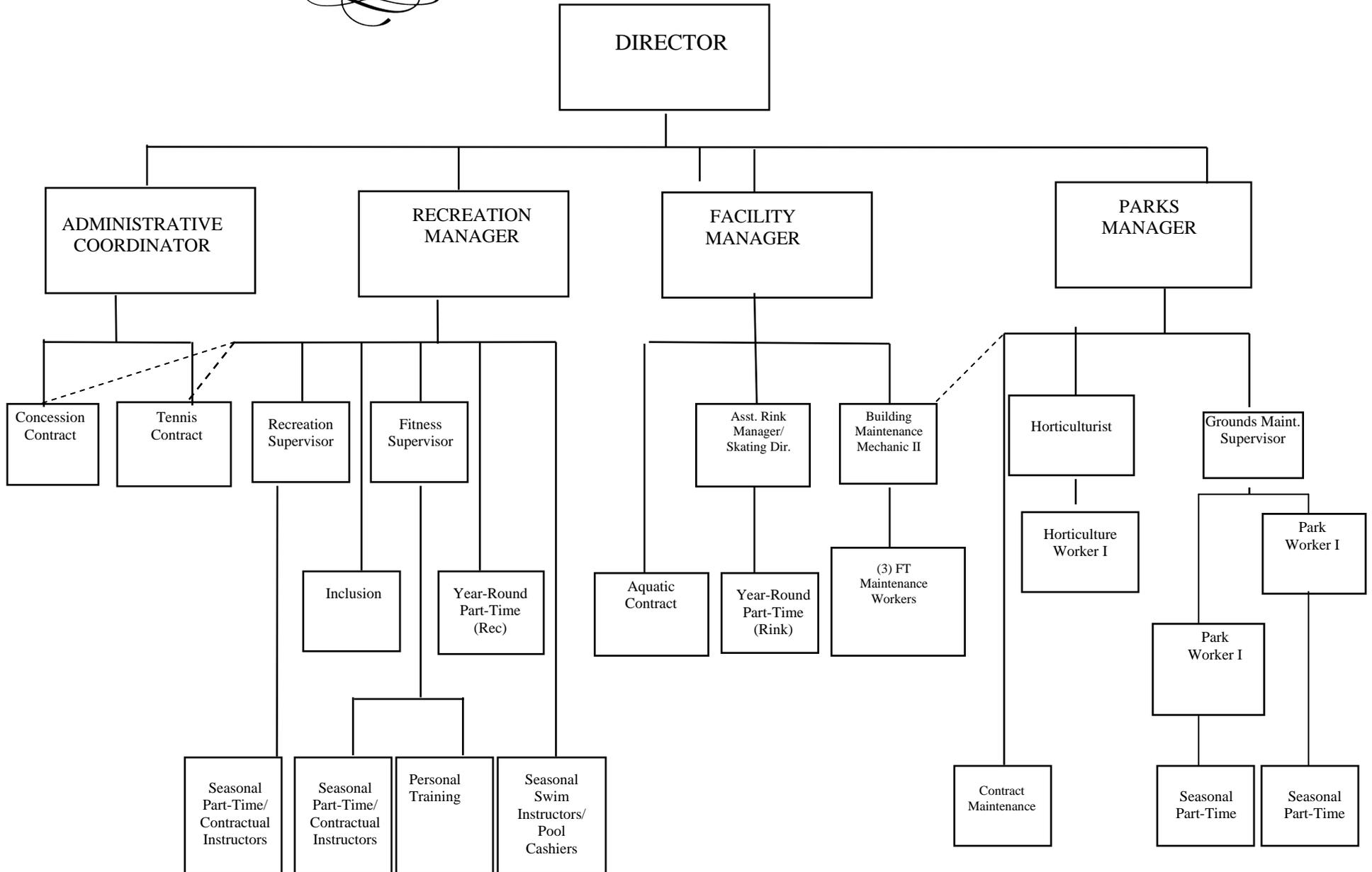


Fund		Program				
Storm Water Improvement Tax		Storm Water Improvement				
Department		Account Number				
Public Works		29 - 03 . 67				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
906	Contract Construction	54,919	26,023	125,000	75,000	295,000
	Total	54,919	26,023	125,000	75,000	295,000



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WEBSTER GROVES *Department of Parks & Recreation*



PARKS AND RECREATION

PERFORMANCE INDICATORS	Calendar Year 2012	Calendar Year 2013	Calendar Year 2014
Trees Planted	200	205	300
Recreation Program Participants	1,821	1,706	1,645
Room/Gym Rental Participants	26,000	29,500	32,000
Hockey / Learn to Skate Participants	128,000	123,400	126,000
Swim Lessons / Programs	680	665	1,745
Rink Session Participants	15,540	15,500	17,505
Fitness Center Members	1,592	1,593	1,545



Fund	General	Program	Parks
Department	Parks & Recreation	Account Number	01 - 04 . 16

Program Description

This is a maintenance program that is responsible for 160+ acres of open space, including 19 parks, 7 restrooms, 7 pavilions, 10 playgrounds, 11 athletic fields, 15 tennis courts, and 3 basketball courts at a total of 54 locations throughout the City.

Budget Highlights

Funds budgeted in FY16 will continue to support the overall maintenance of 19 parks, numerous greenways, various City owned lots, and 3 business districts. The business districts transfer in funds to this program for the support of personnel and supplies used for landscape maintenance, snow removal and holiday decorations. Special items in FY16 include continued median improvements on Lockwood and contract mowing services.



Fund		Program			
General		Parks			
Department		Account Number			
Parks and Recreation		01 - 04 . 16			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	268,580	285,620	297,613	290,510	296,334
700 Materials and Supplies	44,620	84,341	99,471	98,767	88,666
800 Contractual Services	89,660	91,846	90,170	98,191	119,550
900 Capital	10,503	0	0	0	0
950 Other	0	0	0	0	0
Totals	413,363	461,807	487,254	487,468	504,550

Personnel Schedule		Number of Employees		
Position Title	2014 Actual	2015 Actual	2016 Budget	
Full Time Personnel				
Parks Manager	0.25	0.25	0.25	
Grounds Supervisor	1.00	1.00	1.00	
Building Maintenance Mechanic II	0.50	0.50	0.50	
Park Worker II	2.00	2.00	2.00	
Park Worker I	1.00	1.00	1.00	
Full Time Personnel Total	4.75	4.75	4.75	
Part Time Personnel				
Park Worker I	1.00	1.00	1.00	
Part Time Personnel Total	1.00	1.00	1.00	



Fund		Program				
General		Parks				
Department		Account Number				
Parks and Recreation		01 - 04 . 16				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	186,198	190,523	194,772	190,332	187,961
602	Part-Time	18,411	28,266	28,495	28,495	30,740
609	Workers Compensation	6,517	6,693	7,050	7,050	6,775
695	Overtime	5,552	5,165	8,006	8,006	8,246
696	F.I.C.A.	14,397	15,405	17,480	17,352	17,360
697	Hospital & Medical	37,505	39,568	41,810	39,275	45,252
	Total	268,580	285,620	297,613	290,510	296,334

Fund		Program				
General		Parks				
Department		Account Number				
Parks and Recreation		01 - 04 . 16				
Materials and Supplies		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	228	211	220	231	230
702	Office Supplies	990	1,650	1,225	1,325	1,330
703	Gasoline & Oil	21,312	23,859	23,361	22,546	22,546
707	Personnel Equipment	1,113	1,378	1,185	1,185	1,225
708	Custodial Supplies	1,806	2,320	2,050	2,050	2,300
710	First Aid Supplies	50	0	50	50	50
711	Hardware & Tools	1,266	1,296	1,340	1,340	1,475
712	Maint Materials	1,474	706	1,550	1,550	1,700
715	Grounds Supplies	1,500	1,074	1,030	1,030	1,200
718	Special Events	1,044	57	300	300	300
721	Plant Materials	0	18,263	31,850	31,850	20,800
730	Operational Equip	5,188	5,462	5,600	5,600	5,800
735	Bldg Maint Materials	2,043	1,273	1,855	1,855	1,855
751	Area Maint Materials	6,606	26,792	27,855	27,855	27,855
	Total	44,620	84,341	99,471	98,767	88,666

Fund		Program				
General		Parks				
Department		Account Number				
Parks and Recreation		01 - 04 . 16				
Contractual		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
810	Disposal Services	0	0	500	500	2,500
812	Meetings & Conf	934	1,414	0	0	1,450
816	Equipment Rental	1,100	0	800	800	800
821	Maintenance Contracts	35,025	38,038	35,164	35,164	52,425
823	Street Lights	3,018	3,753	3,706	2,913	3,000
824	Electricity	8,262	8,897	6,780	13,189	13,200
826	Communications	2,050	2,131	2,100	1,650	1,650
827	Water & Sewer	16,640	18,027	15,445	16,300	16,300
832	Vehicle Maintenance	8,717	7,339	8,650	8,650	8,700
834	Equip Maintenance	11,237	9,941	14,000	16,000	16,500
835	Bldg Contract Maint	916	985	1,000	1,000	1,000
848	Training & Education	199	275	275	275	275
851	Area Contract Maint	1,562	1,046	1,750	1,750	1,750
	Total	89,660	91,846	90,170	98,191	119,550



Fund		Program				
General		Parks				
Department		Account Number				
Parks and Recreation		01 - 04 . 16				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
901	Operational Equipment	10,503	0	0	0	0
909	Area Improvements	0	0	0	0	0
	Total	10,503	0	0	0	0



Fund	General	Program	Recreation
Department	Parks & Recreation	Account Number	01 - 04 . 20

Program Description

All recreation activities, exclusive of the Ice Arena, Aquatic Center, and Fitness Center are operated from this program, as well as some department-wide overhead expenses. Most activities are located at the Recreation Complex while some are held off-site on a seasonal basis. The tennis, concession and most maintenance contracts are budgeted in this program. Over 280 programs, ranging from pre-school to senior citizens, are budgeted here.

Budget Highlights

Budgeted items for FY16 include Camp Webegee, fireworks for Community Days and Fire and Ice, Turkey Day Run, new benches for the tennis center and the tennis center contract.



Fund		Program			
General		Recreation			
Department		Account Number			
Parks and Recreation		01 - 04 . 20			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	453,384	488,852	452,885	473,563	473,253
700 Materials and Supplies	49,113	62,663	68,770	75,928	83,923
800 Contractual Services	214,087	218,249	261,560	222,160	226,860
900 Capital	15,671	0	0	0	0
950 Other	0	0	0	0	0
Totals	732,255	769,764	783,215	771,651	784,036

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			
Full Time Personnel			
Parks & Recreation Director	0.75	0.75	0.50
Recreation Manager	0.75	0.75	0.75
Recreation Supervisor	1.00	1.00	1.00
Building Maintenance Mechanic	0.50	0.50	0.50
Maintenance Worker I	1.00	1.00	1.00
Administrative Coordinator	1.00	1.00	1.00
Full Time Personnel Total	5.00	5.00	4.75
Part Time Personnel			
Rec Aides/Leaders	3.00	3.00	3.00
Day Camp Staff	2.75	2.75	2.75
Custodian	0.00	0.00	0.25
Part Time Personnel Total	5.75	5.75	6.00



Fund		Program				
General		Recreation				
Department		Account Number				
Parks and Recreation		01 - 04 . 20				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	277,933	306,936	266,335	266,889	252,385
602	Part-Time	111,636	112,390	116,130	133,379	145,080
609	Workers Compensation	8,511	8,467	9,805	9,500	10,000
613	Auto Allowance	1,575	1,425	1,350	1,350	1,350
695	Overtime	509	1,106	600	580	600
696	F.I.C.A.	29,208	31,617	29,245	31,385	30,400
697	Hospital & Medical	24,012	26,911	29,420	30,480	33,438
	Total	453,384	488,852	452,885	473,563	473,253

Fund		Program				
General		Recreation				
Department		Account Number				
Parks and Recreation		01 - 04 . 20				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	4,668	6,566	6,325	7,025	7,125
702	Office Supplies	5,641	4,892	6,125	6,918	7,090
703	Gasoline & Oil	976	1,873	1,780	1,778	1,778
704	Food	503	387	850	240	800
705	Audio / Visual Sup	1,676	1,824	3,495	3,470	3,280
707	Personnel Equipment	1,043	1,255	1,220	1,104	1,220
708	Custodial Supplies	5,237	3,427	5,000	5,000	5,000
710	First Aid Supplies	460	1,721	400	300	400
711	Hardware & Tools	2,295	1,167	1,600	1,600	1,600
712	Maint Materials	48	149	1,150	1,150	1,150
716	Computer SW / HW	11	5,962	500	50	350
718	Special Events	9,932	17,064	18,970	24,361	30,200
719	Recreation Sup	6,844	6,582	9,000	9,792	12,075
730	Operational Equip	5,374	5,597	7,355	8,055	6,455
735	Bldg Maint Materials	4,405	4,197	5,000	5,085	5,400
	Total	49,113	62,663	68,770	75,928	83,923

Fund		Program				
General		Recreation				
Department		Account Number				
Parks and Recreation		01 - 04 . 20				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
801	Rec Officials/Instructors	66,471	63,683	74,100	40,770	45,640
803	Professional Services	20,505	20,571	20,500	19,500	21,000
812	Meetings & Conf	2,229	2,192	2,780	2,872	2,880
816	Equipment Rental	8,175	6,058	7,770	6,695	7,970
821	Maintenance Contracts	10,609	11,542	15,710	14,320	15,375
822	Memberships	667	550	1,075	975	1,255
824	Electricity	54,140	57,206	63,000	59,405	61,000
825	Gas	4,593	8,851	8,000	11,000	11,000
826	Communications	2,885	3,583	2,230	1,715	1,740
827	Water & Sewer	16,500	18,907	25,000	24,350	25,000
829	Printing	8,604	9,150	10,600	9,375	10,300
830	Advertising	2,673	3,238	3,500	3,430	3,500
831	Postage	6,614	8,064	9,795	9,414	9,900
832	Vehicle Maintenance	496	10	800	800	800
834	Equip Maintenance	547	254	1,350	1,350	1,350
835	Bldg Contract Maint	7,338	2,595	12,950	12,950	4,650
837	Heating / AC Maint	761	1,096	1,000	2,200	2,000
841	Publications	0	0	100	100	100
844	Lease/Purchase	0	0	400	0	0
848	Training & Education	280	699	900	939	1,400
	Total	214,087	218,249	261,560	222,160	226,860



Fund		Program				
General		Recreation				
Department		Account Number				
Parks and Recreation		01 - 04 . 20				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
901	Operational Equipment	15,671	0	0	0	0
	Total	15,671	0	0	0	0



Fund	General	Program	Aquatic Center
Department	Parks & Recreation	Account Number	01 - 04 . 21

Program Description

All Aquatic Center services from lessons to public swim time are budgeted in this program for a seasonal operation of 100+ days. Management is contracted to maximize risk transfer and available resources.

Budget Highlights

The Aquatic Center management contract with Midwest Pool Management comprises 44% of this fund. That contract has a 5% decrease from last year in the first year of a multi-year contract. Items of note in this fund include a new bench in front of the facility, and patio furniture and umbrella repairs.



Fund		Program			
General		Aquatic Center			
Department		Account Number			
Parks and Recreation		01 - 04 . 21			
<i>Program Request</i>	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	78,319	74,424	78,718	78,949	82,662
700 Materials and Supplies	25,645	17,915	20,100	19,651	21,505
800 Contractual Services	239,326	236,523	262,366	247,823	240,064
900 Capital	3,432	0	0	0	0
950 Other	0	0	0	0	0
Totals	346,722	328,862	361,184	346,423	344,231

<i>Personnel Schedule</i>	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			
Full Time Personnel			
Recreation Facilities Manager	0.25	0.25	0.25
Recreation Manager	0.25	0.25	0.25
Full Time Personnel Total	0.50	0.50	0.50
Part Time Personnel			
Swim/Dive Coaches	1.00	1.00	1.00
Swim Instructors	1.00	1.00	1.00
Custodian	0.00	0.00	0.50
Cashiers	0.50	0.50	0.50
Part Time Personnel Total	2.50	2.50	3.00



Fund		Program				
General		Aquatic Center				
Department		Account Number				
Parks and Recreation		01 - 04 . 21				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	31,939	33,519	32,823	32,904	33,315
602	Part-Time	36,807	31,773	35,695	35,315	37,570
609	Workers Compensation	2,414	2,218	2,850	2,600	2,890
613	Auto Allowance	450	450	450	450	450
696	F.I.C.A.	5,185	4,893	5,250	5,220	5,390
697	Hospital & Medical	1,524	1,571	1,650	2,460	3,047
	Total	78,319	74,424	78,718	78,949	82,662



Fund		Program				
General		Aquatic Center				
Department		Account Number				
Parks and Recreation		01 - 04 . 21				
Materials and Supplies		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	2,000	1,834	2,200	2,155	2,200
702	Office Supplies	260	61	300	300	200
704	Food	0	0	50	50	50
705	Audio / Visual Sup	686	87	400	398	400
707	Personnel Equipment	689	459	500	500	500
708	Custodial Supplies	2,186	2,105	2,300	2,200	2,300
710	First Aid Supplies	750	0	0	0	0
711	Hardware & Tools	465	509	800	700	800
712	Maint Materials	163	196	375	375	375
718	Special Events	2,115	744	1,100	1,128	1,350
719	Recreation Sup	1,091	925	1,150	1,085	1,120
730	Operational Equip	13,145	9,490	8,300	8,135	9,585
735	Bldg Maint Materials	2,095	1,505	2,625	2,625	2,625
	Total	25,645	17,915	20,100	19,651	21,505

Fund		Program				
General		Aquatic Center				
Department		Account Number				
Parks and Recreation		01 - 04 . 21				
Contractual		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
801	Rec Officials/Instructors	3,527	3,042	2,050	2,405	350
803	Professional Services	177,675	166,491	178,351	178,351	169,634
812	Meetings & Conf	192	325	500	500	500
816	Equipment Rental	0	182	0	0	100
821	Maintenance Contracts	2,701	2,647	3,640	2,915	3,450
822	Memberships	1,039	961	1,575	1,560	1,630
824	Electricity	18,098	25,941	31,000	19,600	20,000
825	Gas	1,680	1,399	1,750	1,700	1,800
827	Water & Sewer	18,675	18,907	25,000	24,310	25,000
829	Printing	236	193	200	50	200
834	Equip Maintenance	7,361	7,784	9,000	7,595	8,500
835	Bldg Contract Maint	4,116	4,032	4,000	3,990	3,500
837	Heating / AC Maint	556	1,073	1,800	1,300	1,800
857	Pay Other Agencies	3,470	3,546	3,500	3,547	3,600
	Total	239,326	236,523	262,366	247,823	240,064



Fund		Program				
General		Aquatic Center				
Department		Account Number				
Parks and Recreation		01 - 04 . 21				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
901	Operational Equipment	3,432	0	0	0	0
	Total	3,432	0	0	0	0



Fund	General	Program	Ice Arena
Department	Parks & Recreation	Account Number	01 - 04 . 22

Program Description

A comprehensive, year-round ice arena is accounted for in this program. Public open skating sessions retain prime slots on a year-round basis. Special activities in the facilities are a full-scale hockey program and a Learn To Skate program offering a variety of special events.

Budget Highlights

Funds are budgeted in FY16 for replacement skates, birthday party rental t-shirts for the birthday child, a fire rated gas can cabinet, Zamboni garage door repair and refinishing of shower drains in the locker rooms.



Fund		Program			
General		Ice Arena			
Department		Account Number			
Parks and Recreation		01 - 04 . 22			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	248,776	250,083	267,969	260,803	270,699
700 Materials and Supplies	42,894	43,294	40,854	39,850	42,725
800 Contractual Services	154,710	150,861	173,500	166,745	159,825
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	446,380	444,238	482,323	467,398	473,249

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			
Full Time Personnel			
Recreation Facilities Manager	0.75	0.75	0.75
Asst. Ice Rink Manager	1.00	1.00	1.00
Maintenance Worker I	1.00	1.00	1.00
Full Time Personnel Total	2.75	2.75	2.75
Part Time Personnel			
Skating Instructor	1.00	1.00	1.00
Part-Time Maintenance Worker	1.00	1.00	1.00
Cashier	2.75	2.75	2.75
Assistant Mgr/Facility Attendant	3.00	3.00	3.00
Part Time Personnel Total	7.75	7.75	7.75



Fund		Program				
General		Ice Arena				
Department		Account Number				
Parks and Recreation		01 - 04 . 22				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	129,113	132,130	134,120	134,373	136,554
602	Part-Time	80,765	77,772	88,000	82,500	88,000
609	Workers Compensation	8,481	8,278	10,999	10,260	11,110
613	Auto Allowance	675	675	675	675	675
696	F.I.C.A.	15,631	15,203	17,065	16,705	17,250
697	Hospital & Medical	14,111	16,025	17,110	16,290	17,110
	Total	248,776	250,083	267,969	260,803	270,699

Fund		Program				
General		Ice Arena				
Department		Account Number				
Parks and Recreation		01 - 04 . 22				
Materials and Supplies		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	4,184	7,709	4,850	5,000	5,000
702	Office Supplies	951	866	1,150	1,100	1,150
703	Gasoline & Oil	9,800	7,662	9,800	9,800	9,800
704	Food	0	218	250	250	300
705	Audio / Visual Sup	574	175	504	475	1,125
707	Personnel Equipment	1,396	1,436	1,200	1,100	1,100
708	Custodial Supplies	5,050	4,321	4,800	4,300	4,800
709	Chemicals	2,320	1,985	2,500	2,675	3,000
710	First Aid Supplies	899	267	250	225	250
711	Hardware & Tools	848	1,064	800	750	800
712	Maint Materials	673	1,333	1,350	1,250	1,350
713	Traffic Control Sup	45	0	200	175	200
716	Computer SW / HW	421	369	400	300	200
718	Special Events	400	133	400	250	800
730	Operational Equip	13,338	14,772	8,900	8,800	9,350
735	Bldg Maint Materials	1,995	984	3,500	3,400	3,500
	Total	42,894	43,294	40,854	39,850	42,725

Fund		Program				
General		Ice Arena				
Department		Account Number				
Parks and Recreation		01 - 04 . 22				
Contractual		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	4,999	1,200	0	0	0
812	Meetings & Conf	1,681	740	1,250	400	1,250
816	Equipment Rental	0	0	500	0	250
821	Maintenance Contracts	5,218	6,369	6,850	5,620	7,100
822	Memberships	1,029	725	1,200	675	675
824	Electricity	50,599	52,079	58,000	57,000	59,150
825	Gas	19,036	10,246	13,000	12,000	12,000
826	Communications	476	400	450	450	450
827	Water & Sewer	16,500	18,907	22,000	22,000	23,500
829	Printing	7	328	200	200	200
830	Advertising	0	0	1,000	0	1,000
834	Equip Maintenance	47,644	50,333	57,500	57,500	41,300
835	Bldg Contract Maint	6,656	6,186	9,000	9,000	10,700
836	Towing	100	-100	150	0	150
837	Heating / AC Maint	765	3,408	2,000	1,700	1,700
848	Training & Education	0	40	400	200	400
	Total	154,710	150,861	173,500	166,745	159,825



Fund	General	Program	Fitness
Department	Parks & Recreation	Account Number	01 - 04. 23

Program Description

A comprehensive, year-round fitness center is accounted for in this program. We offer a full line of cardio and strength equipment for daily drop in or membership usage. We also provide ongoing fitness classes and personal training.

Budget Highlights

Funds budgeted in FY16 are mostly for routine operations.



Fund		Program			
General		Fitness			
Department		Account Number			
Parks and Recreation		01 - 04 . 23			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	274,826	289,994	305,030	299,856	334,277
700 Materials and Supplies	21,922	24,558	26,270	23,903	25,915
800 Contractual Services	187,619	191,523	181,060	169,684	181,620
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	484,367	506,075	512,360	493,443	541,812

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			
Full Time Personnel			
Fitness Supervisor	1.00	1.00	1.00
Maintenance Worker I	1.00	1.00	1.00
Full Time Personnel Total	2.00	2.00	2.00
Part Time Personnel			
Rec Aides/Leaders	3.00	3.00	3.00
Maintenance Worker	1.00	1.00	1.00
Custodian	0.00	0.00	0.25
Part Time Personnel Total	4.00	4.00	4.25



Fund		Program				
General		Fitness				
Department		Account Number				
Parks and Recreation		01 - 04 . 23				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	83,108	85,735	87,805	87,850	98,656
602	Part-Time	152,251	162,564	172,700	169,381	182,856
609	Workers Compensation	7,208	7,577	8,550	8,110	9,000
613	Auto Allowance	900	900	900	900	900
695	Overtime	0	179	300	175	300
696	F.I.C.A.	17,765	18,755	19,950	19,690	21,785
697	Hospital & Medical	13,594	14,284	14,825	13,750	20,780
	Total	274,826	289,994	305,030	299,856	334,277

Fund		Program				
General		Fitness				
Department		Account Number				
Parks and Recreation		01 - 04 . 23				
Materials and Supplies		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	4,670	5,929	5,400	4,984	5,400
702	Office Supplies	676	831	800	792	860
704	Food	90	102	100	100	100
705	Audio / Visual Sup	1,433	1,989	5,120	4,478	4,330
707	Personnel Equipment	659	755	700	682	725
708	Custodial Supplies	11,386	9,326	8,250	8,217	9,050
711	Hardware & Tools	80	53	200	160	200
712	Maint Materials	0	0	425	107	425
718	Special Events	402	818	825	784	825
719	Recreation Sup	1,403	1,064	1,400	1,164	1,400
730	Operational Equip	417	3,070	1,350	879	900
735	Bldg Maint Materials	706	621	1,700	1,556	1,700
	Total	21,922	24,558	26,270	23,903	25,915

Fund		Program				
General		Fitness				
Department		Account Number				
Parks and Recreation		01 - 04 . 23				
Contractual		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
801	Rec Officials/Instructors	63,554	73,679	73,400	62,518	71,700
812	Meetings & Conf	1,767	1,693	1,930	1,899	1,940
821	Maintenance Contracts	3,478	3,179	2,900	1,949	2,700
822	Memberships	56	118	130	340	530
824	Electricity	50,599	52,079	55,250	57,000	58,000
825	Gas	3,377	8,851	9,500	9,316	9,500
827	Water & Sewer	16,500	18,906	22,000	23,000	24,000
829	Printing	560	-221	650	608	650
830	Advertising	913	2,861	3,500	3,086	3,500
834	Equip Maintenance	3,831	2,391	4,000	2,548	3,500
835	Bldg Contract Maint	180	2,082	5,400	5,392	3,200
837	Heating / AC Maint	404	7,981	1,500	1,382	1,500
841	Publications	65	89	100	98	100
844	Lease/Purchase	41,896	17,457	0	0	0
848	Training & Education	439	378	800	548	800
	Total	187,619	191,523	181,060	169,684	181,620



Fund	Park Improvement Tax	Program	Park Improvement
Department	Parks & Recreation	Account Number	30 - 04. 68

Program Description

In April 1999, residents approved a one-half cent sales tax to be used for Park and Storm Water Improvements. It was determined that 80% of the revenue would be used for Park Improvements and 20% for Storm Water Improvements. This program accounts for the administrative expenditures and projects spent from these funds.

Budget Highlights

Most of this account is dedicated to routine park maintenance and horticultural operations. There are two big tickets items this year with improvements to Barbre Park, which will be defined in the master planning process, and the addition of a picnic pavilion at Southwest Park. Repair of Memorial Park after Community Days is included in this fund.



Fund Park Improvement Tax		Program Park Improvement			
Department Parks and Recreation		Account Number 30 - 04 . 68			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	270,987	294,572	282,632	275,486	311,638
700 Materials and Supplies	109,524	46,560	109,114	108,970	111,855
800 Contractual Services	108,601	63,908	124,095	127,131	129,960
900 Capital	287,201	0	1,600	1,600	175,000
950 Other	0	0	0	0	0
Totals	776,313	405,040	517,441	513,187	728,453

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			
Full Time Personnel			
Parks & Recreation Director	0.25	0.25	0.50
Parks Manager	0.75	0.75	0.75
Horticulture Supervisor	1.00	1.00	1.00
Park Worker II	1.00	1.00	0.00
Park Worker I	1.00	1.00	2.00
Full Time Personnel Total	4.00	4.00	4.25
Part Time Personnel			
Part-Time Maintenance Worker	1.00	1.00	1.00
Part Time Personnel Total	1.00	1.00	1.00



Fund		Program				
Park Improvement Tax		Park Improvement				
Department		Account Number				
Parks and Recreation		30 - 04 . 68				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	172,558	186,840	176,075	172,924	201,190
602	Part-Time	34,486	37,726	30,224	30,224	31,131
609	Workers Compensation	5,799	5,542	7,230	7,200	7,035
642	Pension	9,862	13,728	12,853	13,174	12,675
693	Group Life	493	469	485	525	455
695	Overtime	2,442	5,455	9,998	9,980	9,980
696	F.I.C.A.	15,088	16,748	16,547	16,304	18,535
697	Hospital & Medical	29,802	27,669	28,760	24,650	30,222
698	L-T Disability	457	395	460	505	415
	Total	270,987	294,572	282,632	275,486	311,638



Fund		Program				
Park Improvement Tax		Park Improvement				
Department		Account Number				
Parks and Recreation		30 - 04 . 68				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	250	0	250	250	250
702	Office Supplies	1,164	1,519	925	925	1,000
703	Gasoline & Oil	3,523	4,207	4,119	3,975	3,975
707	Personnel Equipment	2,062	593	2,330	2,330	2,480
708	Custodial Supplies	500	435	500	500	500
709	Chemicals	3,108	3,496	3,500	3,500	3,800
710	First Aid Supplies	50	0	50	50	50
711	Hardware & Tools	2,078	1,860	2,000	2,000	2,200
712	Maint Materials	307	275	310	310	350
715	Grounds Supplies	35,081	17,152	35,500	35,500	36,000
718	Special Events	495	349	330	330	350
721	Plant Materials	33,683	7,743	30,500	30,500	31,000
730	Operational Equip	15,045	-851	15,400	15,400	15,800
751	Area Maint Materials	12,178	9,782	13,400	13,400	14,100
	Total	109,524	46,560	109,114	108,970	111,855



Fund		Program				
Park Improvement Tax		Park Improvement				
Department		Account Number				
Parks and Recreation		30 - 04 . 68				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
802	Temporary Services	8,046	0	15,820	15,820	16,295
803	Professional Services	0	0	1,200	1,200	1,200
809	Insurance	8,550	8,550	8,550	8,550	8,550
810	Disposal Services	0	0	1,000	1,000	1,000
812	Meetings & Conf	0	244	410	410	410
816	Equipment Rental	3,855	3,340	3,800	3,800	3,900
818	Tree Removal	24,233	19,995	25,000	25,000	26,000
821	Maintenance Contracts	22,276	-4,742	25,000	25,000	25,000
822	Memberships	485	558	585	585	585
826	Communications	1,665	1,719	1,600	1,600	1,870
827	Water & Sewer	21,963	17,431	20,000	23,036	24,000
829	Printing	362	263	1,200	1,200	1,200
830	Advertising	710	710	2,000	2,000	2,000
832	Vehicle Maintenance	1,390	684	2,250	2,250	2,250
834	Equip Maintenance	2,692	2,723	3,000	3,000	3,000
841	Publications	179	79	200	200	200
848	Training & Education	1,862	1,890	1,980	1,980	2,000
851	Area Contract Maint	10,333	10,464	10,500	10,500	10,500
	Total	108,601	63,908	124,095	127,131	129,960



Fund		Program				
Park Improvement Tax		Park Improvement				
Department		Account Number				
Parks and Recreation		30 - 04 . 68				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
909	Area Improvements	287,201	0	1,600	1,600	175,000
	Total	287,201	0	1,600	1,600	175,000



Fund Recreation Complex Maintenance	Program Recreation Complex Maintenance
Department Parks & Recreation	Account Number 23 – 04 . 59

Program Description

Expenditures in this program are related to long-term maintenance of the Recreation Complex.

Budget Highlights

This fund was closed out in 2014 with projects being transferred to the Capital Improvement Sales Tax Fund.



Fund Recreation Complex Maintenance	Program Rec Complex Capital/Maintenance
Department Parks and Recreation	Account Number 23 - 04 . 59

<i>Program Request</i>	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractual Services	0	0	0	0	0
900 Capital	10,000	0	0	0	0
950 Other	0	0	0	0	0
Totals	10,000	0	0	0	0

<i>Personnel Schedule</i>	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			



Fund		Program				
Recreation Complex Maintenance		Rec Complex Capital/Maintenance				
Department		Account Number				
Parks and Recreation		23 - 04 . 59				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
901	Operational Equipment	10,000	0	0	0	0
	Total	10,000	0	0	0	0



Fund Capital Improvement Tax	Program Parks & Rec Capital Improvement
Department Parks & Recreation	Account Number 26 - 04 . 60

Program Description

This program is funded by the one-half cent sales tax for Capital Improvements and includes projects initiated by the Parks & Recreation Department.

Budget Highlights

Items included in the FY16 budget: a brush chipper, mower, replacement drinking fountain and hill side seating at Memorial Park, seal coat parking lots at Deer Creek and Larson Parks, new tennis court surface at Blackburn Park, lighting at the Sculpture Park, and a replacement truck for Parks. Recreation will be replacing the hot water heaters, replacement vehicle for the Director, adding a non-keyed locking system on entry doors, a large outdoor clock and wallet lockers in the Aquatic Center, gymnasium floor power outlet covers and basketball goal hoist, and adding a door way from the pool deck to the ice rink party room to cross promote/rent both spaces. Also included are funds for design fees for the Action Park and the Ice Arena refrigeration plant.



Fund		Program				
Capital Improvement Tax		Parks & Rec Capital Improvement				
Department		Account Number				
Parks and Recreation		26 - 04 . 60				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
901	Operational Equipment	230,714	238,426	486,900	417,440	220,400
902	Vehicle Equipment	18,040	25,870	26,523	25,535	57,319
906	Contract Construction	21,020	34,827	60,270	60,270	104,500
907	Building Improvements	0	31,663	47,500	47,500	0
909	Area Improvements	303	0	91,700	94,800	24,000
	Total	270,077	330,786	712,893	645,545	406,219



Fund	Grant	Program	Parks & Recreation Grants
Department	Parks & Recreation	Account Number	04 - 04 . 36

Program Description

The City applies for and receives various Federal, State and Local grants. This program was established to track the grant expenditures by project. Most of the grants require matching City funds.

Budget Highlights

In FY16, we will be applying for a Muni Park Grant to install an entirely new refrigeration plant for the ice rink. Our maximum grant amount is \$475,000, and we would need to provide approximately \$60,000 in matching funds. We will maximize the grant dollars by rounding out the grant with new dasherboards around the ice surface. If awarded, the grant work will be started during the summer of 2016 and will probably run into FY17.



Fund	Program
Grant	Parks & Rec Grants
Department	Account Number
Parks and Recreation	04 - 04 . 36

<i>Program Request</i>	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractual Services	0	0	0	0	0
900 Capital	28,670	-6,620	480,500	15,000	490,000
950 Other	0	0	0	0	0
Totals	28,670	-6,620	480,500	15,000	490,000

<i>Personnel Schedule</i>	Number of Employees		
Position Title	2014 Actual	2015 Actual	2016 Budget

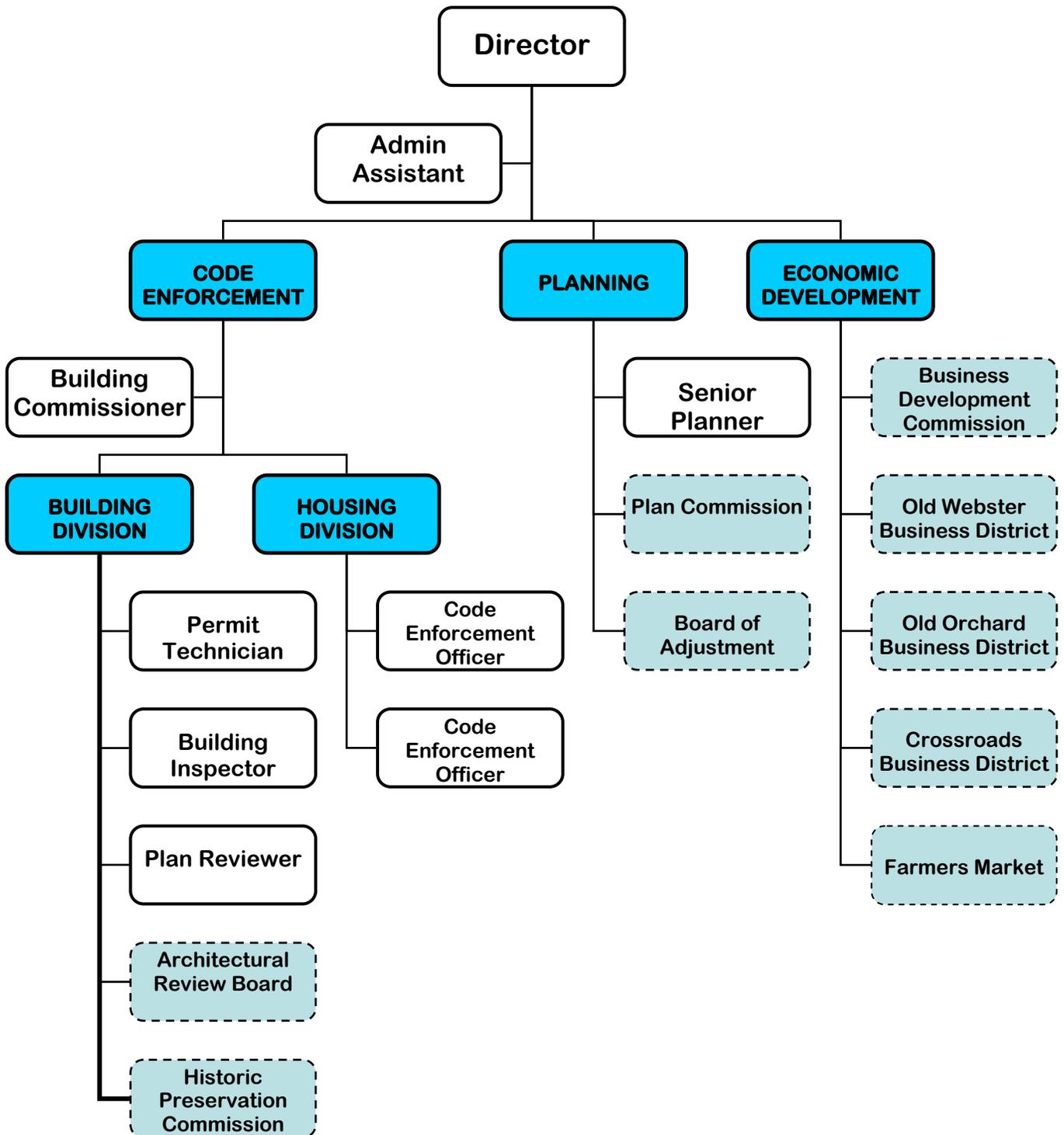


Fund		Program				
Grant		Parks & Rec Grants				
Department		Account Number				
Parks and Recreation		04 - 04 . 36				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
906	Contract Construction	28,670	-6,620	472,500	15,000	490,000
909	Area Improvements	0	0	8,000	0	0
	Total	28,670	-6,620	480,500	15,000	490,000



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Department of Planning & Development



PLANNING AND DEVELOPMENT

PERFORMANCE INDICATORS	Calendar Year 2012	Calendar Year 2013	Calendar Year 2014
Occupancy Inspections	677	699	727
Apartment Unit Inspections	231	298	292
Property Maintenance Notices	4,097	3,445	3,617
Architectural Review Board Reviews	273	254	251
Construction Inspections Performed	5,671	6,439	6,686



Fund	General	Program	Planning
Department	Planning & Development	Account Number	01 - 05 .26

Program Description

The Planning Program has overall administrative responsibility for the Planning & Development Department, and direct responsibility for all zoning, subdivision, and redevelopment activities. This includes advising property owners and developers regarding requirements of the City's development regulations, and processing all applications through the Plan Commission, Board of Adjustment and, when required, through the City Council. Support to the City's TIF Commission, and staff coordination of TIF implementation projects are provided. Examination of land use issues and provision of support for other departments regarding development issues are also responsibilities of the program. Administrative responsibilities include code interpretation and hearing of citizen appeals, and establishment of department policy and procedures including code update and new legislation when necessary, and maintenance of the Department's section of the City web page. The Planning Program provides staff support for economic development issues, including liaison to the newly established Business Development Commission, Old Orchard, Old Webster, and Crossroads Business Districts. This program also utilizes the GIS computer-based mapping system to analyze data and produce maps as needed.

Budget Highlights

City brochures and historic walks brochures are being produced for residents and Business Districts.



Fund General		Program Planning			
Department Planning & Development		Account Number 01 - 05 . 26			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	163,728	169,384	175,275	174,005	179,645
700 Materials and Supplies	1,482	1,784	1,650	1,639	1,650
800 Contractual Services	7,622	8,726	9,500	9,253	10,065
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	172,832	179,894	186,425	184,897	191,360

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			
Full Time Personnel			
Planning & Development Director	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00
Full Time Personnel Total	2.00	2.00	2.00

Fund		Program				
General		Planning				
Department		Account Number				
Planning & Development		01 - 05 . 26				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	132,816	137,287	140,210	140,070	144,155
609	Workers Compensation	293	275	400	350	350
613	Auto Allowance	825	900	900	900	900
695	Overtime	2,087	1,832	2,200	1,800	2,200
696	F.I.C.A.	9,148	9,433	10,895	10,885	11,195
697	Hospital & Medical	18,559	19,657	20,670	20,000	20,845
	Total	163,728	169,384	175,275	174,005	179,645



Fund		Program				
General		Planning				
Department		Account Number				
Planning & Development		01 - 05 . 26				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	95	158	100	89	100
702	Office Supplies	1,387	1,626	1,550	1,550	1,550
	Total	1,482	1,784	1,650	1,639	1,650



Fund		Program				
General		Planning				
Department		Account Number				
Planning & Development		01 - 05 . 26				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	3,457	2,357	2,950	2,873	3,200
812	Meetings & Conf	1,647	1,281	1,900	1,900	2,200
822	Memberships	840	790	880	860	895
829	Printing	1,636	4,340	3,650	3,500	3,650
841	Publications	42	-42	120	120	120
	Total	7,622	8,726	9,500	9,253	10,065



Fund	General	Program	Code Enforcement
Department	Planning & Development	Account Number	01 - 05 .27

Program Description

The Code Enforcement Program is responsible for the administration and enforcement of the Building, Plumbing, Electrical, & Mechanical Codes; the Existing Structures Code; and the nuisance and similar codes related to the development and maintenance of private property throughout the City. All residential and commercial properties being sold or rented in the City require an inspection, and new residential occupants must obtain an occupancy permit. In addition, Code Enforcement staff responds to property maintenance complaints as well as identify exterior property maintenance violations. All new construction, including major renovations, fences, signs, and demolitions, are reviewed and inspected for compliance with adopted construction codes and the Zoning Ordinance. The process leading to the demolition of unsafe dwellings is managed by the Building Commissioner, who also serves as liaison to the Historic Preservation Commission. The Building Inspector serves as liaison to the Architectural Review Board, which reviews and approves exterior improvements to all primary structures within the City. The City's vector control contract with St. Louis County is also paid out of this program.

Budget Highlights

Funds for code books have been increased for changes to a new version of the building codes. Funds are budgeted for a part time intern position to help organize older development files for inclusion in our permitting system.



Fund		Program			
General		Code Enforcement			
Department		Account Number			
Planning & Development		01 - 05 . 27			
Program Request	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	443,460	440,533	463,105	456,580	468,435
700 Materials and Supplies	6,511	9,443	9,250	8,665	10,330
800 Contractual Services	7,741	28,722	19,395	13,655	18,170
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	457,712	478,698	491,750	478,900	496,935

Personnel Schedule	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			
Full Time Personnel			
Building Commissioner	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00
Plan Reviewer	1.00	1.00	1.00
Code Enforcement Officer	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00
Permit Technician	1.00	1.00	1.00
Full Time Personnel Total	7.00	7.00	7.00



Fund		Program				
General		Code Enforcement				
Department		Account Number				
Planning & Development		01 - 05 . 27				
<i>Personnel Services</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
601	Salaries	348,577	348,552	359,110	358,140	366,175
602	Part-Time	3,943	304	1,500	1,500	1,500
609	Workers Compensation	9,977	8,820	10,725	8,900	9,005
695	Overtime	1,380	1,666	2,000	1,500	2,000
696	F.I.C.A.	25,455	24,845	27,735	27,550	28,165
697	Hospital & Medical	54,128	56,346	62,035	58,990	61,590
	Total	443,460	440,533	463,105	456,580	468,435



Fund		Program				
General		Code Enforcement				
Department		Account Number				
Planning & Development		01 - 05 . 27				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	275	345	400	305	400
702	Office Supplies	2,100	2,641	2,400	2,300	2,480
703	Gasoline & Oil	3,277	5,199	5,000	4,950	4,950
707	Personnel Equipment	771	444	1,200	950	1,200
711	Hardware & Tools	88	814	250	160	1,300
	Total	6,511	9,443	9,250	8,665	10,330



Fund		Program				
General		Code Enforcement				
Department		Account Number				
Planning & Development		01 - 05 . 27				
Contractual		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	2,257	3,354	4,600	4,000	4,600
812	Meetings & Conf	1,238	331	1,900	920	2,600
822	Memberships	552	605	675	675	675
826	Communications	1,850	1,838	1,450	1,560	1,575
832	Vehicle Maintenance	776	676	1,520	1,500	1,500
841	Publications	363	249	750	750	1,470
848	Training & Education	705	532	1,500	750	750
851	Area Contract Maint	0	21,137	7,000	3,500	5,000
	Total	7,741	28,722	19,395	13,655	18,170



Fund General	Program Community Improvement
Department Planning & Development	Account Number 01 - 05. 29
<i>Program Description</i>	
<p>The Community Improvement Program was established to account for costs associated with the City acquisition and disposal of properties other than for park lands, rights-of-way, public buildings, or specific redevelopment projects for which grant or other earmarked funds are available. This account is also used to record City expenditures incurred to abate property maintenance violations for which property owners will be billed. Failure to reimburse the City for such expenditures typically results in a lien being placed on the property. The cost of demolishing dilapidated buildings is budgeted in this program. In addition, the fund covers the City's share (17%) of the lease costs for the Congregational Church west parking lot for employee parking in the Old Webster Business District.</p>	
<i>Budget Highlights</i>	
<p>This program was closed out at the end of FY 13.</p>	



Fund		Program				
General		Community Improvement				
Department		Account Number				
Planning & Development		01 - 05 . 29				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	28	0	0	0	0
814	Land/Building Rental	2,523	0	0	0	0
830	Advertising	176	0	0	0	0
851	Area Contract Maint	-1,206	0	0	0	0
	Total	1,521	0	0	0	0



Fund		Program				
General		Community Improvement				
Department		Account Number				
Planning & Development		01 - 05 . 29				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
911	Land Acquisition	81	0	0	0	0
	Total	81	0	0	0	0



Fund Capital Improvement Tax	Program Planning Capital Improvement
Department Planning & Development	Account Number 26 – 05. 61

Program Description

This program is funded by the one-half cent sales tax for Capital Improvements and includes work initiated by the Planning & Development Department.

Budget Highlights

No Capital Improvements are budgeted from this program in FY 2016.



Fund Capital Improvement Tax	Program Planning Capital Improvement
Department Planning & Development	Account Number 26 - 05 . 61

<i>Program Request</i>	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractual Services	0	0	0	0	0
900 Capital	110,000	0	12,900	0	0
950 Other	0	0	0	0	0
Totals	110,000	0	12,900	0	0

<i>Personnel Schedule</i>	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			



Fund		Program				
Capital Improvement Tax		Planning Capital Improvement				
Department		Account Number				
Planning & Development		26 - 05 . 61				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
901	Operational Equipment	110,000	0	12,900	0	0
	Total	110,000	0	12,900	0	0



Fund Old Webster Taxing District	Program Old Webster Taxing District
Department Planning & Development	Account Number 12 - 05 .50

Program Description

The Old Webster Taxing District program is for area improvements and promotional activities to benefit the businesses and property owners, and which are not normal functions of City Government. A 9-member advisory commission of merchants and property owners recommend the annual budget and oversee specific expenditures during the budget year to upgrade the district and promote the businesses, using funds derived from surcharges on merchants and property within the District. Projects include advertising for major Spring and Fall/Christmas events, routine maintenance and landscaping of the public areas, and special projects such as parking lot development and signage.

Budget Highlights

The District is in its final year to pay off the new LED streetlights as a 50% match with the City as well as providing a 50/50 match with building owners to fund installation of holiday lighting on buildings. Overall advertising is increasing slightly to promote Citywide business development.

Fund		Program				
Old Webster Taxing District		Old Webster Taxing District				
Department		Account Number				
Planning & Development		12 - 05 . 50				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	0	0	500	500	500
702	Office Supplies	193	0	0	0	0
711	Hardware & Tools	0	237	0	0	0
721	Plant Materials	5,495	0	0	0	0
730	Operational Equip	2,868	3,430	4,500	4,500	4,500
751	Area Maint Materials	3,286	0	0	0	0
	Total	11,842	3,667	5,000	5,000	5,000



Fund		Program				
Old Webster Taxing District		Old Webster Taxing District				
Department		Account Number				
Planning & Development		12 - 05 . 50				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	3,412	4,248	5,150	3,300	5,150
810	Disposal Services	925	1,098	1,000	1,200	1,200
814	Land/Building Rental	11,642	13,720	12,000	11,760	12,000
823	Street Lights	1,811	1,167	1,500	1,250	1,300
830	Advertising	22,323	13,992	18,500	18,500	20,500
	Total	40,113	34,225	38,150	36,010	40,150



Fund Old Orchard Taxing District	Program Old Orchard Taxing District
Department Planning & Development	Account Number 13 - 05. 52

Program Description

The Old Orchard Taxing District program is for area improvements and promotional activities benefiting area businesses and property owners, and which are not normal functions of City Government. The District is located along Big Bend Blvd. and S. Old Orchard between Summit Avenue and Dale Avenue. A 9-member advisory commission of merchants and property owners recommends the annual budget and oversee specific expenditures during the budget year to upgrade the District and promote the businesses, using funds derived from surcharges on merchants and property within the District. Projects include advertising for major Spring and Fall/Christmas events, routine maintenance and landscaping of the public areas, and special projects such as Gazebo Park improvements and signage.

Budget Highlights

The District plans to hire a consultant to apply for federal matching funds for the second phase of the streetscape on Big Bend to continue it from Murdoch to Dale. Money was also included should the project be funded to have a deposit for East-West Gateway.



Fund Old Orchard Taxing District	Program Old Orchard Taxing District
Department Planning & Development	Account Number 13 - 05 . 52

<i>Program Request</i>	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	0	0	0	0	0
700 Materials and Supplies	6,181	900	400	0	10,400
800 Contractual Services	21,975	26,092	37,350	24,725	31,370
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	28,156	26,992	37,750	24,725	41,770

<i>Personnel Schedule</i>	Number of Employees		
Position Title	2014 Actual	2015 Actual	2016 Budget

Fund		Program				
Old Orchard Taxing District		Old Orchard Taxing District				
Department		Account Number				
Planning & Development		13 - 05 . 52				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
701	Miscellaneous	-209	0	100	0	100
730	Operational Equip	1,260	900	300	0	300
751	Area Maint Materials	5,130	0	0	0	10,000
	Total	6,181	900	400	0	10,400

Fund		Program				
Old Orchard Taxing District		Old Orchard Taxing District				
Department		Account Number				
Planning & Development		13 - 05 . 52				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	2,780	5,827	7,600	4,500	9,000
810	Disposal Services	826	1,101	1,600	1,100	1,200
824	Electricity	149	162	150	150	150
827	Water & Sewer	426	667	1,200	0	500
830	Advertising	7,403	9,202	15,000	11,675	12,000
850	Parking Lot Lighting	2,127	2,089	1,800	2,300	2,300
851	Area Contract Maint	3,264	2,044	5,000	0	1,220
857	Pay Other Agencies	5,000	5,000	5,000	5,000	5,000
	Total	21,975	26,092	37,350	24,725	31,370



Fund Crossroads Taxing District	Program Crossroads Taxing District
Department Planning & Development	Account Number 15 - 05 . 53

Program Description

This program is for area improvements and promotional activities which benefit the businesses and property owners, and which are not normal functions of the City. A 7-member advisory commission of merchants and property owners recommend the annual budget and oversee specific expenditures, using funds derived from surcharges on merchants and property within the District. The District includes commercial properties which front on Big Bend Blvd. from the east end of Schnucks on the east, to Gray Avenue on the west.

Budget Highlights

The District continues to offer façade improvement grants. Due to a number of completed projects, the total has been reduced to \$2,000 in the 50/50 program for property owners and businesses. Additional funding has been included for a consultant to look at streetscape improvements for the District.

Fund		Program				
Crossroads Taxing District		Crossroads Taxing District				
Department		Account Number				
Planning & Development		15 - 05 . 53				
<i>Materials and Supplies</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
702	Office Supplies	0	0	50	0	50
730	Operational Equip	0	1,610	1,000	400	500
751	Area Maint Materials	5,394	1,725	1,000	1,000	1,000
	Total	5,394	3,335	2,050	1,400	1,550

Fund		Program				
Crossroads Taxing District		Crossroads Taxing District				
Department		Account Number				
Planning & Development		15 - 05 . 53				
<i>Contractual</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
803	Professional Services	1,247	1,200	1,500	1,200	10,000
827	Water & Sewer	188	0	0	0	0
830	Advertising	1,182	0	1,500	1,500	1,500
831	Postage	0	0	0	0	0
850	Parking Lot Lighting	1,110	1,162	1,100	900	900
	Total	3,727	2,362	4,100	3,600	12,400



Fund		Program				
Crossroads Taxing District		Crossroads Taxing District				
Department		Account Number				
Planning & Development		15 - 05 . 53				
<i>Capital</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
909	Area Improvements	3,748	769	2,000	1,000	2,000
	Total	3,748	769	2,000	1,000	2,000



Fund		Program				
Crossroads Taxing District		Crossroads Taxing District				
Department		Account Number				
Planning & Development		15 - 05 . 53				
<i>Other</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
950		0	0	0	0	0
960	Façade Beautification	2,000	2,000	10,000	6,000	2,000
	Total	2,000	2,000	10,000	6,000	2,000



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Fund General Obligation Debt Service	Program General Obligation Debt Service
Department Debt Service	Account Number 08 - 07 .42

Program Description

This program is funded by property tax to pay principal and interest on City debt resulting from the issuance of general obligation bonds for major street reconstruction projects.

Budget Highlights

In FY 2011, new debt was incurred as a result of the passage of Proposition W. These funds were used to replace deteriorated concrete and asphalt streets within the City.



Fund General Obligation Debt Service		Program General Obligation Debt Service			
Department Debt Service		Account Number 08 - 07 . 42			
<i>Program Request</i>	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractual Services	0	0	0	0	0
900 Capital	0	0	0	0	0
950 Other	1,175,800	1,179,462	1,178,800	1,178,800	1,177,200
Totals	1,175,800	1,179,462	1,178,800	1,178,800	1,177,200

<i>Personnel Schedule</i>	Number of Employees		
Position Title	2014 Actual	2015 Actual	2016 Budget



Fund		Program				
General Obligation Debt Service		General Obligation Debt Service				
Department		Account Number				
Debt Service		08 - 07 . 42				
<i>Other</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
955	Debt Service Principal	795,000	815,000	830,000	830,000	845,000
956	Debt Service Interest	379,150	363,250	346,950	346,950	330,350
957	Debt Service Expense	1,650	1,212	1,850	1,850	1,850
	Total	1,175,800	1,179,462	1,178,800	1,178,800	1,177,200

Fund Capital Improvement Tax	Program Capital Improvement Debt Service
Department Debt Service	Account Number 26 - 07 .63

Program Description

This program is funded by the one-half cent Capital Improvement Sales Tax. The principal and interest on the Certificates of Participation for the renovations to City Hall is expended from this program. In December, 2009, the City entered into a lease purchase transaction, at a lower interest rate, the proceeds of which were used to pay the costs of refunding the outstanding certificates. The Capital Improvement portion of the new Series 2009 lease was fully paid off in 2011, the year the original certificates were to be paid.

Budget Highlights

This debt was fully paid off in FY 2011 so no funds are budgeted in this program for FY 2016.



Fund Capital Improvement Tax	Program Capital Improvement Debt Service
Department Debt Service	Account Number 26 - 07 . 63

<i>Program Request</i>	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractual Services	0	0	0	0	0
900 Capital	0	0	0	0	0
950 Other	17,685	17,685	0	0	0
Totals	17,685	17,685	0	0	0

<i>Personnel Schedule</i>	Number of Employees		
	2014 Actual	2015 Actual	2016 Budget
Position Title			



Fund		Program				
Capital Improvement Tax		Capital Improvement Debt Service				
Department		Account Number				
Debt Service		26 - 07 . 63				
<i>Other</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
955	Debt Service Principal	15,828	15,828	0	0	0
956	Debt Service Interest	1,857	1,857	0	0	0
	Total	17,685	17,685	0	0	0



Fund	Park Improvement Tax	Program	Park Debt Service
Department	Debt Service	Account Number	30 - 07 . 70

Program Description

This program is funded by using 80% of the one-half cent sales tax for Park and Storm Water Improvements. The principal and interest on the Certificates of Participation for the renovations to Blackburn Park is expended from this program. In December, 2009, the City entered into a lease purchase transaction, the proceeds of which were used to pay the costs of refunding the outstanding certificates. This new Series 2009 lease at lower interest rates will still be fully paid in 2015, the year the original certificates were to be paid.

Budget Highlights

This debt was fully paid off in FY 2015, so no expenditures are budgeted for this year.



Fund Park Improvement Tax	Program Park Debt Service
Department Debt Service	Account Number 30 - 07 . 70

<i>Program Request</i>	2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Type of Expenditure					
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractual Services	0	0	0	0	0
900 Capital	0	0	0	0	0
950 Other	237,612	238,566	118,615	118,615	0
Totals	237,612	238,566	118,615	118,615	0

<i>Personnel Schedule</i>	Number of Employees		
Position Title	2014 Actual	2015 Actual	2016 Budget



Fund		Program				
Park Improvement Tax		Park Debt Service				
Department		Account Number				
Debt Service		30 - 07 . 70				
<i>Other</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
955	Debt Service Principal	225,000	230,000	115,000	115,000	0
956	Debt Service Interest	11,515	7,015	2,415	2,415	0
957	Debt Service Expense	1,097	1,551	1,200	1,200	0
	Total	237,612	238,566	118,615	118,615	0



Fund Shoppes At Old Webster TIF	Program Shoppes At Old Webster
Department Debt Service	Account Number 21 - 07 . 45

Program Description

This program was established to repay Tax Increment Notes related to the Shoppes at Old Webster project approved in 1998.

Budget Highlights

Estimated debt service costs are budgeted in this program for FY 2016.



Fund		Program				
Shoppes At Old Webster TIF		Shoppes At Old Webster				
Department		Account Number				
Debt Service		21 - 07 . 45				
<i>Other</i>		2013 Actual	2014 Actual	2015 Budget	2015 Estimated	2016 Budget
Account Number	Account Title					
955	Debt Service Principal	309,000	320,000	320,000	386,000	377,370
956	Debt Service Interest	119,570	102,575	85,030	84,975	63,800
957	Debt Service Expense	6,985	7,014	6,985	7,226	7,250
	Total	435,555	429,589	412,015	478,201	448,420

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a plan for the city's capital investments over a five-year period. The CIP is both a fiscal and planning device that allows the City to project all capital costs, funding sources, and timing. Each year the CIP is reviewed by the City Council within the context of ongoing city, county, and state planning, programs, and policies.

The City of Webster Groves's CIP was developed around two primary goals: 1). to ensure the appropriate maintenance of existing infrastructure and facilities; and, 2). to plan effectively for future needs given current resources. The CIP document provides the City Council, the staff, and the public with a framework for planning and scheduling capital projects. The plan presents a clear picture of projects scheduled for the current year. The process of updating the plan annually also provides an opportunity to revise the document based on changing community needs and priorities, revised cost estimates, or alternative funding sources.

Capital investments involve major city assets that normally have long, useful lives of at least 5 years and values of at least \$25,000. Items included within the CIP are usually found within one of the following five categories:

1. The acquisition of land and/or buildings for a public purpose.
2. The construction of a significant facility, i.e., a building or a road, or the addition to or extension of an existing facility.
3. Rehabilitation or major repair to all or part of a facility, i.e., infrequent repairs that are not considered to be recurring maintenance.
4. The annual street maintenance program, including replacement or repair of concrete and asphalt pavement streets.
5. Vehicles, equipment, furniture, and fixtures.

The current CIP for years 2016-2020 includes five years of projected capital expenditures totaling \$15,550,538. The first year of the program is incorporated into the capital portion of the 2016 budget totaling \$3,396,718. The remaining four years will serve as a financial plan for capital investments. The CIP compliments the Annual Budget and is updated each budget cycle. Revenues that are used to fund various capital projects that are a part of this program are discussed in the detailed revenue narrative section of this document, beginning on page 93. The detailed breakout of expenditures as related to the revenues for each fund can be found in the fund summaries section beginning on page 27 of this document.

Some capital projects affect future operating budgets either positively or negatively by influencing maintenance costs or by providing capacity for new services to be offered. Such impacts vary widely from project to project and, as such, are evaluated individually during the process of assessing project feasibility. Five separate funds provide necessary funding for the Capital Improvement Program. These funds include the Street Improvement Fund, Capital Improvement Sales Tax Fund, Park Improvement Sales Tax Fund, Storm Water Improvement Fund, and the Grant Fund.

Operational impacts of this program are generally either non-existent or positive, where the project will either generate revenue to offset expenses or will actually reduce overall operating costs. None of the projects in this year's CIP have significant negative operating impacts. Vehicle and equipment purchases provide the City with operational savings as the gas and oil savings is expected to positively impact the City with the purchase of more fuel efficient and greener products. Due to the fact that repair expenses accelerate as equipment ages, replacing the equipment periodically lowers these expenses. Repairs and replacement of items will continue to draw our residents to the many programs we provide at the Recreation Complex and is expected to continue to supplement other revenue sources that are budgeted in the General Fund. The HVAC replacement at City Hall, the replacement of the hot water heater at the Recreation Complex, and the Ice Arena Refrigeration Plant drive down operational costs for utilities and maintenance fees. The replacement of parking lot lights and pool lights will save on electricity while the replacement of the pool slide will save on the cost of water (as there are significant water leaks with the existing pool slide.) Non-operational financial impacts are also

addressed on individual project justification sheets. These included improved safety, appearance and aesthetic improvements, and functionality.

Operational impacts are evident with the implementation of specific processes, equipment, etc., such as with the License Plate Reader system that will allow officers to automatically be alerted to a license plate of a stolen/wanted vehicle or a wanted/warrant of a person associated with a vehicle. Replacement of components of pool play features at the Aquatic Center as well as Rink Replacement are costs that the City expects to receive a benefit of over time with increased usage of the recreational facilities, and therefore increased revenues from facility passes purchased by users. Additionally, with the repairs of the ice rink, the approximate savings on electricity alone due to the slab replacement is estimated to be \$9,150 annually. Another much smaller savings in electricity, but still an operational cost is the decrease in cost with replacement of the desiccant dehumidifier with an approximate savings to the operational budget of \$800 annually. Finally, Memorial Tennis Courts are expected to save the City operationally with the rehabilitation in 2016 that will include post-tension concrete with a 25 year crack-free guarantee, and operational costs for equipment nets and color-coating every 5-7 years estimated at \$32,000.

Whenever the city commits to a capital project, there is an associated long-range impact on operating funds. Most capital projects affect future operating budgets either positively or negatively by influencing maintenance costs or by providing capacity for new services to be offered. Such impacts vary widely from project to project and, as such, are evaluated individually during the process of assessing project feasibility. The amount of impact is categorized as: positive, negligible, slight, moderate, or high. These are noted in the CIP Details table, page 364-366.

Positive: The project will either generate revenue to offset expenses or will actually reduce overall operating costs.

Negligible: The impact will be very small. The project will generate less than \$10,000 per year in increased operating expenditures or savings.

Slight: The impact will be between \$10,000 and \$25,000 per year in increased operating expenditures.

Moderate: The impact will be between \$25,000 and \$50,000 per year in increased operating expenditures.

High: The project will increase operating expenditures by more than \$50,000 annually.

Capital Improvement Program Summary

	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Street Improvement Tax Fund	\$805,410	\$766,300	\$890,890	\$793,700	\$1,039,440	\$4,295,740
Capital Improvement Sales Tax Fund	\$1,604,308	\$1,825,224	\$864,139	\$1,769,043	\$1,424,913	\$7,487,627
Park Improvement Fund	\$175,000	\$261,000	\$0	\$120,000	\$126,000	\$682,000
Storm Water Improvement Fund	\$305,000	\$110,000	\$110,000	\$110,000	\$110,000	\$745,000
Grant Fund	\$507,000	\$1,358,171	\$0	\$0	\$475,000	\$2,340,171
TOTAL	\$3,396,718	\$4,320,695	\$1,865,029	\$2,792,743	\$3,175,353	\$15,550,538

16 CIP DETAILS

							Impact On	
		FY 16	FY17	FY18	FY19	FY20	Total Operations	
Street Improvement								
PW	Annual Chip Seal Program	\$22,160	\$16,300	\$15,100	\$27,810	\$136,900	\$218,270	Positive
PW	Mill and Overlay	\$783,250	\$750,000	\$875,790	\$765,890	\$902,540	\$4,077,470	Positive
		\$805,410	\$766,300	\$890,890	\$793,700	\$1,039,440	\$4,295,740	
Capital Improvement								
	Gen Go Phone System	\$18,307	\$104,575				\$122,882	Positive
	Gen Go Storage Area Network					\$100,000	\$100,000	Negligible
General Government Subtotal		\$18,307	\$104,575	\$0	\$0	\$100,000	\$222,882	
Police	Police Vehicles	\$77,000	\$88,000	\$79,000	\$90,000	\$81,000	\$415,000	Negligible
Police	In-car Video Recording System	\$85,000					\$85,000	Negligible
Police	Tasers	\$39,222					\$39,222	Negligible
Police	AVLPR System		\$50,000				\$50,000	Negligible
Police Subtotal		\$201,222	\$138,000	\$79,000	\$90,000	\$81,000	\$589,222	
Fire	Ambulance	\$226,500					\$226,500	Positive
Fire	Fire Pumper		\$515,000				\$515,000	Positive
Fire	Staff Vehicle			\$27,000			\$27,000	Positive
Fire	Command Vehicle				\$47,500		\$47,500	Positive
Fire	Self Contained Breathing Apparatus					\$248,000	\$248,000	Negligible
Fire Subtotal		\$226,500	\$515,000	\$27,000	\$47,500	\$248,000	\$1,064,000	
PW	Dump Trucks	\$119,460	\$126,030	\$0	\$130,170		\$375,660	Positive
PW	Pick-up Trucks - Public Works			\$42,000	\$112,300		\$154,300	Positive
PW	Fleet Vehicles	\$22,500		\$46,000	\$24,000	\$25,000	\$117,500	Positive
PW	30 Foot Bucket Truck		\$90,000				\$90,000	Negligible
PW	Mill & Overlay	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000	Positive
PW	Shady Creek Bridge	\$8,000	\$168,480				\$176,480	Negligible
PW	18" Brush Chipper			\$51,000			\$51,000	Positive
PW	HVAC System Improvements	\$312,060					\$312,060	Positive
PW	Exterior Lighting Conversion	\$86,320					\$86,320	Positive
PW	Old Orchard Street Lights	\$15,120					\$15,120	Negligible
PW	Motorized Centerline Striper				\$50,000		\$50,000	Negligible
PW	One Ton Roller				\$50,000		\$50,000	Negligible
PW	Pothole Patching Truck				\$150,000		\$150,000	Positive
PW	Tractor/Loader/Backhoe				\$168,000		\$168,000	Negligible
Public Works Subtotal		\$813,460	\$634,510	\$389,000	\$934,470	\$275,000	\$3,046,440	

		FY 16	FY17	FY18	FY19	FY20	Total	
P & R	Pick-up Trucks	\$27,319	\$28,139	\$29,139	\$30,013	\$30,913	\$145,523	Negligible
P & R	Directors Vehicle	\$30,000					\$30,000	Negligible
P & R	Vertidrain			\$30,000			\$30,000	Positive
P & R	Skid-Steer Loader					\$45,000	\$45,000	Negligible
P & R	Hot Water Heaters	\$38,000					\$38,000	Negligible
P & R	Chairs and Tables				\$49,400		\$49,400	Positive
P & R	Brush Chipper	\$25,000					\$25,000	Negligible
P & R	Sculpture Garden Lighting	\$40,000					\$40,000	Negligible
P & R	Office Furniture				\$47,500		\$47,500	Negligible
P & R	Meeting Room & Kitchen Cabinets					\$50,000	\$50,000	Negligible
P & R	Compact Utility Loader					\$25,000	\$25,000	Negligible
P & R	Aquatic Center Maintenance			\$70,000	\$100,000		\$170,000	Positive
P & R	Aquatic Center Play Features		\$120,000		\$30,000	\$120,000	\$270,000	Slight
P & R	Ice Arena Refrigeration Plant	\$50,000					\$50,000	Positive
P & R	Rink Renovations	\$4,500				\$350,000	\$354,500	Negligible
P & R	Circuit and Cardio Equipment		\$80,000	\$160,000			\$240,000	Negligible
P & R	Action Park Redesign	\$50,000					\$50,000	Negligible
P & R	Tennis Court Repair	\$80,000	\$60,000	\$80,000			\$220,000	Positive
P & R	Carpeting, Synthetic Flooring				\$50,160		\$50,160	Negligible
P & R	Generator & Fire Protection System				\$90,000		\$90,000	Negligible
P & R	Memorial Park Restoration		\$120,000				\$120,000	Positive
P & R	Parking Lot, Lights, & Security Sys.				\$300,000		\$300,000	Negligible
P & R	Lockwood Park Phase 2		\$25,000				\$25,000	Negligible
P & R	Larson Playground & Safety Surface					\$100,000	\$100,000	Negligible
	Parks & Recreation Subtotal	\$344,819	\$433,139	\$369,139	\$697,073	\$720,913	\$2,565,083	
		\$1,604,308	\$1,825,224	\$864,139	\$1,769,043	\$1,424,913	\$7,487,627	
Park Improvement Fund								
P & R	Lockwood Park		\$261,000				\$261,000	Negligible
P & R	Memorial Park Restoration				\$60,000		\$60,000	Negligible
P & R	Southwest Park Improvements	\$125,000					\$125,000	Negligible
P & R	McKee Park Improvements				\$60,000		\$60,000	Negligible
P & R	Blackburn Park Walking Trail					\$126,000	\$126,000	Negligible
P & R	Barbre Park	\$50,000					\$50,000	Negligible
		\$175,000	\$261,000	\$0	\$120,000	\$126,000	\$682,000	
Storm Water								
PW	Storm Water Improvement	\$305,000	\$110,000	\$110,000	\$110,000	\$110,000	\$745,000	Positive
		\$305,000	\$110,000	\$110,000	\$110,000	\$110,000	\$745,000	

		FY 16	FY17	FY18	FY19	FY20	Total	Impact On Operations
Grants & Donations								
PW	Shady Creek Bridge	\$32,000	\$673,920				\$705,920	Negligible
P & R	Rink Renovations					\$475,000	\$475,000	Positive
P & R	Ice Arena Refrigeration Plant	\$475,000					\$475,000	Positive
P & R	Tennis Court Repair-Mem. Park		\$684,251				\$684,251	Negligible
		\$507,000	\$1,358,171	\$0	\$0	\$475,000	\$2,340,171	
Total Projects		\$3,396,718	\$4,320,695	\$1,865,029	\$2,792,743	\$3,175,353	\$15,550,538	



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Project: Telephone System Upgrade	Fund: Capital Improvement Sales Tax
Department: General Government	Program: General Govt. Capital Improvement

Description
Replacement of the city-wide phone system including desktop phones.



Justification
The City's current phone system lease will come to an end April 2017. At that time the City will need to move to another leased system or a hosted phone system. The new phone system will take advantage of the City's fiber based internet connection and eliminate monthly charges for legacy phone lines. The initial purchase of the system will include replacing the fourteen year old desktop phones which are no longer manufactured. Replacement of the current phones is becoming more difficult as the supply of refurbished units diminishes. The current analog phones will be replaced with digital phones that are easier to manage, upgrade, and replace.

Project Costs and Funding Source

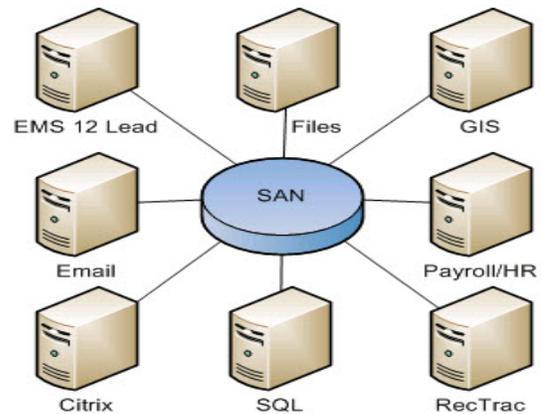
Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr. Sales Tax	\$18,307	\$104,575	\$0	\$0	\$0	\$122,882
						\$0
TOTAL	\$18,307	\$104,575	\$0	\$0	\$0	\$122,882

Project: Storage Area Network	Fund: Capital Improvement Sales Tax
Department: General Government	Program: General Govt. Capital Improvement

Description
Replacement of the current Storage Area Network which contains all of the City's electronic data. The Storage Area Network is host to 35 servers including payroll, email, databases and file storage.



Justification
This system is the key component to the City's server architecture. The current Storage Area Network (SAN) will be considered an 'End of Life' product by the manufacturer as of August 2019. Maintenance and upgrades will no longer be available. Storage projections indicate the SAN will have reached capacity for storage. The new SAN will increase the amount of available storage to meet the City's needs for several years. It will be eligible for manufacturer maintenance for the next seven years.



Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr Sales Tax	\$0	\$0	\$0	\$0	\$ 100,000	\$ 100,000
TOTAL					\$ 100,000	\$ 100,000

Project: Police Vehicles	Fund: Capital Improvement Sales Tax
Department: Public Safety	Program: Police Capital Improvement

Description
The department plans on purchasing three vehicles, two marked and one unmarked.



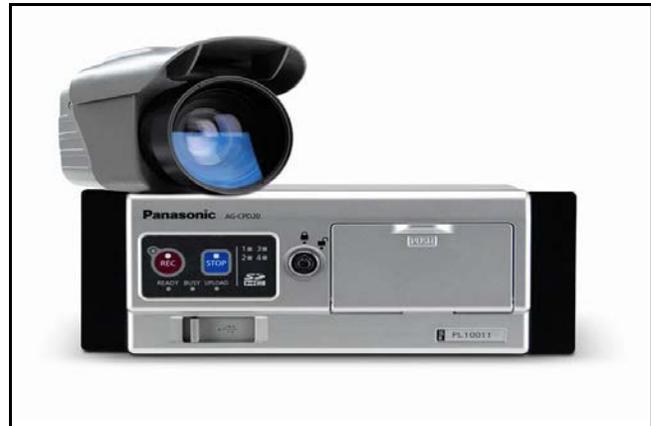
Justification
The department maintains a fleet of 21 vehicles. Fourteen are utilized for patrol and average over 25,000 miles per year. To maintain a safe and desirable work environment for officers, it is necessary to replace three to four patrol vehicles annually. Each has near 100,000 miles. Administrative, detective, and specialized vehicles have a longer life and are replaced as needed.

Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Imp. Sales Tax	\$77,000	\$88,000	\$79,000	\$90,000	\$81,000	\$415,000
						\$0
TOTAL	\$77,000	\$88,000	\$79,000	\$90,000	\$81,000	\$415,000

Project: In-car Video Recording System	Fund: Capital Improvement Sales Tax
Department: Public Safety	Program: Police Capital Improvement

Description
Replace existing equipment in 9 marked and 2 unmarked police cars with upgraded equipment as a part of the In-car Video Recording System.



Justification
The current video system will be seven years old and has performed beyond a reasonable life span for this technology. Video recording is most important for officer-citizen contacts, prisoner transports, probable cause questions and use of force and misconduct allegations. The technology also increases officer safety and officer awareness of conduct. A digital wireless system will have the capability to allow real time monitoring and provide a high level of confidence for the integrity of stored video data.

Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr Sales Tax	\$85,000	\$0	\$0	\$0	\$0	\$85,000
						\$0
TOTAL	\$85,000	\$0	\$0	\$0	\$0	\$85,000

Project: Tasers	Fund: Capital Improvement Sales Tax
Department: Public Safety	Program: Police Capital Improvement

Description
<p>Replace existing TASER less-than-lethal force weapons. Purchase additional units to provide each officer with a TASER, including holsters. New models contain an all-digital, solid-state architecture using Charge Metering that measures and delivers the amount of electric charge to maximize both safety and effectiveness. Included are engineering and event logs that record every user action such as: safety activation; trigger duration with times, dates, battery life; and a pulse-by-pulse record of the charge output .</p>



Justification
<p>The department has 15 TASERS, all of which are X26 Models between 5 and 10 years old. Use of 3 of those units has been discontinued as they are no longer reliable. It is especially important for officers to have reliable less-than-lethal force options available for every potential incident. Providing each officer with a TASER will ensure the availability of another level of force between deployment of a baton/pepper spray and their duty pistol. Officers may be able to utilize a TASER where it would otherwise be necessary to deploy a duty weapon to stop a serious threat to public, or their own, safety.</p>



Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr Sales Tax	\$39,222	\$0	\$0	\$0	\$0	\$39,222
						\$0
TOTAL	\$39,222	\$0	\$0	\$0	\$0	\$39,222

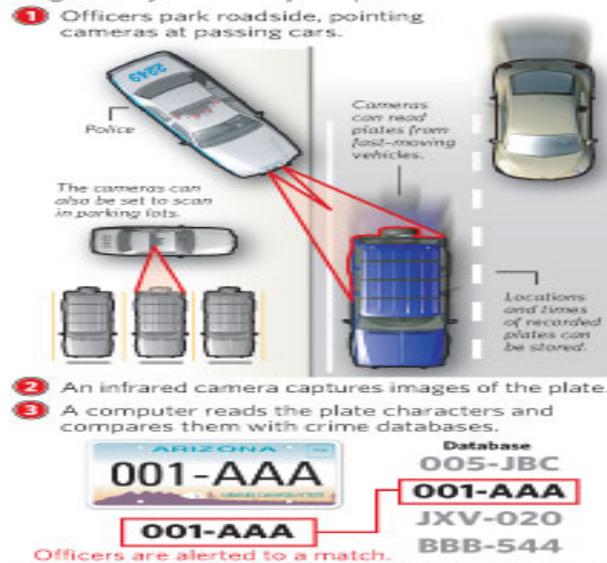
Project: AVLPR System	Fund: Capital Improvement Sales Tax
Department: Public Safety	Program: Police Capital Improvement

Description
<p>Purchase of two License Plate Reader Systems (LPR). License plate recognition cameras are attached to a patrol vehicle. They are designed to automatically read license plates, transmit plate numbers to Law Enforcement data bases and match numbers with stolen/wanted vehicles. They also store the numbers read in a data base that can queried at a later date.</p>

Justification
<p>The system will allow officers to automatically be alerted to a license plate of a stolen/wanted vehicle or a wanted/warrant of a person associated with a vehicle. In addition it creates a data base of vehicles in an area that can be queried in the event of a crime to establish potential suspect vehicles. It increases officer safety through auto recognition and alerts prior to vehicle stops. It is also a good investigative tool to determine suspect vehicles in an area where crimes have been committed.</p>

How license-plate scanning works

License-plate recognition cameras are attached magnetically to the body of a patrol vehicle.



Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr Sales Tax	\$0	\$50,000	\$0	\$0	\$0	\$50,000
						\$0
TOTAL	\$0	\$50,000	\$0	\$0	\$0	\$50,000

Project:	Ambulance		Capital Improvement Sales Tax
Department:	Public Safety	Program	Fire Capital Improvement

Description
<p>The ambulance is a Mobile Advanced Life Support Vehicle with patient transportation capabilities. In a typical year the ambulance responds to over 1,200 medical calls and transports approximately 800 patients to area hospitals. This unit provides medical support at fires and vehicle accidents.</p>

Justification
<p>At replacement the current ambulance will be 7 years old and have approximately 110,000 miles. It will be at the end of its expected service life as a front line unit and require replacement in order to maintain a safe and reliable front line ambulance. The ambulance is critical to fulfilling our mission of providing emergency medical care in the community. The request to purchase a new ambulance is guided by our commitment to provide quality service.</p>



Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr Sales Tax	\$226,500	\$0	\$0	\$0	\$0	\$226,500
						\$0
TOTAL	\$226,500	\$0	\$0	\$0	\$0	\$226,500

Project:	Fire Pumper	Capital Improvement Sales Tax
Department:	Public Safety	Program:
		Fire Capital Improvement

Description
<p>The fire pumper operates out of fire house #2 as the front line pumper. It is designed to carry hose, water, tools, emergency medical equipment and personnel for the purpose of extinguishing fires, delivering emergency care and mitigating hazardous conditions.</p>



Justification
<p>The new pumper will replace the existing 2004 front line pumper and the 2004 pumper will then be moved to reserve status. Replacement considerations are based on the expected useful life of front line fire apparatus as well as the assessment of the overall condition, systems and components. The City's goal is to maintain reliable, safe equipment while avoiding costly repairs and down time associated with aging and worn fire apparatus.</p>



Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr Sales Tax	\$0	\$515,000	\$0	\$0	\$0	\$515,000
						\$0
TOTAL	\$0	\$515,000	\$0	\$0	\$0	\$515,000

Project: Fire Department Staff Vehicle	Capital Improvement Sales Tax
Department: Public Safety	Program: Fire Capital Improvement

Description
A passenger vehicle driven by the Assistant Fire Chief and used for routine administrative duties, training and public education functions as well as emergency response and command functions.



Justification
This vehicle is replaced on an as needed basis. The current Assistant Chief vehicle is a 2010 and will have over 100,000 miles at the time of replacement.

Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr Sales tax	\$0	\$0	\$27,000	\$0	\$0	\$27,000
						\$0
TOTAL	\$0	\$0	\$27,000	\$0	\$0	\$27,000

Project: Command Vehicle	Capital Improvement Sales Tax
Department: Public Safety	Program: Fire Capital Improvement

Description
<p>The Fire Department command vehicle is used by the on duty Battalion Chief as a mobile command unit. The vehicle carries a variety of data and communication tools to assist the incident commander with managing emergency incidents.</p>



Justification
<p>The current command vehicle is a 2007 model and replacement is based on its age and and general condition. The role of the command vehicle is critical to the function of incident management and requires a reliable vehicle.</p>



Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr Sales tax	\$0	\$0	\$0	\$47,500	\$0	\$47,500
						\$0
TOTAL	\$0	\$0	\$0	\$47,500	\$0	\$47,500

Project: Self Contained Breathing Apparatus	Capital Improvement Sales Tax
Department: Public Safety	Program: Fire Capital Improvement

Description
<p>Self Contained Breathing Apparatus (SCBA) is an air pack system that provides breathing air to fire personnel and is a key piece of safety equipment that provides respiratory protection when personnel are working in a toxic/hazardous atmosphere.</p>



Justification
<p>The new SCBA will replace existing equipment that was placed in service in 2010. Ten years of fire service use is the expected useful life of this equipment. Timely replacement of this equipment will avoid costly repairs and dangerous malfunctions. New SCBA incorporate improved functional and safety features that benefit the user. The request to purchase new SCBA is guided by our commitment to provide personnel with reliable equipment that incorporates up to date safety features.</p>

Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr Sales Tax	\$0	\$0	\$0	\$0	\$248,000	\$248,000
						\$0
TOTAL	\$0	\$0	\$0	\$0	\$248,000	\$248,000

Project: Park Light Duty Trucks	Fund: Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks and Recreation Capital Improvement

Description
<p>These 3/4 ton trucks are used for park maintenance and horticulture activities. They transport equipment, supplies and materials. Note that the truck being replaced in FY18 is a 1/2 ton, four wheel drive that is additionally used for snow removal.</p>



Justification
<p>The trucks being replaced in FY16, FY17, FY18, FY19 and FY20 will all be 12 - 14 years old at the time of replacement. Scheduled replacement is based on a combination of age, mileage and general mechanical condition of these vehicles.</p>

Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr. Sales Tax	\$27,319	\$28,139	\$29,139	\$30,013	\$30,913	\$145,523
TOTAL	\$27,319	\$28,139	\$29,139	\$30,013	\$30,913	\$145,523

Project: Replacement Vehicle	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description
Replacement of the Director's pickup truck, P-1.



Justification
The Director's pickup truck is a 2009 model and will have more than 70,000 miles at the time of replacement. A four door vehicle is desired instead of a pickup truck. This would allow the director to drive multiple people to meetings and conferences. Additionally, the director will research hybrid vehicles to save on gas and the environment. This budget item would allow for a replacement vehicle to be purchased. The current vehicle will be sent to auction.

Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr Sales Tax	\$30,000	\$0	\$0	\$0	\$0	\$30,000
TOTAL	\$30,000	\$0	\$0	\$0	\$0	\$30,000

Project: Vertidrain	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description
<p>Verti-Drain deep-tine aerator. The Verti-drain will be used to reduce the compaction of the soil and create safer playing surfaces for the soccer and baseball teams that use the park facilities. By reducing soil compaction, it provides improved drainage and increases moisture retention which allows for a deeper, healthier root system. The aerator eliminates surface disturbance so you can play on the field the day you aerate.</p>



Justification
<p>The current vertidrain was purchased in 2000 and will be 18 years old at time of replacement. Scheduled replacement is based on a combination of age, hours used and general mechanical condition.</p>

Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr Sales Tax	\$0	\$0	\$30,000	\$0	\$0	\$30,000
TOTAL	\$0	\$0	\$30,000	\$0	\$0	\$30,000

Project: Brush Chipper	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description
Brush chipper 9". The brush chipper is used to chip honeysuckle brush and tree debris. This chipper offers a safe and easy loading system, operates with a high efficiency and provides operator safety.



Justification
To maintain the park system we often need to remove invasive honeysuckle/brush and remove small to medium diameter trees that are downed due to hazard conditions or storm events.

Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr. Sales Tax	\$25,000	\$0	\$0	\$0	\$0	\$25,000
TOTAL	\$25,000	\$0	\$0	\$0	\$0	\$25,000

Project: Skid-Steer Loader	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description
<p>This loader is used to load and unload trailers and trucks with materials such as topsoil, sand, garden mix, compost, rock etc. We also use it for off loading trees shipped in by flat bed trucks, fertilizer pallets and shipments of picnic tables or trash cans. On site it is used routinely for removing debris from downed trees during storm events, removing honeysuckle and other invasive plant material, grading and hazard tree removals.</p>



Justification
<p>The current skid-steer loader was purchased in 2009 and will be 11 years old at time of replacement. Scheduled replacement is based on a combination of age, hours used and general mechanical condition.</p>

Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr. Sales Tax	\$0	\$0	\$0	\$0	\$45,000	\$45,000
TOTAL	\$0	\$0	\$0	\$0	\$45,000	\$45,000

Project: Compact Utility Loader	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description
<p>This compact utility loader allows us to work with a compact machine that is highly maneuverable for quick completion of tasks. Its smaller size is powerful and at the same time lighter in weight so that it handles park jobs without damaging the turf. Its versatility and ease of use with the ride on platform provides an improved visibility to complete the job thoroughly and safely.</p>



Justification
<p>The current compact utility loader was purchased in 2009 and will be 11 years old at time of replacement. Scheduled replacement is based on a combination of age, hours used and general mechanical condition.</p>



Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr. Sales Tax	\$0	\$0	\$0	\$0	\$25,000	\$25,000
TOTAL	\$0	\$0	\$0	\$0	\$25,000	\$25,000

Project: Replacement of Hot Water Heaters	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description
Replacement of both boilers for hot water heater and install new storage tanks at Recreation Complex.



Justification
This item will allow for the replacement of the hot water heaters and storage tanks at the Recreation Complex. These are the original units installed in 1994 and will be 22 years old in 2016. These units service a majority of entire complex including the hot water for restrooms, showers and the concession stand. There is an anticipated savings for gas expenditures by installing a higher efficiency boiler.

Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr Sales Tax	\$38,000	\$0	\$0	\$0	\$0	\$38,000
						\$0
TOTAL	\$38,000	\$0	\$0	\$0	\$0	\$38,000

Project: Replacement of Chairs & Tables	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description
Replacement of 310 chairs and 10 tables at the Recreation Complex.



Justification
This item will allow for the replacement of 310 chairs and 10 tables of the 50 tables at the Recreation Complex that are used primarily in the meeting rooms and ice arena for rentals and programs. They will be 12 years old in 2019 and in need of replacement. Government pricing may apply to reduce the expense.



Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr Sales Tax	\$0	\$0	\$0	\$49,400	\$0	\$49,400
TOTAL	\$0	\$0	\$0	\$49,400	\$0	\$49,400

Project: Office Furniture	Fund: Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks & Recreation Capital Improvement

Description
Office furniture (desk, overhead cabinets, file cabinets and chairs) for the following offices: Director, Recreation Supervisor, Administrative Coordinator, Building Maintenance Mechanic, Maintenance.



Justification
The office furniture in all but the Building Maintenance Mechanic's office are original, installed during construction in 1994. There are already pieces of missing laminate, drawers that won't stay closed, joints that have been repaired to the point of being stripped out. In 2019, they'll be at the 25-year mark and will be overdue to be replaced.



Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr. Sales Tax	\$0	\$0	\$0	\$47,500	\$0	\$47,500
TOTAL	\$0	\$0	\$0	\$47,500	\$0	\$47,500

Project: Parking Lot, Lights and Security System	Fund: Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks and Rec Capital Improvement

Description

In FY 19 Parking Lot Lights along Ambrose Way and into the Recreation Complex parking lot are recommended to be replaced. Also it will be time to replace the asphalt parking lot. This includes at minimum total reconstruction of driving lanes, crack sealant be applied to the parking lanes, and seal coating of entire surface. While the asphalt and lights are being worked on is the perfect time to install mounted security cameras on the light poles.



Justification

The lights in the parking lot and along Ambrose Way were installed in 1995 and are not energy-efficient. The parking lot will require a major renovation in FY19, when it will be 25 years old. It has undergone many exercises of patching and sealing every 3-5 years. While the lot is being resurfaced and the light poles are getting rehabbed is the perfect time to install mounted security cameras. All of these items would fall under the 40 Acres Master Plan.



Project Costs and Funding Source FY19 Lights \$100,000, Parking Lot \$150,000, Security System \$50,000

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr Sales Tax	\$0		\$0	\$300,000	\$0	\$300,000
						\$0
TOTAL	\$0		\$0	\$300,000	\$0	\$300,000

Project: Generator & Fire Protection System	Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks & Recreation Capital Improvement

Description
Generator hookups and switching station to operate the Recreation Complex as an emergency shelter in the event of a major natural disaster. We would still need to rent a generator during the disaster. In addition, the current fire protection system was installed when the Recreation Complex was built in 1994. It is tied to a monitoring service. The system includes the panel pictured at lower right plus all the sprinkler heads and piping.



Justification
The Ice Arena at the Recreation Complex has been designated in emergency management planning as the morgue in the event Webster Groves would endure a major natural disaster. In addition, the Recreation Complex would likely house those displaced for an indefinite period of time while infrastructure is repaired. The Recreation Complex is also generally held to be a warming and cooling station during the days when part of Webster Groves is out of electricity. The fire and burglar alarm systems will be 25 years old. The current system has had its issues over the years with the smoke detectors. These would be replaced with heat detectors.



Project Costs and Funding Source \$50,000 for generator hookups, \$40,000 for alarm system

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Imp. Sales tax	\$0	\$0	\$0	\$90,000	\$0	\$90,000
						\$0
TOTAL	\$0	\$0	\$0	\$90,000	\$0	\$90,000

Project: Meeting Room and Kitchen Cabinets	Fund: Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks & Recreation Capital Improvement

Description
Replacement of Scout meeting room and kitchen cabinets



Justification
The cabinets in the Scout meeting rooms and kitchen are original, installed in the renovation of 2007. They are already showing signs of wear, broken hinges, stripped out hardware. In 2019, they'll be at the 12-year mark and will need to be replaced. At this point the counter tops are still in good shape and we will try to reuse if possible.



Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr. Sales Tax	\$0	\$0	\$0	\$0	\$50,000	\$50,000
TOTAL	\$0	\$0	\$0	\$0	\$50,000	\$50,000

Project: Replacement of Aquatic Center Play Features	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description
Upgrade and replacement of Aquatic Center Play Features continues in FY17. Replacement of the closed flume slide in the leisure pool area is needed. FY19 sees the restoration of the slide tower. Then in FY20 we will replace spray ground features.



Justification
The slide and slide tower are original and installed in 1995. In FY17, the pool slide will be 22 years old. It has been leaking substantially for years and is beyond its useful life. The Slide Tower will be 24 years old in FY19 and is in need of substantial restoration (galvanized and painted). In FY20 many of the original spray ground features will be 18 years old. We will replace the lemon drops, whale, snake, pelican and 3 sprayers. We will replace with a Discovery Stream, 3 new sprayers and possibly one additional piece.



Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr Sales Tax	\$0	\$120,000	\$0	\$30,000	\$120,000	\$270,000
						\$0
TOTAL	\$0	\$120,000	\$0	\$30,000	\$120,000	\$270,000

Project: Aquatic Center Maintenance	Fund: Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks & Recreation Capital Improvement

Description
Rebuilding of the outer wall of the leisure pool, reinstalling Diamond Brite and decorating. Replacement of the overhead lights around the pool deck at the Aquatic Center with a more efficient bulb/fixture (possibly LED).



Justification
Every year there are issues with decorative tiles coming loose and it has been suggested that the problem is related to shifting substructure through the freeze/thaw periods. In 2008, the vast majority of the tile work was replaced at an expense of \$59,823. This capital improvement will replace the outer concrete wall and coating, which is already showing signs of age and will be 23 years old in 2018. The repair will make the wall to floor connection seamless and will include Pebble Sheen installation for the wall below the water surface. The lights were installed in 1995, making them 24 years old in FY19. More efficient fixtures will be installed, and the poles will be checked for structural integrity. An energy savings is anticipated.



Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr. Sales Tax	\$0	\$0	\$70,000	\$100,000	\$0	\$170,000
						\$0
TOTAL	\$0	\$0	\$70,000	\$100,000	\$0	\$170,000

Project: Ice Arena Refrigeration Plant	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description
<p>The refrigeration plant at the rink includes the compressors, motors, chiller, brine pumps, condensing pump, sub-floor heat pump and snow-melt pit pump and the desiccant dehumidifier. It is essential equipment in order to keep ice. The compressors and chiller drops the brine to freezing temperature. It is circulated under the ice rink floor, dropping the slab temperature low enough to keep ice. In addition to maximize grant dollars and remove another item from the operating budget we recommend replacement of the dasher boards at this time also.</p>



Justification
<p>Many of the components are nearing time for replacement. The chiller bundle, cooling tower and desiccant dehumidifier, which have been in previous CIPs as individual purchases (\$226,000), are more than half the cost of a new system. Other pumps and motors will need replacement over the upcoming years as well. Best practice would be to replace the two large compressors with a series of racked small compressors. It is recommended to replace the entire system with all new technology that will allow use of captured waste heat, provide significant energy savings during the cooler months while providing better ice in the hottest times of the summer.</p>



Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr Sales Tax	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Muni Park Grant	\$475,000	\$0	\$0	\$0	\$0	\$475,000
TOTAL	\$525,000	\$0	\$0	\$0	\$0	\$525,000

Project Rink Renovations	Fund: Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks & Recreation Capital Improvement

Description
<p>Ground penetrating radar will be conducted in FY16 while the Ice Arena is temporarily shut down. This testing will provide a better estimate of the extent of frozen soil that needs to be excavated and eventual cost for that portion of the project. If we continue to have issues with the slab heaving we may determine that the floor needs demolition of the existing concrete rink pad, excavation of frozen soil below the rink surface, bringing in new soil/fill, installing a new sub floor heat system, insulation, new refrigeration lines and pouring a new floor.</p>



Justification
<p>The extreme heaving creates high spots in the concrete pad making it very difficult to maintain a consistent sheet of ice (which is what we are selling.) Areas of the ice are too thin, which makes it possible for skaters to cut through to the concrete creating a potential liability. In order to maintain a safe ice thickness over the high spots, other areas of the ice surface are far too thick. This results in the compressors working harder to keep the ice and higher electric costs. The heaving also affects the dasher frames, leading to gaps in the boards and the glass-posts being out of alignment. It also stresses the refrigeration lines inside the concrete pad.</p>



Project Costs and Funding Source

Floor \$625,000, Excavation \$200,000

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr Sales Tax	\$4,500	\$0	\$0	\$0	\$350,000	\$354,500
Muni Park Grant	\$0	\$0	\$0	\$0	\$475,000	\$475,000
TOTAL	\$4,500	\$0	\$0	\$0	\$825,000	\$829,500

Project: Circuit & Cardio Equipment	Fund: Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks and Recreation Capital Improvement

Description
<p>The cardio equipment was purchased in prior years through a 3-year lease purchase agreement. FY18 is the next 3-year replacement cycle for the cardio equipment. Circuit equipment, budgeted in FY17 include a thirteen station weight training circuit for the Fitness Center. Machines included are Leg Press, Leg Extensions, Seated Leg Curl, Inner/Outer Thigh, Glute Press, Mid-Row Pull, Pec Fly, Shoulder Press, Chest Press, Tricep Extension, Bicep Curl, Abdominal Crunch, and Lower Back Extension.</p>



Justification
<p>Cardio equipment such as bikes, ellipticals, and tread mills are generally replaced every 3 years and that has been the City's practice since opening its own Fitness Center. Because these pieces of equipment are replaced more rapidly than the circuit equipment, they are budgeted separately. Circuit equipment has a useful life expectancy of 7-10 years. In 2017, at 10 years old, this equipment will be near the end of its useful life. It is generally standard practice that once a circuit is taken out of production, manufacturers stop making parts within 5 years or so, making repairs difficult at best.</p>



Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr Sales Tax		\$80,000	\$160,000	\$0	\$0	\$240,000
						\$0
TOTAL		\$80,000	\$160,000	\$0	\$0	\$240,000

Project: Carpeting, Synthetic Flooring	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description
This project would replace the carpeting in the fitness center in all areas except under the weights (approx. 5,800 sq. ft), as well as the flooring in the Scout rooms.



Justification
The carpeting in the fitness center will be 12 years old in 2019 and beyond its useful life. Carpeted areas include under the circuits, treadmills, etc. - in all areas except under the weights. Carpeting is estimated at \$5.50 per square foot and cushioned synthetic flooring is estimated at \$12 per square foot.



Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr. Sales Tax	\$0	\$0	\$0	\$50,160	\$0	\$50,160
						\$0
TOTAL	\$0	\$0	\$0	\$50,160	\$0	\$50,160

Project: Hillside Seating at Memorial Park	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description
<p>During the 40 Acres Master Plan discussion, it was determined that the Action Park will not be moved or significantly changed at this time. We would like to move forward with the 40 Acres plan by using these funds to begin work on the hillside seating that will overlook the Action Park, Tennis Courts and eventual Pavilion. We are still very early in this process so we will use these funds to start the design of Memorial Park hillside seating, then go out for bid on installation and potentially begin placing some of the boulders.</p>



Justification
<p>The Memorial Park hillside on Glendale that overlooks the southern end of the park is a popular destination to watch the various sporting and community events that happen on this end of the park. By installing hillside seating we can make better use of this area and provide a better user experience for our patrons.</p>



Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr Sales Tax	\$50,000	\$0	\$0	\$0	\$0	\$50,000
TOTAL	\$50,000	\$0	\$0	\$0	\$0	\$50,000

Project: Tennis Court Repair	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description

The outdoor tennis courts at Memorial Park, Blackburn Park, and Larson Park require replacement surfaces. Memorial Park will need to be completely renovated in 2017. An upgrade to a post tension concrete system, which comes with a 25-year guarantee against substantial cracking is proposed. The sand-filled synthetic grass surfaces at Blackburn Park and Larson Park need to be replaced in FY16 and FY18 respectively.



Justification

The tennis courts are open year-round, weather permitting, and are used extensively by both residents and various groups (schools, leagues, etc.). A patch, repair and color coat was performed in 2009 for the Memorial Park Tennis Courts, following a complete overlay in 2003. In 2017, we'll be at the end of the 20-year useful life of asphalt and will have met the recommended maximum number of overlays. Replacement of all eight courts in Memorial Park is only a viable project with award of a Municipal Park Grant and financial partnerships with Webster Groves School District, Webster University and other major users of the facility. The more partnership money shared the more points we get towards qualifying for the grant. This project would fall under the 40 Acres Master Plan.



Project Costs and Funding Source Blackburn \$80,000, Larson Park \$80,000, Memorial Park \$675,000

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr Sales Tax	\$80,000	\$60,000	\$80,000	\$0	\$0	\$220,000
Muni Park Grant		\$340,000	\$0	\$0	\$0	\$340,000
Nerinx Hall		\$86,063	\$0	\$0	\$0	\$86,063
WG School District		\$129,094	\$0	\$0	\$0	\$129,094
Webster University		\$129,094	\$0	\$0	\$0	\$129,094
TOTAL	\$80,000	\$744,251	\$80,000	\$0	\$0	\$904,251

Project: Southwest Park Improvements	Fund: Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks & Recreation Capital Improvement

Description
<p>2012 efforts replaced the bathroom and the playground. We have applied unsuccessfully for three years to secure funding for Phase 2 through a Muni Park Grant. We do not feel confident about applying for a fourth year, so we are seeking funds from the Capital Improvement and/or Park Improvement Fund. In 2016 a family shelter adjacent to the playground will be built from the Park Improvement Fund. In 2018 we will improve the traffic flow and parking with funds from both the CIP and Park Improvement.</p>



Justification
<p>A planning process for Southwest Park was held in the summer of 2008. During this process a long range development program to enhance the recreation and educational opportunities for this property was developed based on input from the Working Committee, Webster Groves citizens and Parks Department staff.</p>

Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr Sales Tax	\$0	\$0	\$0	\$0	\$0	\$0
Park Improvement Fund	\$125,000	\$0	\$0	\$0	\$0	\$125,000
Municipal Park Grant	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$125,000	\$0	\$0	\$0	\$0	\$125,000

Project: Barbre Park	Fund: Park Improvement Fund
Department: Parks and Recreation	Program: Park Improvement

Description
Renovations to Barbre Park will be determined by the park master plan that will be developed in the spring of 2015.



Justification
Improvements to this park could add an interactive space with a more user friendly environment, a monument to the history of the area, a couple of parking spots, improved signage, landscaping or a small picnic shelter. Its proximity to the proposed Phase 2 Great Rivers Greenway may expand its use. This park is on a major throughfare in the city and should be enhanced.

Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Park Improvement Fund	\$50,000	\$0	\$0	\$0	\$0	\$50,000
TOTAL	\$50,000	\$0	\$0	\$0	\$0	\$50,000

Project: Sculpture Garden Lighting	Fund: Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks and Rec Capital Improvement

Description
<p>This project involves the upgrade of lighting at the Sculpture Garden for both decorative and safety purposes. Uplighting of sculptures and trees will be installed as well as tree mounted accent lights to highlight the sculpture and walking path. The project includes lighting which will also enhance security.</p>



Justification
<p>The Sculpture Garden is a unique element of our park system. It was constructed with conduit in place to help facilitate future lighting. To date, donated efforts have created a worthy concept plan and funding will support the complete development of that plan through construction. The Garden currently is very dark and the residual effect of protecting the investment will come with additional lighting. Enhanced usage of the Sculpture Garden is expected along with the obvious aesthetic improvement.</p>

Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Improvement Sales Tax	\$40,000	\$0	\$0	\$0	\$0	\$40,000
TOTAL	\$40,000	\$0	\$0	\$0	\$0	\$40,000



Project: Memorial Park Restoration	Fund: Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks and Rec Capital Improvement

Description
<p>Memorial Park Restoration includes the ball fields and playground replacement. In FY17, ball field renovations include removing and replacing the existing sod on the athletic fields, installing proper drainage, fixing any irrigation issues, and performing a number of lawn maintenance items. In FY19, the playground at Memorial Park will be past its recommended life span.</p>



Justification
<p>The athletic fields are the site for several events ranging from soccer, baseball, tag football, youth camps and Community Days. Throughout the years and during these activities rain events have occurred compromising the field grade which in turns prevents it from draining properly. The playground will need to be replaced with a new structure. Both of these items would fall under the 40 Acres Master Plan.</p>



Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr. Sales Tax	\$0	\$120,000	\$0	\$0	\$0	\$120,000
Park Impr. Fund	\$0	\$0	\$0	\$60,000	\$0	\$60,000
TOTAL	\$0	\$120,000	\$0	\$60,000	\$0	\$180,000

Project: Lockwood Park Phase 2	Fund: Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks & Recreation Capital Improvement

Description
Lockwood Park is a neighborhood facility of about four acres. It has significant value to the adjacent neighborhood as well as the College School. Phase 1 renovations were completed in 2012 and included a new playground, outdoor education area, signage, landscaping and walking trail. Phase 2 renovations of the park would include a shelter with green roof, dry stream bed, eco play area and reconfigured parking.



Justification
Water runoff is a major issue at this site which needs to be managed more effectively with permeable paving and a dry creek bed. The parking lot will be reconfigured for a more appropriate parking space ratio that would approximate its current use. Adding a shelter to this site will increase the park user value. All of these items were identified as needs in the 2011 Master Plan for Lockwood Park.



Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr. Sales Tax	\$0	\$25,000	\$0	\$0	\$0	\$25,000
Park Impr. Fund	\$0	\$261,000	\$0	\$0	\$0	\$261,000
TOTAL	\$0	\$286,000	\$0	\$0	\$0	\$286,000

Project: McKee Park Improvements	Fund: Park Improvement Fund
Department: Parks & Recreation	Program: Park Improvement

Description
Improvements in this park will include replacing the playground, perimeter fence, safety surface, picnic table with concrete pad underneath, trash cans and signage. A retaining wall also needs to be installed in areas where grade is an issue.



Justification
This park has had no improvements in 20 years. The fencing is in complete disrepair and the playground needs to meet current standards.



Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Park Impr. Fund	\$0	\$0	\$0	\$60,000	\$0	\$60,000
TOTAL	\$0	\$0	\$0	\$60,000	\$0	\$60,000

Project: Blackburn Park Walking Trail	Fund: Park Improvement Fund
Department: Parks & Recreation	Program: Park Improvement

Description
<p>This walking trail is located in Blackburn Park and is heavily used by many park attendees. It provides a passage way to ball fields, pavilions, bird sanctuary, parking lots and bathrooms along with recreational walking.</p>



Justification
<p>At 18 years old this 4200 linear foot of asphalt pathway will need to be totally replaced. We propose to replace it with a concrete sidewalk that is currently lower in price to install, as well as providing lower maintenance cost throughout the years.</p>



Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Park Impr. Fund	\$0	\$0	\$0	\$0	\$126,000	\$126,000
TOTAL	\$0	\$0	\$0	\$0	\$126,000	\$126,000

Project: Larson Playground and Safety Surfacing	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks and Recreation Capital Improvement

Description
<p>This playground serves 2-12 year old users in Larson Park. It is composed of two units, one serving 2-5 year olds and the other serving 5-12 year olds.</p>



Justification
<p>This unit was installed in 2004 and at time of replacement will be 16 years old which is in the range of recommended replacement guidelines. The safety surfacing has completely failed and has already been patched several times.</p>



Project Costs and Funding Source

Funding Source	FY16	FY17	FY18	FY19	FY20	TOTAL
Capital Impr. Sales Tax	\$0	\$0	\$0	\$0	\$100,000	\$100,000
TOTAL	\$0	\$0	\$0	\$0	\$100,000	\$100,000

Project: Pickup & Utility Trucks - Fleet	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description
<p>The Street Division's pick-up trucks and utility vehicles are used on a daily basis for movement of personnel, equipment and material to job sites. Most of the pick-up trucks are also equipped with snow plows and salt spreaders and pre-wet systems and are actively used in snow removal operations on dead-end streets and parking lots.</p>



Justification
<p>The Department's goal has been to replace existing pick-up trucks upon reaching ten years of age. The scheduled replacement is based on age, mileage and general condition of the vehicle that typically exhibit increased mechanical repairs.</p>

Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr Sales Tax	\$0	\$0	\$42,000	\$112,300	\$0	\$154,300
						\$0
TOTAL	\$0	\$0	\$42,000	\$112,300	\$0	\$154,300

Project: Passenger Fleet Vehicles	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description
Fleet passenger vehicles are those not used by either Public Works or Parks and Recreation Departments. Scheduled replacement is based on a combination of the age, mileage and general mechanical condition of the vehicle. There is one vehicle budgeted for replacement in FY16. The Planning and Development Department is replacing a 2009 Chevrolet Impala which will be utilized as the garage division's loaner vehicle. The 2001 Ford Taurus garage loaner vehicle will be sent for auction.

**Typical Passenger Vehicle
2003 Ford Taurus**



Justification
The vehicles scheduled for replacement in the coming fiscal year and in the next four fiscal years will be at least 10 years old at the time of replacement and are expected to incur increased mechanical repairs and be past their useful service lives.

Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr. Sales Tax	\$22,500	\$0	\$46,000	\$24,000	\$25,000	\$117,500
						\$0
TOTAL	\$22,500	\$0	\$46,000	\$24,000	\$25,000	\$117,500

Project: Dump Truck	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description
The Street Division's dump trucks are used on a daily basis for movement of material such as street excavation materials, rock and earth for excavation back fills and restoration, trap rock for chip sealing operations and hot and cold asphalt mix for pavement patching. During the winter, of the eight dump trucks in the fleet, the department utilizes five single axle dump trucks for plowing and application of road salt during snow removal operations. In FY 2016, the budgeted amount is for the replacement of a single axle dump truck including a tarp, snowplow, and ground speed control equipment.

**S-134 Single Axle Dump -Trade-in
2005 Sterling**



Justification
The scheduled replacement is based on age, mileage, and general condition of the vehicle that typically exhibits increased mechanical repairs. The hydraulic system is typically at the end of its useful service life. The Department desires to replace one (1) 6 cubic yard capacity single axle dump truck scheduled for replacement in FY 16.

Proposed



Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr Sales Tax	\$119,460	\$126,030	\$0	\$130,170	\$0	\$375,660
						\$0
TOTAL	\$119,460	\$126,030	\$0	\$130,170	\$0	\$375,660

Project: 30 Foot Bucket Truck	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description
The Department is requesting replacement of the aging 2006 Ford Van utilized by the building maintenance division with a 30 foot bucket truck.

2006 Ford Van - Trade-in



Justification
Currently, the department hangs seasonal banners in the business districts, changes burned out street and traffic signal lights and assists the Parks department in hanging seasonal lighting and decorations utilizing the Department's 85 foot aerial truck. The addition of this piece of equipment is more appropriately suited for the demands of this type of work. Tools required by our building maintenance crew can be stored in compartments on the utility truck. The addition of a smaller bucket truck will allow the tree crew to continue to perform their forestry duties and give the department more flexibility in the assignment of the work.

New 30 foot Utility Truck with Aerial Bucket



Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr Sales Tax	\$0	\$90,000	\$0	\$0	\$0	\$90,000
						\$0
TOTAL	\$0	\$90,000	\$0	\$0	\$0	\$90,000

Project: 18" Brush Chipper	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description
Replacement of the 2009 Altec model brush chipper that is used to grind up tree debris within the City.



Justification
Over the last 3 years, the Department of Public Works removed an average of 142 trees and trimmed 74 additional trees annually. The tree debris that is 18" in diameter and under that results from these efforts are run through the chipper. Such heavy usage taxes the overall life of the equipment. Although still operational, the equipment is nearing its estimated useful service life of 8 - 10 years.

Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr Sales Tax	\$0	\$0	\$51,000	\$0	\$0	\$51,000
						\$0
TOTAL	\$0	\$0	\$51,000	\$0	\$0	\$51,000

Project: Front End Loader	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description
The front loader is a crucial piece of equipment for loading materials such as rock, salt and topsoil into our dump trucks.

2007 John Deere Front Loader



Justification
The loader is a critical and basic piece of equipment used for loading materials into dump trucks. The department's loader transfers annual salt purchases into the salt dome for storage and removes and loads the salt into our snow fighting equipment during storm events. It is also utilized for storing rock, and backfill materials into the service center bins. The piece of equipment scheduled for replacement in FY19 will be 12 years old upon replacement.

Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr Sales Tax	\$0	\$0	\$0	\$168,000	\$0	\$168,000
						\$0
TOTAL	\$0	\$0	\$0	\$168,000	\$0	\$168,000

Project: Pothole Patching Truck	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description
The Street Division's 2006 Pro-Patch Pothole Patch Truck keeps asphalt hot that is used in permanently repaired potholes and utility cuts throughout the City limits. The ability to keep the batch of asphalt at the correct temperature range is crucial for proper asphalt pavement repairs.



Justification
The equipment will have thirteen years of use at the time of replacement and have expended its anticipated useful life.

Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr Sales Tax	\$0	\$0	\$0	\$150,000	\$0	\$150,000
						\$0
TOTAL	\$0	\$0	\$0	\$150,000	\$0	\$150,000

Project: Motorized Centerline Striper	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description
Replacement of the 1991 model motorized centerline striper that is used to paint yellow centerlines and white lane lines on concrete streets within the City.



Justification
The Department of Public Works repaints faded centerlines and lane lines with a motorized striper for traffic safety purposes. The current centerline striper, although still operational, has outlived its normal useful service life and will be 28 years old at time of replacement.



Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr Sales Tax	\$0	\$0	\$0	\$50,000	\$0	\$50,000
						\$0
TOTAL	\$0	\$0	\$0	\$50,000	\$0	\$50,000

Project: One Ton Roller	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description
Replacement of the 1999 Wacker model one ton roller that is used to compact the finished layer of asphalt repairs and overlays on the asphalt streets within the City.



Justification
The Department of Public Works repairs a multitude of excavations within the asphalt street network each year due to utility and plumber cuts, for example. The current one ton roller, although still operational, has surpassed its normal useful service life of 10 to 12 years and will be 20 years old at the time of replacement.

Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr Sales Tax	\$0	\$0	\$0	\$50,000	\$0	\$50,000
						\$0
TOTAL	\$0	\$0	\$0	\$50,000	\$0	\$50,000

Project: HVAC System Improvements	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description
<p>The existing HVAC system was installed in 2001 and is comprised of a chiller unit and air handling units (often abbreviated to AHU). Air handling units are used to regulate and circulate air as part of a heating, ventilating, and air-conditioning (HVAC) system. Air handlers connect to a ductwork ventilation system that distributes the conditioned air through the building and returns it to the AHU. An air handler installed on roofs is known as a packaged unit (PU) or rooftop unit (RTU). The Chiller is a main component to the HVAC system at City Hall. The chiller cools the temperature of the air flow through the heating and cooling ducts located throughout City Hall during the cooling season.</p>



Chiller

Justification
<p>The HVAC system has been experiencing frequent repairs to keep the system operational. Outside service professionals have inspected the components and have recommended replacement of the chiller, the roof top unit (RTU) servicing the Police Department and the system controls for the remaining HVAC system due to its present condition. Replacement sensors, actuators and a software upgrade are recommended for more dependable operation of the system. This HVAC system was installed in 2001 and will be 15 years old at the time of the system improvements.</p>



Roof Top Unit (RTU)

Project Costs and Funding Source

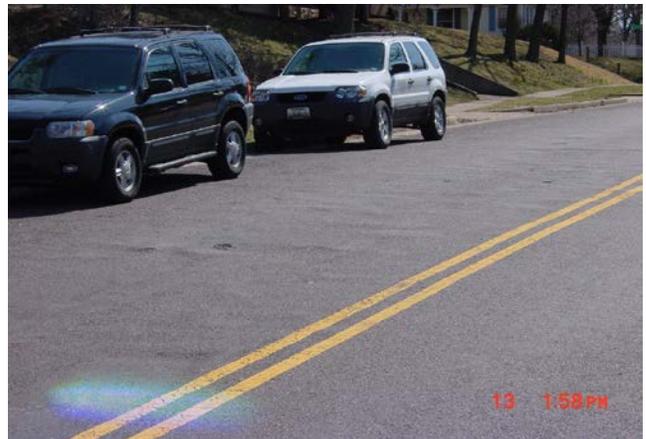
Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr Sales Tax	\$312,060	\$0	\$0	\$0	\$0	\$312,060
						\$0
TOTAL	\$312,060	\$0	\$0	\$0	\$0	\$312,060

Project: Mill and Overlay Program	Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description
<p>The majority of the asphalt paved street network was constructed between 1986 and 1994 during Operation Bootstrap. Over the years since the placement of the asphalt pavement, the oils in the pavement have oxidized and rendered the pavement brittle with resultant cracking. Although we have been meticulously sealing the pavement, the underlying asphalt is in need of removal and replacement. A program of approximately nine years is anticipated in order to address the street resurfacing needs.</p>



Justification
<p>Asphalt pavements are flexible surfaces that over a period of 15 to 20 years lose the ability to flex and develop cracks that allow water to infiltrate into the underlying subbase. Water that is trapped in the subbase freezes and thaws that heave the pavement above. Failure to repave the brittle surface course will ultimately result in alligator cracking, potholes and subbase failure requiring total reconstruction to correct the defect. The streets in this proposed program will be between 20 and 30 years before resurfacing would occur.</p>



Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Street Improvement Tax	\$783,250	\$750,000	\$875,790	\$765,890	\$902,540	\$4,077,470
Capital Impr Sales Tax	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
TOTAL	\$1,033,250	\$1,000,000	\$1,125,790	\$1,015,890	\$1,152,540	\$5,327,470

Project: Annual Chip Seal Program	Fund: Street Improvement Tax
Department: Public Works	Program: Street Improvement

Description
<p>The Department has divided the City into six maintenance districts and seals the asphalt streets within one of the districts each year. Asphalt streets are sealed on a schedule of once every seven years. This year W. Kirkham Avenue between Rock Hill Road and N. Elm Avenue is due for this maintenance procedure. The process involves spraying a liquid emulsion on the surface of the asphalt pavement and placing a layer of trap rock immediately afterward. The new granular surface is sealed into the emulsion with two rubber tire rollers. Loose rock not sealed into the emulsion is removed within a few weeks.</p>



Justification
<p>Sealing of asphalt pavement periodically is important in prolonging the life of the asphalt pavement. This maintenance procedure seals the cracks and rejuvenates the oxidized surface of the asphalt pavement, thereby preventing moisture intrusion into the subbase. Failure to maintain this program will ultimately result in base failure and deterioration of streets and will cause more costly future repairs.</p>



Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Street Improvement Tax	\$22,160	\$16,300	\$15,100	\$27,810	\$136,900	\$218,270
						\$0
TOTAL	\$22,160	\$16,300	\$15,100	\$27,810	\$136,900	\$218,270

Project: Shady Creek Bridge	Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description
<p>Removal and replacement of the deteriorated bridge on N. Rock Hill Road over Shady Creek. The new bridge will incorporate wider lanes, new sidewalks with barrier protection from vehicular traffic, new roadway pavement between Oak Street and Kirkham Avenue and new street lighting. This project is 80% federally funded through a grant from the Federal On-System Bridge Replacement and Rehabilitation Program.</p>



Justification
<p>The existing concrete culvert bridge structure is in generally deteriorated condition. The most recent inspection conducted on January 3, 2014 by MoDOT gave the bridge an overall sufficiency rating of 35.2%. Bridges rated under 50% qualify for total replacement grants under the federal Bridge Replacement Program. The findings of the inspection indicated the existing bridge railing doesn't meet current standards and the structure and deck geometry evaluation rated "basically intolerable". Beam ends and girders are cracked and leaching. Large spall with exposed rebar and delaminated areas on the south abutment were observed.</p>



Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Cap. Impr Sales Tax	\$8,000	\$168,480	\$0	\$0	\$0	\$176,480
Grant Fund	\$32,000	\$673,920	\$0	\$0	\$0	\$705,920
TOTAL	\$40,000	\$842,400	\$0	\$0	\$0	\$882,400

Project: Exterior Lighting Conversion	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvements

Description
<p>The department proposes to replace the existing exterior lighting with more efficient LED and Induction lighting fixtures. In fiscal year 2016, the department proposes to replace the lighting in all of the City's parking lots, the exterior lights at City Hall, the street lights on S. Elm Avenue, the grow lights under I-44 and canopy lights in the lower level of the Old Webster parking garage with more efficient lighting.</p>



Justification
<p>Recent high electric bills initiated the inspection and analysis of the existing exterior lighting on meters that are funded by the City. After a tertiary review, it is estimated that the City will recoup the initial cost of this conversion in approximately 4 years with significant subsequent savings in energy usage. The anticipated AmerenUE rebate of approximately \$12,190.00 is not included in the budget amount requested in FY 2016.</p>



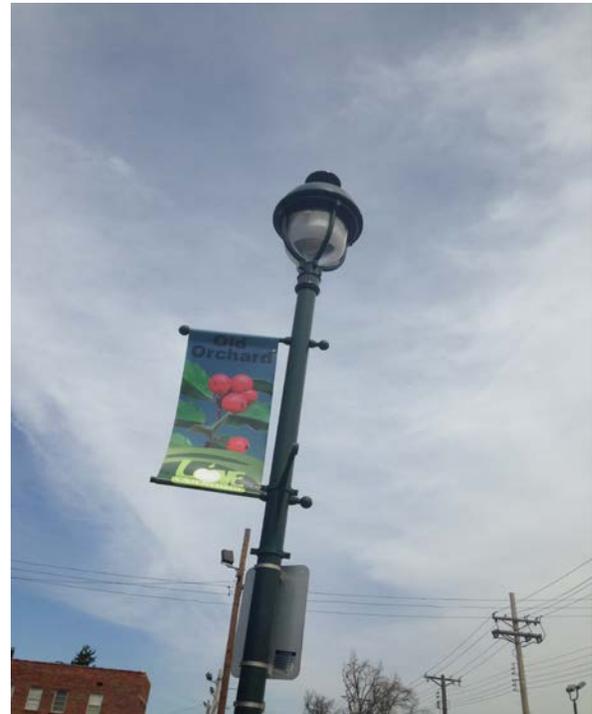
Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capitla Impr Sales Tax	\$86,320	\$0	\$0	\$0	\$0	\$86,320
						\$0
TOTAL	\$86,320	\$0	\$0	\$0	\$0	\$86,320

Project: Old Orchard Street Lights	Fund: Capitla Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description
Modification of the twenty eight (28) existing 150 watt high pressure sodium (HPS) fixtures with the installation of 100 watt LED retrofit kits for each fixture. The Business District will reimburse the City for 1/2 of the total cost of the conversion over a two year period.

Justification
A study indicated that modifying the existing fixtures with retrofit kits would cost 1/2 the cost of replacement with a new LED fixture. Both the LED retrofit kit and a new LED fixture have the same manufacturers warranty. The Public Works Department researched the options and found that the existing fixtures could be modified with LED retrofit kits that would save significant energy during the 60,000+ hour life of the new LED fixture. The existing HPS lamps and ballasts have a life expectancy of (24,000 hours) and consume approximately 185 watts per fixture vs 100 watts per LED retrofitted fixture.



Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Capital Impr Sales Tax	\$15,120	\$0	\$0	\$0	\$0	\$15,120
						\$0
TOTAL	\$15,120	\$0	\$0	\$0	\$0	\$15,120

Project: Storm Water Improvements	Fund: Storm Water Improvement Sales Tax
Department: Public Works	Program: Storm Water Improvement

Description
Projects for FY 2016 include the design and construction of a drainage system that includes the construction of area inlets, and installation of 15" and 18" reinforced concrete pipe (RCP), to alleviate basement flooding at 65 Turf Ct. and standing water in the rear yards of 55, 59 and 65 Turf Ct; the construction of two area inlets and 438 feet of 15" reinforced concrete pipe (RCP) to alleviate frequent yard and garage flooding at 9445 Big Bend and yard flooding and erosion at 9435 and 9417 Big Bend; and the design and construction of a creek bank erosion problem located at 43 Chestnut Hill.



Justification
The City has many storm water problems that are negatively impacting property values and contributing to the deterioration of public infrastructure. This voter approved funding is intended to help alleviate identified and prioritized localized flooding and creek erosion problems that are not being addressed by MSD. The Program includes funding for the design and construction of these storm water projects.

Project Costs and Funding Source

Funding Source	FY 16	FY 17	FY 18	FY 19	FY 20	TOTAL
Storm Water Sales Tax	\$305,000	\$110,000	\$110,000	\$110,000	\$110,000	\$745,000
						\$0
TOTAL	\$305,000	\$110,000	\$110,000	\$110,000	\$110,000	\$745,000



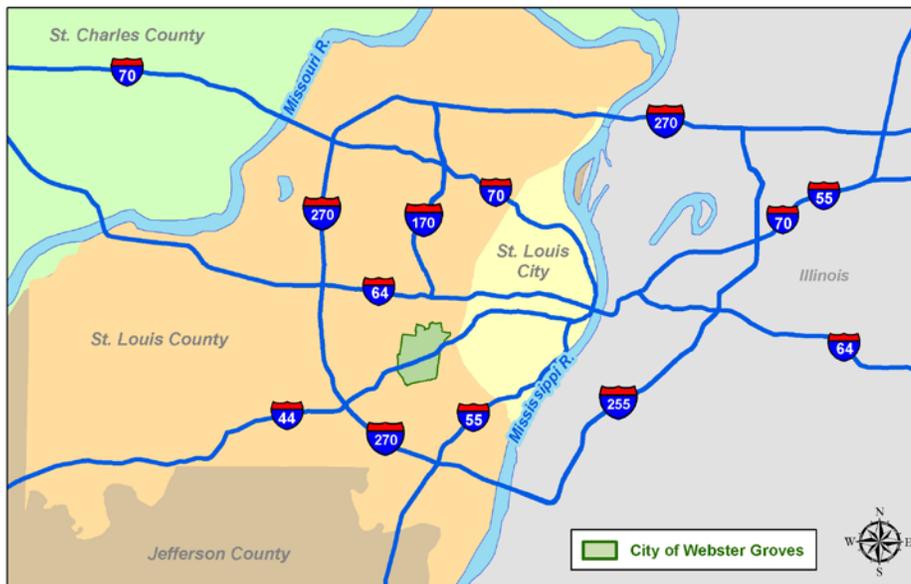
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A History of Our Community

Ten miles southwest of downtown St. Louis was an area known to Missouri, Osage and Dakota Indians and fur trappers, until 1802, as “Dry Ridge”. While the Louisiana Territory was changing from Spanish to French ownership, a system of land grants was inaugurated to promote immigration. During the early period of Spanish rule in the Louisiana Territory, officials gave land to settlers as a check against the English. As part of this program, in 1802, Gregorie Sarpy was granted 6,002 acres by Charles de Haute Delassus, the last Spanish Lieutenant Governor. The land grant covered the major area now known as Webster Groves.

Webster Groves’ location on the Pacific Railroad line led to its development as a suburb. In the late 19th century, overcrowding, congestion, and unhealthy conditions in St. Louis prompted urban residents to leave the city for quieter, safer surroundings. In 1892, the developers of Webster Park, an affluent community which would soon become the City of Webster Groves, promoted the new community as the “Queen Of The Suburbs,” offering residents superb housing options in a country-like atmosphere, as well as a swift commute to downtown St. Louis jobs.

As a suburban municipality, Webster Groves has its origins as five separate communities along adjacent railroad lines. Webster, Old Orchard, Webster Park, Tuxedo Park, and Selma merged in 1896 in order to implement public services and develop a unified city government. Since that time, Webster Groves’ tree-lined streets and abundance of single family homes have continued to attract people to the area as a “great place to live, work and play”, not solely for the wealthy commuter suburb that early developers envisioned but for families that cut across all socioeconomic boundaries. The geographic and economic diversity of Webster Groves is evident in the variety of neighborhoods and its success is rooted in the cooperation and willingness of community members from all walks of life to work together toward common goals.



City Council Visional Directions - FY-2016

Ensure Financial Security

The Webster Groves City Council will ensure financial security through maintenance of a healthy reserve fund and operating without annual deficits in its General Fund.

Foster a Strong Business Community

The Webster Groves City Council will lead efforts to build a more cohesive business community and encourage and support the development of contextually appropriate businesses.

Protect Community Assets

The Webster Groves City Council will make policies to preserve and protect the character and assets of Webster Groves, including Parks and Green Spaces.

Engage in Effective Communication

The Webster Groves City Council will work toward improvement in its internal (community-based) and external communication efforts.

Cultivate a Housing Stock in Character with the Community

The Webster Groves City Council will continuously explore policies and procedures that lead to a strong and diverse housing stock that reflects and enhances the residential character of the community.

Promote Art and Beautification Efforts

The Webster Groves City Council will promote art and beautification efforts as important elements to economic development, quality of life, and long-term stability of property values.

Maintain a Webster Groves Council Wish List

The Webster Groves City Council will maintain and annually review a visional “wish list” of projects that would enhance the community if funding were available.

TOTAL RESIDENTIAL PROPERTY TAX BILL
Tax Year 2014

Description	Rate per \$100	Percent of Tax Bill
St. Louis County	\$ 0.5230	5.5%
Community College	\$ 0.2200	2.3%
Special School District	\$ 1.2609	13.3%
Webster School District	\$ 5.8584	61.7%
Metro Zoo / Museum	\$ 0.2797	2.9%
Webster Groves Library	\$ 0.2890	3.0%
City of Webster Groves	\$ 0.7760	8.2%
Miscellaneous	<u>\$ 0.2939</u>	<u>3.1%</u>
Total	\$ 9.5009	100.0%

CITY SHARE - RESIDENTIAL PROPERTY TAX BILL
Tax Year 2014

	Rate per \$100	Percent of Tax Bill
Debt Retirement	\$ 0.2600	33.5%
General Obligations	\$ 0.2390	30.8%
Street Improvements	\$ 0.1540	19.8%
Police & Fire Pension Plan	<u>\$ 0.1230</u>	<u>15.9%</u>
TOTAL	\$ 0.7760	100.0%



Assessed Value of Taxable Property

Calendar Year	Residential Assessed Value	Commercial Assessed Value	Personal Property Assessed Value	Railroad & Utility Assessed Value	Total Assessed Value
2005	354,220,670	34,183,220	54,176,241	4,887,040	447,467,171
2006	355,790,980	34,971,820	56,337,438	4,873,820	451,974,058
2007	430,005,250	48,391,690	53,249,244	4,864,599	536,510,783
2008	430,401,300	48,721,310	53,558,816	4,815,326	537,496,752
2009	404,352,220	51,354,160	58,298,972	5,045,761	519,051,113
2010	404,622,370	49,892,750	47,049,989	5,360,519	506,925,628
2011	398,269,720	46,490,160	48,909,073	5,984,345	499,653,298
2012	398,410,790	39,885,823	51,455,386	5,958,507	495,710,506
2013	390,337,210	45,889,920	52,405,870	6,305,981	494,938,981
2014	390,882,620	46,025,650	53,019,395	6,460,829	496,388,494

- (1) Assessments are determined by the Assessor of St. Louis County. Property is assessed as of January 1st. Reassessments take place in odd-numbered years resulting in updated values of property.
- (2) Real property is classified as residential (assessed at 19%), agricultural (assessed at 12%), or commercial (assessed at 32%). Railroad and utility property is assessed at 32%. Personal property is assessed at 33.3%. There is no agricultural property located within the City of Webster Groves.



**Principal Property Taxpayers
Current Year and Nine Years Ago**

December 31, 2013		
Taxpayer	Taxable Assessed Value	Percentage of Total Taxable Assessed Value
Ameren	5,150,323	1.041%
Mallinckrodt, Inc.	3,375,020	0.682%
Owen Ridge Associates	3,316,990	0.670%
Yorkshire Village Inc.	2,645,280	0.534%
Old Webster LLC	2,321,800	0.469%
Novus Webster LLC	2,293,410	0.463%
JHC Reliable Building LLC	1,232,960	0.249%
Laclede Gas	1,120,970	0.226%
JHC Old Webster Square LLC	1,094,490	0.221%
Old Orchard Shopping Center	1,059,580	0.214%
	<u>23,610,823</u>	4.770%
Total Assessed Value	<u>494,938,981</u>	

December 31, 2004		
Taxpayer	Taxable Assessed Value	Percentage of Total Taxable Assessed Value
Novus Webster LLC	2,117,120	0.535%
Owen Properties LLC	2,113,990	0.534%
Algonquin Golf Club	1,621,540	0.410%
Yorkshire Village Inc.	1,532,250	0.387%
Reliable Life Insurance Co.	1,256,000	0.317%
Colonial Village Co.	714,480	0.181%
Seiler Instrument	680,830	0.172%
Walgreens	663,490	0.168%
Webster Groves Partners	570,110	0.144%
Gorlock Center Corp	523,770	0.132%
	<u>11,793,580</u>	2.980%
Total Assessed Value	<u>395,774,342</u>	

Source: City Department of Planning & Development



WEBSTER GROVES SALES TAX RATE
As of October 1, 2013

Description	Rate	Percent of Total Tax
State of Missouri - General Fund	3.0000%	34.8%
State of Missouri - Education	1.0000%	11.6%
State of Missouri - Conservation	0.1250%	1.5%
State of Missouri - Parks & Soil Conservation	0.1000%	1.2%
St. Louis County - Transportation	1.0000%	11.6%
St. Louis County - Metro Parks / Recreation	0.1000%	1.2%
St. Louis County - Children's Services	0.2500%	2.9%
St. Louis County - Emergency Services	0.1000%	1.2%
St. Louis County - Arch Initiative	0.1875%	2.2%
St. Louis County-wide (pooled)	1.0000%	11.6%
Metrolink	0.2500%	2.9%
Webster Groves - Capital Improvements	0.5000%	5.7%
Webster Groves - Parks & Storm Water	0.5000%	5.7%
Webster Groves - Local Option	0.2500%	2.9%
Webster Groves - Fire Service	0.2500%	2.9%
TOTAL	8.6125%	100.0%

Note: A small area of the City contains a Transportation Development District and an additional .625% sales tax applies to that area only.



Miscellaneous Statistical Data

Year of incorporation	1896
Year City charter adopted	1954
Form of Government	Council - Manager
Area	6 square miles
Miles of streets (City maintained)	92
Police protection:	
Number of sworn officers	47
Number of vehicles	23
Fire protection:	
Number of sworn firefighters	38
Number of stations	2
Number of vehicles	9
Number of full-time employees	154
Parks & Recreation	
Number of parks	17
Acres of parks	127
Major Employers	Number of employees
Webster University	1,510
Webster Groves School District	975
City of Webster Groves	275
Laclede Groves	250
Edgewood Children's Center	235
Epworth Children & Family Services	190
YMCA	175
Schnucks	160
Ross & Baruzzini	85
Eden Theological Seminary	75

The City's electricity is supplied by Ameren UE; natural gas is supplied by Laclede Gas Company; water is provided by Missouri-American Water Company; sewer service is provided by Metropolitan St. Louis Sewer District. All four of the aforementioned companies are publicly held utilities.



Miscellaneous Demographic Statistics

Subject	Number	Percent
Total Population	22,995	100.0%
Male	11,028	48.0%
Female	11,967	52.0%
Age		
Under 5	1,550	6.7%
5 - 19 years	5,020	21.8%
20 - 44 years	6,622	28.8%
45 - 64 years	6,381	27.7%
65 years and older	3,422	14.9%
Housing		
Occupied housing units	9081	100.0%
Owner-occupied housing units	7571	83.4%
Renter-occupied housing units	1510	16.6%
Median home value (dollars)	\$245,000	
School enrollment		
Nursery/preschool	633	9.5%
Kindergarten	379	5.7%
Elementary (grades 1-8)	2,521	38.0%
High school (grades 9-12)	1,412	21.3%
College or graduate school	1,696	25.5%
Total enrollment	6,641	100.0%
Educational attainment - 25+ years		
Less than 9th grade	178	1.2%
High school, no diploma	397	2.6%
High school graduate	1,847	12.0%
Some college, no degree	2,688	17.5%
Associate degree	918	6.0%
Bachelor's degree	4,931	32.0%
Graduate or professional degree	4,430	28.8%
Population over 25 years	15,389	100.0%
Employment status		
Population 16 years & over	17,741	100.0%
In labor force	12,280	69.2%
Not in labor force	5,461	30.8%
Armed forces	22	0.1%
Civilian labor force	12,258	69.1%
Employed	11,657	65.7%
Unemployed	601	4.9%

Occupation		
Management, professional	6,920	59.4%
Service	1,155	9.9%
Sales and office	2,572	22.1%
Construction, natural resources, and maintenance	469	4.0%
Production, transportation and material moving	541	4.6%
Total employed	<u>11,657</u>	

Source: U. S. Census Bureau, Census 2010



Demographic and Economic Statistics 10 Year Comparison

<u>Calendar Year</u>	<u>Population</u>	<u>Personal Income</u>	<u>Per Capita Personal Income</u>	<u>Median Age</u>	<u>Educational Attainment: Bachelor's Degree or higher</u>	<u>School Enrollment</u>	<u>Unemployment Rate</u>
2004	23,230	727,726,210	31,327	39.7	56.8%	6,749	5.5%
2005	23,230	727,726,210	31,327	39.7	56.8%	6,749	5.2%
2006	23,230	727,726,210	31,327	39.7	56.8%	6,749	4.9%
2007	23,230	727,726,210	31,327	39.7	56.8%	6,749	6.7%
2008	23,230	727,726,210	31,327	39.7	56.8%	6,749	9.7%
2009	23,230	727,726,210	31,327	39.7	56.8%	6,749	9.5%
2010	22,995	720,364,365	31,327	39.7	56.8%	6,749	9.2%
2011	22,995	1,023,300,495	44,501	40.8	60.9%	6,641	3.4%
2012	22,995	1,023,300,495	44,501	40.8	60.9%	6,641	3.4%
2013	22,995	1,023,300,495	44,501	40.8	60.9%	6,641	3.3%

Source: For years 2011 through 2013, all amounts from U S Census Bureau, Census 2010 Information for previous years from Census 2000



Glossary of Terms

A-133 Audit: Non-Federal entities that expend \$500,000 or more per year in federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of A-133 of all federal money received by a city. Entities that expend less than \$500,000 per year in federal awards are exempt from A-133.

Ad Valorem Tax: A tax based on value.

Accounts Payable: A liability account reflecting amounts on open account owing to private persons or organizations for goods and services received by the government.

Accounts Receivable: An asset account reflecting amounts owing on open account from private persons or organizations for goods and services furnished by a government.

Accrual Basis: The basis of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

Advance: A loan between funds for the purpose of providing budgetary resources on a temporary basis with the expectation of repayment.

Agency Fund: A fund normally used to account for assets held by a government as an agent for individuals, private organizations, or other governments and/or other funds.

Appropriation: The legal authorization made by the City Council which permits the City to incur obligations and make expenditures of resources.

Assessed Valuation: A valuation set upon real estate and certain personal property by the County Assessor as a basis for levying property taxes.

Assets: Property owned by the City that has monetary value.

Audit: An examination made to determine whether the city's financial statements are presented fairly in accordance with GAAP.

Balanced Budget: A financial plan that appropriates funds no more than the total of all resources that are expected to be available.

Balance Sheet: The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with Generally Accepted Accounting Principles (GAAP).

Basis of Accounting: A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Bond: A contract to pay a specified sum of money (the principal or face value) at a specified future date or dates (maturity) plus interest paid at an agreed percentage of principal. Maturity is usually longer than one year.

Bonded Debt: That portion of indebtedness represented by outstanding bonds.

Budget: A plan of financial operation embodying an estimate or proposed revenue and expenditures for a given year. It is the primary means by which most of the expenditures and service delivery activities of the City are controlled.

Budget Message: The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Capital Expenditures: Property, equipment and infrastructure (e.g., roads, bridges, sidewalks, and similar items) that have an expected life in excess of 3 years and an initial cost of \$5,000 or more are capitalized. Capital investments with useful lives of at least 5 years and an initial cost of at least \$25,000 are presented on individual sheets in the City's Capital Improvement Program in the back of the budget document.

Capital Improvements Program: A long-range plan for providing the capital outlays necessary to insure adequate services are provided for the residents of the City.

Carryover: That part of the fund balance which may be utilized as a source of funds in the current budget. (See "Fund Balance.")

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Comprehensive Annual Financial Report (CAFR): The official annual report of a government. It includes five Combined Statements-Overview and basic financial statements for each individual fund and account group prepared in conformity with GAAP and organized into a financial reporting pyramid. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed statistical section.

Contingency: An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as extraordinary events.

Contingent Liabilities: Items which may become liabilities as a result of conditions undetermined at a given date, such as guarantees, pending lawsuits, judgments under appeal, unsettled disputed claims, unfilled purchase orders, and incomplete contracts. All contingent liabilities should be disclosed within the basic financial statements, including the note thereto.

Contractual Services: An expenditure for services performed by private firms or other governmental agencies. Examples include legal services and utilities.

Crime Victims Compensation (C.V.C.): The State of Missouri requires that an additional \$5.00 court cost be assessed for each violation of criminal law and for infractions of municipal ordinances, excluding non-moving traffic violations. Ninety-five percent (95%) of that fee, or \$4.75, is paid to the State of Missouri's Crime Victim's Compensation Fund, which is designated to aid crime victims. The City is permitted to retain the remaining \$.25 (or 5%) for its use.

Debt: An obligation of the city resulting from the borrowing of money, including Bonds and Notes.

Debt Limit: The maximum amount of outstanding gross or net debt legally permitted.

Debt Service: The annual payment of principal and interest on the City's bonded indebtedness.

Debt Service Fund: A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest payments.

Deficit: The amount of specific fund's expenditures (including outgoing operating transfers) exceeding revenues in a given year.

Department: The department is the primary administrative unit in city operations. Each is directed by a department head. Departments are generally composed of divisions and programs that share a common purpose.

Encumbrance: An amount of money committed or set aside, but not yet expended, for the purpose of a specific good or service.

Expenditure: An actual payment made by the City.

Fees: A general term used for any charge levied by government associated with providing a service, permitting an activity, or imposing a fine or penalty.

FICA: An acronym for social security payroll taxes, which consist of two basic components: (1) social security for the aged and disabled, and (ii) Medicare for hospitalization. While payroll taxes are automatically deducted from an employee's paycheck by the City's Finance Department, the City must also match that same portion with funds of its own. As a result, the City budgets an expenditure line item in each department for FICA payments, which must be made to the federal government following each pay period.

Fiscal Year: The period used for the accounting year. The City of Webster Groves has a fiscal year of July 1 thru the following June 30.

Franchise Fee: An ongoing fee charged to a franchisee (such as Charter Communications) for operating and providing service within the City of Webster Groves. The fee is based on a percentage of gross receipts, which is collected by the utility company from the customer and paid to the City on a quarterly basis.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with the related liabilities and residual equities and balances, and changes therein, which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: The accounts of the City are organized on the basis of funds, departments, and programs (budgetary units) and are used to demonstrate legal compliance and to aid in financial management by segregating financial transactions of various City functions and activities.

Fund Balance: The amount by which the reported value of the City's assets exceeds the reported value of its liabilities in a particular fund. The fund balance is reduced for appropriated expenditures and increased for recorded revenues.

General Fund: The main operating account of a nonprofit entity, such as a state or local government agency.

Geographic Information Systems (GIS): A visualization technology, which provides a way to electronically plot data from a database onto a digital map. A GIS allows users to see a graphical representation of a database query on a map, or overlay on an aerial photo which is easier to interpret than raw data.

Grant: A payment of money from one governmental unit to another for a specific service or program.

Intergovernmental Revenues: Revenues from other governments. Examples of intergovernmental revenues include Motor Fuel Tax, County Road and Bridge Tax, and Cigarette Tax.

Levy: To impose taxes, special assessments, or service charges for the support of governmental activities.

Liabilities: Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date.

Line Item: The uniform identifications of goods or services purchased; sub-unit of objects of expenditure. For example: salaries, postage, equipment rental.

Long-Term Debt: Debt with a maturity of more than one year after the date of issuance.

Object Classification: Indicates the type of expenditure being made i.e., personnel, supplies and services.

Object of Expenditure: Category of items to be purchased. The unit of budgetary accountability and control. (Personnel Services, Contractual Services, Capital)

Operating Transfer: A transfer of equity between funds as a means of paying for current year services provided by one fund to another.

Per Capita: By of for each person.

Personnel Services: Compensation to City employees in the form of salaries, wages, and employee benefits.

Retained Earnings: An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue: Sources of income financing the operations of the city. An increase in Fund Balance caused by an inflow of assets, usually cash.

Supplies and Services: Expenditures for supplies and services for the general operations of the City.

Tax Increment Financing (TIF): Financing secured by the anticipated incremental increase in tax revenues, resulting from the redevelopment of an area.

Transfer: A movement of monies from one fund, department, activity, or account to another. This includes budgetary funds and/or movements of assets. (See "Operating Transfer" and "Advances")

User Charge: The payment of a fee for direct receipt of a public service by the party benefitting from the service.



List of Acronyms

ADA-Americans with Disabilities Act
APA-American Planning Association
APWA-American Public Works Association
AV-Assessed Valuation
BOCA-Building Officials and Code Association
CAFR-Comprehensive Annual Financial Report
CALEA-Commission on Accreditation of Law Enforcement Agencies
CDBG-Community Development Block Grant
CDL-Commercial Drivers License
CIP-Capital Improvement Program
COBRA-Consolidated Omnibus Budget Reconciliation Act
COPs-Community Oriented Policing; Certificates of Participation
CVC-Crime Victims Compensation
DARE-Drug Abuse Resistance Education
EAP-Employee Assistance Program
FBI-Federal Bureau of Investigation
FEMA-Federal Emergency Management Association
FLSA-Fair Labor Standards Act
FTE-Full Time Equivalent
FY-Fiscal Year
GAAP-Generally Accepted Accounting Principles
GASB-Governmental Accounting Standards Board
GFOA-Government Finance Officers Association
GIS-Geographic Information System
GO-General Obligation
GPS-Global Positioning System
HVAC-Heating, Ventilation, and Air Conditioning
IACP-International Association of Chiefs of Police
ICMA-International City Management Association
IIMC-International Institute of Municipal Clerks
IPMA-International Personnel Management Association

LETSAC-Law Enforcement Traffic Safety Advisory Council
LWCF-Land and Water Conservation Fund
MABOI-Missouri Association of Building Officials and Inspectors
MCMA-Missouri City Management Association
MML-Missouri Municipal League
MPRA-Missouri Parks and Recreation Association
MSCPA-Missouri Society of Certified Public Accountants
MSD-Metropolitan Sewer District
MULES-Missouri Uniform Law Enforcement System
NLC-National League of Cities
NPRA-National Parks and Recreation Association
OSHA-Occupational Safety and Health Administration
POST-Peace Officer Standard Training
REJIS-Regional Justice Information System
RSMo-Missouri Revised Statutes
SEMA-State Emergency Management Agency
SLACMA-St. Louis Area City Management Association
SLAIT-St. Louis Area Insurance Trust
SRO-School Resource Officer
TRIM-Tree Resource Improvement and Maintenance
UPS-United Parcel Service
US-United States