

**ARCHITECTURAL REVIEW BOARD**

**MINUTES**

**August 19, 2021**

**Meeting remotely conducted with ARB & applicants through Zoom format**

		Present	Absent
ARB MEMBERS:	Bob Buckman	<u>  X  </u>	<u>      </u>
	Angela Thompson	<u>  X  </u>	<u>      </u>
	Tracy Collins	<u>  X  </u>	<u>      </u>
	Carol Duenke	<u>  X  </u>	<u>      </u>
	Ken Burns	<u>      </u>	<u>      </u>
	Kyle Wilson (alt)	<u>      </u>	<u>      </u>
	Mark Vogl (alt)	<u>      </u>	<u>      </u>

OTHERS PARTICIPATING: Will Penney, Plan Reviewer  
Kellie Campbell, Permit Technician

**5:00 PM WORK SESSION**

**5:30 PM REGULAR MEETING**

Approval of minutes from August 5, 2021 meeting

**PUBLIC HEARING**

1. 310 S Elm – Construct rear patio  
Approved as submitted  
Unanimous decision

**RESUBMITTAL**

2. 744 Clark – Construct front porch  
Approved as submitted  
4 members voted to approve, 1 member voted to disapprove
3. 649 Foote- Construct rear addition & renovate exterior  
Approved as submitted with the understanding that a band board will be added at the base of the building around all four sides including at the top of the garage, window trim to match the front elevation will be added on the right and rear side  
Unanimous decision

**SUBMITTAL.**

4. 684 Marshall Ave – Construct rear 2 story addition  
Approved as submitted with the clarification that the metal awnings are to be removed and the new siding will match the existing, and the understanding that the pitch of the porch roof will be lowered, a small high window will be placed in the mudroom on the side elevation to match the first floor bathroom window, and lattice will be under the rear porch  
Unanimous decision

5. 8110 Big Bend – Construct shade structure over restaurant deck  
Approved as submitted  
Unanimous decision
  
6. 134 Euclid - Construct rear addition, detached garage & convert front garage to living room  
Approved as submitted with the clarification that all windows are being replaced with matching grid patterns and the understanding that an additional high window will be added in the bedroom on the right elevation  
Unanimous decision
  
7. 452 Gray - Construct rear addition & detached garage  
Approved as submitted with the clarification that the whole house and addition will be re-sided and the understanding that a window will be added to the south elevation of the garage, the deck railing will be per the design details received on 8/7/21 and the stairs to the south will be designed to be less steep down into the basement  
Unanimous decision
  
8. 626 Westborough - Replace front porch railing & paint brick white  
Approved as submitted with the clarification that the fiber cement trim will consist of two layers of fiber cement on top and behind the ironwork and that the existing double doors will remain  
Unanimous decision
  
9. 608 Bacon – Construct front addition & detached garage  
Approved as submitted  
Unanimous decision
  
10. 20 E Allison – Construct new house  
Approved as submitted with the following clarifications: the smaller window on the right side elevation - the trim will match the rest of the windows, on the left elevation the window in the gable will be eliminated and replaced with a gable louver vent, on the front elevation the windows will all have the same flat head and the gable louver on the front elevation will also have a flat head, the plate height will be changed to nine feet throughout the first level so the columns on the front porch will be the same height  
Unanimous decision

#### **PRELIMINARY**

11. 225 Baker - Construct 2nd story addition , detached garage & front porch  
Moved from preliminary to submitted. *Garage only portion of the submittal voted on.*  
Approved as submitted with the understanding that all of the siding will be horizontal siding, the garage door will be a carriage style door with lights at the top, and there will be a lite in the man door, and there will be trim around the garage door, man door, and windows  
Unanimous decision
  
12. 32 St George – Construct new house  
Moved from preliminary to submitted: Approved as submitted with the understanding that a window will be added on the left side elevation in bedroom #2, a window will be added in the kitchen on the right side elevation, a roof will be added over the rear patio door, windows will be added in the dining room similar to those on either side of the fireplace, the front dining room window will be lowered to match the head height of the other front elevation windows, the stone on the front will wrap around the house on both the right

elevation onto the porch and left elevation to the garage door, the two gables on the front second floor will be integrated into one gable

Unanimous decision