

2019 PARKING PASSES

- If you are purchasing a new parking pass it will be valid January 1, 2019 to December 31, 2019. If you use your pass within 2018 you could be issued a parking ticket.
 - Parking tickets can be paid during regular business hours at Customer Service or online through our third party administrator at www.govteller.com .
 - If you would like to dispute a ticket you will want to bring it to the next court date to dispute it with the Judge.

- Renewals for your parking pass are typically mailed around November 1st, and are typically due by the 1st Wednesday of December. You will want to check your renewal for the exact deadline date.
 - Passes are to be brought in to City Hall during the renewal period. The business's license will have to be active/current in order for the renewal to take place.
 - If you do not renew your pass by the deadline date, your pass will be sold the following week at a first come first serve basis to employees of Webster Groves businesses that have an active/current business license. Late renewals are not accepted.

- Additional rules can be found on the back of this page or online at <http://webstergroves.org/391/Parking-Permits>.



POLICIES FOR HANGING PARKING PERMITS

1. To be valid, the hanging parking permit must be clearly visible and hanging from the rear view mirror of the vehicle.
2. Persons who purchase a hanging parking permit may transfer the permit to any vehicle they wish.
3. Renewals cannot be switched from orange to yellow or vice versa. If you wish to change from one color to another, do not renew the old permit and purchase a new one when they go on sale to the general public.
4. **THEFT OR LOSS OF PERMIT:** After submitting written notification to the Customer Service Unit, a lost or stolen hanging parking permit will be replaced for a fee prorated from the annual cost.
5. If a person fails to properly display the hanging parking permit, e.g., laying on the dashboard or rear deck of the vehicle, that person will be subject to a parking ticket for improper parking in a permit area without a permit.
6. Persons who forget their hanging parking permit and fail to display the permit will be in violation if they park in a permit parking lot and will be subject to a parking ticket.
7. All vehicles parked in a permit parking lot will be parked with the front of the vehicle facing the curb. Anyone parked facing the opposite direction will be in violation of improper parking.
8. Possession of reported lost or stolen hanging parking permits will be prima facie evidence of stolen property as defined by City ordinance and subject to criminal charges if found in your possession.
9. **FOR YELLOW AND ORANGE PERMIT HOLDERS:** Yellow parking permits entitle you to park your vehicle in any of the covered garage permit parking areas with no time limits between the hours of 7:00 am and 5:00 pm Monday through Friday. Orange parking permits entitle you to park in any of the surface permit parking areas. If all permit spaces are filled with other permit holders, you should utilize the long-term employee parking lot located on S Gore Ave. If you choose to park in a non-permit 2-hour or 3-hour parking space because your usual lot is filled, you must not park over the posted time limit! **Tickets will be issued.**

CUSTOMER SERVICE

CITY OF WEBSTER GROVES ■ 4 EAST LOCKWOOD AVE ■ WEBSTER GROVES, MO 63119
MONDAY THROUGH FRIDAY 8AM - 5 PM ■ PHONE (314) 963-5416 / (314) 963-5433 ■ FAX (314) 963-7561