



# Mechanical Permit Application

City of Webster Groves  
 Department of Planning and Development  
 314/963-5300

Issue Date: _____	<b>FOR CITY USE ONLY</b>	Permit #: _____
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**CHECK ALL THAT APPLY:**     Residential                       Repair                       Replacement

Project Address: \_\_\_\_\_  
 Owner: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address (if different from above): \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Describe Project: \_\_\_\_\_

MECHANICAL ITEM	Size	Units	Unit Cost	Fee
Air Handler			30.00	
Air conditioning: Direct replace only – No ductwork				
Up 300 tons, under 15,000 cfm			36.00	
From 301 to 1,000 tons; 15,000 to 40,000 cfm			48.00	
Over 1,000 tons; over 40,000 cfm			59.00	
Boiler*			59.00	
Water Heater*			30.00	
Furnace(s)* Direct replace only – No ductwork			6.00	
Other				
<b>Total Mechanical Fees    OR</b>				
<b>Minimum Permit Fee – No Plan Review</b>			35.00	
Mechanical Inspections Required:			30.00	
<b>TOTAL MECHANICAL COSTS:</b>				

**I hereby certify that all information provided in this application is accurate and that all construction will be performed in accordance with the mechanical zoning codes of the City of Webster Groves.**

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City, State and Zip: \_\_\_\_\_

Contact: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Step 1:** Submit signed permit application to Customer Service. The application can be emailed to [citymail@webstergroves.org](mailto:citymail@webstergroves.org) or faxed to 314-963-2053.

**Step 2:** Submit permit for payment. You will be asked for the total of the permit. Please write your total down before proceeding to checkout.

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Total Permit Fee: \_\_\_\_\_ Pmt: \_\_\_\_\_ Rec'd By: \_\_\_\_\_ Date: \_\_\_\_\_