ANNUAL BUDGET

FISCAL YEAR 2017

Webster Groves, MO

CITY OF
WEBSTER GROVES
MISSOURI

ANNUAL BUDGET
FISCAL YEAR 2017

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July 1, 2016

Honorable Mayor and City Council Members:

This is the Fiscal Year (FY) 2016-2017 budget as adopted. This transmittal letter is intended to provide a general summary of the overall financial condition of the City and detailed highlights for the upcoming year. In our budget work session and public hearing, we provided details on operating requests, reviewed the conditions of various funds, provided greater detail about individual requests, presented capital requests for the upcoming and future years, and reviewed the current financial climate in which we find ourselves.

State and local governments everywhere continue to face similar long-term challenges of stagnant revenues and rising costs. The lack of sales tax collected on internet sales, the minimal amount of interest earned on investments, Senate Bill 5, and fantastic weather, have all tempered revenue growth in Webster Groves. While City utility costs are reduced due to the favorable temperatures and the modest rain events, this is reflected in lower taxes paid by our residents, and thus less in gross receipts collected on the amount paid.

A positive note, however, is that the economy seems strong and the county-wide sales tax, of which the City is a party to, is continuing to come in at higher levels. Our residents and owners of larger facilities are continuing to build, with building permit revenues at one of the highest levels ever seen in Webster Groves. Property tax revenue continues to be collected at high levels with a very low percentage of delinquents. Our residents continue to use the Recreation Complex and all of its affiliated services, and revenue has grown as a result.

Webster Groves has worked to provide balanced, well-planned budgets while keeping in mind these trends. The City has taken actions in prior years to address rising costs through amending various benefit offerings (such as converting to LAGERS for the City's pension), providing alternative means of services delivery (such as switching police and fire dispatching services to the East Central Dispatch Center), and using technology to deliver high quality work products.

The Budget is presented in a number of sections. Importantly, the Capital Improvement Program (CIP) is towards the back. It projects expenditures for large and durable goods out five years. The introductory section following this letter contains a summary of fiscal policies, specific information regarding budgetary procedures, and an explanation of the City's long-term debt. The fund summaries section contains an overview of anticipated revenues and expenditures for each. The revenue narrative section explains our major sources of revenue and provides ten years of collection data. The six departmental budgets of course make up much of the detail, and there is a glossary of terms and supplemental information in the appendix. It is the completeness and quality of content that has resulted in receipt of the Distinguished Budget Award from the Government Finance Officers Association nine years running.

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General Highlights

In general, this Budget supports a continuation of operations at the level we have experienced in FY 2016. Expenditure line items for operational purchases within our control are basically flat. In inflationary times this would be tough to do, but we are counting on an atmosphere similar to what we have been experiencing recently to continue most of the year. Capital purchases were well-planned and nothing necessary has been removed or delayed.

- Total revenues are estimated at $23,162,093 with expenditures estimated at $24,575,210. Expenditures are budgeted to exceed revenues and will draw down fund balance in some of our capital improvement program funds as we continue to work on projects and keep up with various infrastructure efforts. Capital projects, which have a monetary impact to this fiscal year's budget, have a benefit that extends far beyond the current fiscal year. These projects include expenditures exceeding revenues in the Park Improvement Fund of approximately $231,000, Street Improvement Fund of approximately $581,000, Capital Improvement Sales Tax Fund of about $476,000, and Storm Water Improvement Fund of approximately $268,000. Please keep in mind that these funds fluctuate as expenses fluctuate as well, depending on the project being financed.

- General Fund revenues are projected at $16,119,753 with anticipated expenditures of $16,240,911. Operating transfers from other funds fill the gap, leaving us with a projected surplus of $1,447.

- Capital Improvement Program (CIP) FY17 expenditures are requested at $4,246,939 and the overall Program total for the 5 years currently stands at $16,974,611. The proposed CIP for FY 2017-2021 includes some significant items such as reimbursable grants in FY17 and FY19 for both Parks and Public Works, a fire pumper in 2017, intensified stormwater improvement efforts in 2017, and the continued replacement of police and fleet vehicles.

- Sewer Lateral Fund expenditures are expected to exceed revenues for fiscal year 2016 due to the recent upward usage in this insurance program. With this current level of usage, the City will end up with a deficit of about $35,000 in the sewer lateral fund at the end of fiscal year 2016. This has been a point of discussion and the main reason that voters were requested to approve the referendum on the annual cost they pay for this program, which had been originally set at $28 per year when the program was put in place. With voter approval, the City can now set the rate up to $50 per year. Based on calculations of usage of this program, the City staff plan to recommend setting the rate at $42 per year beginning with 2017. This will provide the funds to cover the 2016 deficit as well as needed funds to carry on this program at current levels. For the short-term, the City would loan the $35,000 from the General Fund, pending City Council approval of this loan that would only last until December 2016.

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Operating Expenditure Highlights

Highlights of operational expenditures include the following:

- An across-the-board pay increase will be effective July 1 at 1.5%. This compares to the 1.5% awarded last year. The Consumer Price Index for 2015 was .8%. Survey data in our area for proposed raises seems to be running 0-3%. We have budgeted an additional average increase of 1.5% for a pay for performance increase January 1, 2017. This evaluation process is our method of moving employees through their pay range.

- There are no new positions requested but there is a recommended position adjustment in work hours. The hours for the Customer Service Department changed from prior years, beginning during fiscal year 2016. The previous position of Customer Service Supervisor has been eliminated and that position was changed to a part-time Customer Service Representative. The supervisory responsibilities have been taken over by the Finance Manager. In addition, during fiscal year 2016, we reduced the hours of our Accounts Payable/ Purchasing Coordinator from 40 hours per week to 30 hours per week and switched over some of her responsibilities to the part-time IT Technician. We will be switching the IT Technician to full-time from part-time due to the addition of these responsibilities as well as the significant number of tasks he now performs for the IT Department.

- There are also a few title changes that will be made effective July 1st. We will be changing the title for the Fire Department Administrative Assistant to Administrative Coordinator to more effectively express the increased level of management and administrative tasks performed by this staff member. In addition, we will be promoting the current Public Works Building Maintenance Mechanic to Building Maintenance Mechanic II based on the fact that he serves as the head building maintenance mechanic and trains other staff. He also performs many of the same functions as the Building Maintenance Mechanic II position in the Parks and Recreation Department. Finally, in keeping with the region, there is a need to change the titles of the three senior management positions in the Parks and Recreation Department from the “Manager” title to Superintendent. This would be for the current positions of Park Manager, Recreation Manager, and Facility Manager/Ice Rink Manager.

- Health insurance rates increased 5.1% for the year we are in, and we are projecting a 7.5% increase in health care expenses with the new plan year beginning January 1, 2017, with no reduction in benefits. After a couple of good years, a less appealing experience rate drives this.

- The expenses associated with our fourth year of participation in the Missouri LAGERS pension program are included in the Budget, which is a 1% reduction in the contribution from the prior year for General Employees, and reductions of 1.5% and 2.0% for Police Officers and Firefighters, respectively.

	FY16 Budget	FY16 Est.	FY17 Budget
General Fund	$247,793	$215,000	$181,180
Police & Fire Pension	$667,656	$650,000	$564,735

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- Salt use was fairly unremarkable this past winter and appropriate funding is included to replenish salt and related supplies at or above the level we started with in FY 2015/16.

- Noteworthy purchases within departmental budgets include a magnometer also known as the court security metal detector for the police department ($4,200), a rescue mannequin for the Fire Department ($1,500), and an EMS airway trainer for the Fire Department ($2,500). For the Fire Department, hose for the new pumper ($10,000) an SCBA face mask fit tester ($7,800), and kitchen flooring/stairwell flooring for Fire House I ($15,250) were requested. Salt will be purchased to match the 900 tons used the previous winter ($57,450), and support for the Community Days fireworks is also budgeted ($10,000). Email management software ($8,500), replacement laptop computers ($3,000), replacement desktop computers ($23,000) and mobile data terminal (MDT) replacements for the Police Department ($16,000), a video editing workstation for the Police Department ($2,650), a conference room display screen ($5,000) are also a part of operational requests. Needs in the areas of Parks and Recreation include four sets of new bleachers ($21,000), two floatables ($12,500), an ice maker ($3,000), outdoor fitness equipment ($7,500), an upper body ergometer ($3,500), and two sets of volleyball standards ($4,975). Funding for a replacement tire machine ($6,000), engine code analyzer upgrade ($1,000), three fire doors for Fire House 1 ($4,500), repairs to the City Hall message sign ($5,400), repair garage door due to safety issue ($5,500), and a replacement ice machine ($3,300) were requested items for the Public Works Department.

- In prior fiscal years, there was a budget allocation for Communications activities of the Business Development Commission. That included marketing, mailers and social media activities. While there is still funding under this line item for specific holiday activities and social media activities ($6,225), there is no funding for the activities previously paid for the contractual firm to publish the two mailers. Instead, budgeting of $12,000 is in the Finance Department under communications for internal staff to put together a quarterly newsletter to be mailed to residents and another monthly business newsletter to be emailed to the businesses within the City of Webster Groves.

Capital Improvement Program

The Capital Improvement Program (CIP) contains the largest and most durable of our purchases. This is a 5-year plan that generally includes items costing more than $25,000 we intend to keep roughly 10 years or more. There are exceptions, such as individual police vehicles, which we include for information and because in total we spend more than 25,000 each year. The CIP is a “plan” and modifications are sometimes necessary to react to equipment or building needs or failures, but it is generally reliable.

Many meaningful improvements are coming in the upcoming fiscal year. Noteworthy is the replacement of the Fire Pumper. It operates out of Fire House 2 as the front line pumper and will replace the 2004 pumper, which will then become the reserve pumper. Funding is also provided for two License Plate Reader Systems that will be attached to patrol vehicles. The license plate recognition camera is designed to automatically read license plates, transmit plate numbers to law enforcement data bases, and match the numbers with stolen/wanted vehicles. Play features for the aquatic center, including the

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upgrade and replacement of the closed flume slide in the leisure pool area, is another significant program request. The slide has been leaking substantially for a number of years. Barbre Park improvements, which are the first improvements to the park since it was acquired by the City in 1979, also highlight improvements noted in the capital portion of the budget. These improvements include grading and stormwater management along the Kirkham and Elm sides of the park as well as the turfed area. Also included is new signage, pathways, seating, and landscaping. Another park improvement requested for funding in 2017 is for the Memorial Park Restoration specifically tied to ball field renovations. This includes removing and replacing the existing sod on the athletic fields, installing proper drainage, fixing any irrigation issues, and performing a number of lawn maintenance items. As you know, throughout the years and especially during activities such as soccer, baseball, youth camps and Community Days, rain events have occurred compromising the field grade, which in turn prevents it from draining properly.

Three items in the Public Works Department requesting funding support are funded primarily from federal grants. These include the Central Avenue Sidewalk project, Marshall Avenue Improvements, and Shady Creek Bridge. Central Avenue Sidewalk is the construction of a new sidewalk on Central Avenue and South Gore Avenue that will connect the existing sidewalks on South Rock Hill Road and West Glendale Road. The federal grant will supply 65% of the project cost. This project includes installation of a pedestrian activated warning device for the safe crossing at South Rock Hill Road. The improvements at Marshall Avenue include the removal and replacement of the deteriorated pavement on Marshall Avenue between Bompart Avenue and Big Bend Boulevard. The project will incorporate a new sidewalk on Marshall Avenue between Big Bend Boulevard and Laclede Station Road where none currently exists and will incorporate “Bicycles May Use Full Lane” signage along the length of the project. This project will be partially funded through a federal grant. The Shady Creek Bridge project includes the removal and replacement of the deteriorated bridge on North Rock Hill Road over Shady Creek. The new bridge will incorporate wider lanes, new sidewalks with barrier protection from vehicular traffic, new roadway pavement between Oak Street and Kirkham Avenue and new street lighting. This project is 80% federally funded.

A new item to the fiscal year 2017 capital budget includes repairs to the parking garage in the Old Webster Business District. This project is an item of urgent necessity as it is experiencing failure of the structural upper deckbeams “double tees”. Expansion joints, perimeter cove joints and the deck pavement are in need of repair. The west entrance expansion joint will also be replaced, as well as full depth deck repairs that include removal of delaminated concrete decking to full slab thickness, removing rust from reinforcement and installation of supplementary dowels and welded wire mesh.

The mill and overlay program will continue as the City continues to remove and replace underlying asphalt and address the street resurfacing needs. Failure to repave the brittle surface will ultimately result in alligator cracking, potholes, and sub-base failure requiring total construction to correct the defect. There are also some significant stormwater projects scheduled for the upcoming year. Finally, some more routine items which appear in the CIP with regularity and are indeed needed for the upcoming year are four police cars (including one unmarked car), a 30-foot bucket truck, and a park (light duty) truck.

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Other future items in or new to the CIP worth noting include a storage area network (SAN) in FY2019. This is a key component to the City server architecture, hosting thirty-five servers including payroll, email, databases, and file storage. The new SAN, will increase the amount of available storage, which at that point, will have reached capacity with existing equipment. The purchase of body cameras for the Police Department in FY2019 is another item worth note. The camera is expected to become standard wear either through legislation or to meet community expectations for providing transparency. Self Contained Breathing Apparatus (SCBA) for Fire Department personnel, is an item budgeted in FY2020. The new SCBA will replace existing equipment that was placed in service in 2010.

In addition to the Aquatic Center play features noted for replacement in FY2017, upgrades and repairs are also budgeted in subsequent years. The slide tower will be restored in FY2019 and in FY2020 a number of the original spray ground features will be replaced, including the lemon drops, whale, snake, pelican and three sprayers. Facility improvements to the Recreation Complex, including the replacement of four HVAC rooftop units that service the Fitness Center and Gymnasium and a large unit that services the meeting rooms and rink offices, are in the final year of the five-year CIP.

The East Lockwood Mill and Overlay project in FY2019, is one of several projects Public Works is undertaking to implement The Americans with Disabilities Act (ADA) federal requirements. This project will run from Elm Avenue to Big Bend Boulevard and includes the removal and replacement of the non-conforming ADA ramps at the intersections and land, crosswalk and stop bar striping. Finally, some large equipment items necessary for appropriate infrastructure improvements and maintenance include a pothole patch truck to be purchased in FY2018, a front-end loader to be purchased in FY2019, and a tractor/loader/backhoe to be purchased in FY2021.

Supplemental Information

Major Funds

Below are the major funds of the City with the planned expenditures for FY17 and an estimated reserve at year-end:

	Estimated FY17 Expenditures	Estimated Year-End Reserve
General Fund	$16,240,911	$12,056,024
Street Improvement Fund	$ 1,366,788	$ 1,291,360
Capital Improvement Sales Tax Fund	$ 2,049,664	$ 200,647
General Obligation Debt Svc Fund	$ 1,180,300	$ 1,877,038

Department Expenditure Comparison

Below is a comparison of FY17 General Fund budgets for each department as compared to FY16.

	FY16 (Budget)	FY 16 (Estimated)	FY 17 (Budget)
General Government	$ 2,480,616	$ 2,465,100	$ 2,431,477
Police	$ 4,463,864	$ 4,464,400	$ 4,533,501
Fire	$ 3,979,944	$ 3,939,630	$ 3,996,063
Public Works	$ 1,993,772	$ 1,820,320	$ 1,942,200
Parks & Recreation	$ 2,642,903	$ 2,579,082	$ 2,673,806
Planning & Develop.	$ 688,295	$ 648,920	$ 663,864
Total Expenditures	**$16,249,394**	**$15,917,452**	**$16,240,911**

Debt Service and Retirement

Outlined below are the FY17 payments and year of retirement of each type of debt currently owed by the City. The Street Improvement Bonds are paid through a designated general obligation property tax levy, and the TIF notes are paid through taxes received directly from the TIF District.

	FY 17 Payment	Year of Debt Retirement
Street Improvement General Obligation Bonds	$ 1,178,450	2025
Shoppes at Old Webster Tax Increment Financing	$ 446,220	2021
TOTAL	**$ 1,624,670**	

Outlook

The fiscal stability of this organization has been based on knowing who we are and proceeding thoughtfully. As a result, we were positioned to navigate through the financially rocky near past without layoffs, program cuts, or the draining of reserves. It takes an organization-wide commitment to a program of gradual progress, thoughtful planning and review, and efficient execution to maintain our viability.

None of our funds are particularly stressed. The operational General Fund remains the trickiest and it may very well always be, but we are fortunate we have what we need, if not everything we want. We are forced to be conscientious and perhaps that is good. Sales tax continues its recovery with the economy, we have few empty storefronts, we are issuing building permits at a rate rarely seen and intergovernmental revenues are steady. Barring exterior happenings beyond our control, there is no reason to expect a wavering Webster Groves. Park construction-related debt is now paid in full, which has freed up some funds to help with renovation and maintenance. Capital planning across all facilities and equipment is long in place and reliable and situated such that we can adjust to an unexpected condition or need. Our level of reserves allows City Council contemplation of giving back to the community through projects and/or acquisition and as always, I encourage those discussions. Overall, we are in a decent position and should remain so, assuming there is not an assault on our tax revenue base by the State Legislature.

Acknowledgments

Thanks go to all the fine staff members who contribute to this endeavor. Their commitment to bringing attention to the needs of the community and figuring out the most effective ways to respond is evident. Special thanks go to the departmental directors and the Finance Manager, Eileen Meyer and her staff, for their leadership in crafting this comprehensive, professional presentation. We express our gratitude to the City Council for the attention and consideration our ideas and recommendations always receive and for their steady leadership.

Respectfully submitted,

Steven J. Wylie,
City Manager

Joan Jadali,
Assistant City Manager

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Principal Officials

Mayor	Gerry Welch
City Council	Matt Armstrong
	Sebastian (Bud) Bellomo
	Ken Burns
	Toni Hunt
	Frank Janoski
	Greg Mueller
City Administration	Steven J. Wylie, City Manager
	Joan Jadali, Asst. City Mgr/Director of Finance
	Dale E. Curtis, Police Chief
	Michael J. Capriglione, Fire Chief
	Paul E. Verheyen, Director of Public Works
	Mara M. Perry, Director of Planning & Development
	Scott A. Davis, Director of Parks & Recreation
	Helmut Starr, City Attorney
	Mary K. Nakazono, City Clerk

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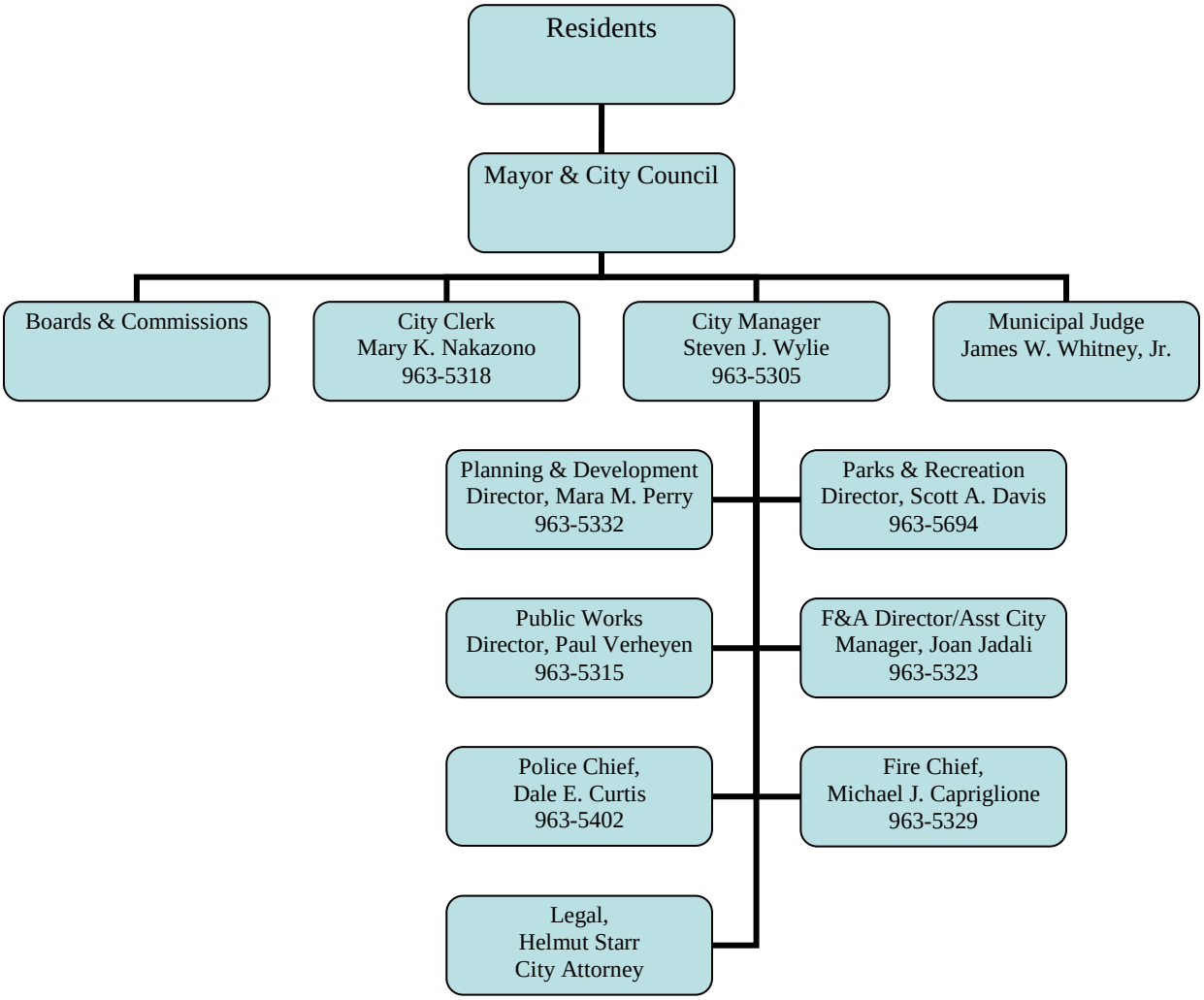
Organizational Chart



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CITY OF WEBSTER GROVES
MISSION STATEMENT

Webster Groves is committed to providing professional, efficient, and responsible services; and to working with citizens to enhance its position as a premier place to live, work, and raise a family in a traditional yet progressive community.

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BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Webster Groves for its annual budget for the fiscal year beginning July 1, 2015. This is the City's eighth consecutive award. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Webster Groves

Missouri

For the Fiscal Year Beginning

July 1, 2015

Executive Director

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FISCAL POLICIES

A. Purpose

The City of Webster Groves (the City) has an important responsibility to its citizens to carefully account for public funds, to manage municipal finances wisely and to plan for the adequate funding of services and facilities required and desired by the public. The purpose of establishing a set of fiscal policies is to ensure the public's trust is upheld. By adopting a set of fiscal policies, the City will be establishing the framework under which it will conduct its fiscal affairs, ensuring that it is and will continue to be capable of funding and providing outstanding local government services.

The fiscal policies of the City of Webster Groves have specific objectives designed to ensure the fiscal health of the City. These objectives are:

1. To maintain Council policy-making ability by ensuring that important fiscal decisions are not driven by emergencies or financial problems.
2. To provide Council information so that policy decisions can be made timely and accurately.
3. To provide sound financial principles to guide Council and management in making decisions.
4. To employ revenue policies which attempt to prevent undue reliance on a single source of revenue and which distributes the cost of municipal services fairly among all programs.
5. To protect and maintain the City's credit rating.
6. To ensure legal compliance with the budget through systems of internal control.

B. Revenue Policy

1. The City will continually engage in efforts designed to both broaden and diversify its revenue base to prevent revenue shortfalls due to reliance on a single revenue source.
2. All existing and potential revenue sources will be reviewed annually to ensure revenue trends are kept current.
3. One-time revenues will be used only for one-time expenditures. The City will avoid using temporary revenues to fund ongoing services.
4. Monthly reports comparing actual to budgeted revenues will be prepared by the Finance Department and presented for administrative review.
5. User charges and fees will be established at a level related to the cost of providing the service.

C. Operating Policy

1. When necessary, the City will institute expenditure controls in an attempt to ensure that current operating expenditures/expenses will not exceed current operating revenues.
2. Monthly reports comparing actual to budgeted expenditures/expenses will be prepared by the Finance Department and presented for administrative review.
3. The City will maintain a competitive pay structure for its employees.
4. The annual financial report and the annual budget shall be submitted to the Government Finance Officers Association for the purpose of obtaining the awards presented in each category.

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D. Accounting Policy

1. The City will use generally accepted accounting principles (GAAP) in all external financial records and transactions. These principles will be monitored and updated as mandated by the Governmental Accounting Standards Board.
2. An independent annual audit will be performed by a public accounting firm, which will issue an official opinion on the annual financial statements and a management letter detailing areas needing improvement.
3. Full disclosure will be provided in the financial statements and bond representations.
4. Financial systems will be maintained to monitor revenues and expenditures/expenses on a monthly basis, with an analysis and adjustment of the Annual Budget at appropriate times.
5. The Finance Department will monitor the financial systems with reports presented monthly for administrative review.
5. The City will annually submit documentation to obtain the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.

E. Cash and Investment Policy

1. The City of Webster Groves will invest idle funds in obligations of the United States Treasury and United States agencies, obligations of the State of Missouri, or the City itself, time deposit certificates and repurchase agreements as authorized by state statutes of Missouri.
2. Public funds will be invested in a matter which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.
3. The City will monitor compliance with the City's Investment Policy that stipulates the objectives, delegation of authority, ethics and conflicts of interest, authorized financial dealers and institutions, authorized and suitable investments, collateralization, safekeeping and custody, diversification, maximum maturities, internal controls, performance standards, and reporting requirements.

F. Debt Policy

The City of Webster Groves enacted a comprehensive Debt Management Policy during the 2008/09 fiscal year. These policies were implemented to standardize and rationalize the issuance and management of debt. The policies apply to all general and limited obligation debt issued by the City of Webster Groves, including bonds, notes, leases, debt guaranteed by the City, and any other forms of indebtedness. This policy has several criteria, and below is a short listing of some of the main factors:

1. The City will not issue debt to finance operating expenditures.
2. Capital projects, financed through bond proceeds, shall be financed for a period not to exceed the useful life of the project.
3. The City will follow the bonded indebtedness requirements as limited by Sections 95.115 and 95.120 of the Missouri Revised Statutes (1986) to 10% of the assessed value of taxable tangible property.

G. Capital Improvement Policy

1. The City will prepare for the Council's adoption annually, a five year Capital Improvement Program (CIP) which will detail each capital project, the estimated cost, the description, and funding source. Future operating costs associated with new capital improvements will be projected and included in the operating budget forecast.
2. The City will determine and use the most effective and efficient method for financing all new capital projects.

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H. Fund Balance Policy

The City of Webster Groves enacted a Fund Balance Policy during the 2009/10 fiscal year. A new policy was enacted on 4/19/2011 for technical revisions due to GASB 54 compliance. These policies were implemented to ensure financial security through the maintenance of a healthy reserve fund that guides the creation, maintenance, and use of resources for financial stabilization purposes. The policies apply to the general fund, which is the main operating fund of the City. The City's basic goal is to maintain annual expenditure increases at a conservative growth rate, and to limit expenditures to anticipated revenues in order to maintain a structurally balanced budget.

The Fund Balance of the City's General Fund has been accumulated to provide stability and flexibility to respond to unexpected adversity and/or opportunities. The target is to maintain a rolling beginning fund balance of not less than 50% of annual operating expenditures for the current fiscal year. Should the balance fall below 50%, the City will identify a plan to restore the Fund Balance to its target amount as part of the budget proposal.

The City's basic goal is to maintain annual expenditure increases at a conservative growth rate, and to limit expenditures to anticipated revenues in order to maintain a structurally balanced budget. The decision to retain a fund balance of not less than 50% of operating expenditures stems from the following considerations:

- This amount provides adequate funding to cover approximately 6 months of operating expenses.
- It provides the liquidity necessary to accommodate the City's uneven cash flow, which is inherent in its periodic tax collection schedule.
- It provides the liquidity to respond to contingent liabilities.

Fund balance may be accessed under the following conditions:

- To draw down the City's fund balance to the recommended funding rate by using these funds for capital expenditures, long term obligations, or debt service needs.
- To respond to emergency funding necessities.

The City will spend the most restricted dollars before less restricted in the following order, except as noted above:

a. Nonspendable (if funds become spendable)
b. Restricted
c. Committed
d. Assigned
e. Unassigned

For capital funds and special revenue funds, a fund balance has not been established as the underlying goal is to spend available revenue sources on a number of planned projects that are a part of the 5-year capital improvement plan.

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SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Webster Groves, Missouri was incorporated in 1896. The City operates under a City Manager/Council, home rule charter form of government. The present Charter of the City was adopted on March 23, 1954. Services provided by the City to its 22,995 residents include police and fire protection, street maintenance and improvements, parks and recreation, certain housing services, and general governmental services.

The general purpose financial statements of the City have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below:

A. The Financial Reporting Entity

The City defines its financial reporting entity in accordance with provisions established by the Governmental Accounting Standards Board (GASB). GASB requirements for inclusion of component units are primarily based upon whether the City's governing body has any significant amount of financial accountability for potential component units (PCU). The City is financially accountable if it appoints a voting majority of a PCU's governing body and is able to impose its will on that PCU, or there is a potential for the PCU to provide specific financial benefits to, or impose specific financial burdens on, the City. Based on these criteria, the City has determined that its financial reporting entity consists of the City (the primary government), and a component unit, the Webster Groves Municipal Library District. The City maintains a fiduciary responsibility for the Library District as the City handles the Library District's investments, payroll, and adopts through ordinance the Library District's property tax levy.

B. Fund Accounting

The City uses funds to report its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into three categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types."

1. Governmental Fund Types

Governmental funds are those through which most governmental functions of the City are financed. The acquisition, use, and balance of the City's expendable financial resources and related liabilities are accounted for through governmental funds. The City reports the following fund types:

a. The General Fund is the primary operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. Primary sources of revenue are property tax, sales tax, utility tax, and user and service fees. Primary expenditures are for general government and public safety.

b. The Capital Improvement Tax Fund provides for funding capital improvement projects and equipment.

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c. The Street Improvement Fund is used to account for property tax revenue levied for street maintenance and improvement.

d. The General Obligation Debt Service Fund accounts for the accumulation of resources and payments of principal and interest on general obligation debt.

The other governmental funds of the City are considered nonmajor. They are Special Revenue Funds which account for the proceeds of the specific revenue sources that are legally restricted to expenditures for specific purposes and Capital Projects Funds which account for financial resources to be used for acquisition or construction of major capital facilities.

2. Fiduciary Fund Types (Trust and Agency)

Trust and Agency Funds include the Pension Trust Fund which is accounted for in essentially the same manner as proprietary funds since capital maintenance is critical; and Agency Funds, which are custodial in nature and do not involve the measurement of results of operations. The City retains no equity interest in the Agency Funds. These funds account for activities of the Municipal Library District, Court Bond Fund, and Construction Escrow Fund.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus and modified accrual basis of accounting. All governmental funds are reported using the current financial resources measurement focus. With this measurement focus, revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Expenditures generally are recorded when a liability is incurred, under the modified accrual basis of accounting. However, debt service expenditures, as well as expenditures related to claims and judgments and compensated absences, are recorded only when payment is due (i.e. matured).

Property taxes, sales taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. This includes licenses and permits, charges for services, and miscellaneous revenues.

D. Cash, Cash Equivalents, and Investments

Cash and cash equivalents include amounts in demand and time deposits, as well as short-term investments with a maturity date within three months of the date acquired. Statutes authorize the City to invest in obligations of the U.S. Treasury and agencies and instrumentalities and repurchase agreements.

Investments are carried at cost which approximates fair value. No investments are reported at amortized cost. The City has Investment Policies for all Governmental Funds. The Investment Policy for the Governmental Funds was established to minimize the following types of risks by performing the steps below:

Credit Risk-Is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The City minimizes credit risk by:

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1. pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors with which the City will do business.
2. diversifying the portfolio so that potential losses on individual securities will be minimized.

Interest Rate Risk-Is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes. The City minimizes interest rate risk by:

1. structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
2. investing operating funds primarily in shorter-term securities.

Concentration of Credit Risk-Is the risk of loss attributed to the magnitude of the City's investment in a single issuer. The City minimizes concentration of credit risk by:

1. diversification.

Custodial Credit Risk for deposits is the risk that in the event of a bank failure, the City's deposits may not be returned or the City will not be able to recover collateral securities in the possession of an outside party. The City's bank deposits are required by state law to be secured by the deposit of certain securities specified at RSMo 30.270 with the City or trustee institution. The value of the securities must amount to the total of the City's cash not insured by the Federal Deposit Insurance Corporation.

E. Fund Equity

Governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

F. Encumbrances

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the governmental fund types. Encumbrances outstanding at year-end are reported as committed fund balance for encumbrances of $15,000 or more and assigned fund balance for encumbrances of less than $15,000. All unexpended and unencumbered annual appropriations lapse at year-end.

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SUMMARY OF SIGNIFICANT BUDGETARY PROCEDURES

A. Budget Components

The budget is intended to present a complete financial plan for the coming budget year, and includes the following information:

1. A budget message describing the important features of the budget and major changes from the preceding year;
2. Estimated revenues to be received from all sources for the budget year, with a comparative statement of actual or estimated revenues for the preceding two years, itemized by year, fund and source;
3. Proposed expenditures for each department and division for the budget year, together with a comparative statement of actual or estimated expenditures for the preceding three years; itemized by year, fund, activity and object of expenditure;
4. The amount required for the payment of interest, amortization, and redemption charges on any debt of the city;
5. A general budget summary. (RSMO 67.010)

B. Budget Basis

Budgets are prepared on a modified accrual basis, and encumbered amounts are treated as expenditures for budgetary purposes. Annual appropriated budgets are adopted for the General, Park Improvement Sales Tax, Police & Fire Pension, Street Improvement, Capital Improvement Sales Tax, Grant, Stormwater Improvement, Sewer Lateral, Old Webster Taxing District, Old Orchard Taxing District, Crossroads Taxing District, General Obligation Debt Service Fund, and Shoppes at Old Webster TIF Funds. All funds are budgeted except for the Revolving Fund and the Pension Tax Fund.

C. Budget Preparation Procedures

The annual budget process is designed to meet the requirements of the charter of the City of Webster Groves and the statutes of the State of Missouri. Articles 3 and 5.8 of the City Charter requires the City Manager to present a proposed budget to the Mayor and City Council no later than thirty-five days before the beginning of the fiscal year. The City's fiscal year begins on July 1st and ends on June 30th of the following year.

This process begins by the development of a budget calendar, a copy of which is included in this document. This calendar outlines the process through budget adoption and implementation. The Director of Finance and Administration distributes the budget calendar and instructions to each Department.

Each Department Manager is responsible for the preparation of individualized program budget requests and the Director of Finance and Administration is responsible for preparation of revenue estimates. Budget requests are submitted to the Director of Finance and Administration who may request additional information from the Departments, if necessary. The City Manager and Director of Finance and Administration meet with each Department to review the budget requests. Based on these meetings the City Manager submits a proposed budget to the Mayor and City Council.

The Mayor and City Council hold a budget work session to review the entire proposed budget. In addition, the City Council holds a public hearing to formally present the budget. Notice of this hearing is provided to the public. A copy of the proposed budget document is available in the Finance Department, in the City Clerk's Office and at the Webster Groves Municipal Library.

Following the work session and public hearing, the City Council adopts the budget by resolution and final copies of the budget document are prepared. The budget is effective on the first day of July.

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D. Budget Amendment Process

Legal budgetary control is at the fund level. Any transfers of budgeted amounts from one department to another require the approval of the City Manager or Director of Finance and Administration. Adjustments between funds require City Council approval. Budgeted amounts are as originally adopted or as amended by the City Council or City Manager, as appropriate. Supplemental appropriations are made to cover large unanticipated items.

E. Balanced Budget

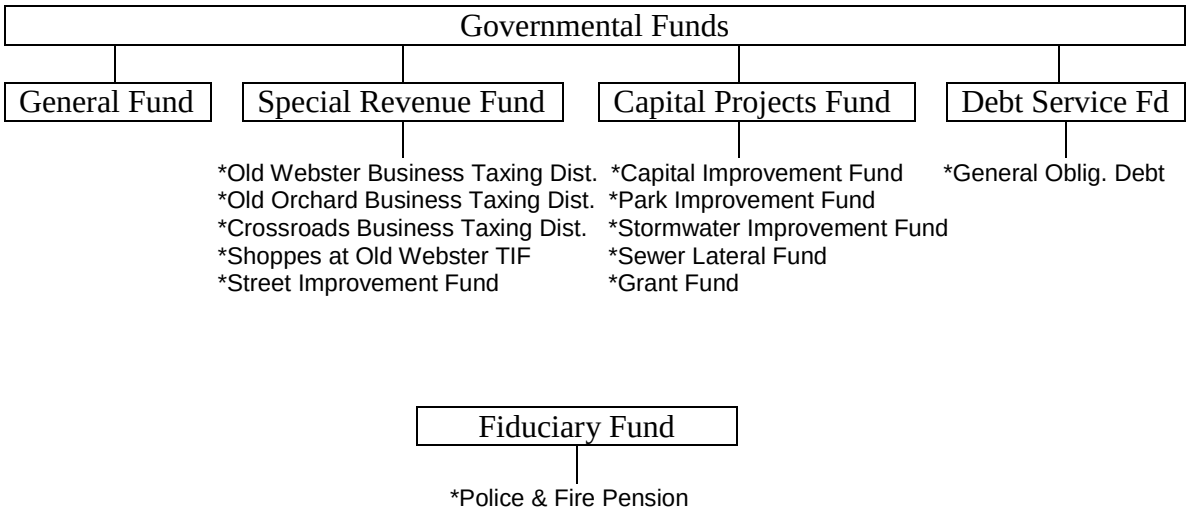
The proposed budget and any revised budget must conform to the statutory requirement that the total proposed expenditures from any fund shall not exceed the estimated revenues to be received, including debt issuances, transfers from other funds, and advances from other funds plus any unencumbered balance or less any deficit estimated from the beginning of the budget year. (RSMO 67.010).

F. Fiscal Year

The City's fiscal year begins on July 1st and runs through June 30th.

The City Council must, before the beginning of the fiscal year, approve the budget and take such additional action as may be required to produce the revenues estimated in the budget. (RSMO 67.030)

G. Fund Structure



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BUDGET CALENDAR
FISCAL YEAR 2017

DATE	ACTION	RESPONSIBLE PERSON(S)
February 3	Conduct Budget Kick-off Meeting and distribute Budget Instruction Packet	City Manager
February 3	Provide department access to FY 17 Budget System	Finance Department
February 22	Submit Departmental Capital Requests	Department Managers
March 7	Submit Departmental Budget requests	Department Managers
March 8 – 18	Review and summarize submitted information	Finance Director & Staff
March 21 – 25	Conduct Departmental budget review sessions	City Manager Finance Director Department Managers
March 28 – April 8	Finalize Budget	City Manager Finance Director Department Managers
April 11 – 15	Prepare Budget for printing	Finance Department
April 25	Deliver Draft Budget to City Council	City Manager
May 10	Conduct Budget work session with City Council	City Council City Manager Finance Director Department Managers
May 17	Set Date for Public Hearing on Proposed Budget	City Council
May 20	Publish Public Hearing Notices	City Clerk
June 7	Conduct Public Hearing on Proposed Budget, and first and second reading of Salary Ordinances	City Council City Manager
June 21	Adopt Budget, and final reading and adoption of Salary Ordinances	City Council City Manager
June 22 – 29	Print Final Budget	Finance Department
June 30	Distribute Approved Budget	Finance Department
June 30	Provide Public Notice of availability of Final Budget	City Clerk

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BONDED DEBT SCHEDULE

The City of Webster Groves, Missouri's long-term debt includes General Obligation Bonds and Certificates of Participation. This overview describes each type of debt and provides a picture of the City's indebtedness. It also includes information on the TIF notes payable for the Shoppes at Old Webster TIF Fund.

The general obligation bonds are to be liquidated by the General Obligation Debt Service Fund. The certificates of participation are to be liquidated by the Park Improvement Tax Funds. The TIF notes payable are to be liquidated by the Shoppes at Old Webster TIF Fund.

A. General Obligation Bonds

General obligation bonds are issued to finance a variety of public projects and require voter approval. These bonds are backed by the full faith and credit of the City. Limitations for bonding capacity are set by State Statutes.

Under Article VI Section 26(b) and 26(c) of the Missouri Constitution, the City, by vote of 2/3 of the qualified electors thereof, may incur general obligation bonded indebtedness for City purposes in an amount not to exceed 10% of the assessed valuation of taxable tangible property within the City as ascertained by the last completed assessment for State or County purposes. Under Section 26(d) of said Article VI, the City may incur general obligation indebtedness not exceeding in the aggregate an additional 10 percent of the aforesaid assessed valuation for the purpose of acquiring right-of-way, constructing, extending, and improving the streets and avenues and acquiring rights-of-way, constructing, and improving sanitary or storm sewer systems, and under Section 26(e) of said Article VI, additional general obligation indebtedness may be incurred for purchasing or constructing waterworks, electric, or other light plants to be owned exclusively by the City, provided that the general obligation indebtedness of the City shall not exceed 20% of the assessed valuation.

The bonding capacity of the City as of fiscal year 2016/2017 is as follows:

Computation of Legal Debt Margin

Net Assessed Value		523,953,543
Debt limit – 10% of assessed value		52,395,354
Amount of debt applicable to debt limit:		
Total bonded debt	8,935,000	
Less assets in Debt Service Fund	1,495,513	
Total Amount of Debt Applicable to Debt Limit		7,439,487
Legal Debt Margin		44,955,867

In February 2011, the City issued $13,000,000 in General Obligation Street Improvement Bonds, the proceeds of which are to be used for the construction, repair, and improvements to streets, curbing, and sidewalks. The outstanding bonds bear interest ranging from 2-4% and are repaid through a Debt Service Fund.

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The annual principal and interest requirements to maturity of the general obligation bonds as of June 30, 2016 are as follows:

For The Years Ended June 30	Principal	Interest	Total
2017	865,000.00	313,450.00	1,178,450.00
2018	895,000.00	287,500.00	1,182,500.00
2019	920,000.00	260,650.00	1,180,650.00
2020	950,000.00	233,050.00	1,183,050.00
2021	985,000.00	202,175.00	1,187,175.00
2022	1,020,000.00	167,700.00	1,187,700.00
2023	1,055,000.00	132,000.00	1,187,000.00
2024	1,100,000.00	89,800.00	1,189,800.00
2025	1,145,000.00	45,800.00	1,190,800.00

B. Certificates of Participation

In December 2009, the City issued $1,375,000 Refunding Certificates of Participation for the purpose of providing funds to pay the costs of 1) the renovation, expansion, furnishings, and equipping of the City Hall Complex, including the police and fire departments located therein, 2) fund a Debt Service Reserve Fund for certificates, 3) pay for improvements to be made at Blackburn Park, and 4) pay the costs of issuing the certificates. The Certificates of Participation bear interest from 2% to 2.1% and are repaid with local parks and stormwater sales tax. The Certificates of Participation were paid off in February of 2015.

C. TIF Notes Payable and TIF Refunding and Improvement Revenue Bonds

In 2003, the City issued $4,000,000 Tax Increment Financing Revenue Notes (the Shoppes at Old Webster Redevelopment Project) Series 2003 to provide funds to 1) pay for certain redevelopment project costs incurred or to be incurred and 2) fund interest with respect to the original notes during the construction of the redevelopment project. The notes are considered a special limited obligation of the City.

The City will make principal and interest payments on the notes based on incremental additional revenue from taxes attributable to the project site.

		For The Year Ended June 30, 2016		
	Balance June 30 2016	Additions	Retirements	Balance June 30 2017
TIF notes payable:				
TIF revenue notes, Series 2000 interest rate 6.75% payable through October 2021	**$795,000**	**---**	**402,495**	**$395,506**

Since annual repayment amounts for the TIF notes payable will be determined based upon future revenues, a schedule of debt service requirements to maturity cannot be established.

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FUND DESCRIPTIONS

General Fund

The General Fund provides revenues to support general operations of the City. These revenues include property taxes, Intergovernmental revenue, municipal sales tax, licenses, inspection fees, utility taxes, service fees, recreation fees, fines and other miscellaneous income.

The largest single source of income to the General Fund is the City's share of a county-wide 1% sales tax. The City's share of the sales tax is based on its per capita share of sales generated within a pool of certain cities in St. Louis County and unincorporated areas of the County. In April 2005, businesses began collecting the Local Option Sales Tax of one-quarter percent. Fiscal Year FY 2006 was the first full year of collection of this additional sales tax. Approximately 28% of the total General Fund revenue is generated from the County-wide Sales Tax, Local Option Sales Tax and the Fire Protection Tax and 22% is generated from Utility Taxes. The next largest source of revenue is Recreation Fees at about 11%, Intergovernmental Revenue at about 9%, and Property Taxes at 8% of the total General Fund revenues. These revenues are reasonably consistent from year to year with a slight overall annual increase to the General Fund.

Revenue Category Descriptions

Type	**Description**
Property Tax	Real Estate and Property Tax
Intergovernmental	Gas Tax, County Road and Bridge Tax, Cigarette Tax, State Auto Sales Tax, Motor Vehicle Fees, Grants
Sales Tax	Municipal Sales Tax & Fire Protection Tax
Licenses	Business Licenses, Motor Vehicle Licenses, Liquor Licenses
Inspection Fees	Building Permits and Inspections, Housing Inspections, Occupancy and Excavation Permits
Fines	Municipal Court and Fines
Utility Taxes	Electric, Natural Gas, Telephone and Water Gross Receipts Tax
Service Fees	Ambulance Charges, Cable Franchise Fees
Recreation Fees	Ice Arena and Pool Admissions & Rentals, Skating Lessons, Recreational Programs, Facility Rentals, Tennis Fees and Concessions
Other	Interest Income, Police Training Fees, Parking Permits and Miscellaneous Income

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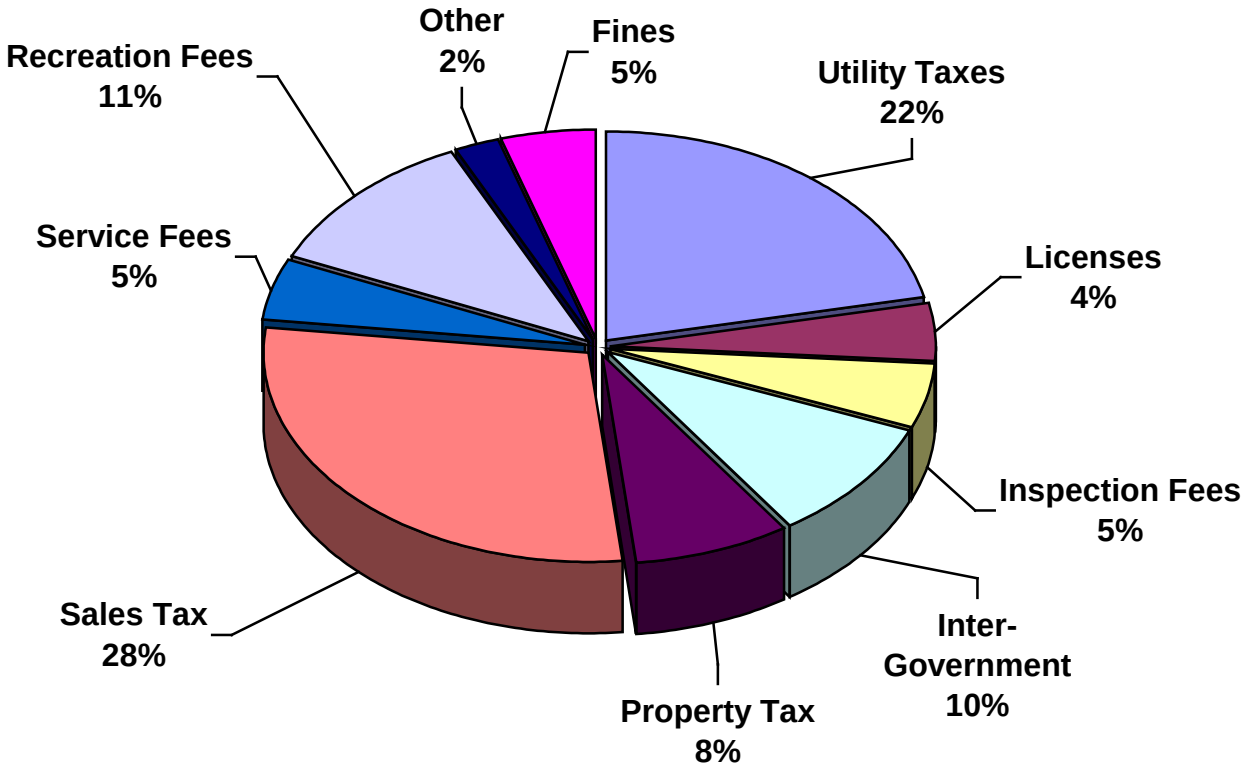
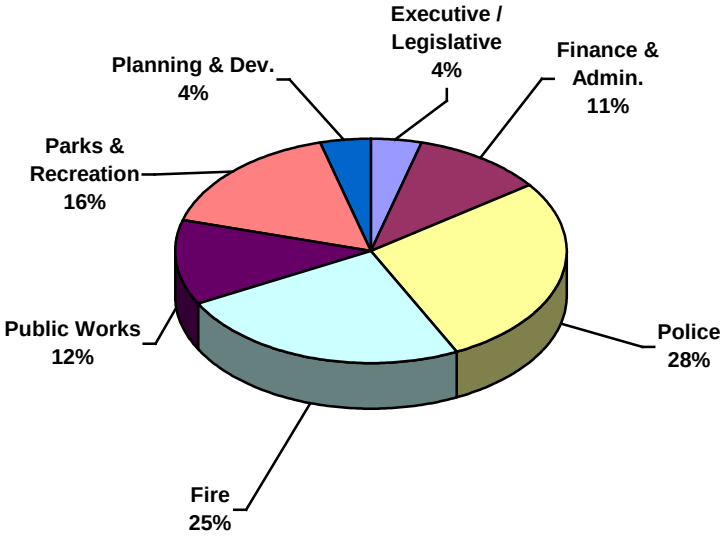
Primary Sources of Revenue
General Fund

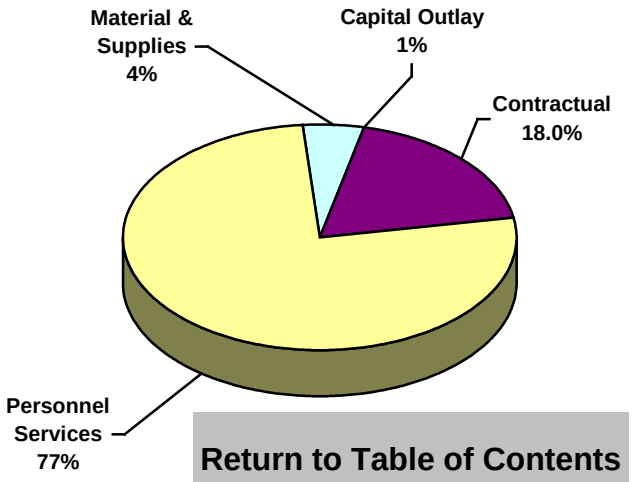


General Fund Expenditures are as follows:

Expenditures by Activity



Expenditures by Type



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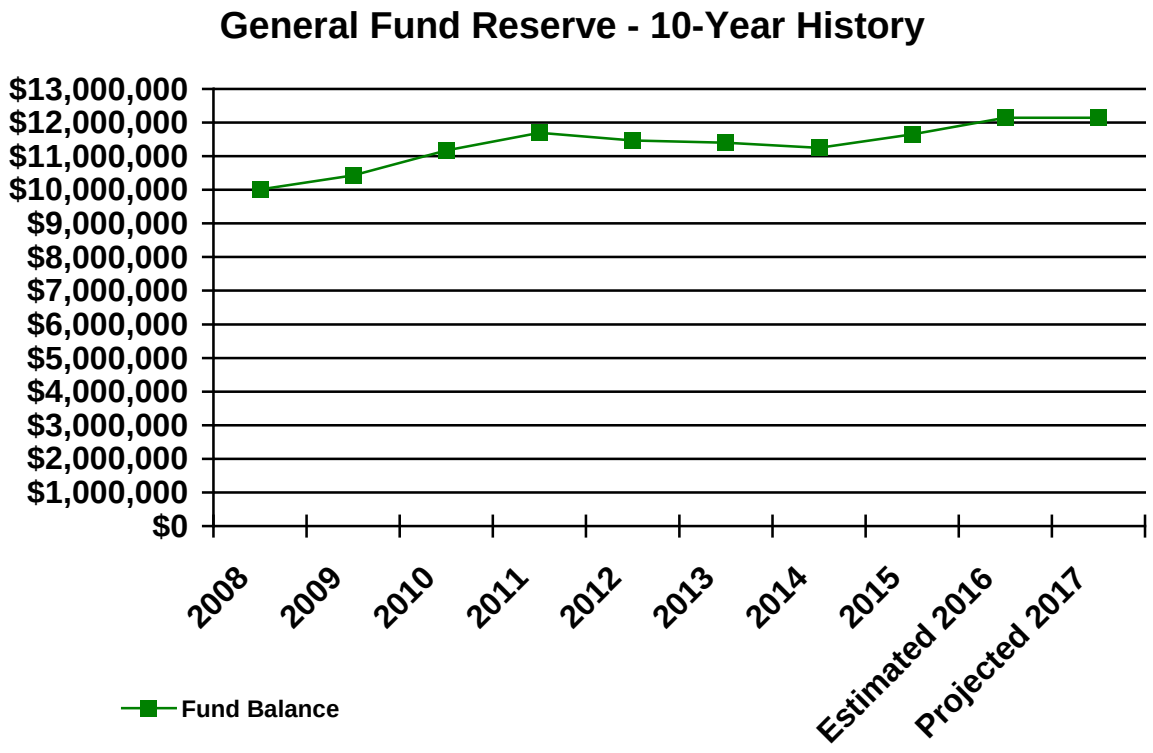

Fire Sales Tax Fund

In November 2004, residents approved a one-quarter cent sales tax for fire services and businesses began collecting the tax in April 2005. This Fund was closed out in 2010 and became a part of the General Fund.

Police and Fire Pension Fund

Voters have approved a property tax levy designated for police and fire retirement. This fund provides for annual contributions into Public Safety employee pension funds, as well as provides additional insurance plans for covered employees.

Park Improvement Fund

In April 1999, residents approved a one-half cent sales tax to be used for Park and Storm Water improvements and businesses began collecting the tax in January 2000. It was determined that 80% of the revenue would be used for Park Improvements. The available funds are used to implement improvements to parks and other open spaces in the community.

Street Improvement Fund

Beginning in 1986, voters approved a property tax levy designated only for street improvements. Since that time, many projects have been completed using these funds. This revenue supports street enhancements, the City's match for street improvement grants and also an annual program for chip sealing streets on a rotating basis.

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Capital Improvement Sales Tax Fund

In 1996, voters approved a one-half cent Capital Improvement Sales Tax. The businesses in the City began collecting this tax in October 1996. This revenue has allowed the City to fund capital projects and equipment outside of the General Fund.

Grant Fund

This fund provides for tracking the City's expenditure and receipt of grant funds. Most of these grants are related to Street Improvement projects. These grants are from a variety of sources such as the Federal Government, Missouri State Government, St. Louis County, etc. Many of these grants will also have a required match of expenditures that must be funded by the City. This City match amount is funded under the normal operating accounts such as the General Fund, Street Improvement Fund, Capital Improvement Fund, etc.

Storm Water Improvement Fund

In April 1999, residents approved a one-half cent sales tax to be used for Park and Storm Water Improvements and businesses began collecting the tax in January 2000. It was determined that 20% of the revenue would be used for Storm Water improvements. The available funds will be used for correcting storm water problems and matching available grant funds for storm water issues.

Sanitary Sewer Lateral Repair Fund

In April 1999, residents approved a $7.00 per quarter sanitary sewer lateral repair fee. The funds generated from this fee are used for inspection and repair of defective residential sanitary sewer laterals between the sewer main and the house connection.

Water System Proceeds Fund

In FY 2003, the proceeds from the sale of the water system, after paying back advances from other funds, were transferred to this fund. Improvements to the Service Center and the Recreation Complex were funded from this source. As these funds are no longer available, the fund was closed at the end of 2010.

Old Webster Taxing District

The revenue for this fund is supported by a self-imposed tax assessment on properties within the district and a surcharge on the merchant's license fees of businesses within the district. A Board of the members of the district approves the expenditures of this district.

Old Orchard Taxing District

The revenue for this fund is supported by a self-imposed tax assessment on properties within the district and a surcharge on the merchant's license fees of businesses within the district. A Board of the members of the district approves the expenditures of this district.

Crossroads Taxing District

An election was held in July 2003 which authorized the imposition of property taxes and business license fees which will assist in providing needed funds for the District. A Board of the members of the district approves the expenditures of this district.

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General Obligation Debt Service

This fund supports the repayment of the General Obligation Debt Service of the City. These bonds include a new bond issuance related to street improvements.

Shoppes at Old Webster Tax Increment Financing (TIF) Fund

Tax Increment Financing supports this fund. The available funds were used for eligible expenditures related to the Shoppes at Old Webster TIF Redevelopment Project approved in 1998. The project involved the development of two office/retail buildings, street enhancements, and a public parking garage.

Use of Funds

As you can see, the City of Webster Groves uses a number of funds to finance various city services. However, to clarify which city departments have access to the various funds of the city to finance their relative expenditures, a table is presented below. The initials in the table below signify a fund, with that description noted below the table.

USE OF FUNDS BY DEPARTMENTS									
DEPARTMENT									
	G	P	P&F	ST	C	GT	SW	SL	D
Executive/Legislative	√				√				
Finance/Administration	√				√				√
Police	√		√		√	√			
Fire	√		√		√	√			
Public Works	√			√	√	√	√	√	
Parks & Recreation	√	√			√	√			
Planning & Development	√				√				

G: General Fund; P: Parks Improvement Fund; P&F: Police & Fire Pension; ST: Street Improvement Fund; C: Capital Improvement Sales Tax Fund; GT: Grant Fund; SW: Stormwater Improvement Fund; SL: Sewer Lateral Fund; D: Debt Service

The following funds are not a part of the above as they do not provide direct benefit to any of the above departments. They include the Old Webster Taxing District, the Old Orchard Taxing District, Crossroads Taxing District, and the Shoppes at Old Webster TIF.

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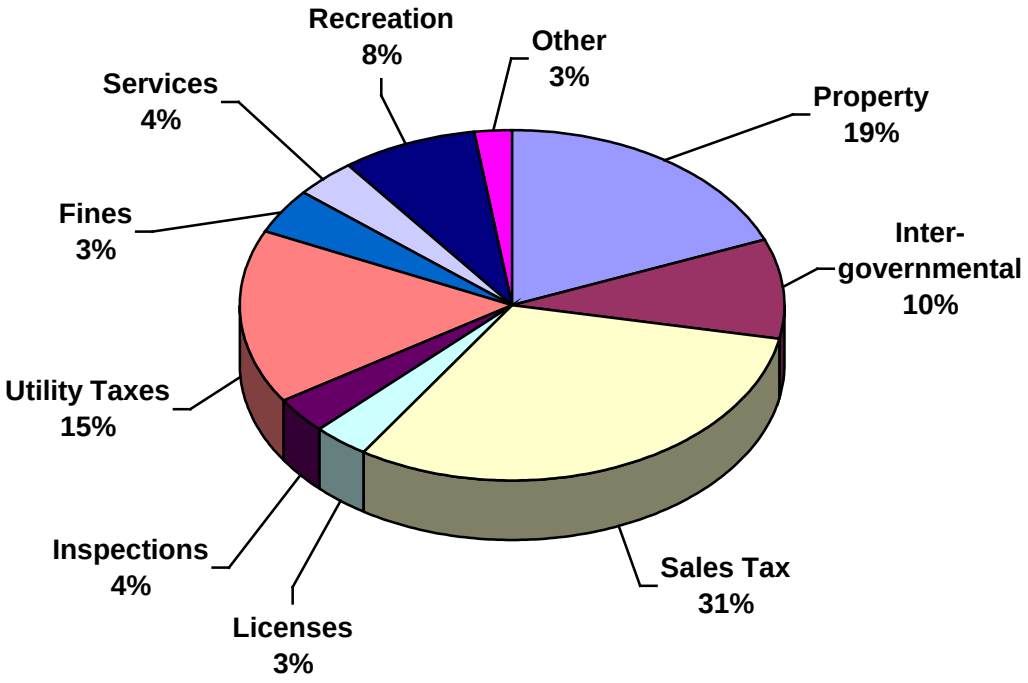
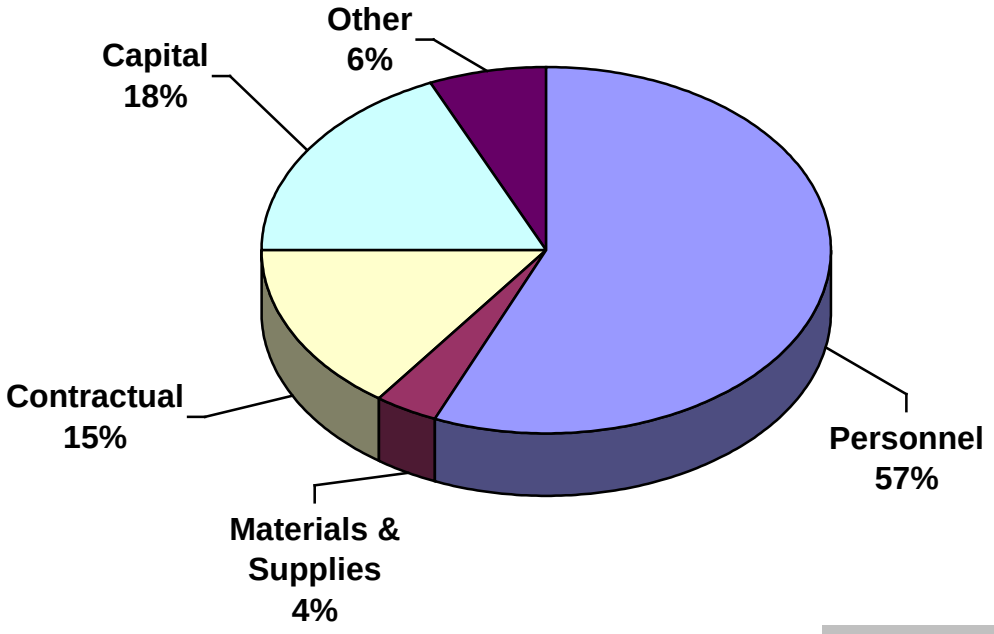
All Fund Summary

Primary Sources of Revenue
All Funds



Expenditures by Type
All Funds



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INTEGRATION OF LONG-RANGE FINANCIAL PLANS WITH OTHER LONG-TERM PLANNING PROCESSES

A. Financial Planning

Revenues and expenditures for all funds are forecasted for four years beyond the new budget period. These are reviewed annually when budget projections for the upcoming fiscal year are prepared and analyzed. Ten years of prior year actuals are also reviewed to ensure that revenues and expenditure fluctuations are appropriately accounted for and one-time sources and uses are identified as such. Other planning processes, as noted below, are incorporated into these calculations and of the analysis of performance in future years. Any other known factors, such as recently implemented or soon-to-be implemented mandates are also incorporated into the forecast. Certain other factors, such as the pooling of sales taxes as a part of the county-wide tax formula, the motor fuels sales tax, use tax, and as well as the City's limited revenue growth potential have an effect on financial planning. City staff also annually evaluates fund balance resources in the near term as well as four years beyond the new budget period to ensure that funding is available for "rainy day" needs as well as evaluating potential uses for one-time expenditures of capital items.

B. Capital Improvement Plan

The City reviews projects that are a part of the Capital Improvement Plan on an annual basis. The detailed program is a part of this budget document, located in the rear portion. The program identifies projects that have been identified by staff as necessary improvements to either maintain or improve City operations. A financial analysis of all funds included in the CIP is performed to ensure that all items comprising the CIP have adequate funding. As is noted above in the Financial Planning section, revenues and expenditures for these funds are forecasted for the upcoming budget year and four years beyond. Projects are reorganized based on re-prioritization of need each year.

C. Proposition W Street Improvement Efforts

In March 2011 the City issued $13,000,000 in General Obligation Bonds, the proceeds of which were to be used for the repairing, improving and reconstructing of certain public streets in the City. That same year, general obligation debt from a prior Street Improvement effort was paid off. City staff had been evaluating and planning for the issuance of general obligation bonds, pending referendum approval, for some time. Fiscal year 2011 had been determined to be the best year to issue these bonds based on the fact that the old debt would be maturing, interest rates were low, and the need was obvious. Studies were performed over an extended period of time to identify and evaluate the specific streets requiring repair, improvement, or reconstruction. The estimated costs for this project were also determined based on existing equipment costs, labor costs, and material costs. These improvements are expected to positively impact 11 miles of City-owned concrete streets and 9.5 miles of City-owned asphalt streets of the 92 total city miles.

D. Stormwater Improvement Efforts

The City uses a software based on a Metropolitan St. Louis Sewer District (MSD) model to plan and manage city-wide Stormwater Improvement efforts. Addresses are input into the software of residential properties affected by stormwater runoff issues. A cost/benefit is calculated via the software based on the location of the stormwater issue and the issues requiring mitigation. A listing is made that prioritizes issues based on that cost/benefit analysis. Projects are scheduled as funding allows.

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E. Vehicle Replacement Plan

The goal is to replace vehicles on a 10-year basis. However, passenger vehicles and vehicles with uses that do not heavily impact the long-term performance and usage of these vehicles are sometimes pushed back to a longer replacement window if they are still in safe operating condition and have not demonstrated significant maintenance issues.

F. Economic Development

The City's comprehensive plan, which is known as the Community Development Plan, was commissioned in 2007. This purpose of the plan is to address the defining elements of Webster Groves, the built environment and the economic viability of future development. Five primary areas where future development and redevelopment of multifamily residential, commercial, and industrial land uses were identified. The plan sets the stage for future development and redevelopment based on the current development climate and regulatory rules and opportunities with the intent to guide development within the context of the community and region, and desires of the public as determined through the planning process.

G. Park Master Plan

In 1998, the City implemented a comprehensive Park Master Plan that detailed a needs determination and focused on six (Deer Creek, Memorial, Ivory Crockett, Southwest, Larson and Blackburn) of the seventeen parks in the City's park system, due to their location and usage rates. The master plan provides a framework from which to base planning and capital improvements within the park system. The plan details both short-term and long-term needs and provides strategies that attempt to guide the allocation of staffing resources, fiscal planning, capital improvements, and programming for the parks. Since that last 1998 comprehensive plan the City has completed renovation of four of those parks (Deer Creek, Ivory Crockett, Larson and Blackburn), while adding two new parks (Backflip and Sculpture Garden). We currently have three parks whose plans have been updated or are in the process of being phased (Memorial, Lockwood and Southwest), and we are the process of developing a master plan for Barbre Park.

H. Transportation and Environmental Impacts

Webster Groves was built-out during the first half of the last century with the inner-ring suburbs of St. Louis and placed more emphasis on pedestrian mobility at the time. However, the focus is being switched to walkable neighborhoods and efforts to create new biking and pedestrian trails in Webster Groves. The Historical Society and Historic Preservation Commission developed "Webster Walks" which are self-guided walking tours of various historic areas of the community. The walks range from about 2.5 miles to 10.4 miles with most being in the 3 to 4 mile range. Great Rivers Greenway has taken the lead in informing and engaging the public in creating new bicycle and pedestrian trails in Webster Groves. However, as with most built-out communities, challenges face the City when trails must be retro-fitted in areas where flexibility to changes to the city infrastructure are limited.

I. Sustainability Efforts and Planning

In an effort to both reduce the carbon footprint and minimize the negative impacts on human health and the environment while supporting a diverse, equitable, and vibrant community and economy, the City has implemented a number of sustainability efforts. The City works to reduce consumption of office supplies and purchases some remanufactured, recycled, or reusable products while attempting to purchase items that have a long service life or are economical to repair, and to use resources and energy efficiently. Recently the City implemented a process through its Sustainability Commission to initiate various building improvement efforts through a grant with Ameren UE. The City has also been purchasing recycled paper and other recycled or reusable items for a number of years. Recently, the City implemented the use of electronic agenda packets via the iPad for distribution of City Council packets an

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the Budget, Comprehensive Annual Financial Report, and Annual Report, to the Mayor, Council, and City Manager. This effort has saved a significant amount of money by significantly reducing the usage of paper in this process and saves a considerable amount of staff time as well. The City also actively participates in the “RecyclingBecomesMe” campaign, funded by Saint Louis County Health Department, to increase awareness, participation and volume in recycling efforts.

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Revenue By Type All Funds	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Property Taxes	4,241,942	4,255,108	4,313,435	4,273,757	4,327,618
Intergovernment Revenue	1,517,114	1,537,028	2,079,425	2,142,107	2,325,460
Sales Tax	6,604,540	6,816,462	7,031,845	7,075,845	7,223,620
Licenses	749,701	1,247,189	782,765	1,145,923	768,080
Inspection Fees & Permits	679,719	692,487	758,000	935,844	833,100
Utility Taxes	3,600,056	3,404,312	3,658,410	3,357,162	3,513,450
Fines	851,795	882,114	945,000	756,979	781,000
Services	690,717	764,418	826,500	776,442	801,500
Recreation Fees	1,783,266	1,777,037	1,800,500	1,830,303	1,819,500
Other Income	598,490	541,877	559,240	684,232	768,765
Total Revenue	**21,317,340**	**21,918,032**	**22,755,120**	**22,978,594**	**23,162,093**

Expenditures By Type All Funds	**Personnel**	**Materials and Supplies**	**Contractual**	**Capital**	**Other**	**Total**
General Fund	12,530,194	704,510	2,980,507	25,700	0	16,240,911
Park Improvement Tax Fund	326,255	111,160	128,795	390,000	0	956,210
Police and Fire Pension Fund	601,735	0	3,000	0	0	604,735
Street Improvement Tax Fund	250,833	40,130	94,075	981,750	0	1,366,788
Capital Improvement Tax Fund	0	0	11,000	2,038,664	0	2,049,664
Grant Fund	100,000	0	13,000	693,470	0	806,470
Storm Water Improvement Tax Fund	31,940	1,550	74,080	351,000	0	458,570
Sewer Lateral Fund	56,687	2,230	301,165	0	0	360,082
Old Webster Taxing District Fund	0	9,000	40,650	0	0	49,650
Old Orchard Taxing District Fund	0	400	31,870	0	0	32,270
Crossroads Taxing District Fund	0	1,550	10,540	2,000	2,000	16,090
General Obligation Debt Service Fund	0	0	0	0	1,180,300	1,180,300
Shoppes At Old Webster TIF Fund	0	0	0	0	453,470	453,470
Total	**13,897,644**	**870,530**	**3,688,682**	**4,482,584**	**1,635,770**	**24,575,210**

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Revenue All Funds	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
General Fund	15,306,795	15,787,042	16,128,100	16,294,368	16,119,753
Park Improvement Tax Fund	736,046	763,425	755,000	770,000	775,000
Police and Fire Pension Fund	624,787	622,117	623,000	618,000	623,000
Street Improvement Tax Fund	793,985	779,718	792,370	778,598	786,000
Capital Improvement Tax Fund	1,470,794	1,518,725	1,557,430	1,577,180	1,570,250
Grant Fund	95,275	81,123	592,000	647,000	806,470
Storm Water Improvement Tax Fund	184,726	191,537	188,300	190,300	190,300
Sewer Lateral Fund	228,744	227,869	228,400	226,250	400,250
Old Webster Taxing District Fund	72,029	79,787	65,050	69,060	69,050
Old Orchard Taxing District Fund	48,428	51,217	49,050	50,050	50,050
Crossroads Taxing District Fund	25,593	25,540	22,500	24,500	24,500
General Obligation Debt Service Fund	1,296,065	1,294,673	1,305,500	1,279,850	1,294,000
Shoppes At Old Webster TIF Fund	434,073	495,259	448,420	453,438	453,470
Total	**21,317,340**	**21,918,032**	**22,755,120**	**22,978,594**	**23,162,093**

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Expenditures All Funds	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
General Fund	15,530,098	15,752,918	16,249,394	15,917,452	16,240,911
Park Improvement Tax Fund	643,606	538,076	728,453	708,271	956,210
Police and Fire Pension Fund	714,120	746,606	702,326	688,695	604,735
Street Improvement Tax Fund	1,782,326	1,371,705	1,174,320	1,125,540	1,366,788
Capital Improvement Tax Fund	1,263,289	1,438,912	2,010,192	1,975,435	2,049,664
Grant Fund	77,006	150,884	592,000	647,000	806,470
Storm Water Improvement Tax Fund	58,286	110,613	342,552	264,823	458,570
Sewer Lateral Fund	300,112	345,312	324,189	350,067	360,082
Old Webster Taxing District Fund	37,892	37,725	45,150	42,900	49,650
Old Orchard Taxing District Fund	26,992	23,948	41,770	40,150	32,270
Crossroads Taxing District Fund	8,466	9,242	17,950	14,350	16,090
General Obligation Debt Service Fund	1,179,462	1,178,162	1,177,200	1,177,200	1,180,300
Shoppes At Old Webster TIF Fund	429,589	478,201	448,420	434,759	453,470
Total	**22,051,244**	**22,182,304**	**23,853,916**	**23,386,641**	**24,575,210**

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Three Year Statement of Revenues, Expenditures, and Changes in Fund Balances By Type of Fund

	General Fund			Debt Service Fund			Special Revenue Funds		
	2015 Actual	2016 Estimated	2017 Budget	2015 Actual	2016 Estimated	2017 Budget	2015 Actual	2016 Estimated	2017 Budget
REVENUES:									
Property Tax	1,162,639	1,225,709	1,252,618	1,291,835	1,277,850	1,292,000	1,183,281	1,156,198	1,164,000
Intergovernmental	1,455,905	1,495,107	1,518,990	-	-	-		-	-
Sales Tax	4,178,088	4,425,845	4,563,620	-	-	-	168,454	150,000	150,000
Licenses	1,177,306	1,084,923	707,080	-	-	-	69,883	61,000	61,000
Inspection Fees & Permits	692,487	935,844	828,100	-	-	-	-	-	-
Utility Taxes	3,400,922	3,353,744	3,510,000	-	-	-	3,390	3,418	3,450
Fines	882,114	756,979	781,000	-	-	-	-	-	-
Services	764,418	776,442	801,500	-	-	-	-	-	-
Recreation Fees	1,777,037	1,830,303	1,819,500	-	-	-	-	-	-
Sewer Lateral Fees	-	-	-	-	-	-	-	-	-
Other Income	296,126	409,472	337,345	2,838	2,000	2,000	6,513	5,030	4,620
TOTAL REVENUES	15,787,042	16,294,368	16,119,753	1,294,673	1,279,850	1,294,000	1,431,521	1,375,646	1,383,070
EXPENDITURES:									
General Government	2,433,156	2,465,100	2,431,477	-	-	-			
Public Safety (Fire/Police)	8,227,061	8,404,030	8,529,564	-	-	-			
Public Works	1,875,382	1,820,320	1,942,200	-	-	-	1,371,705	1,125,540	1,366,788
Parks and Recreation	2,556,366	2,579,082	2,673,806	-	-	-		-	-
Planning & Development	660,953	648,920	663,864	-	-	-	70,915	97,400	98,010
Debt Service	-	-	-	1,178,162	1,177,200	1,180,300	478,201	434,759	453,470
TOTAL EXPENDITURES	15,752,918	15,917,452	16,240,911	1,178,162	1,177,200	1,180,300	1,920,821	1,657,699	1,918,268
Excess (deficiency) of revenues over (under) expenditures	34,124	376,916	(121,158)	116,511	102,650	113,700	(489,300)	(282,053)	(535,198)
Other Financing Sources (Uses):									
Operating transfer in (out)	178,508	120,605	122,605	-	-	-	(85,768)	(80,700)	(13,782)
Advances (to) from other funds		-	-	-	-	-		-	-
Debt Issuance / Refunding	-	-	-	-	-	-		-	-
Change in Fund Balance	212,632	497,521	1,447	116,511	102,650	113,700	(575,068)	(362,753)	(548,980)
Beginning Fund Balance	11,344,424	11,557,056	12,054,577	1,544,176	1,660,687	1,763,337	3,275,713	2,700,645	2,337,892
Ending Fund Balance	**11,557,056**	**12,054,577**	**12,056,024**	**1,660,687**	**1,763,337**	**1,877,037**	**2,700,645**	**2,337,892**	**1,788,912**

Three Year Statement of Revenues, Expenditures, and Changes in Fund Balances By Type of Fund (Cont'd)

	Capital Projects Funds			Pension Fund			Total		
	2015 Actual	2016 Estimated	2017 Budget	2015 Actual	2016 Estimated	2017 Budget	2015 Actual	2016 Estimated	2017 Budget
REVENUES:									
Property Tax	-	-	-	617,353	614,000	619,000	4,255,108	4,273,757	4,327,618
Intergovernmental	81,123	647,000	806,470	-	-	-	1,537,028	2,142,107	2,325,460
Sales Tax	2,469,920	2,500,000	2,525,000	-	-	-	6,816,462	7,075,845	7,238,620
Licenses	-	-	-	-	-	-	1,247,189	1,145,923	768,080
Inspection Fees & Permits	-	-	-	-	-	-	692,487	935,844	828,100
Utility Taxes	-	-	-	-	-	-	3,404,312	3,357,162	3,513,450
Fines	-	-	-	-	-	-	882,114	756,979	781,000
Services	-	-	-	-	-	-	764,418	776,442	801,500
Recreation Fees	-	-	-	-	-	-	1,777,037	1,830,303	1,819,500
Sewer Lateral Fees	227,387	226,000	400,000	-	-	-	227,387	226,000	400,000
Other Income	4,249	37,730	10,800	4,764	4,000	4,000	314,490	458,232	358,765
TOTAL REVENUES	2,782,679	3,410,730	3,742,270	622,117	618,000	623,000	21,918,032	22,978,594	23,162,093
EXPENDITURES:									
General Government	103,409	65,248	83,507	-	-	-	2,536,565	2,530,348	2,514,984
Public Safety (Fire/Police)	277,489	568,181	964,950	746,606	688,695	604,735	9,251,156	9,660,906	10,099,249
Public Works	1,125,804	1,586,155	2,283,292	-	-	-	4,372,891	4,532,015	5,592,280
Parks and Recreation	957,684	1,726,012	1,286,347	-	-	-	3,514,050	4,305,094	3,960,153
Planning & Development	-	-	12,900	-	-	-	731,868	746,320	774,774
Debt Service	119,411		-	-	-	-	1,775,774	1,611,959	1,633,770
TOTAL EXPENDITURES	2,583,797	3,945,596	4,630,996	746,606	688,695	604,735	22,182,304	23,386,642	24,575,210
Excess (deficiency) of revenues over (under) expenditures	198,882	(534,866)	(888,726)	(124,489)	(70,695)	18,265	(264,272)	(408,048)	(1,413,117)
Other Financing Sources (Uses):									
Operating transfer in (out)	(43,562)	(39,782)	(46,343)	-	-	-	49,178	-	-
Advances (to) from other funds			-	-	-	-	-	-	-
Debt Issuance / Refunding	-	-	-	-	-	-	-	-	-
Change in Fund Balance	155,320	(574,648)	(935,069)	(124,489)	(70,695)	18,265	(215,094)	(408,048)	(1,413,117)
Beginning Fund Balance	1,561,675	1,716,995	1,142,347	2,151,359	2,026,870	1,956,175	19,877,347	19,662,253	19,254,328
Ending Fund Balance	**1,716,995**	**1,142,347**	**207,278**	**2,026,870**	**1,956,175**	**1,974,440**	**19,662,253**	**19,254,328**	**17,903,691**

Combined Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balances (in thousands)

	General	Park (1)	P & F Pension	Street	Capital (2)	Grant	Storm Water (3)
REVENUES:							
Property Tax	1,252	-	619	781	-	-	-
Intergovernmental	1,519	-	-	-	-	806	-
Sales Tax	4,564	775	-	-	1,560	-	190
Licenses	707	-	-	-	-	-	-
Inspection Fees & Permits	828	-	-	-	-	-	-
Utility Taxes	3,510	-	-	-	-	-	-
Fines	781	-	-	-	-	-	-
Services	802	-	-	-	-	-	-
Recreation Fees	1,820	-	-	-	-	-	-
Other Income	337	-	4	5	10	-	1
TOTAL REVENUES	16,120	775	623	786	1,570	806	191
EXPENDITURES:							
General Government	2,431	-	-	-	84	-	-
Public Safety (Fire/Police)	8,529	-	605	-	865	100	-
Public Works	1,943	-	-	1,367	773	691	459
Parks and Recreation	2,674	956	-	-	315	15	-
Planning & Development	664	-	-	-	13	-	-
Debt Service	-	-	-	-	-	-	-
TOTAL EXPENDITURES	16,241	956	605	1,367	2,050	806	459
Excess (deficiency) of revenues over (under) expenditures	(121)	(181)	18	(581)	(480)	0	(268)
Other Financing Sources (Uses):							
Operating transfer in (out)	122	(50)	-	-	4	-	-
Advances (to) from other funds	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-
Change in Fund Balance FY 17	1	(231)	18	(581)	(476)	0	(268)
Fund Balance July 1, 2016	12,055	310	1,956	1,872	676	(162)	355
Fund Balance June 30, 2017	12,056	79	1,974	1,291	200	(162)	87

(1) The Park Improvement Sales Tax Fund use of fund balance is for a number of capital improvement projects and equipment purchases.

(2) The Capital Improvement Sales Tax Fund use of fund balance is for a number of capital improvement projects and equipment purchases.

(3) The Storm Water Improvement Fund use of fund balance is for projects to alleviate identified storm water flooding problems.

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Combined Statement (cont.)

	Sewer Lateral	OW Tax Dist (4)	OO Tax Dist (5)	Crossrds Tax Dist (6)	Gen Oblg Debt Serv	Shoppes TIF	Total
REVENUES:							
Property Tax	-	37	30	16	1,292	300	4,327
Intergovernmental	-	-	-	-	-	-	2,325
Sales Tax	-	-	-	-	-	150	7,239
Licenses	-	32	20	9	-	-	768
Inspection Fees & Permits	-	-	-	-	-	-	828
Utility Taxes	-	-	-	-	-	3	3,513
Fines	-	-	-	-	-	-	781
Services	-	-	-	-	-	-	802
Recreation Fees	-	-	-	-	-	-	1,820
Other Income	400	-	-	-	2	-	759
TOTAL REVENUES	400	69	50	25	1,294	453	23,162
EXPENDITURES:							
General Government	-	-	-	-	-	-	2,515
Public Safety (Fire/Police)	-	-	-	-	-	-	10,099
Public Works	360	-	-	-	-	-	5,593
Parks and Recreation	-	-	-	-	-	-	3,960
Planning & Development	-	49	32	16	-	-	774
Debt Service	-	-	-	-	1,180	453	1,633
TOTAL EXPENDITURES	360	49	32	16	1,180	453	24,574
Excess (deficiency) of revenues over (under) expenditures	40	20	18	9	114	0	(1,412)
Other Financing Sources (Uses):							
Operating transfer in (out)	-	(31)	(27)	(18)	-	-	0
Advances (to) from other funds	-	-	-	-	-	-	0
Bond Proceeds	-	-	-	-	-	-	0
Change in Fund Balance FY 17	40	(11)	(9)	(9)	114	0	(1,412)
Fund Balance July 1, 2016	(37)	67	118	51	1,763	230	19,254
Fund Balance June 30, 2017	3	56	109	42	1,877	230	17,842

(4) The Old Webster Taxing District use of fund balance will be used for that district's improvement projects.

(5) The Old Orchard Taxing District use of fund balance will be used for that district's improvement projects.

(6) The Crossroads Taxing District use of fund balance is for the district's improvement projects identified for the upcoming year.

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Summary of Revenue and Expenditures General Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Revenues					
Property Taxes	1,171,381	1,162,639	1,222,065	1,225,709	1,252,618
Intergovernment Revenue	1,421,839	1,455,905	1,487,425	1,495,107	1,518,990
Sales Tax	4,083,172	4,178,088	4,413,845	4,425,845	4,548,620
Licenses	688,713	1,177,306	725,765	1,084,923	707,080
Inspection Fees & Permits	679,719	692,487	758,000	935,844	833,100
Utility Taxes	3,596,714	3,400,922	3,655,000	3,353,744	3,510,000
Fines	851,795	882,114	945,000	756,979	781,000
Services	690,717	764,418	826,500	776,442	801,500
Recreation Fees	1,783,266	1,777,037	1,800,500	1,830,303	1,819,500
Other Income	339,479	296,126	294,000	409,472	347,345
Total Revenue	**15,306,795**	**15,787,042**	**16,128,100**	**16,294,368**	**16,119,753**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Expenditures					
General Government	2,349,745	2,433,156	2,480,616	2,465,100	2,431,477
Public Safety (Fire/Police)	8,122,901	8,227,061	8,443,808	8,404,030	8,529,564
Public Works	1,888,114	1,875,382	1,993,772	1,820,320	1,942,200
Parks and Recreation	2,510,746	2,556,366	2,642,903	2,579,082	2,673,806
Planning & Development	658,592	660,953	688,295	648,920	663,864
Total Expenditures	**15,530,098**	**15,752,918**	**16,249,394**	**15,917,452**	**16,240,911**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Other Financing Sources (uses)					
Operating Transfer In	183,508	129,330	120,605	120,605	122,605
Operating Transfer Out	-5,000	0	0	0	0
Total Other Financing Sources	**178,508**	**129,330**	**120,605**	**120,605**	**122,605**

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Summary of Revenue ***General Fund***	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Property Taxes					
Real Estate Taxes - Current	991,118	991,653	1,033,960	1,060,990	1,067,833
Real Estate Taxes - Delinquent	12,198	7,397	18,665	0	15,000
Personal Property taxes - Current	136,189	135,996	140,290	138,358	143,200
Personal Prop Taxes- Delinquent	5,053	6,776	7,700	6,316	6,540
Utility Real Property	20,178	20,807	21,430	18,385	18,385
Financial Institution	6,645	10	10	1,660	1,660
Interest on Property Taxes	0	0	10	0	0
Property Taxes Total	**1,171,381**	**1,162,639**	**1,222,065**	**1,225,709**	**1,252,618**
Intergovernment Revenue					
Gasoline Tax	586,412	608,375	600,000	609,000	610,000
County Road & Bridge Tax	507,177	505,965	555,025	527,525	545,990
Cigarette Tax	59,674	58,023	55,000	66,325	68,500
State Auto SalesTax	172,052	184,411	177,400	190,672	194,500
Motor Vehicle Fees	96,524	99,131	100,000	101,585	100,000
Intergovernment Revenue Total	**1,421,839**	**1,455,905**	**1,487,425**	**1,495,107**	**1,518,990**
Sales Tax					
Municipal Sales Tax	3,623,157	3,701,210	3,960,845	3,960,845	4,069,670
Fire Sales Tax	460,015	476,878	453,000	465,000	478,950
Sales Tax Total	**4,083,172**	**4,178,088**	**4,413,845**	**4,425,845**	**4,548,620**
Licenses					
Motor Vehicle License	112,693	113,090	115,000	115,000	115,000
Merch/Manuf License	318,375	393,699	395,715	395,715	397,500
Liquor Licenses	15,585	16,168	15,500	17,941	17,675
Vending Machine Licenses	1,725	3,425	1,700	1,675	1,675
Telecommunications Leases	240,335	650,924	197,850	554,592	175,230
Licenses Total	**688,713**	**1,177,306**	**725,765**	**1,084,923**	**707,080**

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Summary of Revenue ***General Fund***	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Inspection Fees & Permits					
Building Permits	509,532	517,290	590,000	762,500	665,000
Excavation Permits	17,250	17,550	17,000	17,600	17,600
Occupancy Permits	21,937	21,930	21,000	21,875	21,000
Housing Inspections	61,590	65,360	60,000	64,490	60,000
Mechanical, Electric, Plumbing	60,190	59,522	60,000	60,078	60,000
Tree Licenses & Permits	9,220	10,835	10,000	9,301	9,500
Inspection Fees & Permits Total	**679,719**	**692,487**	**758,000**	**935,844**	**833,100**
Utility Taxes					
Water Gross Receipts	298,558	286,192	300,000	288,600	310,000
Gas Gross Receipts	835,079	821,919	835,000	744,213	825,000
Telephone Gross Receipts	944,775	800,569	900,000	750,931	755,000
Electric Gross Receipts	1,518,302	1,492,242	1,620,000	1,570,000	1,620,000
Utility Taxes Total	**3,596,714**	**3,400,922**	**3,655,000**	**3,353,744**	**3,510,000**
Fines					
Parking Fines	38,396	37,630	45,000	38,679	42,500
Municipal Court fines	813,399	844,484	900,000	718,300	738,500
Fines Total	**851,795**	**882,114**	**945,000**	**756,979**	**781,000**
Services					
Cable Franchise Fees	332,533	363,971	375,000	375,000	380,000
Ambulance Charge	355,776	399,011	450,000	400,000	420,000
Police Report & Alarm Fees	2,408	1,436	1,500	1,442	1,500
Services Total	**690,717**	**764,418**	**826,500**	**776,442**	**801,500**

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Summary of Revenue ***General Fund***	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Recreation Fees					
Fitness Daily Admissions	39,813	35,647	38,000	40,580	38,000
Fitness Passes	215,202	215,410	215,000	232,020	225,000
Day Camp Fees	81,176	84,881	77,000	87,480	83,000
Action Park Fees	0	35	0	630	0
Ice Arena Program Fees	425,401	437,842	445,000	438,490	440,000
Recreation Program Fees	167,414	169,955	170,000	177,250	173,000
Aquatic Ctr Admissions	309,023	290,541	309,000	298,445	306,000
Rink Passes	8,756	8,618	8,500	9,210	8,500
Ice Arena Admissions	81,067	99,361	90,000	98,738	90,000
Concessions	14,707	14,895	17,000	16,770	17,000
Park Facility Rental	71,159	66,036	65,000	62,570	64,000
Tennis Fees	27,289	24,552	25,000	23,695	25,000
Fitness Programs	212,099	203,127	209,000	213,960	220,000
Recreation Facility Rental	98,195	87,732	100,000	89,660	95,000
Learn To Skate Program	31,965	38,405	32,000	40,805	35,000
Recreation Fees Total	**1,783,266**	**1,777,037**	**1,800,500**	**1,830,303**	**1,819,500**
Other Income					
Inmate Security Fund	14,124	14,758	15,000	11,852	12,000
Police Training Fees	22,271	14,760	23,000	18,277	20,000
Donations	5,643	5,726	5,500	65,726	30,000
Planning Commission Filing Fee	1,700	3,180	2,000	2,800	3,000
Parking Permits	44,710	42,290	42,000	40,350	42,000
Interest Income	22,915	22,948	20,000	20,000	22,000
Other Jurisdictions	113,160	114,820	116,500	116,597	118,345
Miscellaneous Income	114,956	77,644	70,000	133,870	100,000
Other Income Total	**339,479**	**296,126**	**294,000**	**409,472**	**347,345**
Total Revenue	**15,306,795**	**15,787,042**	**16,128,100**	**16,294,368**	**16,119,753**

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Summary of Expenditures by Activity General Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
General Government					
City Council	53,627	37,508	59,877	48,205	43,195
Boards and Commissions	48,197	34,007	42,150	38,755	19,125
City Manager	235,070	277,403	244,036	241,227	251,645
Legal Services	177,213	222,278	180,700	180,700	180,700
City Clerk	145,967	159,974	166,602	168,087	174,146
Human Resources	357,521	360,235	353,413	355,927	321,695
Municipal Court	201,340	204,971	216,306	219,935	222,368
Finance	515,493	509,250	478,857	486,435	460,399
Customer Service	132,508	134,818	142,493	120,215	110,793
Information Technology	219,984	254,043	326,072	329,581	356,176
Risk Management	262,825	238,669	270,110	276,033	291,235
	2,349,745	**2,433,156**	**2,480,616**	**2,465,100**	**2,431,477**
Public Safety (Fire/Police)					
Police	3,924,008	3,960,486	4,109,996	4,095,015	4,134,356
Police Shared Services	388,425	367,343	353,868	369,385	399,145
Fire	3,810,468	3,899,232	3,979,944	3,939,630	3,996,063
	8,122,901	**8,227,061**	**8,443,808**	**8,404,030**	**8,529,564**
Public Works					
Admin/Engineering	216,145	218,726	234,012	231,585	236,796
Street Maintenance	1,325,942	1,324,427	1,391,320	1,274,195	1,339,874
Garage	140,714	143,728	151,570	128,530	149,615
City Hall Complex	144,348	123,008	144,720	129,000	147,400
Service Center	60,965	65,493	72,150	57,010	68,515
	1,888,114	**1,875,382**	**1,993,772**	**1,820,320**	**1,942,200**

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Summary of Expenditures by Activity General Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Parks and Recreation					
Parks	461,807	477,373	504,550	482,982	475,970
Recreation	769,764	756,295	779,061	757,994	804,938
Aquatic Center	328,862	352,345	344,231	342,063	358,696
Ice Arena	444,238	473,044	473,249	446,302	463,627
Fitness	506,075	497,309	541,812	549,740	570,576
	2,510,746	**2,556,366**	**2,642,903**	**2,579,082**	**2,673,806**
Planning & Development					
Planning	179,894	185,594	191,360	169,851	168,082
Code Enforcement	478,698	475,359	496,935	479,069	495,782
Community Improvement	0	0	0	0	0
	658,592	**660,953**	**688,295**	**648,920**	**663,864**
Totals	**15,530,098**	**15,752,918**	**16,249,394**	**15,917,452**	**16,240,911**

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Budgeted Expenditures by Type General Fund	**Personnel**	**Materials and Supplies**	**Contractual**	**Capital**	**Other**	**Total**
General Government						
City Council	4,695	5,750	32,750	0	0	43,195
Boards and Commissions	0	6,800	12,325	0	0	19,125
City Manager	222,440	1,280	27,925	0	0	251,645
Legal Services	0	0	180,700	0	0	180,700
City Clerk	171,394	1,347	1,405	0	0	174,146
Human Resources	271,130	7,685	42,880	0	0	321,695
Municipal Court	161,762	2,800	57,806	0	0	222,368
Finance	314,499	4,025	141,875	0	0	460,399
Customer Service	103,858	2,600	4,335	0	0	110,793
Information Technology	181,215	36,415	138,546	0	0	356,176
Risk Management	37,040	0	254,195	0	0	291,235
General Government Total	**1,468,033**	**68,702**	**894,742**	**0**	**0**	**2,431,477**
Public Safety (Fire/Police)						
Police	3,841,982	87,886	204,488	0	0	4,134,356
Police Shared Services	0	2,500	396,645	0	0	399,145
Fire	3,786,994	98,939	110,130	0	0	3,996,063
Public Safety (Fire/Police) Total	**7,628,976**	**189,325**	**711,263**	**0**	**0**	**8,529,564**
Public Works						
Admin/Engineering	218,155	3,221	15,420	0	0	236,796
Street Maintenance	939,097	147,187	253,590	0	0	1,339,874
Garage	127,015	15,100	1,500	6,000	0	149,615
City Hall Complex	0	11,780	124,720	10,900	0	147,400
Service Center	0	7,570	52,145	8,800	0	68,515
Public Works Total	**1,284,267**	**184,858**	**447,375**	**25,700**	**0**	**1,942,200**
Parks and Recreation						
Parks	288,622	64,112	123,236	0	0	475,970
Recreation	490,855	94,503	219,580	0	0	804,938
Aquatic Center	90,895	22,035	245,766	0	0	358,696
Ice Arena	293,518	41,884	128,225	0	0	463,627
Fitness	358,272	29,749	182,555	0	0	570,576
Parks and Recreation Total	**1,522,162**	**252,282**	**899,362**	**0**	**0**	**2,673,806**
Planning & Development						
Planning	157,405	757	9,920	0	0	168,082
Code Enforcement	469,351	8,586	17,845	0	0	495,782
Community Improvement	0	0	0	0	0	0
Planning & Development Total	**626,756**	**9,343**	**27,765**	**0**	**0**	**663,864**
Total	**12,530,194**	**704,510**	**2,980,507**	**25,700**	**0**	**16,240,911**

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Summary of Revenue and Expenditures Park Improvement Tax Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Revenues					
Sales Tax	736,030	763,000	755,000	770,000	775,000
Other Income	16	425	0	0	0
Total Revenue	**736,046**	**763,425**	**755,000**	**770,000**	**775,000**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Expenditures					
Parks and Recreation	405,040	418,665	728,453	708,271	956,210
Debt Service	238,566	119,411	0	0	0
Total Expenditures	**643,606**	**538,076**	**728,453**	**708,271**	**956,210**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Other Financing Sources (uses)					
Operating Transfer In	5,000	0	0	0	0
Operating Transfer Out	0	-50,000	-50,000	-50,000	-50,000
Total Other Financing Sources	**5,000**	**-50,000**	**-50,000**	**-50,000**	**-50,000**

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Summary of Revenue ***Park Improvement Tax Fund***	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Sales Tax					
Municipal Sales Tax	736,030	763,000	755,000	770,000	775,000
Sales Tax Total	**736,030**	**763,000**	**755,000**	**770,000**	**775,000**
Other Income					
Interest Income	16	425	0	0	0
Other Income Total	**16**	**425**	**0**	**0**	**0**
Total Revenue	**736,046**	**763,425**	**755,000**	**770,000**	**775,000**

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Summary of Expenditures by Activity Park Improvement Tax Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Parks and Recreation					
Park Improvement	405,040	418,665	728,453	708,271	956,210
	405,040	**418,665**	**728,453**	**708,271**	**956,210**
Debt Service					
Park Debt Service	238,566	119,411	0	0	0
	238,566	**119,411**	**0**	**0**	**0**
Totals	**643,606**	**538,076**	**728,453**	**708,271**	**956,210**

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Budgeted Expenditures by Type Park Improvement Tax Fund	**Personnel**	**Materials and Supplies**	**Contractual**	**Capital**	**Other**	**Total**
Parks and Recreation						
Park Improvement	326,255	111,160	128,795	390,000	0	956,210
Parks and Recreation Total	**326,255**	**111,160**	**128,795**	**390,000**	**0**	**956,210**
Debt Service						
Park Debt Service	0	0	0	0	0	0
Debt Service Total	**0**	**0**	**0**	**0**	**0**	**0**
Total	**326,255**	**111,160**	**128,795**	**390,000**	**0**	**956,210**

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Summary of Revenue and Expenditures Police and Fire Pension Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Revenues					
Property Taxes	620,614	617,353	620,000	614,000	619,000
Other Income	4,173	4,764	3,000	4,000	4,000
Total Revenue	**624,787**	**622,117**	**623,000**	**618,000**	**623,000**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Expenditures					
Public Safety (Fire/Police)	714,120	746,606	702,326	688,695	604,735
Total Expenditures	**714,120**	**746,606**	**702,326**	**688,695**	**604,735**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**

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Summary of Revenue ***Police and Fire Pension Fund***	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Property Taxes					
Real Estate Taxes - Current	511,771	528,882	530,000	530,000	530,000
Real Estate Taxes - Delinquent	23,111	1,622	5,000	0	5,000
Personal Property taxes - Current	72,351	72,248	71,000	71,000	71,000
Personal Prop Taxes- Delinquent	2,620	3,504	3,000	3,000	3,000
Utility Real Property	10,761	11,097	11,000	10,000	10,000
Property Taxes Total	**620,614**	**617,353**	**620,000**	**614,000**	**619,000**
Other Income					
Interest Income	4,173	4,764	3,000	4,000	4,000
VEBA Earnings	0	0	0	0	0
Other Income Total	**4,173**	**4,764**	**3,000**	**4,000**	**4,000**
Total Revenue	**624,787**	**622,117**	**623,000**	**618,000**	**623,000**

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Summary of Expenditures by Activity Police and Fire Pension Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Public Safety (Fire/Police)					
Police & Fire Pension Trust	714,120	746,606	702,326	688,695	604,735
	714,120	**746,606**	**702,326**	**688,695**	**604,735**
Totals	**714,120**	**746,606**	**702,326**	**688,695**	**604,735**

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Budgeted Expenditures by Type Police and Fire Pension Fund	**Personnel**	**Materials and Supplies**	**Contractual**	**Capital**	**Other**	**Total**
Public Safety (Fire/Police)						
Police & Fire Pension Trust	601,735	0	3,000	0	0	604,735
Public Safety (Fire/Police) Total	**601,735**	**0**	**3,000**	**0**	**0**	**604,735**
Total	**601,735**	**0**	**3,000**	**0**	**0**	**604,735**

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Summary of Revenue and Expenditures Street Improvement Tax Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Revenues					
Property Taxes	775,050	773,392	787,870	773,698	781,500
Other Income	18,935	6,326	4,500	4,900	4,500
Total Revenue	**793,985**	**779,718**	**792,370**	**778,598**	**786,000**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Expenditures					
Public Works	1,782,326	1,371,705	1,174,320	1,125,540	1,366,788
Total Expenditures	**1,782,326**	**1,371,705**	**1,174,320**	**1,125,540**	**1,366,788**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**

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Summary of Revenue ***Street Improvement Tax Fund***	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Property Taxes					
Real Estate Taxes - Current	660,745	661,102	673,000	668,868	670,000
Real Estate Taxes - Delinquent	8,318	4,966	9,000	0	5,000
Personal Property taxes - Current	89,374	88,019	89,000	87,370	89,000
Personal Prop Taxes- Delinquent	3,161	4,205	3,000	3,000	3,000
Utility Real Property	13,452	15,100	13,870	14,460	14,500
Property Taxes Total	**775,050**	**773,392**	**787,870**	**773,698**	**781,500**
Other Income					
Interest Income	18,935	6,326	4,500	4,900	4,500
Other Income Total	**18,935**	**6,326**	**4,500**	**4,900**	**4,500**
Total Revenue	**793,985**	**779,718**	**792,370**	**778,598**	**786,000**

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Summary of Expenditures by Activity Street Improvement Tax Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Public Works					
Street Improvement	276,165	241,691	363,910	303,830	324,538
Street Projects	550,057	899,265	810,410	821,710	1,042,250
Street Bond Issue	956,104	230,749	0	0	0
	1,782,326	**1,371,705**	**1,174,320**	**1,125,540**	**1,366,788**
Totals	**1,782,326**	**1,371,705**	**1,174,320**	**1,125,540**	**1,366,788**

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Budgeted Expenditures by Type Street Improvement Tax Fund	**Personnel**	**Materials and Supplies**	**Contractual**	**Capital**	**Other**	**Total**
Public Works						
Street Improvement	250,833	40,130	33,575	0	0	324,538
Street Projects	0	0	60,500	981,750	0	1,042,250
Street Bond Issue	0	0	0	0	0	0
Public Works Total	**250,833**	**40,130**	**94,075**	**981,750**	**0**	**1,366,788**
Total	**250,833**	**40,130**	**94,075**	**981,750**	**0**	**1,366,788**

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Summary of Revenue and Expenditures Capital Improvement Tax Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Revenues					
Sales Tax	1,467,325	1,516,168	1,530,000	1,540,000	1,560,000
Other Income	3,469	2,557	27,430	37,180	10,250
Total Revenue	**1,470,794**	**1,518,725**	**1,557,430**	**1,577,180**	**1,570,250**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Expenditures					
General Government	83,188	103,409	83,507	65,248	83,507
Public Safety (Fire/Police)	113,500	202,330	504,972	468,181	864,950
Public Works	718,130	594,154	985,494	939,265	773,170
Parks and Recreation	330,786	539,019	436,219	502,741	315,137
Planning & Development	0	0	0	0	12,900
Debt Service	17,685	0	0	0	0
Total Expenditures	**1,263,289**	**1,438,912**	**2,010,192**	**1,975,435**	**2,049,664**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Other Financing Sources (uses)					
Operating Transfer In	6,438	6,438	10,218	10,218	3,657
Total Other Financing Sources	**6,438**	**6,438**	**10,218**	**10,218**	**3,657**

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Summary of Revenue ***Capital Improvement Tax Fund***	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Sales Tax					
Municipal Sales Tax	1,467,325	1,516,168	1,530,000	1,540,000	1,560,000
Sales Tax Total	**1,467,325**	**1,516,168**	**1,530,000**	**1,540,000**	**1,560,000**
Other Income					
Interest Income	3,469	2,557	500	250	250
Miscellaneous Income	0	0	26,930	36,930	10,000
Other Income Total	**3,469**	**2,557**	**27,430**	**37,180**	**10,250**
Total Revenue	**1,470,794**	**1,518,725**	**1,557,430**	**1,577,180**	**1,570,250**

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Summary of Expenditures by Activity Capital Improvement Tax Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
General Government					
General Gov Capital Improvement	83,188	103,409	83,507	65,248	83,507
	83,188	**103,409**	**83,507**	**65,248**	**83,507**
Public Safety (Fire/Police)					
Police Capital Improvement	97,889	160,031	244,772	230,930	164,200
Fire Capital Improvement	15,611	42,299	260,200	237,251	700,750
	113,500	**202,330**	**504,972**	**468,181**	**864,950**
Public Works					
Public Works Capital Improvement	718,130	594,154	985,494	939,265	773,170
	718,130	**594,154**	**985,494**	**939,265**	**773,170**
Parks and Recreation					
Parks & Rec Capital Improvement	330,786	539,019	436,219	502,741	315,137
	330,786	**539,019**	**436,219**	**502,741**	**315,137**
Planning & Development					
Planning Capital Improvement	0	0	0	0	12,900
	0	**0**	**0**	**0**	**12,900**
Debt Service					
Capital Improvement Debt Service	17,685	0	0	0	0
	17,685	**0**	**0**	**0**	**0**
Totals	**1,263,289**	**1,438,912**	**2,010,192**	**1,975,435**	**2,049,664**

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Budgeted Expenditures by Type Capital Improvement Tax Fund	**Personnel**	**Materials and Supplies**	**Contractual**	**Capital**	**Other**	**Total**
General Government						
General Gov Capital Improvement	0	0	0	83,507	0	83,507
General Government Total	**0**	**0**	**0**	**83,507**	**0**	**83,507**
Public Safety (Fire/Police)						
Police Capital Improvement	0	0	0	164,200	0	164,200
Fire Capital Improvement	0	0	0	700,750	0	700,750
Public Safety (Fire/Police) Total	**0**	**0**	**0**	**864,950**	**0**	**864,950**
Public Works						
Public Works Capital Improvement	0	0	11,000	762,170	0	773,170
Public Works Total	**0**	**0**	**11,000**	**762,170**	**0**	**773,170**
Parks and Recreation						
Parks & Rec Capital Improvement	0	0	0	315,137	0	315,137
Parks and Recreation Total	**0**	**0**	**0**	**315,137**	**0**	**315,137**
Planning & Development						
Planning Capital Improvement	0	0	0	12,900	0	12,900
Planning & Development Total	**0**	**0**	**0**	**12,900**	**0**	**12,900**
Debt Service						
Capital Improvement Debt Service	0	0	0	0	0	0
Debt Service Total	**0**	**0**	**0**	**0**	**0**	**0**
Total	**0**	**0**	**11,000**	**2,038,664**	**0**	**2,049,664**

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Summary of Revenue and Expenditures Grant Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Revenues					
Intergovernment Revenue	95,275	81,123	592,000	647,000	806,470
Total Revenue	**95,275**	**81,123**	**592,000**	**647,000**	**806,470**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Expenditures					
Public Safety (Fire/Police)	91,197	75,159	70,000	100,000	100,000
Public Works	-7,571	75,725	32,000	32,000	691,470
Parks and Recreation	-6,620	0	490,000	515,000	15,000
Total Expenditures	**77,006**	**150,884**	**592,000**	**647,000**	**806,470**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**

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Summary of Revenue ***Grant Fund***	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Intergovernment Revenue					
Police Grants	95,275	71,081	70,000	100,000	100,000
Parks & Rec Grants	0	0	490,000	515,000	15,000
Grant Revenue	0	10,042	32,000	32,000	691,470
Intergovernment Revenue Total	**95,275**	**81,123**	**592,000**	**647,000**	**806,470**
Total Revenue	**95,275**	**81,123**	**592,000**	**647,000**	**806,470**

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Summary of Expenditures by Activity Grant Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Public Safety (Fire/Police)					
Police Grants	91,197	75,159	70,000	100,000	100,000
Fire Grants	0	0	0	0	0
	91,197	**75,159**	**70,000**	**100,000**	**100,000**
Public Works					
Grants	-7,571	75,725	32,000	32,000	691,470
	-7,571	**75,725**	**32,000**	**32,000**	**691,470**
Parks and Recreation					
Parks & Rec Grants	-6,620	0	490,000	515,000	15,000
	-6,620	**0**	**490,000**	**515,000**	**15,000**
Totals	**77,006**	**150,884**	**592,000**	**647,000**	**806,470**

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Budgeted Expenditures by Type Grant Fund	**Personnel**	**Materials and Supplies**	**Contractual**	**Capital**	**Other**	**Total**
Public Safety (Fire/Police)						
Police Grants	100,000	0	0	0	0	100,000
Fire Grants	0	0	0	0	0	0
Public Safety (Fire/Police) Total	**100,000**	**0**	**0**	**0**	**0**	**100,000**
Public Works						
Grants	0	0	13,000	678,470	0	691,470
Public Works Total	**0**	**0**	**13,000**	**678,470**	**0**	**691,470**
Parks and Recreation						
Parks & Rec Grants	0	0	0	15,000	0	15,000
Parks and Recreation Total	**0**	**0**	**0**	**15,000**	**0**	**15,000**
Total	**100,000**	**0**	**13,000**	**693,470**	**0**	**806,470**

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Summary of Revenue and Expenditures Storm Water Improvement Tax	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Revenues					
Sales Tax	184,008	190,752	188,000	190,000	190,000
Other Income	718	785	300	300	300
Total Revenue	**184,726**	**191,537**	**188,300**	**190,300**	**190,300**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Expenditures					
Public Works	58,286	110,613	342,552	264,823	458,570
Total Expenditures	**58,286**	**110,613**	**342,552**	**264,823**	**458,570**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**

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Summary of Revenue ***Storm Water Improvement Tax***	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Sales Tax					
Municipal Sales Tax	184,008	190,752	188,000	190,000	190,000
Sales Tax Total	**184,008**	**190,752**	**188,000**	**190,000**	**190,000**
Other Income					
Interest Income	718	785	300	300	300
Other Income Total	**718**	**785**	**300**	**300**	**300**
Total Revenue	**184,726**	**191,537**	**188,300**	**190,300**	**190,300**

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Summary of Expenditures by Activity Storm Water Improvement Tax	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Public Works					
Storm Water Improvement	58,286	110,613	342,552	264,823	458,570
	58,286	**110,613**	**342,552**	**264,823**	**458,570**
Totals	**58,286**	**110,613**	**342,552**	**264,823**	**458,570**

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Budgeted Expenditures by Type Storm Water Improvement Tax	**Personnel**	**Materials and Supplies**	**Contractual**	**Capital**	**Other**	**Total**
Public Works						
Storm Water Improvement	31,940	1,550	74,080	351,000	0	458,570
Public Works Total	**31,940**	**1,550**	**74,080**	**351,000**	**0**	**458,570**
Total	**31,940**	**1,550**	**74,080**	**351,000**	**0**	**458,570**

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Summary of Revenue and Expenditures Sewer Lateral Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Revenues					
Other Income	228,744	227,869	228,400	226,250	400,250
Total Revenue	**228,744**	**227,869**	**228,400**	**226,250**	**400,250**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Expenditures					
Public Works	300,112	345,312	324,189	350,067	360,082
Total Expenditures	**300,112**	**345,312**	**324,189**	**350,067**	**360,082**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**

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Summary of Revenue ***Sewer Lateral Fund***	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Other Income					
Interest Income	685	482	400	250	250
Sewer Lateral Fees	228,059	227,387	228,000	226,000	400,000
Other Income Total	**228,744**	**227,869**	**228,400**	**226,250**	**400,250**
Total Revenue	**228,744**	**227,869**	**228,400**	**226,250**	**400,250**

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Summary of Expenditures by Activity Sewer Lateral Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Public Works					
Sanitary Sewer Lateral Repair	300,112	345,312	324,189	350,067	360,082
	300,112	**345,312**	**324,189**	**350,067**	**360,082**
Totals	**300,112**	**345,312**	**324,189**	**350,067**	**360,082**

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Budgeted Expenditures by Type Sewer Lateral Fund	**Personnel**	**Materials and Supplies**	**Contractual**	**Capital**	**Other**	**Total**
Public Works						
Sanitary Sewer Lateral Repair	56,687	2,230	301,165	0	0	360,082
Public Works Total	**56,687**	**2,230**	**301,165**	**0**	**0**	**360,082**
Total	**56,687**	**2,230**	**301,165**	**0**	**0**	**360,082**

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Summary of Revenue and Expenditures Old Webster Taxing District Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Revenues					
Property Taxes	41,020	41,235	35,000	37,000	37,000
Licenses	30,895	38,480	30,000	32,000	32,000
Other Income	114	72	50	60	50
Total Revenue	**72,029**	**79,787**	**65,050**	**69,060**	**69,050**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Expenditures					
Planning & Development	37,892	37,725	45,150	42,900	49,650
Total Expenditures	**37,892**	**37,725**	**45,150**	**42,900**	**49,650**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Other Financing Sources (uses)					
Operating Transfer Out	-35,078	-35,078	-35,678	-35,678	-31,240
Total Other Financing Sources	**-35,078**	**-35,078**	**-35,678**	**-35,678**	**-31,240**

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Summary of Revenue ***Old Webster Taxing District Fund***	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Property Taxes					
Real Estate Taxes - Current	40,273	41,311	35,000	37,000	37,000
Real Estate Taxes - Delinquent	0	-76	0	0	0
Financial Institution	747	0	0	0	0
Interest on Property Taxes	0	0	0	0	0
Property Taxes Total	**41,020**	**41,235**	**35,000**	**37,000**	**37,000**
Licenses					
Merch/Manuf License	30,895	38,480	30,000	32,000	32,000
Licenses Total	**30,895**	**38,480**	**30,000**	**32,000**	**32,000**
Other Income					
Interest Income	114	72	50	60	50
Miscellaneous Income	0	0	0	0	0
Other Income Total	**114**	**72**	**50**	**60**	**50**
Total Revenue	**72,029**	**79,787**	**65,050**	**69,060**	**69,050**

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Summary of Expenditures by Activity Old Webster Taxing District Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Planning & Development					
Old Webster Taxing District	37,892	37,725	45,150	42,900	49,650
	37,892	**37,725**	**45,150**	**42,900**	**49,650**
Totals	**37,892**	**37,725**	**45,150**	**42,900**	**49,650**

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Budgeted Expenditures by Type Old Webster Taxing District Fund	**Personnel**	**Materials and Supplies**	**Contractual**	**Capital**	**Other**	**Total**
Planning & Development						
Old Webster Taxing District	0	9,000	40,650	0	0	49,650
Planning & Development Total	**0**	**9,000**	**40,650**	**0**	**0**	**49,650**
Total	**0**	**9,000**	**40,650**	**0**	**0**	**49,650**

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Summary of Revenue and Expenditures Old Orchard Taxing District Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Revenues					
Property Taxes	28,426	29,167	30,000	30,000	30,000
Licenses	19,985	21,959	19,000	20,000	20,000
Other Income	17	91	50	50	50
Total Revenue	**48,428**	**51,217**	**49,050**	**50,050**	**50,050**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Expenditures					
Planning & Development	26,992	23,948	41,770	40,150	32,270
Total Expenditures	**26,992**	**23,948**	**41,770**	**40,150**	**32,270**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Other Financing Sources (uses)					
Operating Transfer Out	-16,740	-33,190	-27,270	-27,147	-27,147
Total Other Financing Sources	**-16,740**	**-33,190**	**-27,270**	**-27,147**	**-27,147**

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Summary of Revenue ***Old Orchard Taxing District Fund***	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Property Taxes					
Real Estate Taxes - Current	29,243	28,857	30,000	30,000	30,000
Real Estate Taxes - Delinquent	-817	310	0	0	0
Property Taxes Total	**28,426**	**29,167**	**30,000**	**30,000**	**30,000**
Licenses					
Merch/Manuf License	19,985	21,959	19,000	20,000	20,000
Licenses Total	**19,985**	**21,959**	**19,000**	**20,000**	**20,000**
Other Income					
Interest Income	17	91	50	50	50
Other Income Total	**17**	**91**	**50**	**50**	**50**
Total Revenue	**48,428**	**51,217**	**49,050**	**50,050**	**50,050**

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Summary of Expenditures by Activity Old Orchard Taxing District Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Planning & Development					
Old Orchard Taxing District	26,992	23,948	41,770	40,150	32,270
	26,992	**23,948**	**41,770**	**40,150**	**32,270**
Totals	**26,992**	**23,948**	**41,770**	**40,150**	**32,270**

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Budgeted Expenditures by Type Old Orchard Taxing District Fund	**Personnel**	**Materials and Supplies**	**Contractual**	**Capital**	**Other**	**Total**
Planning & Development						
Old Orchard Taxing District	0	400	31,870	0	0	32,270
Planning & Development Total	**0**	**400**	**31,870**	**0**	**0**	**32,270**
Total	**0**	**400**	**31,870**	**0**	**0**	**32,270**

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Summary of Revenue and Expenditures Crossroads Taxing District Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Revenues					
Property Taxes	15,485	16,096	14,500	15,500	15,500
Licenses	10,108	9,444	8,000	9,000	9,000
Total Revenue	**25,593**	**25,540**	**22,500**	**24,500**	**24,500**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Expenditures					
Planning & Development	8,466	9,242	17,950	14,350	16,090
Total Expenditures	**8,466**	**9,242**	**17,950**	**14,350**	**16,090**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Other Financing Sources (uses)					
Operating Transfer Out	-17,500	-17,500	-17,875	-17,875	-17,875
Total Other Financing Sources	**-17,500**	**-17,500**	**-17,875**	**-17,875**	**-17,875**

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Summary of Revenue ***Crossroads Taxing District Fund***	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Property Taxes					
Real Estate Taxes - Current	15,965	15,649	14,500	15,500	15,500
Real Estate Taxes - Delinquent	-480	447	0	0	0
Property Taxes Total	**15,485**	**16,096**	**14,500**	**15,500**	**15,500**
Licenses					
Merch/Manuf License	10,108	9,444	8,000	9,000	9,000
Licenses Total	**10,108**	**9,444**	**8,000**	**9,000**	**9,000**
Total Revenue	**25,593**	**25,540**	**22,500**	**24,500**	**24,500**

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Summary of Expenditures by Activity Crossroads Taxing District Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Planning & Development					
Crossroads Taxing District	8,466	9,242	17,950	14,350	16,090
	8,466	**9,242**	**17,950**	**14,350**	**16,090**
Totals	**8,466**	**9,242**	**17,950**	**14,350**	**16,090**

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Budgeted Expenditures by Type Crossroads Taxing District Fund	**Personnel**	**Materials and Supplies**	**Contractual**	**Capital**	**Other**	**Total**
Planning & Development						
Crossroads Taxing District	0	1,550	10,540	2,000	2,000	16,090
Planning & Development Total	**0**	**1,550**	**10,540**	**2,000**	**2,000**	**16,090**
Total	**0**	**1,550**	**10,540**	**2,000**	**2,000**	**16,090**

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Summary of Revenue and Expenditures General Obligation Debt Service	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Revenues					
Property Taxes	1,293,265	1,291,835	1,304,000	1,277,850	1,292,000
Other Income	2,800	2,838	1,500	2,000	2,000
Total Revenue	**1,296,065**	**1,294,673**	**1,305,500**	**1,279,850**	**1,294,000**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Expenditures					
Debt Service	1,179,462	1,178,162	1,177,200	1,177,200	1,180,300
Total Expenditures	**1,179,462**	**1,178,162**	**1,177,200**	**1,177,200**	**1,180,300**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**

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Summary of Revenue ***General Obligation Debt Service***	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Property Taxes					
Real Estate Taxes - Current	1,123,267	1,123,873	1,120,000	1,120,000	1,120,000
Real Estate Taxes - Delinquent	13,017	7,980	25,000	0	15,000
Personal Property taxes - Current	127,677	127,496	130,000	130,000	130,000
Personal Prop Taxes- Delinquent	6,436	8,904	6,000	7,000	6,000
Utility Real Property	22,868	23,582	23,000	20,850	21,000
Property Taxes Total	**1,293,265**	**1,291,835**	**1,304,000**	**1,277,850**	**1,292,000**
Other Income					
Interest Income	2,800	2,838	1,500	2,000	2,000
Other Income Total	**2,800**	**2,838**	**1,500**	**2,000**	**2,000**
Total Revenue	**1,296,065**	**1,294,673**	**1,305,500**	**1,279,850**	**1,294,000**

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Summary of Expenditures by Activity General Obligation Debt Service	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Debt Service					
General Obligation Debt Service	1,179,462	1,178,162	1,177,200	1,177,200	1,180,300
	1,179,462	**1,178,162**	**1,177,200**	**1,177,200**	**1,180,300**
Totals	**1,179,462**	**1,178,162**	**1,177,200**	**1,177,200**	**1,180,300**

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Budgeted Expenditures by Type General Obligation Debt Service	**Personnel**	**Materials and Supplies**	**Contractual**	**Capital**	**Other**	**Total**
Debt Service						
General Obligation Debt Service	0	0	0	0	1,180,300	1,180,300
Debt Service Total	**0**	**0**	**0**	**0**	**1,180,300**	**1,180,300**
Total	**0**	**0**	**0**	**0**	**1,180,300**	**1,180,300**

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Summary of Revenue and Expenditures Shoppes At Old Webster TIF Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Revenues					
Property Taxes	296,701	323,391	300,000	300,000	300,000
Sales Tax	134,005	168,454	145,000	150,000	150,000
Utility Taxes	3,342	3,390	3,410	3,418	3,450
Other Income	25	24	10	20	20
Total Revenue	**434,073**	**495,259**	**448,420**	**453,438**	**453,470**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Expenditures					
Debt Service	429,589	478,201	448,420	434,759	453,470
Total Expenditures	**429,589**	**478,201**	**448,420**	**434,759**	**453,470**

	2014 Actual	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**

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Summary of Revenue ***Shoppes At Old Webster TIF Fund***	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Property Taxes					
Real Estate Taxes - Current	301,099	327,684	300,000	300,000	300,000
Real Estate Taxes - Delinquent	-4,398	-4,293	0	0	0
Property Taxes Total	**296,701**	**323,391**	**300,000**	**300,000**	**300,000**
Sales Tax					
Municipal Sales Tax	134,005	168,454	145,000	150,000	150,000
Sales Tax Total	**134,005**	**168,454**	**145,000**	**150,000**	**150,000**
Utility Taxes					
Water Gross Receipts	427	433	435	436	440
Gas Gross Receipts	645	654	660	660	665
Telephone Gross Receipts	1,228	1,246	1,250	1,256	1,270
Electric Gross Receipts	1,042	1,057	1,065	1,066	1,075
Utility Taxes Total	**3,342**	**3,390**	**3,410**	**3,418**	**3,450**
Other Income					
Interest Income	25	24	10	20	20
Other Income Total	**25**	**24**	**10**	**20**	**20**
Total Revenue	**434,073**	**495,259**	**448,420**	**453,438**	**453,470**

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Summary of Expenditures by Activity Shoppes At Old Webster TIF Fund	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Debt Service					
Shoppes At Old Webster	429,589	478,201	448,420	434,759	453,470
	429,589	**478,201**	**448,420**	**434,759**	**453,470**
Totals	**429,589**	**478,201**	**448,420**	**434,759**	**453,470**

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Budgeted Expenditures by Type Shoppes At Old Webster TIF	**Personnel**	**Materials and Supplies**	**Contractual**	**Capital**	**Other**	**Total**
Debt Service						
Shoppes At Old Webster	0	0	0	0	453,470	453,470
Debt Service Total	**0**	**0**	**0**	**0**	**453,470**	**453,470**
Total	**0**	**0**	**0**	**0**	**453,470**	**453,470**

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MAJOR SOURCES OF REVENUE

The City of Webster Groves tracks major revenue sources on a monthly basis and uses trend analysis and other relevant information including City experience to project revenues. Each revenue source has unique characteristics. As a result, the starting point for an overall approach is certain assumptions regarding inflation, population changes, and assessed valuations. These factors are weighed along with historical trends, economic forecasts, regulatory decisions, weather and foreseeable development within the City. Information provided below identifies all major sources of the City's revenue for all City funds.

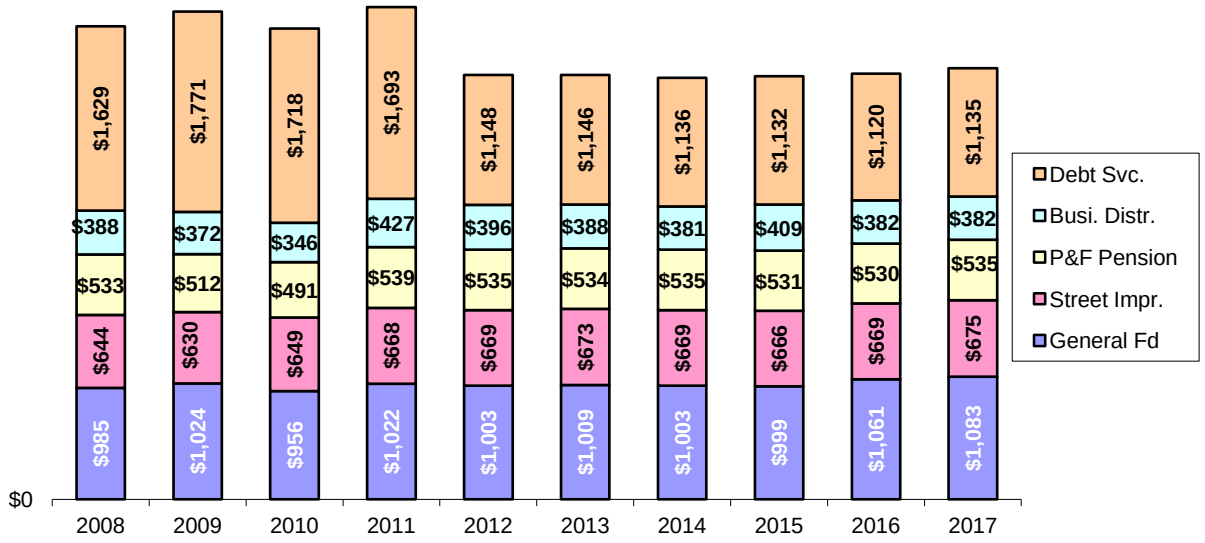
PROPERTY TAXES

A. Real Estate Tax

The Real Estate Tax is based upon the final assessed valuation (A.V.) of all real property within the City as established by the St. Louis County Assessor. Reassessments take place in odd-numbered years, resulting in updated values to property. Residential property is assessed at 19% of its market value, commercial property at 32%, and agricultural property at 12%. The City's current operating real estate tax levy is $.757 for residential property, and $.683 for commercial property per $100 of assessed valuation for real property. The City has no agricultural property. Taxes are collected by the St. Louis County Collector of Revenue and disbursed throughout the year. The County pursues all matters on the City's behalf, as the collecting agent. This tax is billed in the fall of each year and is due by December 31st. Real Estate Taxes are the City's most significant (largest) own-source revenue. However, as a revenue source at large, Real Estate Tax revenues are eclipsed by Sales Tax revenues.

The City of Webster Groves splits the Real Estate Tax (based on property tax levies) between the General Fund, Street Improvement Fund, Police & Fire Pension Fund, the Special Business Districts and related TIF, and General Obligation Debt Retirement. As a result, the graph noted below commingles the funds to show in totality the Real Estate tax trend.

Real Estate Tax-10 Year Trend in Thousands



Combined Real Estate Tax Revenues are anticipated to be $3,762,358 in total for FY16, with an increase anticipated in FY17 for a total budgeted figure of $3,810,333.

B. Personal Property Tax

The Personal Property Tax is based upon the final assessed valuation (A.V.) of all personal property within the City as established by the St. Louis County Assessor. Personal property is assessed at 33.3%

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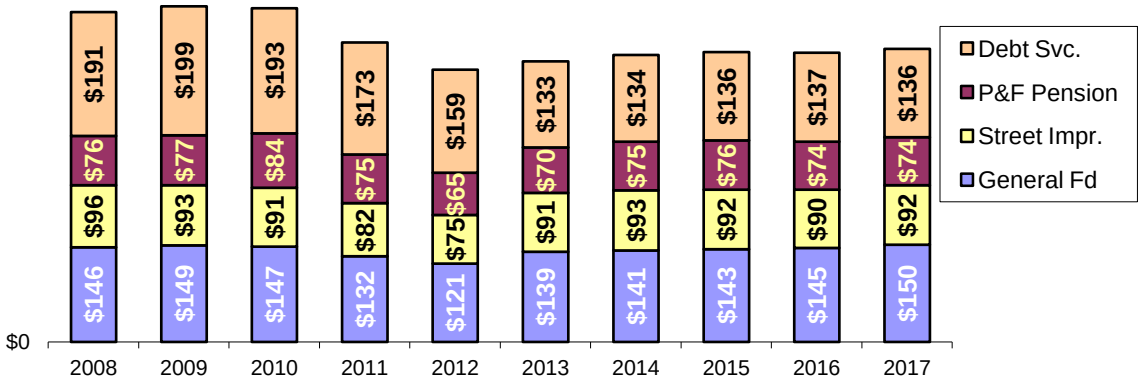
of its market value. The City's current personal property tax levy is $.866 per $100 of assessed valuation. Taxes are collected by St. Louis County Collector of Revenue and disbursed throughout the year. The County pursues all matters on the City's behalf, as the collecting agent. This tax is billed in the fall of each year and is due by December 31st.

The City of Webster Groves splits the Personal Property Tax between the General Fund, Street Improvement Fund, Police & Fire Pension Fund, and Debt Retirement. As a result, the graph noted below commingles the funds to show in totality the Personal Property Tax trend.

Personal Property Tax-10 Year Trend in Thousands



Combined Personal Property Tax Revenues are anticipated to be $444,148 in total for FY16, with a slight increase anticipated in FY17 for a total budgeted figure of $451,740.

C. Railroad and Utility Tax

The Railroad and Utility Tax is based upon the final assessed valuation (A.V.) of all railroad and utility property within the City as established by the St. Louis County Assessor. The City's current tax levy is $.683 per $100 of assessed valuation. Taxes are collected by St. Louis County Collector of Revenue and disbursed throughout the year. The County pursues all matters on the City's behalf, as the collecting agent. This tax is billed in the fall of each year and is due by December 31st. The City of Webster Groves splits this tax between the General Fund, Street Improvement Fund, Police & Fire Pension Fund, and Debt Retirement. Railroad and Utility Tax Revenues are anticipated to be earned as follows:

	Fiscal Year 2016	Fiscal Year 2017
General Fund	$18,385	$18,385
Street Improvement Fund	$14,460	$14,500
Police & Fire Pension Fund	$10,000	$10,000
Debt Retirement	$20,850	$21,000

Each of the revenues noted above are payable to each of their respective funds.

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Intergovernmental Revenues

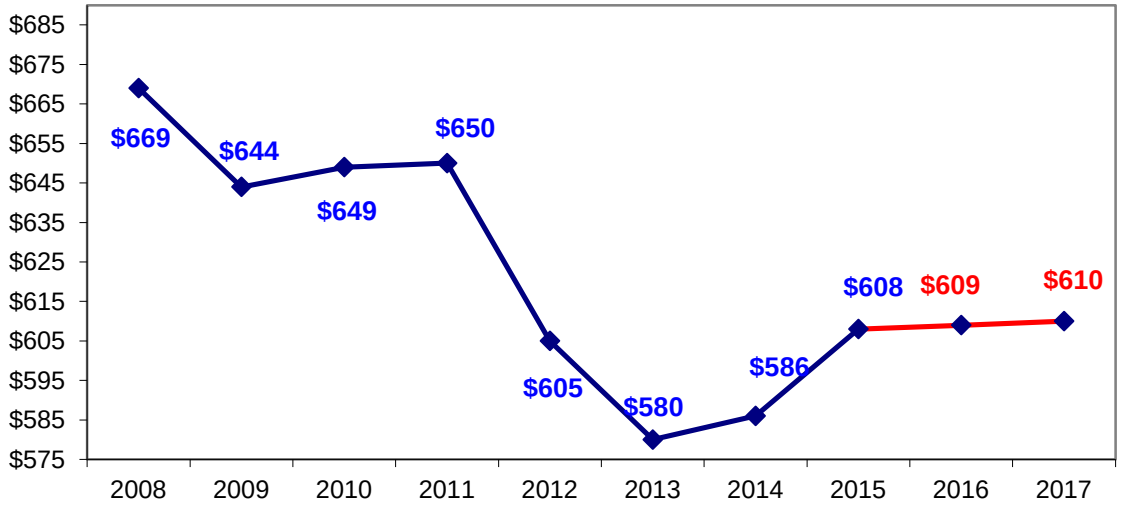
A. Missouri Gasoline Tax

The State of Missouri levies a per gallon gasoline tax which is distributed to the cities on a per capita basis as indicated by the most recent decennial census. The City receives gasoline tax revenue near the 25th of each month.

The state gasoline tax is $0.17 per gallon. It is estimated that the FY17 per capita gasoline tax distribution will be approximately $26.53. Based on the City of Webster Groves's adjusted 2010 census population of 22,995, gasoline tax revenues are projected to be $610,000 in FY17, a slight increase from the FY 2016 estimate. Missouri Gasoline Tax is credited to the General Fund. The graph below illustrates the Gasoline Tax Revenue Trend.

Fiscal Year End	Gasoline Tax	Percent Change
2008	$668,519	-1.11%
2009	$643,511	-3.74%
2010	$649,042	.86%
2011	$649,768	-.11%
2012	$604,882	-6.9%
2013	$579,961	-4.1%
2014	$586,412	1.1%
2015	$608,375	2.4%
2016 Estimated	$609,000	.1%
2017 Budget	$610,000	.2%

Missouri Gasoline Tax-10 Year Trend in Thousands



B. Road and Bridge Tax

The County's Road and Bridge Tax levy is $0.105 per $100 assessed valuation of both real and personal property within the City and is distributed to the City based on the City's assessed valuation. It is billed along with other property tax assessments in the fall of the year and is due December 31. The tax must

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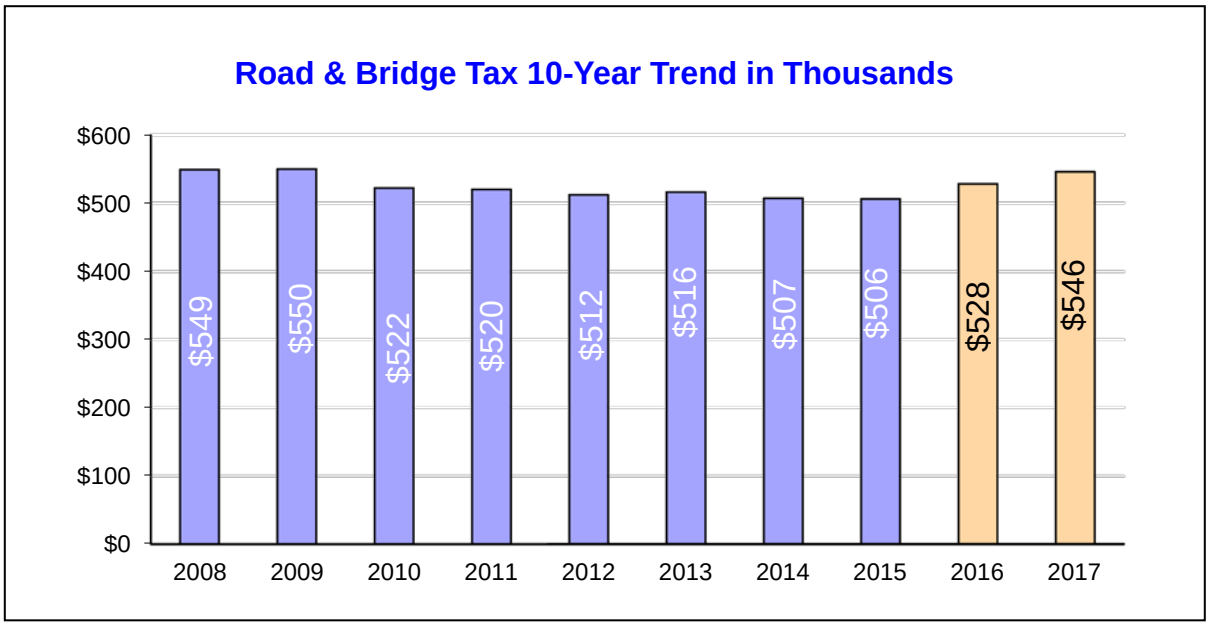
be collected for construction, maintenance, or repair of roads and/or bridges within the City. St. Louis County collects and administers this tax, and disburses it to the City on or near the 15th of each month. The historical revenue trend for road and bridge tax is shown in the table to the right. Based on this 10-year trend information, the FY17 Road and Bridge Tax is expected to yield $545,990, net of collection fees and uncollectibles. (A portion of these revenues is captured by the OW TIF) . Part of this reduction is a result of the property tax rollback by St. Louis County. The Road and Bridge Tax revenue is credited to the General Fund. The graph below illustrates the Road and Bridge Tax Revenue Trend:

Year	Road & Bridge	% Change
2008	$548,792	18.46%
2009	$550,354	18.46%
2010	$521,655	-5.2%
2011	$519,700	-.37%
2012	$511,567	-1.6%
2013	$516,074	.01%
2014	$507,177	-1.7%
2015	$505,965	-.002%
2016 Estimated	$527,525	4.1%
2017 Budget	$545,990	3.4%



C. Cigarette Tax

The State of Missouri distributes a statewide cigarette tax to cities on a per capita basis. The City receives this revenue on about the 15th of each month. Revenue estimates currently indicate that cigarette smoking has not leveled off as it had in in general in previous years of the trend, and tax revenue reflects an increase in the FY16 estimate. Per capita cigarette tax revenue is estimated at $2.89 in FY16. Based on the City of Webster Groves's adjusted 2010 census population of 22,995 residents, cigarette tax revenue is projected to be $68,500 in FY17. Cigarette tax revenues are credited to the General Fund.

D. Motor Vehicle Sales Tax

The State of Missouri levies a 3% motor vehicle sales tax on all new vehicles purchased in the state. Of this revenue 75% is retained by the State, 15% is given to Missouri counties, and the remaining 10% is distributed to cities on a per capita basis as indicated by the most recent decennial census. Per capita motor vehicle sales tax revenue is estimated to be $8.46 in FY17. Based on the City of Webster Groves's adjusted 2010 census population of 22,995 residents, motor vehicle sales tax revenue is projected to be $194,500 in FY17. Motor vehicle sales tax is credited to the General Fund.

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E. Motor Vehicle Fees
The State of Missouri levies motor vehicle fees for vehicle license plates. Portions of these motor vehicle fees are distributed to cities on a per capita basis, as indicated by the most recent decennial census**.** The disbursement is made on or about the 25th of each month.

Per capita motor vehicle fee revenue is estimated at $4.35 in FY17. Based on the City of Webster Groves's adjusted 2010 census population of 22,995 residents, motor vehicle fee revenue is projected to be $100,000 in FY17. Motor vehicle fees are credited to the General Fund.

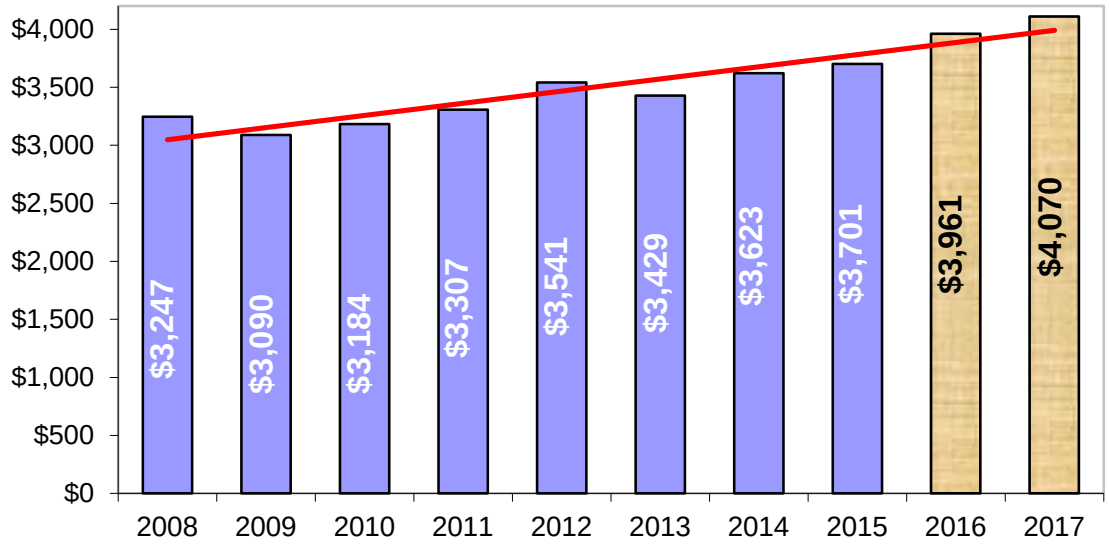
Sales Taxes

A. One Percent Sales Tax
There are two ways in which cities in St. Louis County receive sales tax distributions. One is through the point-of-sale method; the other is through a county-wide sales tax pool. Cities under the point-of-sale method receive actual taxes collected within their city. Cities in the pool receive a share based upon its population as a percentage of the pool population. Population figures are adjusted decennially based upon the latest census figures. Interim changes, aside from annexations, are not made. Sales tax distributions were adjusted based on the new census figures for 2010.

The City of Webster Groves receives a share of the county-wide 1% tax on retail sales through a pool comprised of unincorporated St. Louis County and many of the cities throughout St. Louis County. In addition, under legislation passed in 1994, pool cities receive a share of the sales tax generated in point-of-sale cities based on a county-wide redistribution formula.

Sales tax is collected by the State of Missouri, distributed to St. Louis County (who administers the sales tax redistribution formula) and wire-transferred to the City on the 10th of each month. The historical revenue trend for sales tax is shown below. Overall, growth has been steady over the most recent 10-year period, except for the dip in 2010.

One-Percent Sales Tax & Local Option 10-Year Trend (in Thousands)



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B. One Quarter Percent (1/4%) Local Option Sales Tax

In addition to the one percent local retail sales tax that is collected countywide, there are five local option sales taxes that some individual cities may levy. The 1993 revenue reform legislation allows cities to levy an additional one quarter percent (1/4%) tax. Twelve and one-half (12.5) percent of that additional money is shared with the members of the one cent pool. Beginning in April 2005, this tax at ¼ cent was collected on all retail sales that take place within the City of Webster Groves's corporate boundaries. Local option sales tax is collected on a point-of-sale basis with sharing stipulations as required by law. Businesses remit on a monthly or quarterly basis in the period following the actual transaction.

Local Option Sales Tax is a part of the budgeted figure for the one Percent Sales Tax depicted in the graph on the previous page. These sales tax revenues are credited to the General Fund.

Sales tax is the City's single largest revenue source for the General Fund. Historically, the One-Percent Sales Tax constituted approximately 26% of the City's total general revenue. The amount collected varies due to the fact that some businesses make quarterly contributions. Revenues for FY17 from the 1% sales tax and the ¼% local option tax are estimated at $4,069,670.

C. Fire Protection Tax

In November 2004, Webster Groves voters approved a measure which allows the City to levy an additional sales tax of one-quarter of one percent (0.25%) on all retail sales that take place within the City of Webster Groves's corporate boundaries. Under Section 321.242 RSMo, cities may levy a sales tax of up to ¼% used solely for the operation of the municipal fire department. The ¼ cent fire protection tax is not subject to the sharing formula through the RSMo 66.620 revenue reform plan. For FY17, this tax is expected to generate $478,950 of revenue which will be credited to the General Fund.

D. Parks & Stormwater Sales Tax

In April 1999, Webster Groves voters approved a measure which allows the City to levy an additional sales tax of one-half of one percent (0.5%) on all retail sales that take place within the City of Webster Groves's corporate boundaries. Under Missouri H.B. 88 in 1995, the enabling legislation for this tax, cities may levy a sales tax of up to ½% for park improvements, stormwater control purposes, or both. In adopting this legislation locally and placing the measure before the Webster Groves voters, the Webster Groves City Council chose to split the allocation so that 80% is used for park improvements and 20% is used for stormwater control purposes. Also consistent with H.B. 88, the ½ cent parks and stormwater control tax is not subject to the sharing formula through the RSMo 66.620 revenue reform plan.

Due to the uniqueness of the motor vehicle sales tax formula in St. Louis County, non-resident motor vehicle sales that occur in Webster Groves escape ½ cent sales taxation; the tax only applies to Webster Groves residents. As a result, the annual ½ cent sales tax figure is not calculated as simply one-half of gross sales. For FY17, this tax is expected to generate $775,000 of revenue for the Park Improvement Fund and $190,000 for the Storm Water Improvement Fund.

E. Capital Improvement Sales Tax

The City of Webster Groves receives a share of the ½% capital improvement sales tax on retail sales through a pool comprised of unincorporated St. Louis County and many of the cities throughout the County. As with most St. Louis County sales taxes, sharing stipulations were included in the law. Cities were given two options when receiving the money. Option I allows a city to retain 85% of the revenue collected within its borders and share 15% with those cities choosing Option II. Those selecting Option II would pool all of their receipts, added to 15% from the Option I cities, and receive revenue on a per capita basis from this pool. The City of Webster Groves selected Option II when this tax was approved by the voters in April 1996. Sales tax revenues are administered, collected, and distributed based on this formula by the State of Missouri. Businesses remit on a monthly or quarterly basis in the period following the actual transaction. Under Section 94-577 RSMo, funds generated from this tax are to be used solely for capital improvements.

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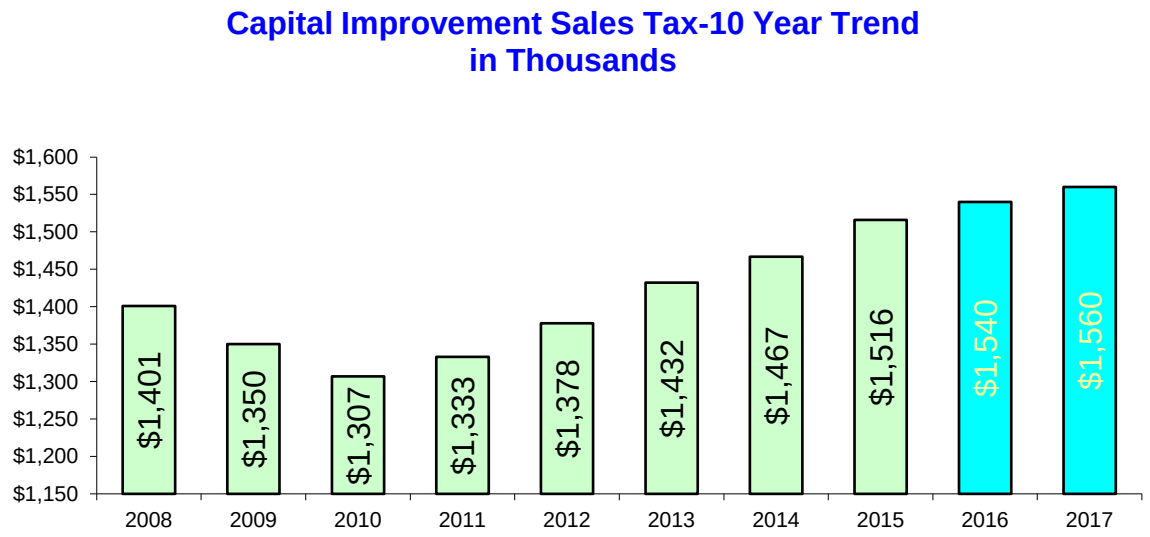
The graph following illustrates the capital improvement sales tax revenue trend for the most recent 10-year period.



The City will budget a net sales tax figure of $1,560,000 for FY17. Capital improvement sales tax revenues are credited to the Capital Improvement Sales Tax Fund.

Licenses

A. Motor Vehicle License

The City of Webster Groves has contracted with St. Louis County for the collection of annual vehicle license fees. Every resident owner of a car or truck is charged $6.50 each, and $3.00 each for a motorcycle. This fee is billed on approximately October 1st (with the property tax bill) and is due by December 31st. FY 2017 budgeted revenue figures are $115,000, which is flat from budgeted 2016 revenues, and are very close to the revenues received in the prior three years. Motor vehicle license fees are credited to the General Fund.

B. Merchant/Manufacturer's License

The City of Webster Groves charges local businesses a license fee to conduct business in Webster Groves. Every merchant, business, occupation and manufacturer in the City must pay a fee calculated as a percentage of annual gross receipts in order to obtain a business license. Business license fees are due to the City by April 30th of each year.

Year	Business License	Percent Change
2008	$327,952	-1.10%
2009	$302,879	-7.65%
2010	$285,122	-5.90%
2011	$290,072	1.70%
2012	$302,742	4.40%
2013	$319,500	5.50%
2014	$318,375	-.3%
2015	$393,699	24.0%
2016 Est.	$395,715	.5%
2017 Budget	$397,500	.5%

The City of Webster Groves charges local businesses a license fee to conduct business in Webster Groves based on the following schedule taken from Chapter 40, Section 40-180 of the City of Webster Groves Code of Ordinances: There shall be levied on the "gross receipts" of all merchants, manufacturers, and service organizations as defined within the Code of Ordinances, a license tax, paid annually by said merchants, manufacturers, and service occupations on the basis of the following rating schedule: On each one thousand dollars ($1,000) of gross receipts, or fraction thereof, on the first two million dollars ($2,000,000), a $1 fee per thousand is applied. On each one thousand dollars ($1,000) of gross receipts, or fraction thereof, in excess of two million dollars ($2,000,000), but not in excess of five million dollars ($5,000,000), a $.75 fee per thousand is applied. On each one thousand

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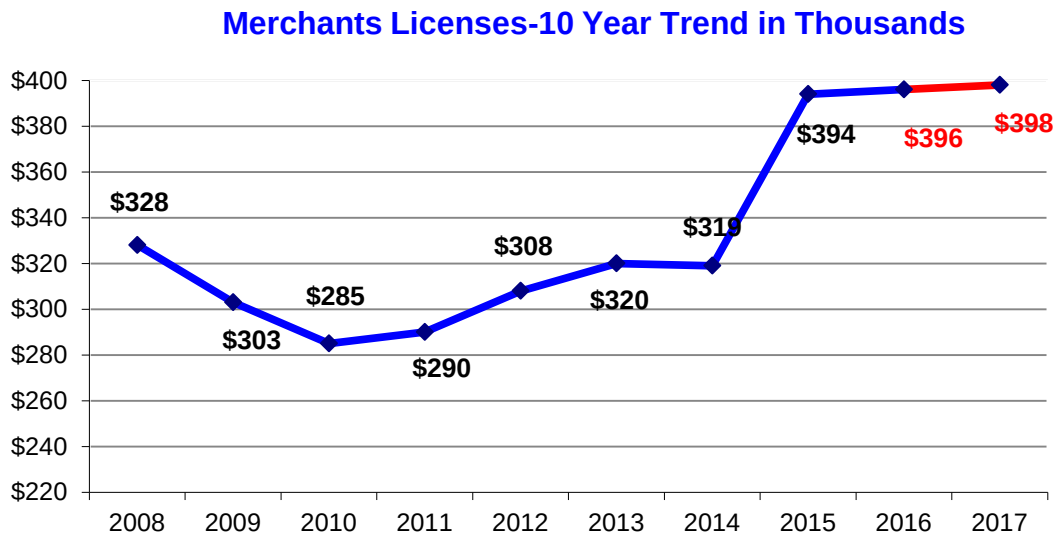
dollars ($1,000) of gross receipts, or fraction thereof, in excess of five million dollars ($5,000,000), but not in excess of ten million dollars ($10,000,000), a $.50 fee per thousand is applied. On each one thousand dollars ($1,000) of gross receipts, or fraction thereof, in excess of ten million dollars ($10,000,000), a $.25 fee per thousand is applied. However, the minimum fee shall be thirty-five dollars ($35.00).

For FY17, Business License Fees of $397,500 are expected, which is slightly higher than estimated FY16 numbers. Business License fee revenue is credited to the General Fund.

The graph below illustrates the merchant license revenue trend:



C. Liquor License

In order to sell alcoholic beverages in the City of Webster Groves, a liquor license must be granted by the City Council. Liquor License Fees range from $22.50 per year to $5,000 per year, depending on the type of liquor sold. Liquor licenses are renewed on July 1 of each year.

FY17 revenue predictions are in line with receipts from Estimated FY16 and is budgeted at $17,675 for FY17. This revenue is credited to the General Fund.

D. Telecommunications Leases

The City of Webster Groves currently has lease agreements for nine lease towers within the City with a number of telecommunications providers. These agreements have various payment terms and allocation increases. Additionally, the leases have various dates upon which they become due. Due to significant consolidation of telecommunications companies within the most recent few years, the City will need to analyze the possibility that all of these leases will be renegotiated, as they come due in future years. Further, this trend should be expected to proceed in future years as telecommunications companies continue to merge and choose to only retain a lease arrangement for one tower in a specific location. (In some situations, telecommunications companies now own towers located in the same area previously owned by separate and distinct telecommunication service providers prior to the merger.) The City has lost four lease agreements within the past five years, with decreases in revenues as a result. Therefore, the FY16 estimated figure is projected at $554,592 while the FY17 budgeted figure is $175,230. The FY16 estimate includes a one-time payment of $475,000 for a long-term lease purchase agreement with Landmark.

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Inspection Fees

A. Building Permits
Building permits are issued for all residential and commercial remodeling and for new construction. The plan review fee is a nonrefundable processing fee of twenty-five dollars ($25.00). The building permit fee is a base fee of twenty-five dollars ($25.00) plus an additional fee of five dollars ($5.00) for each one thousand dollars ($1,000.00) of the value or fraction thereof. Additional inspections also cost twenty-five dollars ($25.00) each.

Estimated Revenue for FY16 of $762,500 is projected to be collected, which is a significant increase. This is due to the implementation of some larger construction projects in FY16. It is estimated to level off a bit for FY 2017, with $660,000 budgeted for Building Permit revenue in FY17. Building permit revenue is credited to the General Fund.

B. Excavation Permits
Excavation permits are issued any time that work is done in the City's right-of-way. A valid Certificate of Liability insurance for the company performing the excavation must be on file and list the City of Webster Groves as the Certificate Holder and the Additional Insured. A homeowner may also be issued an excavation permit if he/she is performing the work and has Homeowner's Insurance. The fee for each excavation permit is fifty dollars ($50.00). Therefore, $17,600 is budgeted for FY17. Excavation permit revenue is credited to the General Fund.

C. Occupancy Permits
Every residential housing unit requires a residential occupancy inspection prior to a change of occupancy or ownership, including new construction. The residential occupancy fee is $20 per inspection. Occupancy Permit Fee revenues are estimated at $21,000 for FY17. Occupancy permit fees are credited to the General Fund.

D. Mechanical, Electric, and Plumbing Permits
Only licensed contractors or homeowners that have passed a homeowners test and signed an affidavit are allowed to obtain electrical or plumbing permits. This stipulation is not required for mechanical permits. The cost for these permits is based on the schedule of fees in the City of Webster Groves Code of Ordinances. The minimum fee is $55.00, including one inspection. The City anticipates revenue to meet prior year budget levels for FY17, budgeting $60,000 for this line item. Mechanical, electric, and plumbing license revenues are credited to the General Fund.

Utility Taxes

A. Gross Receipts Tax-Water
The City levies a 7% gross receipts tax on utilities doing business within the City of Webster Groves. Missouri-American Water Company (formerly St. Louis County Water) provides water to the City of Webster Groves. This tax is collected by the utility company and remitted to the City quarterly. Prior to February 2002, the City of Webster Groves owned and operated its own water facility for City residents.

Revenue is budgeted at $310,000 for FY17 and is credited to the General Fund.

B. Gross Receipts Tax-Gas
The City levies a 7% gross receipts tax on utilities doing business within the City of Webster Groves. Laclede Gas provides gas utility services to the City of Webster Groves. This tax is collected by the utility company and remitted to the City each subsequent month. This revenue is credited to the General Fund. About 60-70% of a customer's natural gas bill reflects the cost of natural gas from wholesale suppliers that is not subject to regulation by the Missouri Public Service Commission. Therefore, climate and market price of natural gas are the major components of this revenue source. Gas gross receipts are budgeted at $825,000 for FY17 based on the City's experience.

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C. Gross Receipts Tax-Telephone

The City currently levies a 7% gross receipts tax on utilities doing business within the City. Multiple telephone companies provide local service to the City of Webster Groves. This tax is collected by the utility company and remitted to the City each subsequent month.

The technological advances society has achieved in recent years, in conjunction with the significant role played by the communications industry, is fostering the growth of the information age. This has led to a dramatic increase in other communications services demanded by society, other than telephone. Gross receipts for land lines has decreased while the City had seen marked increases in the usage of cellular phone service. This group of issues was previously initially addressed by the legislature who enacted legislation that was determined unconstitutional. After years of litigation on the matter, agreements were made with the major telecommunications providers and municipalities are now receiving payments for usage of cellular phones under the same provisions as they had previously received for land lines. During the latter period of the litigation, some telecommunications companies began to pay taxes as "protested taxes". These revenues paid under protest were recorded in an escrow account in the liability section of the general fund's balance sheet. In addition, with the finalization of litigation with the major cellular phone providers, the City of Webster Groves received payments of back taxes by June 30th, 2008, and then recorded the previously recorded liability as a revenue. Therefore, telephone gross receipts spiked to $1,582,936 for FY08. It spiked again in 2010 to $1,496,762 with a landline settlement with AT&T of about $477,000. However, now some companies are either paying under protest or are not paying the fee based on the agreement settled in court, so revenues are down and on-going litigation will likely result. The FY17 revenue for this item is budgeted at $755,000. Gross Receipts Tax for Telephone Services is credited to the General Fund.

D. Gross Receipts Tax-Electric

The City levies a 7% gross receipts tax on utilities doing business within the City of Webster Groves. AmerenUE provides electric service to the City of Webster Groves. This tax is collected by the utility company and remitted to the City each subsequent month. This revenue is credited to the General Fund.

Utility taxes are susceptible to business activity, climatic conditions, changes in technology, and regulated rates. On May 1, 2015, AmerenUE increased rates by 3.5% based on an approval from the Public Service Commission. Electric gross receipts are expected to net $1,620,000 for FY17.

In total, utility gross receipts are depicted in the table below:

Year	Gross Receipts	Percent Change
2008	$3,824,661	55.78%
2009	$3,244,796	-16.16%
2010	$3,640,972	12.20%
2011	$3,564,738	-2.00%
2012	$3,282,390	7.90%
2013	$3,498,507	6.60%
2014	$3,596,714	.180%
2015	$3,400,922	5.44%
2016 Est.	$3,353,744	-1.39%
2017 Budget	$3,510,000	4.66%

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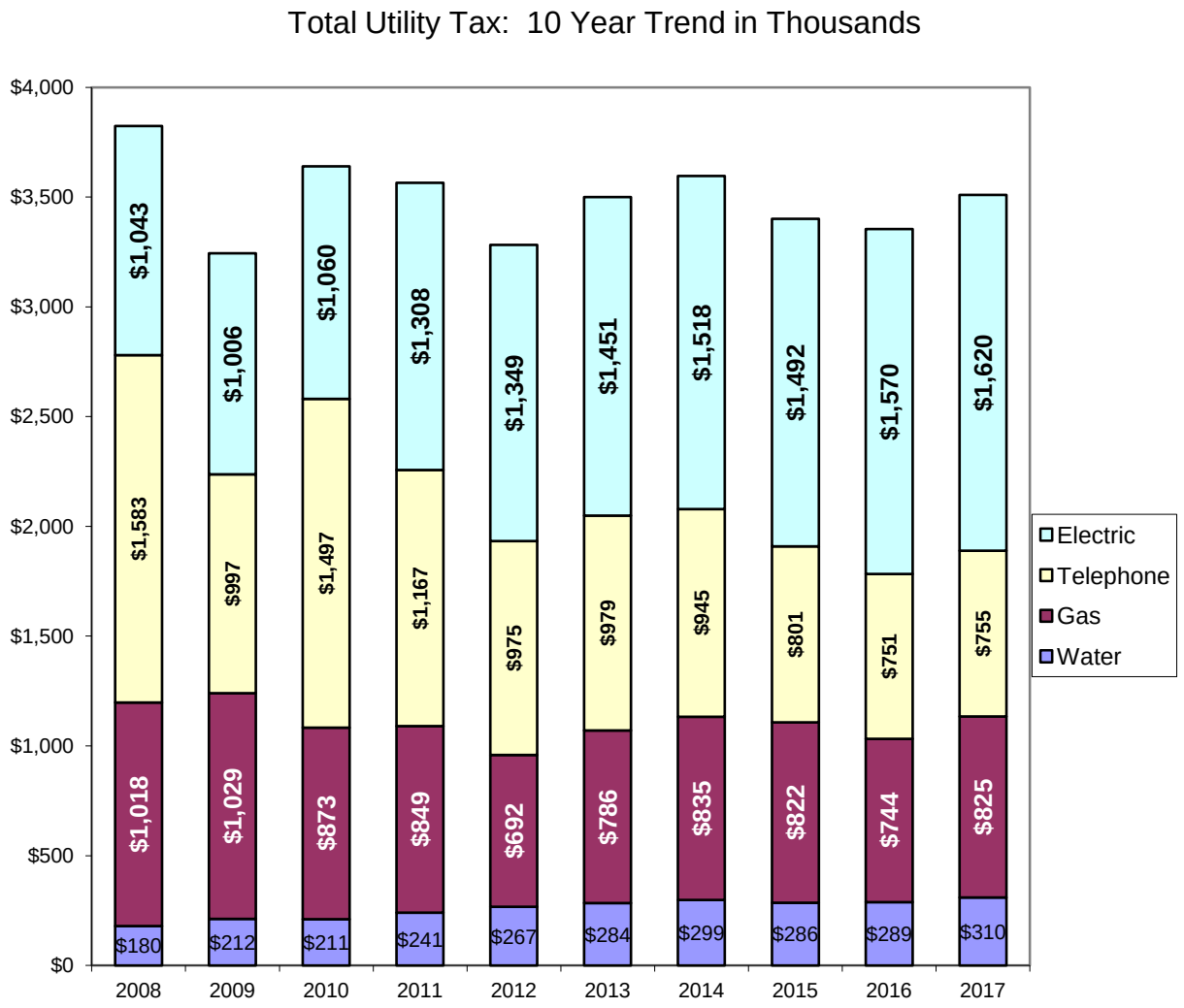

Fines

A. Municipal Court

The Municipal Court levies a variety of fines for violations of local traffic laws and other City Ordinances. All receipts are deposited in the General Fund. Municipal Court Fines are a product of the penal system. It is not the City's policy to maximize its government finances through the use of the judicial process; therefore Court Fines are not considered a targeted revenue source that the City strives to achieve. Revenue for FY17 is expected to slightly increase from FY16 estimates of $718,300. Court revenue is budgeted at $738,500 for FY17 and is credited to the General Fund.

Services

A. Cable Franchise Fees

A 5% franchise fee on the adjusted receipts of cable television providers is paid to the City on a quarterly basis. By law, cable television service is not considered a utility. However, the City requires franchise fees for broadband telecommunications providers. This revenue is dependent on cable television usage and rates. Cable franchise fees from Charter Communications and AT&T are budgeted at $380,000 for FY17and are credited to the General Fund.

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B. Ambulance Charge
The City of Webster Groves provides ambulatory services to residents of the City through the City's Fire Department. Billing and professional claims processing for this service is provided by a 3rd party agent, ProClaims Billing. Revenue for FY17 is expected to increase slightly to $420,000 with FY16 estimates of $400,000. Ambulance charge reimbursements are credited to the General Fund.

Recreation Fees

A. Fitness Daily Admissions, Passes, and Programs
The City of Webster Groves's Fitness Center opened in January of 2008. This 6,000 square foot fitness center provides a variety of fitness and wellness programs, including traditional offerings as well as cutting edge components. The City projects revenue from these three line items to reach $483,000 for FY17. Revenue from Fitness Daily Admissions, Passes, and Programs will be credited to the General Fund.

B. Day Camp
The City of Webster Groves offers a Day Camp program known as Camp Webegee that runs from June 6, 2016 through August 5, 2016. Fees per weekly session are $80 per resident and $88 per non-resident. The City projects revenue for this line item to reach $83,000 for FY17, which is a decrease from the FY16 actual. Day Camp fees are credited to the General Fund.

C. Ice Arena Admissions, Rink Passes, and Program Fees
The Ice Arena charges daily admission fees to participating residents of $3 each per day and $4 to participating non-residents per day. The Ice Arena hosts a number of programs, including Ice Rink Rental, a Party Room, Special Events, Training Sessions and Hockey Camps. The City projects revenue for these three line items to reach $538,500 for FY17, which is a slight reduction from FY16 estimates. Ice Arena Admissions, Rink Passes and Program Fees are credited to the General Fund.

D. Recreation Program Fees & Facility Rental
The Recreation Department hosts a number of programs, including Special Events, Camps, Just for Youth, Just for Adults/Seniors, and Mid-County Munis. Most recreation programs are classified under this category except larger programs such as Camp Webegee and Community Days, which are split out as separate line items. The City projects revenue from both the Recreation Program Fees and Facility Rental to reach $268,000 for FY17, which is an increase from estimated FY16 of $266,910. Recreation Program Fees and Facility Rental are credited to the General Fund.

E. Aquatic Center Admissions
The Aquatic Complex is open to residents, guests of residents, and non-resident season-pass holders from Memorial Day weekend through Labor Day. Daily admissions fees range from $0-5 per resident, and $8 per guest. Aquatic season passes and guest season passes are also sold, with prices varying by age, family size, and residency. The City projects revenue for Aquatic Center Admissions to reach $306,000 for FY17, which is a small increase from FY16 estimated figures of $298,445. Aquatic Center Admissions revenues are credited to the General Fund.

Other Income

A. Police Training Fees
A $2 fee per ticket is charged to those convicted of all City violations. This money is set-aside to help offset the cost of ongoing training for the Police Department. The FY17 revenue is projected to be $20,000. Police Training revenue is also a product of the penal system and it is not the City's policy to attempt to maximize its government finances through the use of the judicial process. Police Training revenues are credited to the General Fund.

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B. Parking Permits

The City of Webster Groves issues parking permits for parking garages and surface parking spaces located within the City. Yellow permits, costing $400.00, are issued for the covered portion of the parking garage. Orange permits, costing $200.00, are issued for parking spaces in the Old Webster Business District. Blue permits, costing $200.00, are issued for parking spaces located at Bompart and W. Lockwood. Parking permits are valid from January 1st through December 31st of each year. The cost of the permit is pro-rated but refunds are not issued and permits are non-transferable. For FY17, the City projects to earn $42,000 in parking permit revenue, which is credited to the General Fund.

C. Interest Income

Interest income represents the interest earned from the daily investment of excess working capital. For FY17, interest income for the general fund is expected to add an additional $22,000 to the City's coffers in the General Fund. An additional $11,420 in interest income is projected for FY17 in the remaining appropriated funds of the City.

D. Other Jurisdictions

The Webster Groves School District provides funding for seventy-five percent (75%) of the salaries and benefits of two Webster Groves Police officers who serve the district as School Liaison Officers. The estimated revenues for this reimbursement for FY17 are budgeted at $118,345 and is credited to the General Fund.

Other Revenues

A. Sewer Lateral Fee

In November 2000, in compliance with Section 249.422 RSMo., Webster Groves voters approved a Sewer Lateral Repair Program. This program allows the City to repair residential sewer lateral breaks, which often transgress public infrastructure (ie. streets and sidewalks), escalating the ultimate cost to the resident. This program will now allow the City to make such repairs at great convenience (of both time and money) to the homeowner. On April 5, 2016, Webster Groves voters approved a referendum that allows the city to assess a fee of up to $50 per year for residential units with six (6) dwelling units or less. (The prior annual fee was set at a maximum of $28 per year.) The annual fee is established by the City Council. If the City Council wishes to change the amount of the fee, or abolish it, that must be done prior to September 1 of that year, otherwise no action is required.

St. Louis County serves as collecting agent, and the fee is paid concurrent with the individual tax bill, due by December 31 of each year. In FY17 the City projects $400,000 in Sewer Lateral Fee revenue, with a fee assessed of $42 to each Webster Groves homeowner for 2017, which is credited to the Sewer Lateral Fund.

B. Grants

Grants represent intergovernmental funds from the Federal, State, or Local government or affiliation of the government, awarded to the City for specific purposes. The City of Webster Groves has successfully received significant funds in the past to assist in efforts to renovate and update City facilities, parks, and to complete general infrastructure projects. For FY17, the City expects to receive $806,470 in grant revenues, credited to the Grant Fund. These grants include a municipal park grant, a Police grant and a Public Works grant.

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Full-Time Personnel Summary		2015 Authorized	2016 Authorized	2017 Authorized
Fund/Department/Program	**Position Title**			
General Fund				
General Government				
City Manager	City Manager	1.00	1.00	1.00
City Manager Total		**1.00**	**1.00**	**1.00**
City Clerk	City Clerk	1.00	1.00	1.00
	Deputy City Clerk	1.00	1.00	1.00
City Clerk Total		**2.00**	**2.00**	**2.00**
Human Resources	Human Resources Specialist	1.00	1.00	1.00
Human Resources Total		**1.00**	**1.00**	**1.00**
Municipal Court	Court Clerk	2.00	2.00	2.00
Municipal Court Total		**2.00**	**2.00**	**2.00**
Finance	Assistant City Manager	1.00	1.00	1.00
	Finance Manager	1.00	1.00	1.00
	Accountant	1.00	1.00	1.00
	Accounting/Purchasing Coordinator	1.00	1.00	0.00
Finance Total		**4.00**	**4.00**	**3.00**
Customer Service	Customer Service Supervisor	1.00	1.00	0.00
	Customer Service Representative	2.00	2.00	2.00
Customer Service Total		**3.00**	**3.00**	**2.00**
Information Technology	Information Technology Manager	1.00	1.00	1.00
	GIS Coordinator	0.00	0.25	0.50
	IT Technician	0.00	0.00	1.00
Information Technology Total		**1.00**	**1.25**	**2.50**
Police	Police Chief	1.00	1.00	1.00
	Police Captain	2.00	2.00	2.00
	Lieutenant	3.00	3.00	3.00
	Sergeant	6.00	6.00	6.00

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Full-Time Personnel Summary		2015 Authorized	2016 Authorized	2017 Authorized
Fund/Department/Program	**Position Title**			
Police	Patrol Officer	35.00	34.00	34.00
	Administrative Assistant	1.00	1.00	1.00
	Administrative Clerk / Secretary	1.00	1.00	1.00
Police Total		**49.00**	**48.00**	**48.00**
Fire	Fire Chief	1.00	1.00	1.00
	Asst Chief / Chief Training Officer	1.00	1.00	1.00
	Battalion Chief	3.00	3.00	3.00
	Fire Captain	6.00	6.00	6.00
	Firefighter / Paramedic	25.00	25.00	25.00
	Firefighter	2.00	2.00	2.00
	Administrative Assistant	1.00	1.00	0.00
	Administrative Coordinator	0.00	0.00	1.00
Fire Total		**39.00**	**39.00**	**39.00**
Admin/Engineering	Public Works Director	0.60	0.60	0.60
	Public Works Asst. Director	0.25	0.25	0.25
	Engineering Inspector	0.25	0.25	0.25
	Administrative Coordinator	0.85	0.85	0.85
	Custodian	1.00	1.00	1.00
Admin/Engineering Total		**2.95**	**2.95**	**2.95**
Street Maintenance	Street Superintendent	1.00	1.00	1.00
	Asst Street Superintendent	1.00	1.00	1.00
	Building Maintenance Mechanic	1.00	1.00	0.00
	Building Maintenance Mechanic II	0.00	0.00	1.00
	Sr Maint Worker / Equip Operator	2.00	2.00	2.00
	Maintenance Worker II	4.00	4.00	4.00
	Maintenance Worker I	7.00	7.00	7.00
Street Maintenance Total		**16.00**	**16.00**	**16.00**
Garage	Fleet Maintenance Supervisor	1.00	1.00	1.00
	Equipment Mechanic I	1.00	1.00	1.00

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Full-Time Personnel Summary		2015 Authorized	2016 Authorized	2017 Authorized
Fund/Department/Program	**Position Title**			
Garage Total		**2.00**	**2.00**	**2.00**
Parks	Parks Superintendent	0.00	0.00	0.25
	Parks Manager	0.25	0.25	0.00
	Grounds Supervisor	1.00	1.00	1.00
	Building Maintenance Mechanic II	0.50	0.50	0.50
	Park Worker II	2.00	2.00	2.00
	Park Worker I	1.00	1.00	1.00
Parks Total		**4.75**	**4.75**	**4.75**
Recreation	Parks & Recreation Director	0.75	0.75	0.75
	Recreation Manager	0.75	0.75	0.00
	Recreation Superintendent	0.00	0.00	0.75
	Recreation Supervisor	1.00	1.00	1.00
	Building Maintenance Mechanic	0.50	0.50	0.50
	Maintenance Worker I	1.00	1.00	1.00
	Administrative Coordinator	1.00	1.00	1.00
Recreation Total		**5.00**	**5.00**	**5.00**
Aquatic Center	Recreation Facilities Manager	0.25	0.25	0.00
	Recreation Facilities Superintendent	0.00	0.00	0.25
	Recreation Manager	0.25	0.25	0.00
	Recreation Superintendent	0.00	0.00	0.25
Aquatic Center Total		**0.50**	**0.50**	**0.50**
Ice Arena	Recreation Facilities Manager	0.75	0.75	0.00
	Recreation Facilities Superintendent	0.00	0.00	0.75
	Asst. Ice Rink Manager	1.00	1.00	1.00
	Maintenance Worker I	1.00	1.00	1.00
Ice Arena Total		**2.75**	**2.75**	**2.75**
Fitness	Fitness Supervisor	1.00	1.00	1.00
	Maintenance Worker I	1.00	1.00	1.00

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Full-Time Personnel Summary		2015 Authorized	2016 Authorized	2017 Authorized
Fund/Department/Program	**Position Title**			
Fitness Total		**2.00**	**2.00**	**2.00**
Planning	Planning & Development Director	1.00	1.00	1.00
	Senior Planner	1.00	1.00	1.00
Planning Total		**2.00**	**2.00**	**2.00**
Code Enforcement	Building Commissioner	1.00	1.00	1.00
	Building Inspector	1.00	1.00	1.00
	Plan Reviewer	1.00	1.00	1.00
	Code Enforcement Officer	2.00	2.00	2.00
	Administrative Assistant	1.00	1.00	1.00
	Permit Technician	1.00	1.00	1.00
Code Enforcement Total		**7.00**	**7.00**	**7.00**
General Fund Total		**146.95**	**146.20**	**145.45**
Street Improvement Tax Fund				
Public Works				
Street Improvement	Public Works Director	0.20	0.20	0.20
	Public Works Asst. Director	0.75	0.75	0.75
	Civil Engineer	0.90	0.90	0.90
	GIS Coordinator	0.00	0.75	0.50
	Engineering Inspector	0.25	0.25	0.25
Street Improvement Total		**2.10**	**2.85**	**2.60**
Street Improvement Tax Fund Total		**2.10**	**2.85**	**2.60**
Sewer Lateral Fund				
Public Works				
Sanitary Sewer Lateral Repair	Public Works Director	0.10	0.10	0.10
	Engineering Inspector	0.40	0.40	0.40
	Administrative Coordinator	0.15	0.15	0.15
Sanitary Sewer Lateral Repair Total		**0.65**	**0.65**	**0.65**

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Full-Time Personnel Summary		2015 Authorized	2016 Authorized	2017 Authorized
Fund/Department/Program	**Position Title**			
Sewer Lateral Fund Total		**0.65**	**0.65**	**0.65**
Storm Water Improvement Tax Fund				
Public Works				
Storm Water Improvement	Public Works Director	0.10	0.10	0.10
	Civil Engineer	0.10	0.10	0.10
	Engineering Inspector	0.10	0.10	0.10
Storm Water Improvement Total		**0.30**	**0.30**	**0.30**
Storm Water Improvement Tax Fund Total		**0.30**	**0.30**	**0.30**
Park Improvement Tax Fund				
Parks and Recreation				
Park Improvement	Parks & Recreation Director	0.25	0.25	0.25
	Parks Manager	0.75	0.75	0.00
	Parks Superintendent	0.00	0.00	0.75
	Horticulture Supervisor	1.00	1.00	1.00
	Park Worker II	1.00	1.00	1.00
	Park Worker I	1.00	1.00	1.00
Park Improvement Total		**4.00**	**4.00**	**4.00**
Park Improvement Tax Fund Total		**4.00**	**4.00**	**4.00**
All Personnel Total		**154.00**	**154.00**	**153.00**

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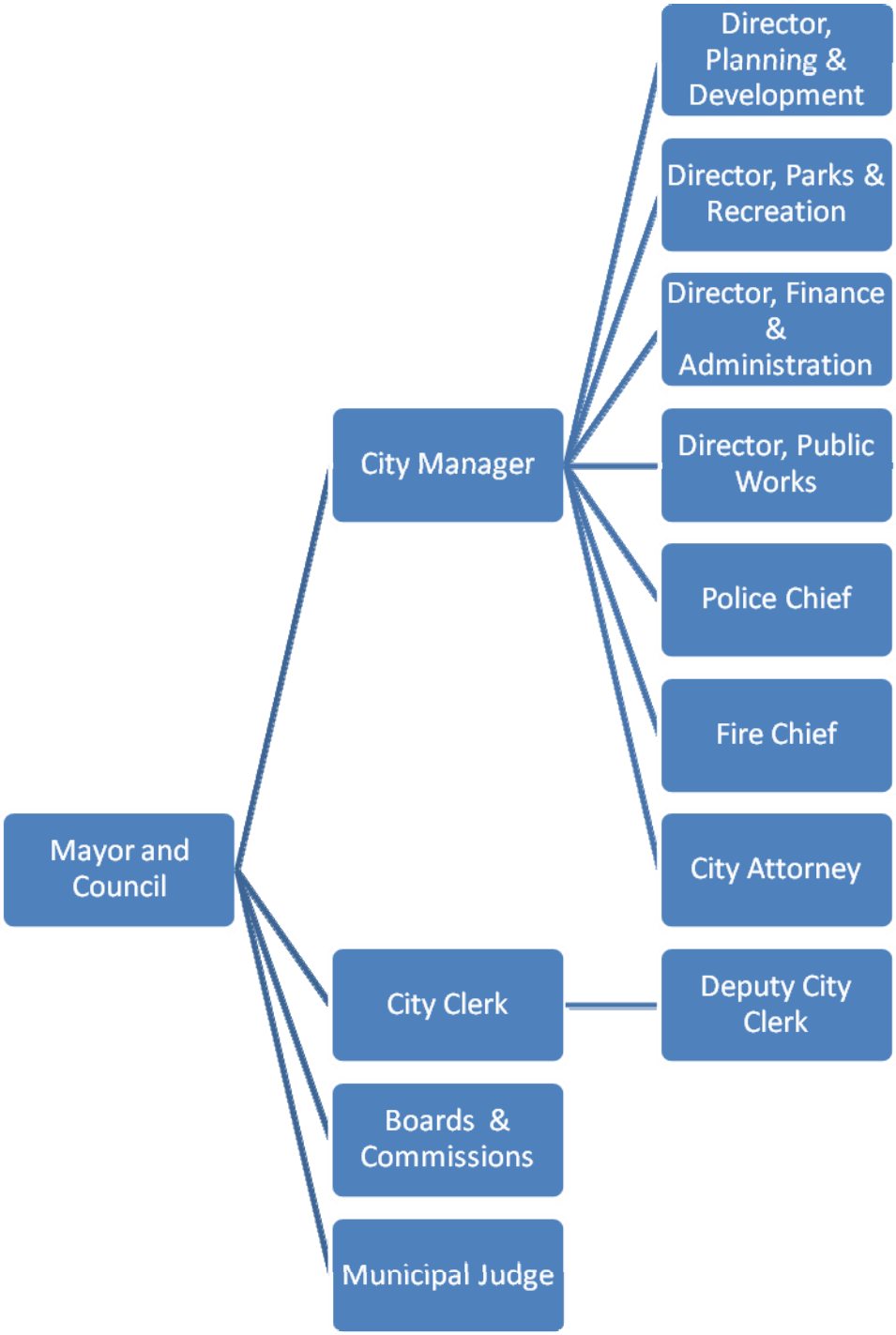
Executive & Legislative Departments



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EXECUTIVE AND LEGISLATIVE

PERFORMANCE INDICATORS	Calendar Year 2013	Calendar Year 2014	Calendar Year 2015
Ordinances Passed	37	42	49
Resolutions Passed	39	37	46
Additions to Document center on Website	181	214	271
City Website Visits	157,422	201,569	262,598

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Fund	Program
General	**City Council**
Department	Account Number
General Government	**01 - 01. 01**

Program Description

The Mayor and six Councilmembers are elected at large and serve four-year terms. The duties and responsibilities of the Mayor and Council are outlined in the City Charter. This program contains the activities and related costs of the Mayor and the City Council.

Budget Highlights

Funds are budgeted in FY 2017 for Councilmembers to attend the National League of Cities conference.

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Fund	Program
General	**City Council**
Department	Account Number
General Government	**01 - 01 . 01**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	5,344	4,492	4,695	4,314	4,695
700 Materials and Supplies	5,599	5,854	5,950	5,680	5,750
800 Contractural Services	42,684	27,162	46,115	35,094	32,750
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**53,627**	**37,508**	**56,760**	**45,088**	**43,195**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Part Time Personnel			
Mayor	1.00	1.00	1.00
Council Members	6.00	6.00	6.00
Part Time Personnel Total	**7.00**	**7.00**	**7.00**

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Fund	Program
General	**City Council**
Department	Account Number
General Government	**01 - 01 . 01**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
602	Part-Time	4,955	4,165	4,350	4,000	4,350
609	Workers Compensation	10	8	12	8	12
696	F.I.C.A.	379	319	333	306	333
	Total	**5,344**	**4,492**	**4,695**	**4,314**	**4,695**

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Fund	Program
General	**City Council**
Department	Account Number
General Government	**01 - 01 . 01**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	919	857	900	900	900
702	Office Supplies	3,218	3,914	3,200	3,200	3,200
718	Special Events	1,462	1,083	1,850	1,580	1,650
	Total	**5,599**	**5,854**	**5,950**	**5,680**	**5,750**

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Fund	Program
General	**City Council**
Department	Account Number
General Government	**01 - 01 . 01**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	11,250	4,717	4,500	4,927	5,000
812	Meetings & Conf	6,435	8,086	12,000	8,300	12,000
820	Elections	10,243	0	12,000	8,000	0
822	Memberships	9,906	10,172	12,215	10,172	10,350
829	Printing	200	0	200	0	200
830	Advertising	4,650	4,002	5,000	3,600	5,000
841	Publications	0	185	200	95	200
	Total	**42,684**	**27,162**	**46,115**	**35,094**	**32,750**

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Fund	Program
General	**Boards and Commissions**
Department	Account Number
General Government	**01 - 01 . 08**

Program Description

The City Council has many Boards and Commissions with various duties. Support costs for these groups are funded through this program, including preparation of meeting minutes and advertising for vacant positions.

Budget Highlights

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Fund	Program
General	**Boards and Commissions**
Department	Account Number
General Government	**01 - 01 . 08**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	6,936	5,398	6,350	5,447	6,800
800 Contractural Services	41,261	28,609	35,800	33,308	12,325
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**48,197**	**34,007**	**42,150**	**38,755**	**19,125**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
General	**Boards and Commissions**
Department	Account Number
General Government	**01 - 01 . 08**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	50	0	150	40	150
718	Special Events	6,886	5,398	6,200	5,407	6,650
	Total	**6,936**	**5,398**	**6,350**	**5,447**	**6,800**

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Fund	Program
General	**Boards and Commissions**
Department	Account Number
General Government	**01 - 01 . 08**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	38,221	26,471	32,500	31,208	9,025
812	Meetings & Conf	0	0	300	0	300
829	Printing	0	0	300	0	300
830	Advertising	3,040	2,138	2,700	2,100	2,700
	Total	**41,261**	**28,609**	**35,800**	**33,308**	**12,325**

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Fund	Program
General	**City Manager**
Department	Account Number
General Government	**01 – 01 . 02**

Program Description

The City Manager provides professional leadership for the administration and execution of policies formulated by the City Council and is responsible for the day-to-day operations of the City Departments. He is responsible for developing and recommending options and solutions to issues for consideration by the City Council; implementing projects approved by the Council; and, plans, develops and monitors progress to meet current as well as future fiscal and operational needs of the City.

Budget Highlights

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Fund	Program
General	**City Manager**
Department	Account Number
General Government	**01 - 01 . 02**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	205,133	211,050	215,406	213,647	222,440
700 Materials and Supplies	1,641	1,517	1,330	1,055	1,280
800 Contractural Services	28,296	64,836	27,300	26,525	27,925
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**235,070**	**277,403**	**244,036**	**241,227**	**251,645**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
City Manager	1.00	1.00	1.00
Full Time Personnel Total	**1.00**	**1.00**	**1.00**

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Fund	Program
General	**City Manager**
Department	Account Number
General Government	**01 - 01 . 02**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	160,952	165,937	168,800	167,925	174,750
609	Workers Compensation	321	329	380	378	400
640	Deferred Compensation	12,778	13,223	13,504	13,450	13,980
656	Essex vision	290	289	335	300	300
691	Dental	1,997	1,770	2,130	1,950	2,050
693	Group Life	1,145	1,145	1,145	1,145	1,145
696	F.I.C.A.	9,644	10,001	9,794	9,674	9,930
697	Hospital & Medical	17,327	17,621	18,523	18,100	19,160
698	L-T Disability	679	735	795	725	725
	Total	**205,133**	**211,050**	**215,406**	**213,647**	**222,440**

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Fund	Program
General	**City Manager**
Department	Account Number
General Government	**01 - 01 . 02**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	39	0	0	0	0
702	Office Supplies	435	583	380	380	380
703	Gasoline & Oil	1,167	934	750	675	700
730	Operational Equip	0	0	200	0	200
	Total	**1,641**	**1,517**	**1,330**	**1,055**	**1,280**

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Fund	Program
General	**City Manager**
Department	Account Number
General Government	**01 - 01 . 02**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	8,880	46,719	6,500	6,500	6,500
812	Meetings & Conf	1,059	1,010	1,725	925	2,325
822	Memberships	2,522	1,200	2,700	2,700	2,700
826	Communications	754	845	950	850	850
832	Vehicle Maintenance	117	196	125	150	150
841	Publications	396	298	300	400	400
849	Public Reporting	14,568	14,568	15,000	15,000	15,000
	Total	**28,296**	**64,836**	**27,300**	**26,525**	**27,925**

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Fund	Program
General	**Legal Services**
Department	Account Number
General Government	**01 - 01 . 07**

Program Description

Legal services for the City are provided through this program. The City Attorney provides legal counsel to the City Council, the City Manager, Department Managers and Boards and Commissions. The City Attorney also drafts ordinances and administrative regulations.

Budget Highlights

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Fund	Program
General	**Legal Services**
Department	Account Number
General Government	**01 - 01 . 07**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractural Services	177,213	222,278	180,700	180,700	180,700
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**177,213**	**222,278**	**180,700**	**180,700**	**180,700**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
General	**Legal Services**
Department	Account Number
General Government	**01 - 01 . 07**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	177,838	221,653	180,000	180,000	180,000
822	Memberships	-625	625	700	700	700
	Total	**177,213**	**222,278**	**180,700**	**180,700**	**180,700**

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Fund	Program
General	**City Clerk**
Department	Account Number
General Government	**01 - 01 . 10**

Program Description

The City Clerk's Office is responsible for official City records, ordinances and resolutions, official notices and advertisements, the official City Seal, preparation of meeting minutes and certification of official documents. This program contains the activities and related costs of the City Clerk's office, including maintenance of all records of the City and support of the City Council.

Budget Highlights

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Fund	Program
General	**City Clerk**
Department	Account Number
General Government	**01 - 01 . 10**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	150,841	157,827	163,197	164,806	171,394
700 Materials and Supplies	1,641	1,832	2,000	1,876	1,347
800 Contractural Services	-6,515	315	1,405	1,405	1,405
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**145,967**	**159,974**	**166,602**	**168,087**	**174,146**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Full Time Personnel Total	**2.00**	**2.00**	**2.00**

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Fund	Program
General	**City Clerk**
Department: **General Government**	Account Number: **01 - 01 . 10**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	128,067	132,425	134,991	137,100	142,070
609	Workers Compensation	256	265	310	328	346
695	Overtime	1,352	1,414	1,500	1,000	1,500
696	F.I.C.A.	9,798	9,998	10,441	10,603	10,983
697	Hospital & Medical	11,368	13,725	15,955	15,775	16,495
	Total	**150,841**	**157,827**	**163,197**	**164,806**	**171,394**

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Fund	Program
General	**City Clerk**
Department	Account Number
General Government	**01 - 01 . 10**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	12	8	200	76	200
702	Office Supplies	1,629	1,824	1,800	1,800	1,147
	Total	**1,641**	**1,832**	**2,000**	**1,876**	**1,347**

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Fund	Program
General	**City Clerk**
Department	Account Number
General Government	**01 - 01 . 10**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
812	Meetings & Conf	140	50	200	200	200
822	Memberships	270	265	305	305	305
848	Training & Education	-6,925	0	900	900	900
	Total	**-6,515**	**315**	**1,405**	**1,405**	**1,405**

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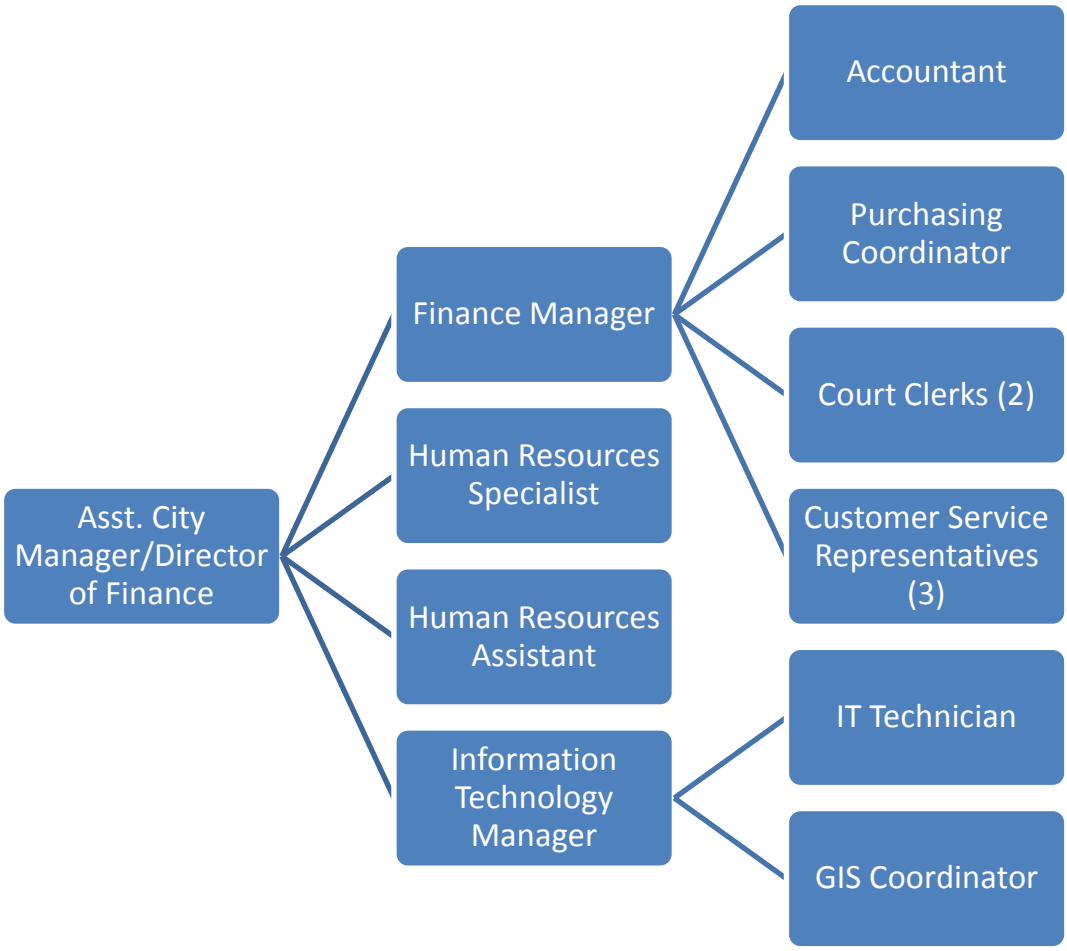
Department of Finance & Administration



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FINANCE AND ADMINISTRATION

PERFORMANCE INDICATORS	Calendar Year 2013	Calendar Year 2014	Calendar Year 2015
New Hires - Full Time	10	10	14
Court Cases Processed	8,392	8,250	8,216
Accounts Payable Checks	3,922	4,309	3,865
Written Purchase Orders	181	161	193
Employee Direct Deposits	10,610	10,126	10,215
Permits Issued	4,816	4,977	5,109
Licenses Issued	1,436	1,423	1,474
Parking Tickets Processed	2,647	2,480	2,471
Gift Certificates Sold	1,149	1,360	1,280
E-mail Messages Sent & Received	1,795,696	2,061,127	2,667,961
Spam Messages Stopped	245,143	166,207	233,238
Viruses Stopped	2,099	2,218	1,876

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Fund	Program
General	**Human Resources**
Department	Account Number
General Government	**01 – 01. 03**

Program Description

This program encompasses the Human Resource activities of the City, including the recruitment and selection process, maintenance and distribution of the personnel policy manuals, and costs to administer the drug testing program. Also included in this program are the City's contribution to the Non-Uniform pension plan, funding for the employee assistance program, employee recognition awards, tuition and city-wide employee training.

Budget Highlights

Funds are budgeted for an HR Connection website and for additional tuition assistance. Pension costs are lower due to a decrease of 1% in the City contribution for LAGERS for non-uniformed City employees.

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Fund	Program
General	**Human Resources**
Department	Account Number
General Government	**01 - 01 . 03**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	315,296	325,237	297,850	299,492	271,130
700 Materials and Supplies	8,140	7,767	19,850	19,415	7,685
800 Contractural Services	34,085	27,231	34,455	35,762	42,880
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**357,521**	**360,235**	**352,155**	**354,669**	**321,695**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Human Resources Specialist	1.00	1.00	1.00
Full Time Personnel Total	**1.00**	**1.00**	**1.00**
Part Time Personnel			
Human Resources Assistant	0.50	0.50	0.50
Part Time Personnel Total	**0.50**	**0.50**	**0.50**

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Fund	Program
General	**Human Resources**
Department: **General Government**	Account Number: **01 - 01 . 03**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	46,442	41,547	44,242	44,265	45,605
602	Part-Time	13,073	12,077	15,953	15,834	16,192
609	Workers Compensation	118	101	130	135	141
642	Pension	227,447	247,793	211,180	215,000	183,625
645	Misc Benefits & Awards	17,044	12,147	12,900	10,920	11,740
696	F.I.C.A.	4,321	3,333	4,605	4,598	4,727
697	Hospital & Medical	6,851	8,239	8,840	8,740	9,100
	Total	**315,296**	**325,237**	**297,850**	**299,492**	**271,130**

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Fund	Program
General	**Human Resources**
Department: **General Government**	Account Number: **01 - 01 . 03**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	170	0	100	0	100
702	Office Supplies	2,070	2,452	1,900	1,900	1,960
716	Computer SW / HW	0	0	12,200	12,200	0
718	Special Events	5,900	5,315	5,650	5,315	5,625
	Total	**8,140**	**7,767**	**19,850**	**19,415**	**7,685**

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Fund	Program
General	**Human Resources**
Department	Account Number
General Government	**01 - 01 . 03**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	4,750	2,326	2,660	4,660	2,390
812	Meetings & Conf	15	623	1,800	1,471	1,800
821	Maintenance Contracts	9,700	10,571	12,100	12,249	17,570
822	Memberships	424	0	395	310	375
829	Printing	59	52	100	108	115
830	Advertising	4,954	4,793	5,200	3,749	4,000
840	Medical Examinations	5,121	2,448	3,400	3,315	3,650
841	Publications	3,428	1,540	1,800	1,900	1,980
848	Training & Education	5,634	4,878	7,000	8,000	11,000
	Total	**34,085**	**27,231**	**34,455**	**35,762**	**42,880**

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Fund	Program
General	**Municipal Court**
Department	Account Number
General Government	**01 - 01 . 04**

Program Description

The Court is the judicial branch of City government. The judge is appointed by the City Council and serves part-time. The City Prosecutor handles all cases for which an attorney has filed an entry to represent a client and gives recommendations to Court Clerks to process. The Court Clerks enter all tickets and ordinance/criminal violations into REJIS software system. They prepare court dockets and attend twice monthly court sessions. They post disposition of cases, post daily cash receipts, issue Failure to Appear and suspension/warning letters, issue warrants, keep track of bond monies and maintain court files.

Budget Highlights

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Fund	Program
General	**Municipal Court**
Department	Account Number
General Government	**01 - 01 . 04**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	145,152	148,131	155,300	158,238	161,762
700 Materials and Supplies	2,113	2,294	2,300	2,450	2,800
800 Contractural Services	54,075	54,546	58,706	59,247	57,806
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**201,340**	**204,971**	**216,306**	**219,935**	**222,368**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Court Clerk	2.00	2.00	2.00
Full Time Personnel Total	**2.00**	**2.00**	**2.00**
Part Time Personnel			
Municipal Judge	1.00	1.00	1.00
Part Time Personnel Total	**1.00**	**1.00**	**1.00**

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Fund	Program
General	**Municipal Court**
Department: **General Government**	Account Number: **01 - 01 . 04**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	104,796	106,519	109,248	110,038	112,842
602	Part-Time	15,339	15,496	18,000	18,000	18,270
609	Workers Compensation	234	249	300	300	315
695	Overtime	3,738	3,405	4,000	4,000	3,500
696	F.I.C.A.	9,323	9,425	10,040	10,085	10,340
697	Hospital & Medical	11,722	13,037	13,712	15,815	16,495
	Total	**145,152**	**148,131**	**155,300**	**158,238**	**161,762**

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Fund	Program
General	**Municipal Court**
Department: **General Government**	Account Number: **01 - 01 . 04**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	0	6	100	50	100
702	Office Supplies	2,113	2,288	2,100	2,300	2,600
730	Operational Equip	0	0	100	100	100
	Total	**2,113**	**2,294**	**2,300**	**2,450**	**2,800**

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Fund	Program
General	**Municipal Court**
Department	Account Number
General Government	**01 - 01 . 04**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	36,000	36,000	38,000	38,000	38,000
810	Disposal Services	555	0	600	600	0
812	Meetings & Conf	2,003	2,189	2,600	2,600	2,600
821	Maintenance Contracts	10,608	10,608	12,000	11,300	11,800
822	Memberships	180	180	280	280	280
826	Communications	3,752	3,776	4,176	3,976	4,076
829	Printing	977	1,793	1,050	2,491	1,050
	Total	**54,075**	**54,546**	**58,706**	**59,247**	**57,806**

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Fund	Program
General	**Finance**
Department	Account Number
General Government	**01 - 01 . 05**

Program Description

The Finance Department is responsible for all financial and accounting functions of the City, as well as for budget preparation. The department works with the outside audit firm to prepare the Comprehensive Annual Financial Report, making sure that internal controls are in place to assure that financial statements are accurate and that City procedures are followed. The department is responsible for the issuance of payroll and corresponding payment of taxes, medical deductions, flex plan, garnishments, and pension, as well as processing the annual W-2 forms to employees. All cash disbursements are made from this department and 1099 forms are issued to vendors. The department is responsible for cash management and investment, debt administration, competitive bid processing, purchasing, office machine maintenance, fixed asset administration and establishing internal controls. All activities are conducted in compliance with generally accepted accounting principles and Federal and State regulations.

Budget Highlights

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Fund	Program
General	**Finance**
Department	Account Number
General Government	**01 - 01 . 05**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	341,752	314,897	324,847	313,687	314,499
700 Materials and Supplies	3,850	3,363	3,650	3,925	4,025
800 Contractural Services	169,891	190,990	150,360	168,823	141,875
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**515,493**	**509,250**	**478,857**	**486,435**	**460,399**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Assistant City Manager	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00
Accountant	1.00	1.00	1.00
Accounting/Purchasing Coordinator	1.00	1.00	0.00
Full Time Personnel Total	**4.00**	**4.00**	**3.00**
Part Time Personnel			
Accounting/Purchasing Coordinator	0.00	0.00	0.75
Part Time Personnel Total	**0.00**	**0.00**	**0.75**

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Fund	Program
General	**Finance**
Department	Account Number
General Government	**01 - 01 . 05**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	289,175	262,847	253,897	246,649	236,475
602	Part-Time	0	0	17,900	18,050	30,491
609	Workers Compensation	572	529	600	575	610
613	Auto Allowance	900	863	900	900	900
695	Overtime	48	0	0	0	0
696	F.I.C.A.	21,291	19,484	20,792	20,238	20,423
697	Hospital & Medical	29,766	31,174	30,758	27,275	25,600
	Total	**341,752**	**314,897**	**324,847**	**313,687**	**314,499**

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Fund	Program
General	**Finance**
Department	Account Number
General Government	**01 - 01 . 05**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	386	43	400	200	300
702	Office Supplies	3,464	3,225	3,250	3,725	3,725
730	Operational Equip	0	95	0	0	0
	Total	**3,850**	**3,363**	**3,650**	**3,925**	**4,025**

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Fund	Program
General	**Finance**
Department	Account Number
General Government	**01 - 01 . 05**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
811	Auditing	23,634	24,106	23,520	23,520	24,220
812	Meetings & Conf	5,369	2,816	9,465	8,626	8,450
821	Maintenance Contracts	22,893	28,306	20,875	21,073	22,500
822	Memberships	520	850	625	625	625
826	Communications	95,458	111,039	80,000	100,000	71,000
829	Printing	2,251	1,743	1,825	1,671	1,775
830	Advertising	0	1,936	2,500	1,500	1,500
831	Postage	8,717	9,985	7,750	8,000	8,000
834	Equip Maintenance	0	0	150	75	100
841	Publications	610	240	570	662	570
844	Lease/Purchase	10,104	9,379	2,545	2,560	2,600
848	Training & Education	335	590	535	511	535
	Total	**169,891**	**190,990**	**150,360**	**168,823**	**141,875**

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Fund	Program
General	**Information Technology**
Department	Account Number
General Government	**01 - 01 . 06**

Program Description

The Information Technology Division is responsible for the security, planning, implementation, and continual support of the City's data, networking equipment, and computer systems. This division is responsible for installing and maintaining all computer related hardware, as well as for installing and upgrading all software executed on these systems. Direction is also provided to the departments to determine future computer system and software needs. Geographic Information System (GIS) services are also provided for maintaining spatial data for departments to use for analysis, locations, and maps. This division also updates existing data, creates specialized data, and maps upon request.

Budget Highlights

Funds are budgeted this year for a 4 drawer printer for the Planning Department, a video editing workstation for the Police Department, a display for the conference room, and replacement laptop computers.

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Fund	Program
General	**Information Technology**
Department	Account Number
General Government	**01 - 01 . 06**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	119,012	134,609	135,595	144,514	181,215
700 Materials and Supplies	42,604	37,013	44,042	44,616	36,415
800 Contractural Services	58,368	82,421	150,810	144,826	138,546
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**219,984**	**254,043**	**330,447**	**333,956**	**356,176**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Information Technology Manager	1.00	1.00	1.00
GIS Coordinator	0.00	0.25	0.50
IT Technician	0.00	0.00	1.00
Full Time Personnel Total	**1.00**	**1.25**	**2.50**
Part Time Personnel			
IT Technician/GIS Coordinator	0.75	0.00	0.00
IT Technician	0.00	0.75	0.00
Part Time Personnel Total	**0.75**	**0.75**	**0.00**

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Fund	Program
General	**Information Technology**
Department: **General Government**	Account Number: **01 - 01 . 06**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	90,608	85,211	91,734	92,095	152,435
602	Part-Time	9,957	29,614	22,697	33,961	0
609	Workers Compensation	197	221	259	315	340
613	Auto Allowance	900	900	900	900	900
696	F.I.C.A.	7,440	8,557	8,753	9,643	11,660
697	Hospital & Medical	9,910	10,106	11,252	7,600	15,880
	Total	**119,012**	**134,609**	**135,595**	**144,514**	**181,215**

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Fund	Program
General	**Information Technology**
Department	Account Number
General Government	**01 - 01 . 06**

Materials and Supplies		2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
Account Number	**Account Title**					
701	Miscellaneous	68	74	300	125	150
702	Office Supplies	877	1,089	1,435	2,955	3,815
711	Hardware & Tools	126	643	100	75	100
716	Computer SW / HW	41,533	35,207	42,207	41,461	32,350
	Total	**42,604**	**37,013**	**44,042**	**44,616**	**36,415**

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Fund	Program
General	**Information Technology**
Department	Account Number
General Government	**01 - 01 . 06**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	570	825	7,000	3,575	7,000
812	Meetings & Conf	736	1,380	3,600	2,300	3,700
821	Maintenance Contracts	46,161	57,235	80,770	82,336	69,220
826	Communications	7,670	22,518	22,310	21,414	21,696
841	Publications	201	0	1,000	500	1,000
844	Lease/Purchase	0	0	32,230	32,000	32,230
848	Training & Education	3,030	463	3,900	2,701	3,700
	Total	**58,368**	**82,421**	**150,810**	**144,826**	**138,546**

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Fund	Program
General	**Customer Service**
Department	Account Number
General Government	**01 - 01 . 13**

Program Description

This program provides a Customer Service Center which offers general information and services to City Hall visitors. The service center answers telephone inquiries, receives and processes all payments for City Hall, monitors the complaint tracking system, issues all permits and licenses, and enters parking violations into software system, processing late notices as needed. Permits processed include: building, occupancy, mechanical, electrical, plumbing, tree service, block parties, fences, toll roads, excavation, parking and demolition. Licenses processed include: business, solicitors, vending, arborist, and contractor.

Budget Highlights

In FY 2017, funds are budgeted for 2 full-time and one part-time Customer Service Representatives. In prior years, this department had 2 full-time Customer Service Reps and a full-time Customer Service Supervisor.

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Fund	Program
General	**Customer Service**
Department	Account Number
General Government	**01 - 01 . 13**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	120,630	125,898	131,568	110,443	103,858
700 Materials and Supplies	3,336	3,460	3,500	3,440	2,600
800 Contractural Services	8,542	5,460	7,425	6,332	4,335
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**132,508**	**134,818**	**142,493**	**120,215**	**110,793**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Customer Service Supervisor	1.00	1.00	0.00
Customer Service Representative	2.00	2.00	2.00
Full Time Personnel Total	**3.00**	**3.00**	**2.00**
Part Time Personnel			
Customer Service Representative	0.00	0.00	0.50
Part Time Personnel Total	**0.00**	**0.00**	**0.50**

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Fund	Program
General	**Customer Service**
Department: **General Government**	Account Number: **01 - 01 . 13**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	99,050	99,412	92,877	74,953	64,985
602	Part-Time	0	0	11,000	10,600	16,455
609	Workers Compensation	205	197	235	195	200
695	Overtime	186	0	0	1,000	500
696	F.I.C.A.	7,266	7,009	7,946	6,620	6,268
697	Hospital & Medical	13,923	19,280	19,510	17,075	15,450
	Total	**120,630**	**125,898**	**131,568**	**110,443**	**103,858**

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Fund	Program
General	**Customer Service**
Department	Account Number
General Government	**01 - 01 . 13**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	237	134	150	250	200
702	Office Supplies	2,964	2,867	2,400	2,400	2,000
730	Operational Equip	135	459	950	790	400
	Total	**3,336**	**3,460**	**3,500**	**3,440**	**2,600**

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Fund	Program
General	**Customer Service**
Department	Account Number
General Government	**01 - 01 . 13**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	1,853	1,660	1,400	1,400	1,400
821	Maintenance Contracts	2,494	2,718	2,950	2,963	0
829	Printing	4,076	1,082	2,475	1,569	2,335
834	Equip Maintenance	0	0	100	100	100
848	Training & Education	119	0	500	300	500
	Total	**8,542**	**5,460**	**7,425**	**6,332**	**4,335**

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Fund	Program
General	**Risk Management**
Department	Account Number
General Government	**01 - 01 . 25**

Program Description

To protect the City against the financial consequences of unforeseen losses, the City maintains a program of risk identification and insurance. This program administers liability, property and casualty, life, and long-term disability insurance. Unemployment payments are also paid through this program. Medical insurance and worker's compensation are now departmental expenditures.

Budget Highlights

FY 2017 includes a 5% increase on business insurance policies.

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Fund	Program
General	**Risk Management**
Department	Account Number
General Government	**01 - 01 . 25**

Program Request / **Type of Expenditure**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
600 Personnel	32,865	34,669	36,640	41,950	37,040
700 Materials and Supplies	0	0	0	0	0
800 Contractural Services	229,960	204,000	233,470	234,083	254,195
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**262,825**	**238,669**	**270,110**	**276,033**	**291,235**

Personnel Schedule	**Number of Employees**		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
General	**Risk Management**
Department	Account Number
General Government	**01 - 01 . 25**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
692	Unemployment	3,206	3,596	10,000	15,000	10,000
693	Group Life	20,174	21,657	18,400	18,800	18,800
698	L-T Disability	9,485	9,416	8,240	8,150	8,240
	Total	**32,865**	**34,669**	**36,640**	**41,950**	**37,040**

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Fund	Program
General	**Risk Management**
Department	Account Number
General Government	**01 - 01 . 25**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
804	Misc Insurance	1,743	1,743	1,900	1,800	1,800
809	Insurance	228,217	202,257	231,570	232,283	252,395
	Total	**229,960**	**204,000**	**233,470**	**234,083**	**254,195**

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Fund	Program
Capital Improvement Tax	**General Government Capital Improvement**
Department	Account Number
General Government	**26 - 01 . 55**

Program Description

This program is funded by the one-half cent sales tax for capital improvement projects by General Government Programs.

Budget Highlights

Funds are budgeted in FY 2017 for the on-going phone system lease payments and the purchase of replacement desktop computers, Microsoft Office License Upgrades, handheld GPS system, and battery backup replacement servers.

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Fund	Program
Capital Improvement Tax	**General Gov Capital Improvement**
Department	Account Number
General Government	**26 - 01 . 55**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractural Services	0	0	0	0	0
900 Capital	83,188	103,409	83,507	65,248	83,507
950 Other	0	0	0	0	0
Totals	**83,188**	**103,409**	**83,507**	**65,248**	**83,507**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Capital Improvement Tax	**General Gov Capital Improvement**
Department	Account Number
General Government	**26 - 01 . 55**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
901	Operational Equipment	0	39,384	23,307	18,307	18,307
904	Computer Equipment	83,188	64,025	60,200	46,941	65,200
	Total	**83,188**	**103,409**	**83,507**	**65,248**	**83,507**

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Fund	Program
Police and Fire Pension	**Police and Fire Pension**
Department	Account Number
Public Safety	**10 - 02 . 46**

Program Description

This program funds the pension plan for Fire and Police employees through a property tax levy specifically for this purpose. Additionally, funds were set aside in a Voluntary Employee Benefit Association (VEBA) to fund disability and life insurance and other specific benefits to public safety personnel.

Budget Highlights

The City portion of LAGERS rates were lowered 1.5% for Police and 2.0% for Fire beginning on July 1, 2016. The new rate for Police is 8.2% and for Fire, 9.9%.

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Fund	Program
Police and Fire Pension	**Police & Fire Pension Trust**
Department	Account Number
Public Safety (Fire/Police)	**10 - 02 . 46**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	711,120	743,606	699,326	685,695	601,735
700 Materials and Supplies	0	0	0	0	0
800 Contractural Services	3,000	3,000	3,000	3,000	3,000
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**714,120**	**746,606**	**702,326**	**688,695**	**604,735**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Police and Fire Pension	**Police & Fire Pension Trust**
Department	Account Number
Public Safety (Fire/Police)	**10 - 02 . 46**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
642	Pension	678,342	705,152	667,656	650,000	564,735
693	Group Life	11,461	14,275	11,520	14,600	15,000
698	L-T Disability	21,317	24,179	20,150	21,095	22,000
	Total	**711,120**	**743,606**	**699,326**	**685,695**	**601,735**

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Fund	Program
Police and Fire Pension	**Police & Fire Pension Trust**
Department	Account Number
Public Safety (Fire/Police)	**10 - 02 . 46**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	3,000	3,000	3,000	3,000	3,000
	Total	**3,000**	**3,000**	**3,000**	**3,000**	**3,000**

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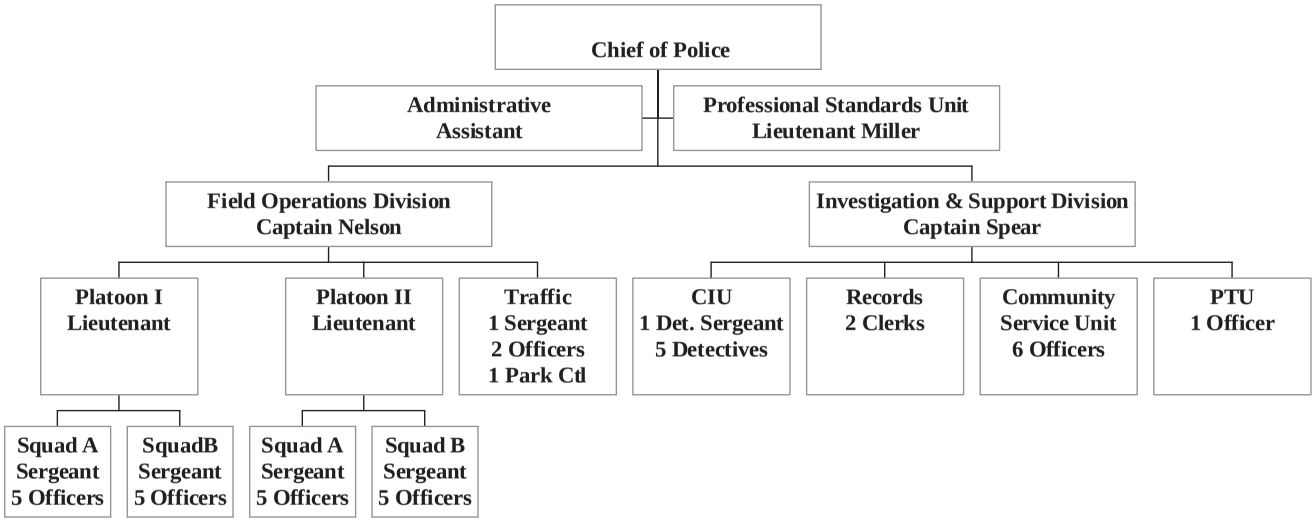
WEBSTER GROVES
POLICE DEPARTMENT



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POLICE DEPARTMENT

PERFORMANCE INDICATORS	Calendar Year 2013	Calendar Year 2014	Calendar Year 2015
Total Arrests	727	514	559
Traffic Citations	7,964	7,780	6,681
Parking Citations	3,217	3,333	2,897
Man-hours of Training	1,863	1,846	1,197
Calls For Service	28,826	27,854	27,750
Police Reports Written	2,468	2,048	2,330
Criminal Investigations	196	174	172

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Fund	Program
General	**Police**
Department	Account Number
Public Safety	**01 - 02 . 09**

Program Description

This program is for the salaries, training, equipment and supplies that are needed to provide professional police service that meets the expectations of the community and maximizes use of department resources.

Budget Highlights

Funds are included for the purchase of Custom-fit Body Armor, new and replacement, for ten officers. Also budgeted is a new software system for management of Accreditation Processes and Files.

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Fund	Program
General	**Police**
Department	Account Number
Public Safety (Fire/Police)	**01 - 02 . 09**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	3,620,155	3,685,773	3,796,711	3,814,390	3,841,982
700 Materials and Supplies	108,029	88,590	117,238	87,153	87,886
800 Contractural Services	195,824	186,123	196,047	193,472	204,488
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**3,924,008**	**3,960,486**	**4,109,996**	**4,095,015**	**4,134,356**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Police Chief	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00
Lieutenant	3.00	3.00	3.00
Sergeant	6.00	6.00	6.00
Patrol Officer	35.00	34.00	34.00
Administrative Assistant	1.00	1.00	1.00
Administrative Clerk / Secretary	1.00	1.00	1.00
Full Time Personnel Total	**49.00**	**48.00**	**48.00**
Part Time Personnel			
Parking Control Officer	0.75	0.00	0.00
Administrative Clerk / Secretary	0.50	0.00	0.00
Part Time Personnel Total	**1.25**	**0.00**	**0.00**

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Fund	Program
General	**Police**
Department	Account Number
Public Safety (Fire/Police)	**01 - 02 . 09**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	2,917,588	2,898,900	2,991,490	3,036,725	3,017,007
602	Part-Time	33,089	36,434	40,874	23,165	23,690
609	Workers Compensation	79,959	96,146	102,000	103,000	107,000
639	Personnel Allowance	44,501	45,574	49,925	48,500	51,335
694	Holiday Pay	103,248	103,699	122,391	110,000	119,000
695	Overtime	67,720	111,320	75,000	75,000	75,000
696	F.I.C.A.	41,462	46,365	50,290	50,000	51,000
697	Hospital & Medical	332,588	347,335	364,741	368,000	397,950
	Total	**3,620,155**	**3,685,773**	**3,796,711**	**3,814,390**	**3,841,982**

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Fund	Program
General	**Police**
Department	Account Number
Public Safety (Fire/Police)	**01 - 02 . 09**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	572	358	500	500	500
702	Office Supplies	5,205	5,398	6,900	4,500	6,356
703	Gasoline & Oil	91,460	75,148	88,000	60,415	61,000
704	Food	713	695	700	700	700
705	Audio / Visual Sup	206	126	250	250	250
706	Munitions	3,369	3,473	7,898	7,898	4,140
707	Personnel Equipment	6,929	815	7,565	7,565	11,015
710	First Aid Supplies	11	252	1,900	1,900	900
730	Operational Equip	-436	2,325	3,525	3,425	3,025
	Total	**108,029**	**88,590**	**117,238**	**87,153**	**87,886**

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Fund			Program			
General			**Police**			
Department			Account Number			
Public Safety (Fire/Police)			**01 - 02 . 09**			
Contractual		**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Account Number	**Account Title**					
803	Professional Services	17,393	22,368	19,253	17,463	17,908
812	Meetings & Conf	3,260	1,324	1,820	1,070	3,670
816	Equipment Rental	8,600	8,195	0	0	0
821	Maintenance Contracts	12,835	5,839	12,396	12,396	20,006
822	Memberships	2,202	2,552	5,705	5,705	5,665
826	Communications	73,667	77,813	75,063	74,423	76,654
829	Printing	4,003	1,501	4,875	4,850	4,900
831	Postage	139	26	250	250	250
832	Vehicle Maintenance	41,145	36,446	37,500	37,500	36,500
833	Radio Maintenance	770	318	1,500	1,500	1,500
834	Equip Maintenance	761	130	1,600	2,230	1,000
838	Laundry Service	5,300	6,656	6,600	6,600	6,600
841	Publications	1,129	0	700	700	1,050
848	Training & Education	14,955	13,416	16,535	16,535	16,535
854	DARE	-2,335	-2,461	0	0	0
857	Pay Other Agencies	12,000	12,000	12,000	12,000	12,000
858	Neighborhood Watch	0	0	250	250	250
	Total	**195,824**	**186,123**	**196,047**	**193,472**	**204,488**

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Fund	Program
General	**Police Shared Services**
Department	Account Number
Public Safety	**01 - 02 . 19**

Program Description

This program was established to account for the expenses of the Police Department that are shared with other cities, such as prisoner transport and dispatching services.

Budget Highlights

Budgeted amount includes an 8% increase for the East Central Dispatch Center.

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Fund	Program
General	**Police Shared Services**
Department	Account Number
Public Safety (Fire/Police)	**01 - 02 . 19**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	983	334	2,400	2,375	2,500
800 Contractural Services	387,442	367,009	351,468	367,010	396,645
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**388,425**	**367,343**	**353,868**	**369,385**	**399,145**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund			Program			
General			**Police Shared Services**			
Department			Account Number			
Public Safety (Fire/Police)			**01 - 02 . 19**			
Materials and Supplies		**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Account Number	**Account Title**					
702	Office Supplies	983	334	2,400	2,375	2,500
	Total	**983**	**334**	**2,400**	**2,375**	**2,500**

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Fund	Program
General	**Police Shared Services**
Department: **Public Safety (Fire/Police)**	Account Number: **01 - 02 . 19**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	387,442	367,009	351,468	367,010	396,645
	Total	**387,442**	**367,009**	**351,468**	**367,010**	**396,645**

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Fund	Program
Capital Improvement Tax	**Police Capital Improvements**
Department	Account Number
Public Safety	**26 - 02 . 56**

Program Description

This program is used for capital improvements and equipment that have a minimum value of $10,000 and a minimum useful life of five years. The revenue source for this program is the one-half cent Capital Improvement Sales Tax.

Budget Highlights

Funds are budgeted for the purchase of four police vehicles, a magnometer (metal detector for Municipal Court security screening) and two License Plate Reader (LPR) Systems, which will read, process and store license plates of moving vehicles.

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Fund	Program
Capital Improvement Tax	**Police Capital Improvement**
Department	Account Number
Public Safety (Fire/Police)	**26 - 02 . 56**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractural Services	0	0	0	0	0
900 Capital	97,889	160,031	244,772	230,930	164,200
950 Other	0	0	0	0	0
Totals	**97,889**	**160,031**	**244,772**	**230,930**	**164,200**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Capital Improvement Tax	**Police Capital Improvement**
Department	Account Number
Public Safety (Fire/Police)	**26 - 02 . 56**

Capital		**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Account Number	**Account Title**					
901	Operational Equipment	19,840	79,488	39,222	39,220	4,200
902	Vehicle Equipment	64,517	80,543	188,930	175,710	144,000
904	Computer Equipment	13,532	0	16,620	16,000	16,000
	Total	**97,889**	**160,031**	**244,772**	**230,930**	**164,200**

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Fund	Program
Grant	**Police Grants**
Department	Account Number
Public Safety	**04 - 02 . 33**

Program Description

This program was established to track the grant expenditures that pertain to the Police Department.

Budget Highlights

Funds are budgeted here for the grant from Regional Computer Crimes Education and Enforcement Group to cover the salary and benefits of one officer.

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Fund	Program
Grant	**Police Grants**
Department	Account Number
Public Safety (Fire/Police)	**04 - 02 . 33**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	89,872	73,744	70,000	100,000	100,000
700 Materials and Supplies	1,325	1,415	0	0	0
800 Contractural Services	0	0	0	0	0
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**91,197**	**75,159**	**70,000**	**100,000**	**100,000**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Grant	**Police Grants**
Department: **Public Safety (Fire/Police)**	Account Number: **04 - 02 . 33**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	69,312	44,673	70,000	100,000	100,000
695	Overtime	20,560	29,071	0	0	0
	Total	**89,872**	**73,744**	**70,000**	**100,000**	**100,000**

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Fund	Program
Grant	**Police Grants**
Department	Account Number
Public Safety (Fire/Police)	**04 - 02 . 33**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
707	Personnel Equipment	1,325	1,415	0	0	0
	Total	**1,325**	**1,415**	**0**	**0**	**0**

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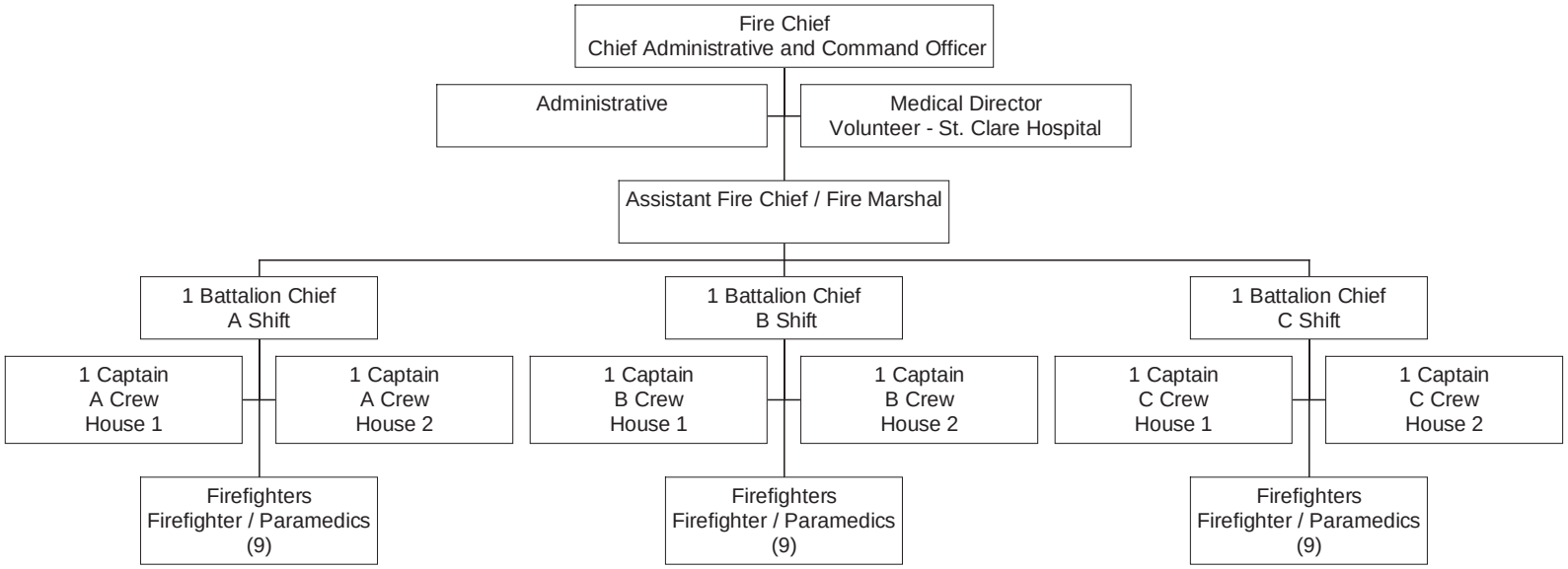
City of Webster Groves Fire Department
Command Structure



FIRE DEPARTMENT

PERFORMANCE INDICATORS	Calendar Year 2013	Calendar Year 2014	Calendar Year 2015
Fire Truck Emergency Responses	1,020	1,184	1,169
Ambulance Runs	1,413	1,539	1,601
Safety Inspections	652	722	701
Man-hours of Training	6,014	5,913	6,526
Smoke Detectors Serviced or Installed	111	105	66
Fire Hydrants Inspected and Tested	824	830	832

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Fund	Program
General	**Fire Operations**
Department	Account Number
Public Safety	**01 - 02. 11**

Program Description

This program supports personnel, training, equipment and supplies that are needed to provide fire suppression and emergency medical services to the community. This program also supports non-emergency services such as: fire code enforcement, fire hydrant testing; fire prevention and preparedness programs, first aid and CPR classes. Delivery of services is achieved with 38 firefighters who staff one advanced life support (ALS) ambulance, one ALS pumper, one ALS ladder truck and one command vehicle which operate 24-7 out of two fire houses.

Budget Highlights

In addition to normal operating expenditures, funds are budgeted in FY 2017 to purchase four gas detectors, a rescue training mannequin and some water rescue life vests.

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Fund	Program
General	**Fire**
Department	Account Number
Public Safety (Fire/Police)	**01 - 02 . 11**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	3,605,331	3,692,941	3,755,219	3,741,430	3,786,994
700 Materials and Supplies	97,700	100,740	114,960	96,690	98,939
800 Contractural Services	107,437	102,856	109,765	101,510	110,130
900 Capital	0	2,695	0	0	0
950 Other	0	0	0	0	0
Totals	**3,810,468**	**3,899,232**	**3,979,944**	**3,939,630**	**3,996,063**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Fire Chief	1.00	1.00	1.00
Asst Chief / Chief Training Officer	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00
Fire Captain	6.00	6.00	6.00
Firefighter / Paramedic	25.00	25.00	25.00
Firefighter	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	0.00
Administrative Coordinator	0.00	0.00	1.00
Full Time Personnel Total	**39.00**	**39.00**	**39.00**

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Fund	Program
General	**Fire**
Department	Account Number
Public Safety (Fire/Police)	**01 - 02 . 11**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	2,695,731	2,713,588	2,761,845	2,760,130	2,785,997
609	Workers Compensation	167,282	184,057	194,000	191,000	195,000
639	Personnel Allowance	36,697	37,552	39,980	39,500	41,627
694	Holiday Pay	107,563	110,909	114,416	104,000	107,245
695	Overtime	177,740	198,992	176,400	194,800	183,000
696	F.I.C.A.	35,589	38,576	40,850	42,000	44,000
697	Hospital & Medical	336,557	351,745	375,188	354,000	372,725
699	Fair Labor Standard Pay	48,172	57,522	52,540	56,000	57,400
	Total	**3,605,331**	**3,692,941**	**3,755,219**	**3,741,430**	**3,786,994**

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Fund	Program
General	**Fire**
Department	Account Number
Public Safety (Fire/Police)	**01 - 02 . 11**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	834	800	850	850	850
702	Office Supplies	4,734	5,189	4,500	4,500	1,719
703	Gasoline & Oil	32,577	27,725	33,400	17,000	26,450
705	Audio / Visual Sup	140	32	200	150	200
707	Personnel Equipment	23,533	15,230	25,200	25,200	22,500
708	Custodial Supplies	6,569	3,884	4,650	4,550	4,650
709	Chemicals	2,362	2,557	3,200	2,900	2,800
710	First Aid Supplies	17,135	20,428	19,500	19,500	21,000
711	Hardware & Tools	898	672	900	800	900
716	Computer SW / HW	-3,800	13,228	9,010	9,010	9,010
718	Special Events	2,088	2,504	2,750	2,750	2,800
730	Operational Equip	10,630	8,491	10,800	9,480	6,060
	Total	**97,700**	**100,740**	**114,960**	**96,690**	**98,939**

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Fund	Program
General	**Fire**
Department: **Public Safety (Fire/Police)**	Account Number: **01 - 02 . 11**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
810	Disposal Services	888	1,271	1,750	1,750	2,040
812	Meetings & Conf	1,211	1,397	2,500	400	2,800
821	Maintenance Contracts	5,951	6,084	4,350	3,660	7,230
822	Memberships	1,864	1,869	2,215	2,215	2,065
824	Electricity	6,039	7,882	7,400	7,800	8,000
825	Gas	2,309	2,314	2,900	1,900	2,200
826	Communications	5,259	5,819	5,420	5,400	5,300
827	Water & Sewer	1,813	1,680	2,200	1,800	2,000
829	Printing	589	891	800	700	800
831	Postage	113	101	200	200	250
832	Vehicle Maintenance	29,528	31,083	28,000	29,000	32,000
833	Radio Maintenance	2,370	1,415	2,000	1,800	2,000
834	Equip Maintenance	7,744	8,141	8,920	8,175	6,920
835	Bldg Contract Maint	11,756	7,340	8,650	7,050	7,150
838	Laundry Service	8,116	8,212	9,400	9,200	9,400
840	Medical Examinations	8,145	7,715	9,610	9,460	8,500
841	Publications	900	1,165	1,200	1,255	1,255
848	Training & Education	12,842	8,477	12,250	9,745	10,220
	Total	**107,437**	**102,856**	**109,765**	**101,510**	**110,130**

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Fund	Program
General	**Fire**
Department	Account Number
Public Safety (Fire/Police)	**01 - 02 . 11**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
902	Vehicle Equipment	0	2,695	0	0	0
	Total	**0**	**2,695**	**0**	**0**	**0**

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Fund	Program
Capital Improvement Tax	**Fire Capital Improvements**
Department	Account Number
Public Safety	**26 - 02. 57**

Program Description

This program is used for capital improvements and equipment that have a minimum value of $10,000 and a minimum useful life of five years. The revenue source for this program is the one-half cent Capital improvement sales tax.

Budget Highlights

Funds are budgeted in FY 2017 for the planned replacement of the 2004 fire pumper, four MDT's and a respirator fit tester.

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Fund	Program
Capital Improvement Tax	**Fire Capital Improvement**
Department	Account Number
Public Safety (Fire/Police)	**26 - 02 . 57**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractural Services	0	0	12,000	0	0
900 Capital	15,611	42,299	248,200	237,251	700,750
950 Other	0	0	0	0	0
Totals	**15,611**	**42,299**	**260,200**	**237,251**	**700,750**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Capital Improvement Tax	**Fire Capital Improvement**
Department	Account Number
Public Safety (Fire/Police)	**26 - 02 . 57**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	0	0	12,000	0	0
	Total	**0**	**0**	**12,000**	**0**	**0**

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Fund	Program
Capital Improvement Tax	**Fire Capital Improvement**
Department	Account Number
Public Safety (Fire/Police)	**26 - 02 . 57**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
901	Operational Equipment	15,611	0	2,800	0	20,300
902	Vehicle Equipment	0	26,312	224,239	216,090	650,000
904	Computer Equipment	0	0	0	0	9,000
906	Contract Construction	0	15,987	21,161	21,161	21,450
	Total	**15,611**	**42,299**	**248,200**	**237,251**	**700,750**

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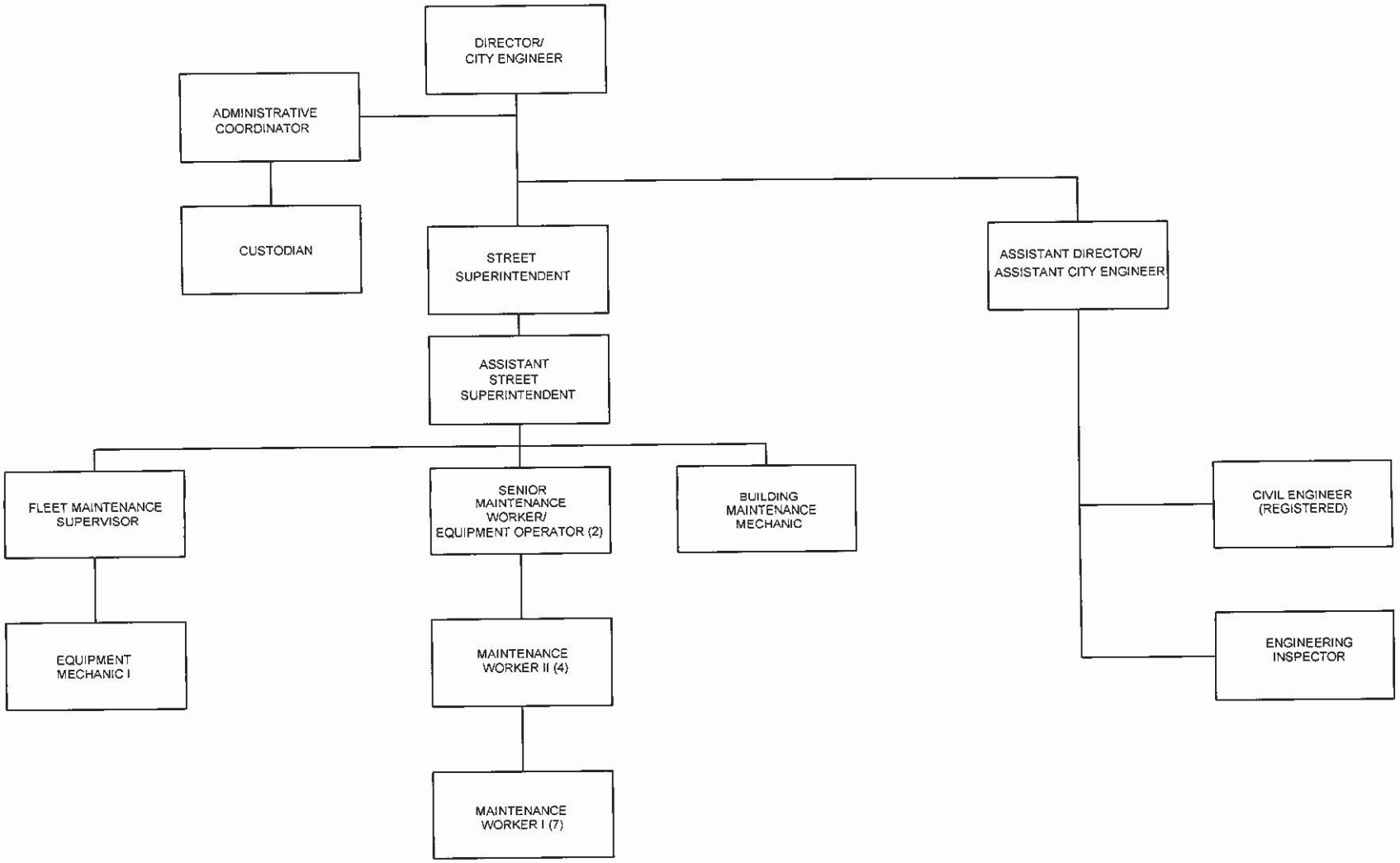
DEPARTMENT OF PUBLIC WORKS
ORGANIZATIONAL CHART



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PUBLIC WORKS

PERFORMANCE INDICATORS	Calendar Year 2013	Calendar Year 2014	Calendar Year 2015
Potholes Patched	82	67	47
Feet of Yellow/White Line Striping Painted	21,180	32,794	47,103
Excavation Permits Processed	317	382	380
Street Excavations Backfilled & Paved	58	86	60
Sewer Lateral Repairs Approved	117	106	117
Seasonal Banners Installed	442	448	488
Regulatory & Street Name Signs Installed	727	236	397

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Fund	Program
General	**Admin/Engineering**
Department	Account Number
Public Works	**01 - 03 . 12**

Program Description

This program provides the administration of all Public Works activities and technical engineering assistance to other City departments. Major functions include management of the department's operating divisions; preparing engineering studies, designs, plans, and specifications; management of design and construction contracts; soliciting grant funding for street, bridge and stormwater improvement projects; inspections for right-of-way work; maintaining and providing plat book information, parcel identification and property owner information; administering easement agreements; and the investigation and response to citizen inquiries and complaints.

Budget Highlights

No new major expenditures are planned for the Administration and Engineering Department of Public Works in FY 2017.

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Fund	Program
General	**Admin/Engineering**
Department	Account Number
Public Works	**01 - 03 . 12**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	198,443	201,735	213,852	214,315	218,155
700 Materials and Supplies	3,884	3,835	4,590	3,190	3,221
800 Contractural Services	13,818	13,156	15,570	14,080	15,420
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**216,145**	**218,726**	**234,012**	**231,585**	**236,796**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Public Works Director	0.60	0.60	0.60
Public Works Asst. Director	0.25	0.25	0.25
Engineering Inspector	0.25	0.25	0.25
Administrative Coordinator	0.85	0.85	0.85
Custodian	1.00	1.00	1.00
Full Time Personnel Total	**2.95**	**2.95**	**2.95**

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Fund	Program
General	**Admin/Engineering**
Department	Account Number
Public Works	**01 - 03 . 12**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	164,892	168,207	178,252	178,475	182,715
609	Workers Compensation	1,336	1,519	1,450	1,800	2,000
695	Overtime	49	0	0	0	0
696	F.I.C.A.	12,040	12,451	13,635	13,650	13,975
697	Hospital & Medical	20,126	19,558	20,515	20,390	19,465
	Total	**198,443**	**201,735**	**213,852**	**214,315**	**218,155**

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Fund	Program
General	**Admin/Engineering**
Department	Account Number
Public Works	**01 - 03 . 12**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	314	51	500	0	500
702	Office Supplies	2,465	2,790	2,680	2,280	1,461
703	Gasoline & Oil	1,014	817	970	720	970
707	Personnel Equipment	91	177	190	190	190
711	Hardware & Tools	0	0	250	0	100
	Total	**3,884**	**3,835**	**4,590**	**3,190**	**3,221**

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Fund	Program
General	**Admin/Engineering**
Department	Account Number
Public Works	**01 - 03 . 12**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	1,027	505	1,550	1,090	1,550
812	Meetings & Conf	2,547	1,269	3,130	3,000	3,260
814	Land/Building Rental	7,289	7,611	7,850	7,840	8,080
821	Maintenance Contracts	1,174	1,185	0	0	0
822	Memberships	637	636	350	360	420
826	Communications	1,042	863	680	730	640
829	Printing	0	166	250	50	250
830	Advertising	0	0	200	0	200
831	Postage	0	0	200	0	200
832	Vehicle Maintenance	67	921	1,040	1,010	500
834	Equip Maintenance	35	0	100	0	100
841	Publications	0	0	100	0	100
859	Recording Fees	0	0	120	0	120
	Total	**13,818**	**13,156**	**15,570**	**14,080**	**15,420**

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Fund	Program
General	**Street Maintenance**
Department	Account Number
Public Works	**01 - 03 .14**

Program Description

This program funds maintenance and improvement of 92 miles of public streets. The division repairs potholes, provides pavement markings and line striping, installs and repairs street name and regulatory signs, sweeps streets, trims and removes trees, maintains street lights and traffic signals, performs the labor and material hauling for the annual chip sealing of asphalt streets, performs concrete and asphalt curb and pavement replacement, sets up and removes barricades, performs crack sealing, salts and plows streets and parking lots; and installs and removes annual holiday decorations in Old Webster and Old Orchard Business Districts.

Budget Highlights

FY 2017 funds include the purchase of 900 tons of road salt, the amount that was utilized during the past winter season.

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Fund	Program
General	**Street Maintenance**
Department	Account Number
Public Works	**01 - 03 . 14**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	892,429	884,941	936,680	858,505	939,097
700 Materials and Supplies	184,080	187,155	198,510	155,420	147,187
800 Contractural Services	249,433	252,331	256,130	260,270	253,590
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**1,325,942**	**1,324,427**	**1,391,320**	**1,274,195**	**1,339,874**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Street Superintendent	1.00	1.00	1.00
Asst Street Superintendent	1.00	1.00	1.00
Building Maintenance Mechanic	1.00	1.00	0.00
Building Maintenance Mechanic II	0.00	0.00	1.00
Sr Maint Worker / Equip Operator	2.00	2.00	2.00
Maintenance Worker II	4.00	4.00	4.00
Maintenance Worker I	7.00	7.00	7.00
Full Time Personnel Total	**16.00**	**16.00**	**16.00**

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Fund	Program
General	**Street Maintenance**
Department	Account Number
Public Works	**01 - 03 . 14**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	674,813	677,823	701,755	643,685	707,095
609	Workers Compensation	38,371	38,831	50,175	45,205	51,015
639	Personnel Allowance	0	-63	0	0	0
695	Overtime	18,438	10,690	12,200	10,420	12,200
696	F.I.C.A.	50,420	50,456	54,690	50,085	55,102
697	Hospital & Medical	110,387	107,204	117,860	109,110	113,685
	Total	**892,429**	**884,941**	**936,680**	**858,505**	**939,097**

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Fund	Program
General	**Street Maintenance**
Department	Account Number
Public Works	**01 - 03 . 14**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	65	232	500	500	500
702	Office Supplies	1,631	1,767	1,520	1,640	1,347
703	Gasoline & Oil	59,914	45,303	55,540	22,600	32,190
704	Food	526	322	600	240	600
707	Personnel Equipment	5,480	5,304	6,000	4,680	5,600
708	Custodial Supplies	206	16	500	480	500
710	First Aid Supplies	71	100	100	90	100
711	Hardware & Tools	1,883	1,017	1,800	3,840	1,800
712	Maint Materials	25,088	43,647	25,000	22,000	24,000
713	Traffic Control Sup	9,939	13,554	15,750	15,750	10,000
714	Snow & Ice Control	78,447	74,233	88,200	81,000	68,550
730	Operational Equip	830	1,660	3,000	2,600	2,000
	Total	**184,080**	**187,155**	**198,510**	**155,420**	**147,187**

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Fund	Program
General	**Street Maintenance**
Department	Account Number
Public Works	**01 - 03 . 14**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
802	Temporary Services	1,289	0	0	0	0
803	Professional Services	3,349	3,439	4,250	5,800	4,250
810	Disposal Services	290	345	9,000	1,000	5,000
812	Meetings & Conf	0	80	2,440	2,200	1,440
821	Maintenance Contracts	1,560	3,196	3,400	9,070	9,240
822	Memberships	90	90	300	350	350
823	Street Lights	184,596	180,650	165,500	171,450	176,600
824	Electricity	5,154	12,141	5,650	4,600	4,740
825	Gas	6,625	6,491	6,700	5,600	5,770
826	Communications	3,208	2,922	2,200	2,550	2,300
829	Printing	281	270	350	310	350
832	Vehicle Maintenance	11,294	12,188	14,800	20,100	15,250
834	Equip Maintenance	18,283	16,357	18,000	16,000	18,500
846	Traffic Signal Repair	1,474	4,143	5,000	4,600	2,500
848	Training & Education	365	291	1,000	0	1,000
850	Parking Lot Lighting	4,622	5,728	7,000	6,100	6,300
851	Area Contract Maint	6,733	4,000	10,540	10,540	0
856	Street Light Maint	220	0	0	0	0
	Total	**249,433**	**252,331**	**256,130**	**260,270**	**253,590**

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Fund	Program
General	**Garage**
Department	Account Number
Public Works	**01 - 03. 15**

Program Description

This program provides preventative maintenance and repair of City vehicles and equipment. The mechanics perform routine and major repairs, change tires, install and maintain fleet mobile radios, maintain parts inventory and repair records.

Budget Highlights

FY 2017 funds provide for an upgrade to the Engine Code Analyzer that is utilized to diagnose problems with the engine systems on the City's vehicles and a replacement tire changer that is needed due to the larger tire sizes on City's newer vehicles.

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Fund	Program
General	**Garage**
Department	Account Number
Public Works	**01 - 03 . 15**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	127,977	130,075	133,610	112,940	127,015
700 Materials and Supplies	11,982	13,378	17,010	15,090	15,100
800 Contractural Services	755	275	950	500	1,500
900 Capital	0	0	0	0	6,000
950 Other	0	0	0	0	0
Totals	**140,714**	**143,728**	**151,570**	**128,530**	**149,615**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Fleet Maintenance Supervisor	1.00	1.00	1.00
Equipment Mechanic I	1.00	1.00	1.00
Full Time Personnel Total	**2.00**	**2.00**	**2.00**

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Fund	Program
General	**Garage**
Department	Account Number
Public Works	**01 - 03 . 15**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	103,933	105,910	107,060	96,415	106,090
609	Workers Compensation	3,060	3,118	3,450	3,050	3,490
695	Overtime	1,987	1,698	2,200	0	2,200
696	F.I.C.A.	7,727	7,773	8,360	7,525	8,285
697	Hospital & Medical	11,270	11,576	12,540	5,950	6,950
	Total	**127,977**	**130,075**	**133,610**	**112,940**	**127,015**

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Fund	Program
General	**Garage**
Department	Account Number
Public Works	**01 - 03 . 15**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	0	0	200	200	200
703	Gasoline & Oil	912	735	870	440	0
707	Personnel Equipment	1,520	1,693	2,250	2,100	2,250
708	Custodial Supplies	149	50	440	300	400
711	Hardware & Tools	378	483	750	750	750
717	Shop Supplies	9,023	8,316	10,800	9,600	9,900
730	Operational Equip	0	2,101	1,700	1,700	1,600
	Total	**11,982**	**13,378**	**17,010**	**15,090**	**15,100**

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Fund	Program
General	**Garage**
Department	Account Number
Public Works	**01 - 03 . 15**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
810	Disposal Services	0	0	0	0	500
832	Vehicle Maintenance	751	192	500	500	500
834	Equip Maintenance	4	0	150	0	150
841	Publications	0	83	150	0	150
848	Training & Education	0	0	150	0	200
	Total	**755**	**275**	**950**	**500**	**1,500**

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Fund	Program
General	**Garage**
Department	Account Number
Public Works	**01 - 03 . 15**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
901	Operational Equipment	0	0	0	0	6,000
	Total	**0**	**0**	**0**	**0**	**6,000**

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Fund	Program
General	**City Hall**
Department	Account Number
Public Works	**01 - 03 .17**

Program Description

This program provides for the furnishing and maintenance of all electrical, plumbing and mechanical facilities at City Hall, the Police Department and two Fire Stations. Functions include maintenance and repair of heating and air conditioning system, lock replacement and repair, interior painting, repair of windows and doors, minor building modifications and custodial service.

Budget Highlights

FY 2017 funds provide for a replacement message board sign in front of City Hall and for three replacement doors in the fire department at the City Hall complex.

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Fund	Program
General	**City Hall Complex**
Department	Account Number
Public Works	**01 - 03 . 17**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	12,398	13,482	12,880	11,370	11,780
800 Contractural Services	131,950	108,526	130,840	116,630	124,720
900 Capital	0	1,000	1,000	1,000	10,900
950 Other	0	0	0	0	0
Totals	**144,348**	**123,008**	**144,720**	**129,000**	**147,400**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
General	**City Hall Complex**
Department	Account Number
Public Works	**01 - 03 . 17**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	50	26	100	0	100
703	Gasoline & Oil	0	0	300	0	300
705	Audio / Visual Sup	0	147	180	180	180
707	Personnel Equipment	50	33	0	0	0
708	Custodial Supplies	4,526	5,566	5,500	4,500	5,000
711	Hardware & Tools	-224	258	300	250	300
730	Operational Equip	1,160	2,209	600	600	0
735	Bldg Maint Materials	6,568	5,243	5,500	5,500	5,500
751	Area Maint Materials	268	0	400	340	400
	Total	**12,398**	**13,482**	**12,880**	**11,370**	**11,780**

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Fund	Program
General	**City Hall Complex**
Department	Account Number
Public Works	**01 - 03 . 17**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	569	398	800	700	800
814	Land/Building Rental	11,612	11,190	11,590	11,370	11,460
821	Maintenance Contracts	2,816	5,491	5,400	5,400	5,750
824	Electricity	97,911	73,127	96,300	84,000	86,520
825	Gas	2,645	2,968	3,000	2,080	2,500
826	Communications	0	0	0	0	770
827	Water & Sewer	3,955	6,289	5,340	7,050	7,950
835	Bldg Contract Maint	10,089	7,201	5,410	5,030	5,970
837	Heating / AC Maint	2,353	1,862	3,000	1,000	3,000
	Total	**131,950**	**108,526**	**130,840**	**116,630**	**124,720**

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Fund	Program
General	**City Hall Complex**
Department	Account Number
Public Works	**01 - 03 . 17**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
907	Building Improvements	0	1,000	1,000	1,000	10,900
	Total	**0**	**1,000**	**1,000**	**1,000**	**10,900**

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Fund	Program
General	**Service Center**
Department	Account Number
Public Works	**01 - 03 .18**

Program Description

This program provides for furnishing and maintaining all electrical, plumbing and mechanical facilities at the Service Center. Functions include routine maintenance and repair of the site's facilities including the Garage, salt dome and fuel dispensers. Custodial equipment, materials and supplies for the Service Center are also funded from this program as are the testing and monitoring costs associated with the facility's two underground fuel tanks.

Budget Highlights

FY 2017 provides funds for the replacement of the 24+ year old ice making machine located at the City's Service Center.

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Fund	Program
General	**Service Center**
Department	Account Number
Public Works	**01 - 03 . 18**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	4,343	5,937	9,100	6,800	7,570
800 Contractural Services	53,127	58,913	63,050	50,210	52,145
900 Capital	3,495	643	0	0	8,800
950 Other	0	0	0	0	0
Totals	**60,965**	**65,493**	**72,150**	**57,010**	**68,515**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
General	**Service Center**
Department	Account Number
Public Works	**01 - 03 . 18**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	0	13	50	0	50
702	Office Supplies	0	0	50	50	50
705	Audio / Visual Sup	0	0	1,500	250	500
708	Custodial Supplies	2,206	1,930	2,700	2,200	2,270
710	First Aid Supplies	0	18	100	100	100
711	Hardware & Tools	0	0	200	0	100
735	Bldg Maint Materials	2,137	3,976	4,500	4,200	4,500
	Total	**4,343**	**5,937**	**9,100**	**6,800**	**7,570**

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Fund	Program
General	**Service Center**
Department	Account Number
Public Works	**01 - 03 . 18**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
804	Misc Insurance	250	250	250	250	250
807	Testing Services	420	570	4,200	2,680	1,000
810	Disposal Services	0	0	200	0	200
821	Maintenance Contracts	3,570	3,338	5,500	4,020	5,720
823	Street Lights	-327	508	500	490	500
824	Electricity	21,531	22,509	21,500	18,360	18,910
825	Gas	11,656	10,628	11,000	6,050	6,240
827	Water & Sewer	8,472	8,909	5,700	5,700	4,315
834	Equip Maintenance	881	1,703	600	1,720	1,100
835	Bldg Contract Maint	6,563	10,084	12,600	10,350	12,910
837	Heating / AC Maint	111	414	1,000	590	1,000
	Total	**53,127**	**58,913**	**63,050**	**50,210**	**52,145**

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Fund	Program
General	**Service Center**
Department	Account Number
Public Works	**01 - 03 . 18**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
907	Building Improvements	3,495	643	0	0	8,800
	Total	**3,495**	**643**	**0**	**0**	**8,800**

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Fund	Program
Street Improvement Tax	**Street Improvement**
Department	Account Number
Public Works	**06 -03 . 39**

Program Description

This program provides the personnel and office expenses for the administration of the street projects program funded through the property tax levy.

Budget Highlights

FY 2017 provides funds for the replacement of six (6) defective street light poles on S. Elm Avenue between Big Bend Boulevard and Glendale Road.

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Fund	Program
Street Improvement Tax	**Street Improvement**
Department	Account Number
Public Works	**06 - 03 . 39**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	228,970	212,533	248,180	248,725	250,833
700 Materials and Supplies	20,875	17,773	79,570	35,950	40,130
800 Contractural Services	26,320	18,610	36,160	19,155	33,575
900 Capital	0	-7,225	0	0	0
950 Other	0	0	0	0	0
Totals	**276,165**	**241,691**	**363,910**	**303,830**	**324,538**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Public Works Director	0.20	0.20	0.20
Public Works Asst. Director	0.75	0.75	0.75
Civil Engineer	0.90	0.90	0.90
GIS Coordinator	0.00	0.75	0.50
Engineering Inspector	0.25	0.25	0.25
Full Time Personnel Total	**2.10**	**2.85**	**2.60**
Part Time Personnel			
GIS Coordinator	0.50	0.00	0.00
Part Time Personnel Total	**0.50**	**0.00**	**0.00**

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Fund	Program
Street Improvement Tax	**Street Improvement**
Department	Account Number
Public Works	**06 - 03 . 39**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	172,386	161,790	196,785	197,399	201,334
602	Part-Time	6,482	12,248	0	0	0
609	Workers Compensation	910	864	950	1,020	1,050
642	Pension	12,584	6,507	12,395	12,435	10,800
693	Group Life	450	322	300	330	342
696	F.I.C.A.	12,580	12,680	15,050	15,101	15,402
697	Hospital & Medical	22,990	17,566	22,195	21,975	21,425
698	L-T Disability	588	556	505	465	480
	Total	**228,970**	**212,533**	**248,180**	**248,725**	**250,833**

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Fund	Program
Street Improvement Tax	**Street Improvement**
Department	Account Number
Public Works	**06 - 03 . 39**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	0	0	100	100	100
702	Office Supplies	2,245	2,462	2,600	2,300	2,650
703	Gasoline & Oil	956	770	910	630	840
707	Personnel Equipment	29	195	300	200	300
711	Hardware & Tools	116	0	540	100	440
712	Maint Materials	10,572	6,138	67,500	25,000	35,800
713	Traffic Control Sup	6,957	8,208	7,620	7,620	0
	Total	**20,875**	**17,773**	**79,570**	**35,950**	**40,130**

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Fund	Program
Street Improvement Tax	**Street Improvement**
Department	Account Number
Public Works	**06 - 03 . 39**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	5,929	4,919	5,000	2,680	5,500
809	Insurance	8,550	8,550	8,550	8,825	8,825
811	Auditing	3,800	0	0	0	4,400
812	Meetings & Conf	1,357	1,201	3,420	3,200	1,480
816	Equipment Rental	440	2,549	1,500	600	1,500
818	Tree Removal	0	0	2,000	0	2,000
821	Maintenance Contracts	0	0	710	0	0
822	Memberships	312	300	380	350	370
826	Communications	682	583	1,220	1,080	1,020
827	Water & Sewer	0	0	5,000	1,920	0
829	Printing	0	89	300	100	200
831	Postage	0	0	80	0	80
832	Vehicle Maintenance	453	142	500	400	700
834	Equip Maintenance	0	0	500	0	500
836	Towing	0	0	120	0	120
841	Publications	0	0	200	0	200
848	Training & Education	0	0	600	0	600
856	Street Light Maint	4,797	277	6,000	0	6,000
859	Recording Fees	0	0	80	0	80
	Total	**26,320**	**18,610**	**36,160**	**19,155**	**33,575**

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Fund	Program
Street Improvement Tax	**Street Improvement**
Department	Account Number
Public Works	**06 - 03 . 39**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
901	Operational Equipment	0	-9,225	0	0	0
906	Contract Construction	0	2,000	0	0	0
	Total	**0**	**-7,225**	**0**	**0**	**0**

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Fund	Program
Street Improvement Tax	**Street Projects**
Department	Account Number
Public Works	**06 -03 .40**

Program Description

This program is for the repair and replacement of concrete and asphalt residential streets and associated structures within the public right-of-way funded through a property tax levy. Included in this program is the annual mill and overlay and chipsealing maintenance of the publicly owned asphalt streets within the City. Streets are generally sealed on a six-year cycle. This program also provides the City's grant match for federally funded projects.

Budget Highlights

FY 2017 provides funding for milling and resurfacing asphalt pavements that have been in place over 20 years and are nearing the end of their useful life. Funding for the design of Marshall Avenue street and sidewalk improvement is also included in FY 2017 budget and is contingent upon the award of a federal grant for the construction of this project.

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Fund	Program
Street Improvement Tax	**Street Projects**
Department	Account Number
Public Works	**06 - 03 . 40**

Program Request **Type of Expenditure**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractural Services	0	953	5,000	0	60,500
900 Capital	550,057	898,312	805,410	821,710	981,750
950 Other	0	0	0	0	0
Totals	**550,057**	**899,265**	**810,410**	**821,710**	**1,042,250**

Personnel Schedule	**Number of Employees**		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Street Improvement Tax	**Street Projects**
Department	Account Number
Public Works	**06 - 03 . 40**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	0	0	0	0	55,500
807	Testing Services	0	953	5,000	0	5,000
	Total	**0**	**953**	**5,000**	**0**	**60,500**

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Fund	Program
Street Improvement Tax	**Street Projects**
Department	Account Number
Public Works	**06 - 03 . 40**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
906	Contract Construction	550,057	898,312	805,410	821,710	981,750
	Total	**550,057**	**898,312**	**805,410**	**821,710**	**981,750**

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Fund	Program
Street Improvement Tax	**Street Bond Issue**
Department	Account Number
Public Works	**06 -03 .41**

Program Description

This program is funded through a Bond Issue passed by the voters in August of 2010 that will rehabilitate the concrete street network within the City

Budget Highlights

The program is completed and not included in the FY 2017 budget.

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Fund	Program
Street Improvement Tax	**Street Bond Issue**
Department	Account Number
Public Works	**06 - 03 . 41**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	40,369	9,572	0	0	0
700 Materials and Supplies	14	0	0	0	0
800 Contractural Services	12,687	-1,461	0	0	0
900 Capital	903,034	222,638	0	0	0
950 Other	0	0	0	0	0
Totals	**956,104**	**230,749**	**0**	**0**	**0**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Street Improvement Tax	**Street Bond Issue**
Department	Account Number
Public Works	**06 - 03 . 41**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	-2,080	0	0	0	0
602	Part-Time	39,513	8,892	0	0	0
609	Workers Compensation	72	0	0	0	0
696	F.I.C.A.	2,864	680	0	0	0
	Total	**40,369**	**9,572**	**0**	**0**	**0**

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Fund	Program
Street Improvement Tax	**Street Bond Issue**
Department	Account Number
Public Works	**06 - 03 . 41**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
702	Office Supplies	14	0	0	0	0
	Total	**14**	**0**	**0**	**0**	**0**

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Fund	Program
Street Improvement Tax	**Street Bond Issue**
Department	Account Number
Public Works	**06 - 03 . 41**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	7,964	-2,390	0	0	0
807	Testing Services	3,688	887	0	0	0
829	Printing	269	42	0	0	0
830	Advertising	538	0	0	0	0
832	Vehicle Maintenance	228	0	0	0	0
	Total	**12,687**	**-1,461**	**0**	**0**	**0**

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Fund	Program
Street Improvement Tax	**Street Bond Issue**
Department	Account Number
Public Works	**06 - 03 . 41**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
906	Contract Construction	903,034	222,638	0	0	0
	Total	**903,034**	**222,638**	**0**	**0**	**0**

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Fund	Program
Capital Improvement Tax	**Public Works Capital Improvement**
Department	Account Number
Public Works	**26 – 03 . 58**

Program Description

This program is funded by the one-half cent sales tax for Capital Improvements and includes work initiated by the Public Works Department.

Budget Highlights

Funds are included in FY 2017 for the purchase of a 30 foot bucket truck for the Public Works Department. Funds are included for the milling and resurfacing of asphalt pavements that were constructed over 20 years ago and are nearing the end of their useful life, and repairs on the Novus parking garage. Funds are also included for Design and Right of Way acquisition for the Central Avenue/S. Gore Sidewalk project, and the Construction of the Shady Creek Bridge .

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Fund	Program
Capital Improvement Tax	**Public Works Capital Improvement**
Department	Account Number
Public Works	**26 - 03 . 58**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	17,074	0	0	0	0
800 Contractural Services	1,884	20,052	3,170	3,170	11,000
900 Capital	699,172	574,102	982,324	936,095	762,170
950 Other	0	0	0	0	0
Totals	**718,130**	**594,154**	**985,494**	**939,265**	**773,170**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Capital Improvement Tax	**Public Works Capital Improvement**
Department	Account Number
Public Works	**26 - 03 . 58**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
730	Operational Equip	17,074	0	0	0	0
	Total	**17,074**	**0**	**0**	**0**	**0**

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Fund	Program
Capital Improvement Tax	**Public Works Capital Improvement**
Department	Account Number
Public Works	**26 - 03 . 58**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	0	18,931	0	0	7,000
830	Advertising	1,884	1,121	3,170	3,170	4,000
	Total	**1,884**	**20,052**	**3,170**	**3,170**	**11,000**

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Fund	Program
Capital Improvement Tax	**Public Works Capital Improvement**
Department	Account Number
Public Works	**26 - 03 . 58**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
901	Operational Equipment	68,261	130,497	0	0	0
902	Vehicle Equipment	158,389	153,872	141,960	115,770	100,000
906	Contract Construction	275,224	329,690	492,524	492,670	468,480
907	Building Improvements	197,298	-39,957	324,660	304,475	191,240
908	ROW Acquisitions	0	0	8,000	8,000	2,450
910	Non-Contract Const	0	0	15,180	15,180	0
	Total	**699,172**	**574,102**	**982,324**	**936,095**	**762,170**

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Fund	Program
Grant	**Grants**
Department	Account Number
Public Works	**04 -03 .35**

Program Description

The City applies for and receives various Federal, State and Local grants. This program was established to track the grant expenditures by project. Most of the grants require matching City funds.

Budget Highlights

The Department has been awarded a grant to replace the bridge on N. Rock Hill Road over Shady Creek Bridge that has been deemed “basically intolerable” with an overall rating of 35.2 out of 100. Under current federal criteria, bridges that are rated under 50 are eligible for total replacement. The department has also been awarded a grant to install a sidewalk on S. Gore Avenue and Central Avenue between W. Glendale Rd. and S. Rock Hill Rd. Funding for both projects are included in the FY 2017 budget.

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Fund	Program
Grant	**Grants**
Department	Account Number
Public Works	**04 - 03 . 35**

Program Request / **Type of Expenditure**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractural Services	0	75,725	0	0	13,000
900 Capital	-7,571	0	32,000	32,000	678,470
950 Other	0	0	0	0	0
Totals	**-7,571**	**75,725**	**32,000**	**32,000**	**691,470**

Personnel Schedule	**Number of Employees**		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Grant	**Grants**
Department	Account Number
Public Works	**04 - 03 . 35**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	0	75,725	0	0	13,000
	Total	**0**	**75,725**	**0**	**0**	**13,000**

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Fund	Program
Grant	**Grants**
Department	Account Number
Public Works	**04 - 03 . 35**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
906	Contract Construction	-7,571	0	0	0	673,920
908	ROW Acquisitions	0	0	32,000	32,000	4,550
	Total	**-7,571**	**0**	**32,000**	**32,000**	**678,470**

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Fund	Program
Sewer Lateral	**Sanitary Sewer Lateral Repair**
Department	Account Number
Public Works	**27 -03 . 65**

Program Description

This program performs sanitary sewer lateral inspections and repairs funded by a voter approved charge of up to $50 per year per residential household.

Budget Highlights

FY 2017 budget reflects a budget increase of 10.6% over FY 2016 budget based on current activity.

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Fund	Program
Sewer Lateral	**Sanitary Sewer Lateral Repair**
Department	Account Number
Public Works	**27 - 03 . 65**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	52,193	54,576	55,949	55,982	56,687
700 Materials and Supplies	1,886	2,002	2,200	1,780	2,230
800 Contractural Services	246,033	288,734	266,040	292,305	301,165
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**300,112**	**345,312**	**324,189**	**350,067**	**360,082**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Public Works Director	0.10	0.10	0.10
Engineering Inspector	0.40	0.40	0.40
Administrative Coordinator	0.15	0.15	0.15
Full Time Personnel Total	**0.65**	**0.65**	**0.65**

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Fund	Program
Sewer Lateral	**Sanitary Sewer Lateral Repair**
Department	Account Number
Public Works	**27 - 03 . 65**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	42,686	43,274	43,845	43,885	44,675
609	Workers Compensation	206	209	205	215	235
642	Pension	0	2,242	2,760	2,765	2,375
693	Group Life	0	35	35	35	35
696	F.I.C.A.	3,009	3,059	3,354	3,357	3,417
697	Hospital & Medical	6,292	5,707	5,700	5,675	5,900
698	L-T Disability	0	50	50	50	50
	Total	**52,193**	**54,576**	**55,949**	**55,982**	**56,687**

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Fund	Program
Sewer Lateral	**Sanitary Sewer Lateral Repair**
Department	Account Number
Public Works	**27 - 03 . 65**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	0	0	0	0	100
702	Office Supplies	1,307	1,365	1,320	1,100	1,160
703	Gasoline & Oil	579	467	560	490	650
707	Personnel Equipment	0	170	280	180	280
711	Hardware & Tools	0	0	40	10	40
	Total	**1,886**	**2,002**	**2,200**	**1,780**	**2,230**

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Fund	Program
Sewer Lateral	**Sanitary Sewer Lateral Repair**
Department	Account Number
Public Works	**27 - 03 . 65**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	19,563	22,485	18,500	18,520	19,080
809	Insurance	2,150	2,150	2,150	2,175	2,175
826	Communications	318	263	290	390	400
832	Vehicle Maintenance	0	0	100	40	200
852	Sewer Lateral Reimbursem	224,002	263,836	245,000	271,180	279,310
	Total	**246,033**	**288,734**	**266,040**	**292,305**	**301,165**

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Fund	Program
Storm Water Improvement Tax	**Storm Water Improvement**
Department	Account Number
Public Works	**29 - 03 . 67**

Program Description

This program is responsible for the study, design and construction of storm water improvements funded by 20% of the revenue from the one-half cent sales tax for Park and Storm Water Improvements.

Budget Highlights

FY 2017 budget includes funds to correct stormwater problems for the 700 block of Greeley, 43 Chestnut Hill, and 9445 Big Bend Blvd.

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Fund	Program
Storm Water Improvement Tax	**Storm Water Improvement**
Department	Account Number
Public Works	**29 - 03 . 67**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	30,742	30,618	31,452	31,521	31,940
700 Materials and Supplies	1,117	1,434	1,420	1,110	1,550
800 Contractural Services	404	57,936	14,680	59,290	74,080
900 Capital	26,023	20,625	295,000	172,902	351,000
950 Other	0	0	0	0	0
Totals	**58,286**	**110,613**	**342,552**	**264,823**	**458,570**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Public Works Director	0.10	0.10	0.10
Civil Engineer	0.10	0.10	0.10
Engineering Inspector	0.10	0.10	0.10
Full Time Personnel Total	**0.30**	**0.30**	**0.30**

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Fund	Program
Storm Water Improvement Tax	**Storm Water Improvement**
Department	Account Number
Public Works	**29 - 03 . 67**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	24,195	24,598	24,965	25,039	25,510
609	Workers Compensation	133	135	130	140	140
642	Pension	1,766	1,275	1,572	1,577	1,355
696	F.I.C.A.	1,726	1,760	1,910	1,915	1,950
697	Hospital & Medical	2,922	2,800	2,825	2,800	2,935
698	L-T Disability	0	50	50	50	50
	Total	**30,742**	**30,618**	**31,452**	**31,521**	**31,940**

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Fund	Program
Storm Water Improvement Tax	**Storm Water Improvement**
Department	Account Number
Public Works	**29 - 03 . 67**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
702	Office Supplies	1,117	1,258	1,140	910	1,270
707	Personnel Equipment	0	176	230	180	230
711	Hardware & Tools	0	0	50	20	50
	Total	**1,117**	**1,434**	**1,420**	**1,110**	**1,550**

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Fund	Program
Storm Water Improvement Tax	**Storm Water Improvement**
Department	Account Number
Public Works	**29 - 03 . 67**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	-856	55,665	10,000	56,040	70,000
812	Meetings & Conf	60	561	900	800	840
821	Maintenance Contracts	1,200	1,248	1,280	1,280	1,300
829	Printing	0	35	150	0	150
830	Advertising	0	337	1,500	500	1,000
831	Postage	0	0	50	20	50
848	Training & Education	0	90	700	500	500
859	Recording Fees	0	0	100	150	240
	Total	**404**	**57,936**	**14,680**	**59,290**	**74,080**

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Fund	Program
Storm Water Improvement Tax	**Storm Water Improvement**
Department	Account Number
Public Works	**29 - 03 . 67**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
906	Contract Construction	26,023	20,625	295,000	172,902	351,000
	Total	**26,023**	**20,625**	**295,000**	**172,902**	**351,000**

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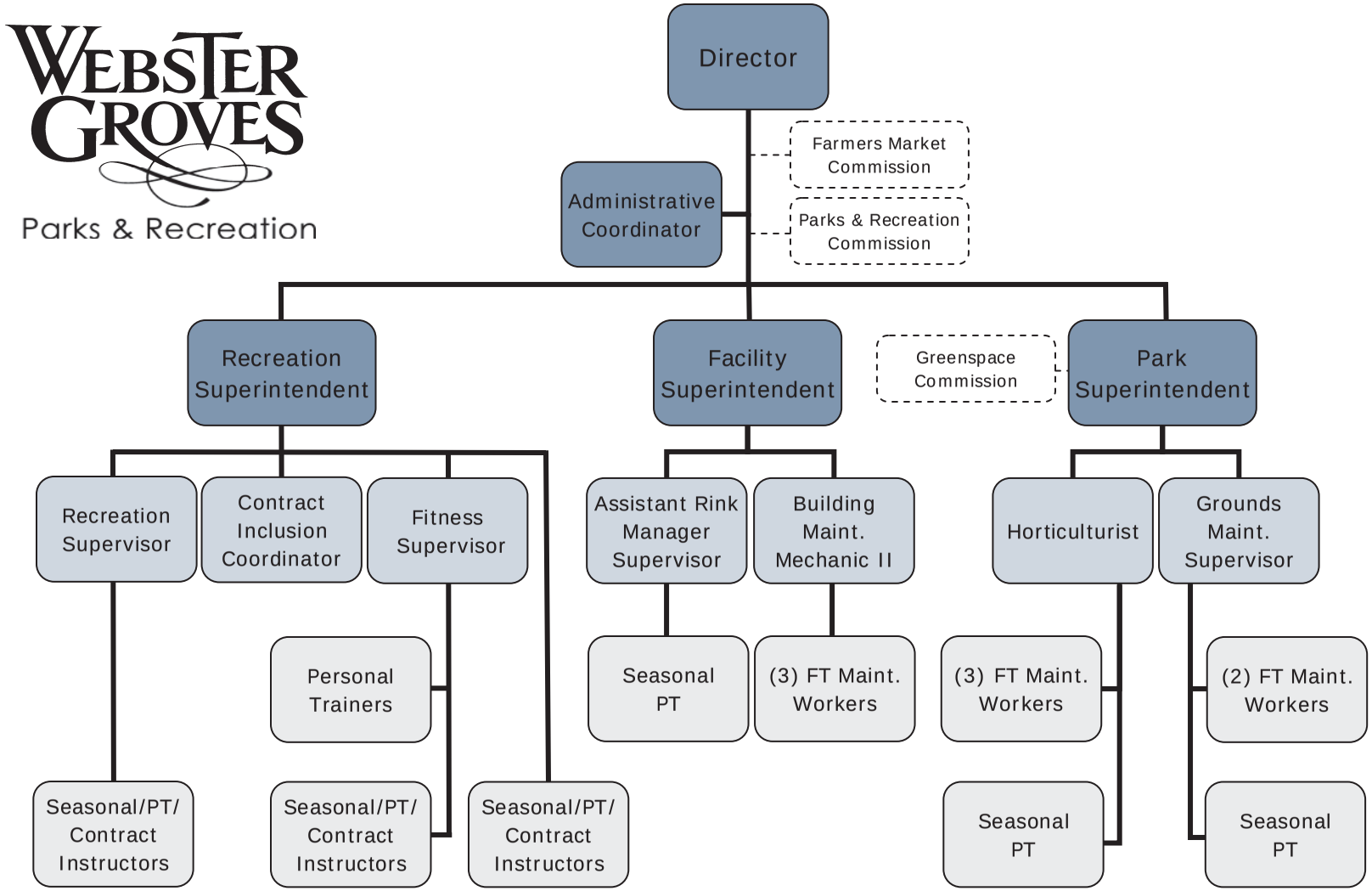
Department of Parks and Recreation



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PARKS AND RECREATION

PERFORMANCE INDICATORS	Calendar Year 2013	Calendar Year 2014	Calendar Year 2015
Trees Planted	205	300	300
Recreation Program Participants	1,706	1,645	1,864
Room/Gym Rental Participants	29,500	32,000	30,335
Hockey / Learn to Skate Participants	123,400	126,000	119,813
Swim Lessons / Programs	665	1,745	1,730
Rink Session Participants	15,500	17,505	19,154
Fitness Center Members	1,593	1,545	1,697

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Fund	Program
General	**Parks**
Department	Account Number
Parks & Recreation	**01 - 04 . 16**

Program Description

This is a maintenance program that is responsible for 160+ acres of open space, including 19 parks, 7 restrooms, 7 pavilions, 10 playgrounds, 11 athletic fields, 15 tennis courts, and 3 basketball courts at a total of 54 locations throughout the City.

Budget Highlights

The three business districts continue to transfer funds to this program for the support of personnel and supplies used for landscape maintenance, snow removal and holiday decorations.

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Fund	Program
General	**Parks**
Department	Account Number
Parks and Recreation	**01 - 04 . 16**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	285,620	295,212	296,334	293,216	288,622
700 Materials and Supplies	84,341	87,807	88,666	77,308	64,112
800 Contractural Services	91,846	94,354	119,550	112,458	123,236
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**461,807**	**477,373**	**504,550**	**482,982**	**475,970**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Parks Superintendent	0.00	0.00	0.25
Parks Manager	0.25	0.25	0.00
Grounds Supervisor	1.00	1.00	1.00
Building Maintenance Mechanic II	0.50	0.50	0.50
Park Worker II	2.00	2.00	2.00
Park Worker I	1.00	1.00	1.00
Full Time Personnel Total	**4.75**	**4.75**	**4.75**
Part Time Personnel			
Park Worker I	1.00	1.00	1.00
Part Time Personnel Total	**1.00**	**1.00**	**1.00**

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Fund	Program
General	**Parks**
Department	Account Number
Parks and Recreation	**01 - 04 . 16**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	190,523	189,827	187,961	189,645	158,744
602	Part-Time	28,266	35,449	30,740	30,740	5,148
603	Salaries - Bus District	0	0	0	0	32,150
604	Part-time Bus district	0	0	0	0	17,292
609	Workers Compensation	6,693	6,372	6,775	6,800	6,930
695	Overtime	5,165	6,863	8,246	8,246	8,493
696	F.I.C.A.	15,405	17,297	17,360	17,490	17,800
697	Hospital & Medical	39,568	39,404	45,252	40,295	42,065
	Total	**285,620**	**295,212**	**296,334**	**293,216**	**288,622**

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Fund	Program
General	**Parks**
Department: **Parks and Recreation**	Account Number: **01 - 04 . 16**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	211	296	230	230	230
702	Office Supplies	1,650	1,323	1,330	1,065	1,190
703	Gasoline & Oil	23,859	18,914	22,546	10,941	14,914
707	Personnel Equipment	1,378	1,172	1,225	1,375	1,225
708	Custodial Supplies	2,320	1,954	2,300	2,300	2,300
710	First Aid Supplies	0	0	50	50	50
711	Hardware & Tools	1,296	1,393	1,475	1,475	1,475
712	Maint Materials	706	1,717	1,700	1,700	1,700
715	Grounds Supplies	1,074	855	1,200	1,200	1,200
718	Special Events	57	0	300	300	560
721	Plant Materials	18,263	28,891	20,800	20,800	0
724	Commodities - Bus District	0	0	0	0	21,163
730	Operational Equip	5,462	6,751	5,800	5,800	5,800
735	Bldg Maint Materials	1,273	1,759	1,855	2,217	1,950
751	Area Maint Materials	26,792	22,782	27,855	27,855	10,355
	Total	**84,341**	**87,807**	**88,666**	**77,308**	**64,112**

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Fund	Program
General	**Parks**
Department: **Parks and Recreation**	Account Number: **01 - 04 . 16**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
810	Disposal Services	0	0	2,500	0	2,000
812	Meetings & Conf	1,414	0	1,450	1,450	1,450
816	Equipment Rental	0	0	800	210	400
821	Maintenance Contracts	38,038	38,458	52,425	52,346	52,346
823	Street Lights	3,753	3,557	3,000	3,646	3,700
824	Electricity	8,897	12,593	13,200	10,890	10,900
826	Communications	2,131	1,573	1,650	2,268	3,200
827	Water & Sewer	18,027	14,238	16,300	13,698	18,015
832	Vehicle Maintenance	7,339	7,210	8,700	8,700	8,700
834	Equip Maintenance	9,941	13,882	16,500	16,500	16,500
835	Bldg Contract Maint	985	912	1,000	1,000	1,000
848	Training & Education	275	120	275	0	275
851	Area Contract Maint	1,046	1,811	1,750	1,750	4,750
	Total	**91,846**	**94,354**	**119,550**	**112,458**	**123,236**

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Fund	Program
General	**Recreation**
Department	Account Number
Parks & Recreation	**01 - 04 . 20**

Program Description

All recreation activities, exclusive of the Ice Arena, Aquatic Center, and Fitness Center are operated from this program, as well as some department-wide overhead expenses. Most activities are located at the Recreation Complex while some are held off-site on a seasonal basis. The tennis, concession and most maintenance contracts are budgeted in this program. Over 280 programs, ranging from pre-school to senior citizens, are budgeted here.

Budget Highlights

Budgeted items for FY 2017 include Camp Webegee, Turkey Day Run, the 5-year testing of the sprinkler system and fireworks for both Community Days and Fire & Ice.

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Fund	Program
General	**Recreation**
Department	Account Number
Parks and Recreation	**01 - 04 . 20**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	488,852	478,651	473,253	473,747	490,855
700 Materials and Supplies	62,663	63,905	83,623	82,438	94,503
800 Contractural Services	218,249	213,739	222,185	201,809	219,580
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**769,764**	**756,295**	**779,061**	**757,994**	**804,938**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Parks & Recreation Director	0.75	0.75	0.75
Recreation Superintendent	0.00	0.00	0.75
Recreation Manager	0.75	0.75	0.00
Recreation Supervisor	1.00	1.00	1.00
Building Maintenance Mechanic	0.50	0.50	0.50
Maintenance Worker I	1.00	1.00	1.00
Administrative Coordinator	1.00	1.00	1.00
Full Time Personnel Total	**5.00**	**5.00**	**5.00**
Part Time Personnel			
Rec Aides/Leaders	3.00	3.00	3.00
Day Camp Staff	2.75	2.75	2.75
Custodian	0.00	0.25	0.25
Part Time Personnel Total	**5.75**	**6.00**	**6.00**

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Fund	Program
General	**Recreation**
Department: **Parks and Recreation**	Account Number: **01 - 04 . 20**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	306,936	267,004	252,385	250,460	256,375
602	Part-Time	112,390	138,471	145,080	148,046	156,080
609	Workers Compensation	8,467	9,553	10,000	9,606	12,125
613	Auto Allowance	1,425	1,575	1,350	1,350	900
695	Overtime	1,106	737	600	600	600
696	F.I.C.A.	31,617	30,523	30,400	30,640	31,550
697	Hospital & Medical	26,911	30,788	33,438	33,045	33,225
	Total	**488,852**	**478,651**	**473,253**	**473,747**	**490,855**

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Fund	Program
General	**Recreation**
Department: **Parks and Recreation**	Account Number: **01 - 04 . 20**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	6,566	6,243	7,125	7,100	8,075
702	Office Supplies	4,892	2,721	6,790	6,575	6,742
703	Gasoline & Oil	1,873	1,505	1,778	862	1,176
704	Food	387	225	800	230	700
705	Audio / Visual Sup	1,824	2,800	3,280	2,158	3,880
707	Personnel Equipment	1,255	1,142	1,220	1,100	1,300
708	Custodial Supplies	3,427	4,629	5,000	4,500	5,000
710	First Aid Supplies	1,721	326	400	400	400
711	Hardware & Tools	1,167	1,462	1,600	1,200	1,600
712	Maint Materials	149	768	1,150	1,000	1,150
716	Computer SW / HW	5,962	-805	350	150	880
718	Special Events	17,064	19,890	30,200	34,590	36,625
719	Recreation Sup	6,582	10,667	12,075	10,958	11,225
730	Operational Equip	5,597	7,421	6,455	6,077	10,050
735	Bldg Maint Materials	4,197	4,911	5,400	5,538	5,700
	Total	**62,663**	**63,905**	**83,623**	**82,438**	**94,503**

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Fund			Program			
General			**Recreation**			
Department			Account Number			
Parks and Recreation			**01 - 04 . 20**			
Contractual		**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Account Number	**Account Title**					
801	Rec Officials/Instructors	63,683	43,351	45,640	36,980	45,750
803	Professional Services	20,571	17,750	21,000	20,000	21,000
812	Meetings & Conf	2,192	2,493	2,880	1,360	1,780
816	Equipment Rental	6,058	5,276	7,970	6,435	8,050
821	Maintenance Contracts	11,542	10,630	10,700	10,121	11,460
822	Memberships	550	460	1,255	1,235	1,325
824	Electricity	57,206	61,937	61,000	61,110	62,000
825	Gas	8,851	9,972	11,000	6,500	8,500
826	Communications	3,583	2,314	1,740	1,981	2,040
827	Water & Sewer	18,907	27,887	25,000	25,000	25,000
829	Printing	9,150	9,208	10,300	9,594	10,575
830	Advertising	3,238	3,003	3,500	2,950	3,500
831	Postage	8,064	6,287	9,900	9,335	8,900
832	Vehicle Maintenance	10	142	800	800	800
834	Equip Maintenance	254	1,170	1,350	1,200	1,350
835	Bldg Contract Maint	2,595	9,399	4,650	4,650	4,150
837	Heating / AC Maint	1,096	1,721	2,000	1,600	2,000
841	Publications	0	0	100	0	100
848	Training & Education	699	739	1,400	958	1,300
	Total	**218,249**	**213,739**	**222,185**	**201,809**	**219,580**

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Fund	Program
General	**Aquatic Center**
Department	Account Number
Parks & Recreation	**01 - 04 . 21**

Program Description

All Aquatic Center services from lessons to public swim time are budgeted in this program for a seasonal operation of 100+ days. Management is contracted to maximize risk transfer and available resources.

Budget Highlights

The management contract with Midwest Pool Management is on the second year of a multi-year agreement and comprises 48% of this program. New deck furniture and swim team supplies are budgeted in FY 2017.

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Fund	Program
General	**Aquatic Center**
Department	Account Number
Parks and Recreation	**01 - 04 . 21**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	74,424	78,298	82,662	79,820	90,895
700 Materials and Supplies	17,915	11,951	21,505	21,194	22,035
800 Contractural Services	236,523	262,096	240,064	241,049	245,766
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**328,862**	**352,345**	**344,231**	**342,063**	**358,696**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Recreation Facilities Superintendent	0.00	0.00	0.25
Recreation Facilities Manager	0.25	0.25	0.00
Recreation Superintendent	0.00	0.00	0.25
Recreation Manager	0.25	0.25	0.00
Full Time Personnel Total	**0.50**	**0.50**	**0.50**
Part Time Personnel			
Swim/Dive Coaches	1.00	1.00	1.00
Swim Instructors	1.00	1.00	1.00
Custodian	0.00	0.50	0.50
Cashiers	0.50	0.50	0.50
Part Time Personnel Total	**2.50**	**3.00**	**3.00**

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Fund	Program
General	**Aquatic Center**
Department	Account Number
Parks and Recreation	**01 - 04 . 21**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	33,519	33,025	33,315	33,315	37,815
602	Part-Time	31,773	34,841	37,570	35,366	40,000
609	Workers Compensation	2,218	2,356	2,890	2,449	3,265
613	Auto Allowance	450	450	450	450	450
696	F.I.C.A.	4,893	5,163	5,390	5,250	6,190
697	Hospital & Medical	1,571	2,463	3,047	2,990	3,175
	Total	**74,424**	**78,298**	**82,662**	**79,820**	**90,895**

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Fund	Program
General	**Aquatic Center**
Department: **Parks and Recreation**	Account Number: **01 - 04 . 21**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	1,834	688	2,200	2,175	2,200
702	Office Supplies	61	178	200	200	300
704	Food	0	0	50	50	50
705	Audio / Visual Sup	87	217	400	431	425
707	Personnel Equipment	459	577	500	500	500
708	Custodial Supplies	2,105	2,714	2,300	2,000	2,300
711	Hardware & Tools	509	312	800	800	800
712	Maint Materials	196	156	375	300	375
718	Special Events	744	965	1,350	1,215	1,350
719	Recreation Sup	925	2,019	1,120	1,825	2,010
730	Operational Equip	9,490	2,008	9,585	9,698	9,100
735	Bldg Maint Materials	1,505	2,117	2,625	2,000	2,625
	Total	**17,915**	**11,951**	**21,505**	**21,194**	**22,035**

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Fund	Program
General	**Aquatic Center**
Department: **Parks and Recreation**	Account Number: **01 - 04 . 21**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
801	Rec Officials/Instructors	3,042	2,248	350	200	350
803	Professional Services	166,491	189,728	169,634	169,634	172,786
812	Meetings & Conf	325	385	500	354	450
816	Equipment Rental	182	0	100	100	100
821	Maintenance Contracts	2,647	2,381	3,450	3,081	3,250
822	Memberships	961	947	1,630	1,280	1,430
824	Electricity	25,941	19,985	20,000	21,000	21,000
825	Gas	1,399	1,374	1,800	1,800	1,800
827	Water & Sewer	18,907	27,887	25,000	27,000	27,000
829	Printing	193	0	200	200	200
834	Equip Maintenance	7,784	8,991	8,500	7,500	8,500
835	Bldg Contract Maint	4,032	3,768	3,500	3,500	3,500
837	Heating / AC Maint	1,073	928	1,800	1,800	1,800
857	Pay Other Agencies	3,546	3,474	3,600	3,600	3,600
	Total	**236,523**	**262,096**	**240,064**	**241,049**	**245,766**

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Fund	Program
General	**Ice Arena**
Department	Account Number
Parks & Recreation	**01 - 04 . 22**

Program Description

A comprehensive, year-round ice arena is accounted for in this program. Public open skating sessions retain prime slots on a year-round basis. Special activities in the facilities are a full-scale hockey program and a Learn To Skate program offering a variety of special events.

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Budget Highlights

Budgeted items in FY 2017 include birthday t-shirts used for marketing, reinforcement of the crows nest, ice paint and preventative maintenance.

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Fund	Program
General	**Ice Arena**
Department	Account Number
Parks and Recreation	**01 - 04 . 22**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	250,083	258,576	270,699	261,130	293,518
700 Materials and Supplies	43,294	40,791	42,725	39,818	41,884
800 Contractural Services	150,861	173,677	159,825	145,354	128,225
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**444,238**	**473,044**	**473,249**	**446,302**	**463,627**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Recreation Facilities Superintendent	0.00	0.00	0.75
Recreation Facilities Manager	0.75	0.75	0.00
Asst. Ice Rink Manager	1.00	1.00	1.00
Maintenance Worker I	1.00	1.00	1.00
Full Time Personnel Total	**2.75**	**2.75**	**2.75**
Part Time Personnel			
Skating Instructor	1.00	1.00	1.00
Part-Time Maintenance Worker	1.00	1.00	1.00
Cashier	2.75	2.75	2.50
Assistant Mgr/Facility Attendant	3.00	3.00	2.50
Part Time Personnel Total	**7.75**	**7.75**	**7.00**

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Fund	Program
General	**Ice Arena**
Department	Account Number
Parks and Recreation	**01 - 04 . 22**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	132,130	134,971	136,554	136,700	157,673
602	Part-Time	77,772	82,560	88,000	85,000	91,000
609	Workers Compensation	8,278	7,791	11,110	10,370	12,745
613	Auto Allowance	675	675	675	450	450
696	F.I.C.A.	15,203	16,139	17,250	16,960	19,935
697	Hospital & Medical	16,025	16,440	17,110	11,650	11,715
	Total	**250,083**	**258,576**	**270,699**	**261,130**	**293,518**

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Fund	Program
General	**Ice Arena**
Department: **Parks and Recreation**	Account Number: **01 - 04 . 22**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	7,709	5,977	5,000	5,500	5,750
702	Office Supplies	866	1,434	1,150	980	1,059
703	Gasoline & Oil	7,662	10,363	9,800	9,500	9,000
704	Food	218	276	300	300	300
705	Audio / Visual Sup	175	1,062	1,125	1,038	1,125
707	Personnel Equipment	1,436	896	1,100	1,050	1,250
708	Custodial Supplies	4,321	3,804	4,800	4,200	4,500
709	Chemicals	1,985	2,231	3,000	850	2,000
710	First Aid Supplies	267	384	250	250	250
711	Hardware & Tools	1,064	605	800	800	800
712	Maint Materials	1,333	1,011	1,350	1,350	1,350
713	Traffic Control Sup	0	0	200	200	200
716	Computer SW / HW	369	0	200	200	350
718	Special Events	133	69	800	750	800
730	Operational Equip	14,772	9,772	9,350	9,350	10,150
735	Bldg Maint Materials	984	2,907	3,500	3,500	3,000
	Total	**43,294**	**40,791**	**42,725**	**39,818**	**41,884**

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Fund	Program
General	**Ice Arena**
Department	Account Number
Parks and Recreation	**01 - 04 . 22**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	1,200	0	0	0	0
812	Meetings & Conf	740	0	1,250	0	1,200
816	Equipment Rental	0	0	250	250	250
821	Maintenance Contracts	6,369	6,893	7,100	6,718	6,650
822	Memberships	725	641	675	500	675
824	Electricity	52,079	59,234	59,150	60,000	60,700
825	Gas	10,246	12,706	12,000	9,000	10,000
826	Communications	400	454	450	636	700
827	Water & Sewer	18,907	27,887	23,500	23,000	24,000
829	Printing	328	0	200	0	250
830	Advertising	0	0	1,000	0	1,000
834	Equip Maintenance	50,333	54,332	41,300	32,500	8,250
835	Bldg Contract Maint	6,186	9,274	10,700	10,700	12,500
836	Towing	-100	0	150	150	150
837	Heating / AC Maint	3,408	2,186	1,700	1,500	1,500
848	Training & Education	40	70	400	400	400
	Total	**150,861**	**173,677**	**159,825**	**145,354**	**128,225**

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Fund	Program
General	**Fitness**
Department	Account Number
Parks & Recreation	**01 - 04. 23**

Program Description

A comprehensive, year-round fitness center is accounted for in this program. We offer a full line of cardio and strength equipment for daily drop in or membership usage. We also provide ongoing fitness classes and personal training.

Budget Highlights

Budgeted items for FY 2017 include a set of kettleballs and rack for a newly offered class, and a new floor cleaning machine.

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Fund	Program
General	**Fitness**
Department	Account Number
Parks and Recreation	**01 - 04 . 23**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	289,994	297,543	334,277	352,915	358,272
700 Materials and Supplies	24,558	25,305	25,915	25,814	29,749
800 Contractural Services	191,523	174,461	181,620	171,011	182,555
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**506,075**	**497,309**	**541,812**	**549,740**	**570,576**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Fitness Supervisor	1.00	1.00	1.00
Maintenance Worker I	1.00	1.00	1.00
Full Time Personnel Total	**2.00**	**2.00**	**2.00**
Part Time Personnel			
Rec Aides/Leaders	3.00	3.00	3.00
Maintenance Worker	1.00	1.00	1.00
Custodian	0.00	0.25	0.25
Part Time Personnel Total	**4.00**	**4.25**	**4.25**

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Fund	Program
General	**Fitness**
Department: **Parks and Recreation**	Account Number: **01 - 04 . 23**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	85,735	86,401	98,656	91,994	89,567
602	Part-Time	162,564	169,659	182,856	212,825	218,975
609	Workers Compensation	7,577	7,690	9,000	9,600	10,000
613	Auto Allowance	900	900	900	450	450
695	Overtime	179	174	300	191	200
696	F.I.C.A.	18,755	19,017	21,785	23,330	23,630
697	Hospital & Medical	14,284	13,702	20,780	14,525	15,450
	Total	**289,994**	**297,543**	**334,277**	**352,915**	**358,272**

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Fund	Program
General	**Fitness**
Department	Account Number
Parks and Recreation	**01 - 04 . 23**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	5,929	6,108	5,400	6,600	7,000
702	Office Supplies	831	894	860	856	524
704	Food	102	13	100	100	100
705	Audio / Visual Sup	1,989	4,461	4,330	3,356	3,750
707	Personnel Equipment	755	1,066	725	654	725
708	Custodial Supplies	9,326	10,056	9,050	9,430	10,050
711	Hardware & Tools	53	164	200	180	200
712	Maint Materials	0	32	425	100	425
718	Special Events	818	184	825	798	825
719	Recreation Sup	1,064	999	1,400	1,400	2,300
730	Operational Equip	3,070	402	900	750	2,150
735	Bldg Maint Materials	621	926	1,700	1,590	1,700
	Total	**24,558**	**25,305**	**25,915**	**25,814**	**29,749**

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Fund	Program
General	**Fitness**
Department	Account Number
Parks and Recreation	**01 - 04 . 23**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
801	Rec Officials/Instructors	73,679	64,676	71,700	66,683	75,000
812	Meetings & Conf	1,693	1,773	1,940	1,835	1,965
821	Maintenance Contracts	3,179	2,972	2,700	2,093	2,500
822	Memberships	118	340	530	510	140
824	Electricity	52,079	59,234	58,000	58,250	59,000
825	Gas	8,851	9,972	9,500	6,130	8,000
827	Water & Sewer	18,906	27,886	24,000	23,840	24,000
829	Printing	-221	105	650	601	650
830	Advertising	2,861	-71	3,500	3,230	3,500
834	Equip Maintenance	2,391	1,849	3,500	3,350	4,000
835	Bldg Contract Maint	2,082	4,873	3,200	2,159	1,700
837	Heating / AC Maint	7,981	282	1,500	1,500	1,500
841	Publications	89	62	100	80	0
844	Lease/Purchase	17,457	0	0	0	0
848	Training & Education	378	508	800	750	600
	Total	**191,523**	**174,461**	**181,620**	**171,011**	**182,555**

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Fund	Program
Park Improvement Tax	**Park Improvement**
Department	Account Number
Parks & Recreation	**30 - 04. 68**

Program Description

In April 1999, residents approved a one-half cent sales tax to be used for Park and Storm Water Improvements. It was determined that 80% of the revenue would be used for Park Improvements and 20% for Storm Water Improvements. This program accounts for the administrative expenditures and projects spent from these funds.

Budget Highlights

Funds are budgeted in FY 2017 for improvements to Barbre Park, to replace the Larson Park safety surface, for Memorial Park field restoration and for EAB ash tree removal.

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Fund	Program
Park Improvement Tax	**Park Improvement**
Department	Account Number
Parks and Recreation	**30 - 04 . 68**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	294,572	280,789	311,638	305,829	326,255
700 Materials and Supplies	46,560	78,469	111,855	109,675	111,160
800 Contractural Services	63,908	62,176	129,960	117,767	128,795
900 Capital	0	-2,769	175,000	175,000	390,000
950 Other	0	0	0	0	0
Totals	**405,040**	**418,665**	**728,453**	**708,271**	**956,210**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Parks & Recreation Director	0.25	0.25	0.25
Parks Superintendent	0.00	0.00	0.75
Parks Manager	0.75	0.75	0.00
Horticulture Supervisor	1.00	1.00	1.00
Park Worker II	1.00	1.00	1.00
Park Worker I	1.00	1.00	1.00
Full Time Personnel Total	**4.00**	**4.00**	**4.00**
Part Time Personnel			
Part-Time Maintenance Worker	1.00	1.00	1.00
Part Time Personnel Total	**1.00**	**1.00**	**1.00**

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Fund	Program
Park Improvement Tax	**Park Improvement**
Department	Account Number
Parks and Recreation	**30 - 04 . 68**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	186,840	170,278	201,190	200,880	200,960
602	Part-Time	37,726	50,036	31,131	31,131	48,847
609	Workers Compensation	5,542	5,492	7,035	7,200	7,500
642	Pension	13,728	9,161	12,675	12,268	10,900
693	Group Life	469	556	455	468	468
695	Overtime	5,455	5,017	9,980	9,980	10,270
696	F.I.C.A.	16,748	15,510	18,535	18,512	19,895
697	Hospital & Medical	27,669	24,256	30,222	24,975	27,000
698	L-T Disability	395	483	415	415	415
	Total	**294,572**	**280,789**	**311,638**	**305,829**	**326,255**

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Fund	Program
Park Improvement Tax	**Park Improvement**
Department	Account Number
Parks and Recreation	**30 - 04 . 68**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	0	259	250	250	250
702	Office Supplies	1,519	1,869	1,000	865	950
703	Gasoline & Oil	4,207	3,334	3,975	1,930	2,630
707	Personnel Equipment	593	3,139	2,480	2,480	2,480
708	Custodial Supplies	435	230	500	500	500
709	Chemicals	3,496	1,843	3,800	3,800	4,500
710	First Aid Supplies	0	0	50	50	50
711	Hardware & Tools	1,860	1,812	2,200	2,200	2,200
712	Maint Materials	275	0	350	350	350
715	Grounds Supplies	17,152	30,094	36,000	36,000	36,000
718	Special Events	349	0	350	350	350
721	Plant Materials	7,743	16,445	31,000	31,000	31,000
730	Operational Equip	-851	8,387	15,800	15,800	15,800
751	Area Maint Materials	9,782	11,057	14,100	14,100	14,100
	Total	**46,560**	**78,469**	**111,855**	**109,675**	**111,160**

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Fund	Program
Park Improvement Tax	**Park Improvement**
Department: **Parks and Recreation**	Account Number: **30 - 04 . 68**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
802	Temporary Services	0	0	16,295	16,295	0
803	Professional Services	0	100	1,200	1,200	1,200
809	Insurance	8,550	8,550	8,550	8,550	8,550
810	Disposal Services	0	0	1,000	1,000	1,000
812	Meetings & Conf	244	388	410	410	410
816	Equipment Rental	3,340	3,345	3,900	3,345	8,000
818	Tree Removal	19,995	14,414	26,000	26,000	41,000
821	Maintenance Contracts	-4,742	2,900	25,000	25,000	30,000
822	Memberships	558	520	585	585	585
826	Communications	1,719	1,681	1,870	1,942	3,900
827	Water & Sewer	17,431	18,263	24,000	14,890	14,900
829	Printing	263	637	1,200	300	300
830	Advertising	710	2,465	2,000	300	1,000
832	Vehicle Maintenance	684	555	2,250	2,250	2,250
834	Equip Maintenance	2,723	1,741	3,000	3,000	3,000
841	Publications	79	84	200	200	200
848	Training & Education	1,890	2,006	2,000	2,000	2,000
851	Area Contract Maint	10,464	4,527	10,500	10,500	10,500
	Total	**63,908**	**62,176**	**129,960**	**117,767**	**128,795**

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Fund	Program
Park Improvement Tax	**Park Improvement**
Department	Account Number
Parks and Recreation	**30 - 04 . 68**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
906	Contract Construction	0	0	0	0	170,000
909	Area Improvements	0	-2,769	175,000	175,000	220,000
	Total	**0**	**-2,769**	**175,000**	**175,000**	**390,000**

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Fund	Program
Capital Improvement Tax	**Parks & Rec Capital Improvement**
Department	Account Number
Parks & Recreation	**26 - 04 . 60**

Program Description

This program is funded by the one-half cent sales tax for Capital Improvements and includes projects initiated by the Parks & Recreation Department.

Budget Highlights

Budgeted items for FY 2017 include: replacement truck for Parks, repair of retaining walls around Rec Complex, a message marquee, replacement of slide at Aquatic Center, replacement of floating alligator and turtle at Aquatic Center, and four sets of new bleachers.

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Fund	Program
Capital Improvement Tax	**Parks & Rec Capital Improvement**
Department	Account Number
Parks and Recreation	**26 - 04 . 60**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractural Services	0	0	0	0	0
900 Capital	330,786	539,019	436,219	502,741	315,137
950 Other	0	0	0	0	0
Totals	**330,786**	**539,019**	**436,219**	**502,741**	**315,137**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Capital Improvement Tax	**Parks & Rec Capital Improvement**
Department	Account Number
Parks and Recreation	**26 - 04 . 60**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
901	Operational Equipment	238,426	382,782	220,400	264,168	68,475
902	Vehicle Equipment	25,870	24,886	57,319	50,073	33,342
906	Contract Construction	34,827	47,595	104,500	134,500	38,320
907	Building Improvements	31,663	33,928	0	0	0
909	Area Improvements	0	49,828	54,000	54,000	175,000
	Total	**330,786**	**539,019**	**436,219**	**502,741**	**315,137**

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Fund	Program
Grant	**Parks & Recreation Grants**
Department	Account Number
Parks & Recreation	**04 - 04 . 36**

Program Description

The City applies for and receives various Federal, State and Local grants. This program was established to track the grant expenditures by project. Most of the grants require matching City funds.

Budget Highlights

No municipal park grants are budgeted for FY 2017.

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Fund	Program
Grant	**Parks & Rec Grants**
Department	Account Number
Parks and Recreation	**04 - 04 . 36**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractural Services	0	0	0	0	0
900 Capital	-6,620	0	490,000	515,000	15,000
950 Other	0	0	0	0	0
Totals	**-6,620**	**0**	**490,000**	**515,000**	**15,000**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Grant	**Parks & Rec Grants**
Department	Account Number
Parks and Recreation	**04 - 04 . 36**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
906	Contract Construction	-6,620	0	490,000	515,000	15,000
	Total	**-6,620**	**0**	**490,000**	**515,000**	**15,000**

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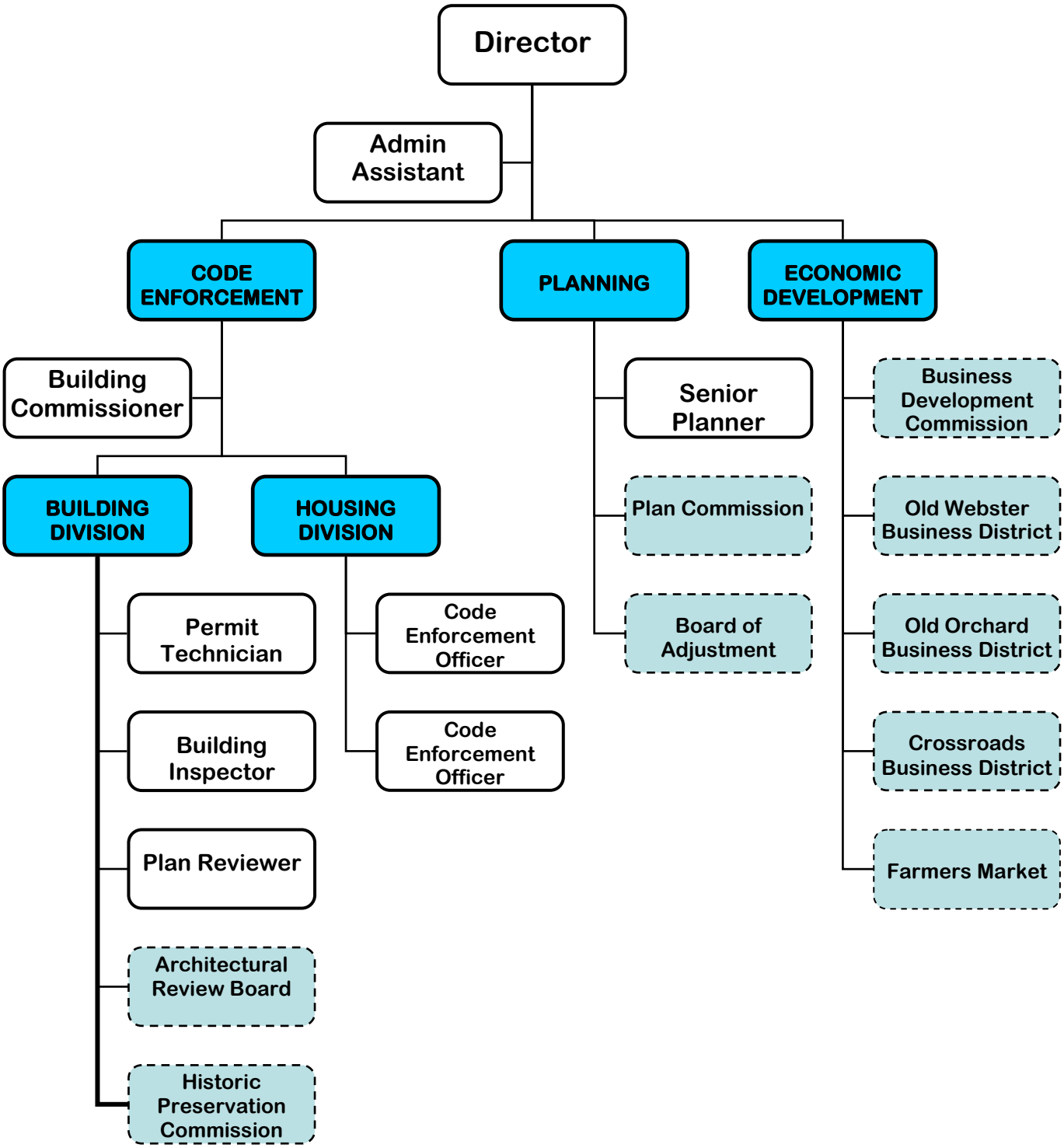

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PLANNING AND DEVELOPMENT

PERFORMANCE INDICATORS	Calendar Year 2013	Calendar Year 2014	Calendar Year 2015
Occupancy Inspections	699	727	740
Apartment Unit Inspections	298	292	330
Property Maintenance Notices	3,445	3,617	3,551
Architectural Review Board Reviews	254	251	196
Construction Inspections Performed	6,439	6,686	6,816

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Fund	Program
General	**Planning**
Department **Planning & Development**	Account Number **01 - 05 .26**

Program Description

The Planning Program has overall administrative responsibility for the Planning & Development Department, and direct responsibility for all zoning, subdivision, and redevelopment activities. This includes advising property owners and developers regarding requirements of the City's development regulations, and processing all applications through the Plan Commission, Board of Adjustment and, when required, through the City Council. Support to the City's TIF Commission, and staff coordination of TIF implementation projects are provided. Examination of land use issues and provision of support for other departments regarding development issues are also responsibilities of the program. Administrative responsibilities include code interpretation and hearing of citizen appeals, and establishment of department policy and procedures including code update and new legislation when necessary, and maintenance of the Department's section of the City web page. The Planning Program provides staff support for economic development issues, including liaison to the Business Development Commission, Old Orchard, Old Webster, and Crossroads Business Districts. This program also utilizes the GIS computer-based mapping system to analyze data and produce maps as needed.

Budget Highlights

City brochures and historic walks brochures continue to be produced for residents and business districts.

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Fund	Program
General	**Planning**
Department	Account Number
Planning & Development	**01 - 05 . 26**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	169,384	173,064	179,645	161,801	157,405
700 Materials and Supplies	1,784	1,968	1,650	1,650	757
800 Contractural Services	8,726	10,562	10,065	6,400	9,920
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**179,894**	**185,594**	**191,360**	**169,851**	**168,082**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Planning & Development Director	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00
Full Time Personnel Total	**2.00**	**2.00**	**2.00**

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Fund	Program
General	**Planning**
Department: **Planning & Development**	Account Number: **01 - 05 . 26**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	137,287	140,598	144,155	128,991	132,065
602	Part-Time	0	0	0	5,000	0
609	Workers Compensation	275	283	350	330	480
613	Auto Allowance	900	900	900	900	900
695	Overtime	1,832	1,495	2,200	850	750
696	F.I.C.A.	9,433	9,618	11,195	10,315	10,170
697	Hospital & Medical	19,657	20,170	20,845	15,415	13,040
	Total	**169,384**	**173,064**	**179,645**	**161,801**	**157,405**

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Fund	Program
General	**Planning**
Department	Account Number
Planning & Development	**01 - 05 . 26**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	158	148	100	100	100
702	Office Supplies	1,626	1,820	1,550	1,550	657
	Total	**1,784**	**1,968**	**1,650**	**1,650**	**757**

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Fund	Program
General	**Planning**
Department: **Planning & Development**	Account Number: **01 - 05 . 26**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	2,357	3,177	3,200	740	3,300
812	Meetings & Conf	1,281	2,450	2,200	2,000	2,200
822	Memberships	790	885	895	615	650
829	Printing	4,340	4,035	3,650	2,925	3,650
841	Publications	-42	15	120	120	120
	Total	**8,726**	**10,562**	**10,065**	**6,400**	**9,920**

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Fund	Program
General	**Code Enforcement**
Department **Planning & Development**	Account Number **01 - 05 .27**

Program Description

The Code Enforcement Program is responsible for the administration and enforcement of the Building, Plumbing, Electrical, & Mechanical Codes; the Existing Structures Code; and the nuisance and similar codes related to the development and maintenance of private property throughout the City. All residential and commercial properties being sold or rented in the City require an inspection, and new residential occupants must obtain an occupancy permit. In addition, Code Enforcement staff responds to property maintenance complaints as well as identify exterior property maintenance violations. All new construction, including major renovations, fences, signs, and demolitions, are reviewed and inspected for compliance with adopted construction codes and the Zoning Ordinance. The process leading to the demolition of unsafe dwellings is managed by the Building Commissioner, who also serves as liaison to the Historic Preservation Commission. The Building Inspector serves as liaison to the Architectural Review Board, which reviews and approves exterior improvements to all primary structures within the City. The City's vector control contract with St. Louis County is also paid out of this program.

Budget Highlights

Funds have been increased for Mosquito control with St. Louis County. This was done to address any potential additional calls with concerns of the Zyka virus.

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Fund	Program
General	**Code Enforcement**
Department	Account Number
Planning & Development	**01 - 05 . 27**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	440,533	454,686	468,435	455,879	469,351
700 Materials and Supplies	9,443	7,729	10,330	9,700	8,586
800 Contractural Services	28,722	12,944	18,170	13,490	17,845
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**478,698**	**475,359**	**496,935**	**479,069**	**495,782**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**
Full Time Personnel			
Building Commissioner	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00
Plan Reviewer	1.00	1.00	1.00
Code Enforcement Officer	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00
Permit Technician	1.00	1.00	1.00
Full Time Personnel Total	**7.00**	**7.00**	**7.00**

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Fund	Program
General	**Code Enforcement**
Department	Account Number
Planning & Development	**01 - 05 . 27**

Personnel Services						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
601	Salaries	348,552	359,468	366,175	361,623	368,680
602	Part-Time	304	0	1,500	1,500	1,500
609	Workers Compensation	8,820	8,839	9,005	8,900	9,025
695	Overtime	1,666	1,464	2,000	1,300	2,000
696	F.I.C.A.	24,845	25,419	28,165	27,756	28,296
697	Hospital & Medical	56,346	59,496	61,590	54,800	59,850
	Total	**440,533**	**454,686**	**468,435**	**455,879**	**469,351**

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Fund	Program
General	**Code Enforcement**
Department: **Planning & Development**	Account Number: **01 - 05 . 27**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	345	305	400	400	400
702	Office Supplies	2,641	2,804	2,480	2,100	3,061
703	Gasoline & Oil	5,199	4,190	4,950	4,950	3,700
707	Personnel Equipment	444	180	1,200	950	1,175
711	Hardware & Tools	814	250	1,300	1,300	250
	Total	**9,443**	**7,729**	**10,330**	**9,700**	**8,586**

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Fund	Program
General	**Code Enforcement**
Department: **Planning & Development**	Account Number: **01 - 05 . 27**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	3,354	5,847	4,600	3,150	5,100
812	Meetings & Conf	331	982	2,600	1,000	2,600
822	Memberships	605	329	675	520	645
826	Communications	1,838	1,581	1,575	1,700	1,250
832	Vehicle Maintenance	676	1,444	1,500	850	1,500
841	Publications	249	750	1,470	1,470	750
848	Training & Education	532	214	750	600	1,000
851	Area Contract Maint	21,137	1,797	5,000	4,200	5,000
	Total	**28,722**	**12,944**	**18,170**	**13,490**	**17,845**

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Fund	Program
Capital Improvement Tax	**Planning Capital Improvement**
Department	Account Number
Planning & Development	**26 – 05. 61**

Program Description

This program is funded by the one-half cent sales tax for Capital Improvements and includes work initiated by the Planning & Development Department.

Budget Highlights

Funds are budgeted in FY 2017 for additional costs of the permit system software.

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Fund	Program
Capital Improvement Tax	**Planning Capital Improvement**
Department	Account Number
Planning & Development	**26 - 05 . 61**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractural Services	0	0	0	0	0
900 Capital	0	0	0	0	12,900
950 Other	0	0	0	0	0
Totals	**0**	**0**	**0**	**0**	**12,900**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Capital Improvement Tax	**Planning Capital Improvement**
Department	Account Number
Planning & Development	**26 - 05 . 61**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
901	Operational Equipment	0	0	0	0	12,900
	Total	**0**	**0**	**0**	**0**	**12,900**

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Fund	Program
Old Webster Taxing District	**Old Webster Taxing District**
Department	Account Number
Planning & Development	**12 - 05 .50**

Program Description

The Old Webster Taxing District program is for area improvements and promotional activities to benefit the businesses and property owners, and which are not normal functions of City Government. A 9-member advisory commission of merchants and property owners recommend the annual budget and oversee specific expenditures during the budget year to upgrade the district and promote the businesses, using funds derived from surcharges on merchants and property within the District. Projects include advertising for major Spring and Fall/Christmas events, routine maintenance and landscaping of the public areas, and special projects such as parking lot development and signage.

Budget Highlights

Overall advertising is increasing slightly to promote citywide business development. Additional funds have been allocated for potential new district signage and outdoor maps.

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Fund	Program
Old Webster Taxing District	**Old Webster Taxing District**
Department	Account Number
Planning & Development	**12 - 05 . 50**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	3,667	3,000	5,000	3,000	9,000
800 Contractural Services	34,225	34,725	40,150	39,900	40,650
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**37,892**	**37,725**	**45,150**	**42,900**	**49,650**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Old Webster Taxing District	**Old Webster Taxing District**
Department	Account Number
Planning & Development	**12 - 05 . 50**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	0	0	500	0	4,500
711	Hardware & Tools	237	0	0	0	0
730	Operational Equip	3,430	3,000	4,500	3,000	4,500
	Total	**3,667**	**3,000**	**5,000**	**3,000**	**9,000**

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Fund	Program
Old Webster Taxing District	**Old Webster Taxing District**
Department	Account Number
Planning & Development	**12 - 05 . 50**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	4,248	3,126	5,150	5,150	5,150
810	Disposal Services	1,098	1,245	1,200	1,200	1,200
814	Land/Building Rental	13,720	11,960	12,000	12,000	12,000
823	Street Lights	1,167	1,250	1,300	1,450	1,800
830	Advertising	13,992	17,144	20,500	20,100	20,500
	Total	**34,225**	**34,725**	**40,150**	**39,900**	**40,650**

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Fund	Program
Old Orchard Taxing District	**Old Orchard Taxing District**
Department	Account Number
Planning & Development	**13 - 05. 52**

Program Description

The Old Orchard Taxing District program is for area improvements and promotional activities benefiting area businesses and property owners, and which are not normal functions of City Government. The District is located along Big Bend Blvd. and S. Old Orchard between Summit Avenue and Dale Avenue. A 9-member advisory commission of merchants and property owners recommends the annual budget and oversee specific expenditures during the budget year to upgrade the District and promote the businesses, using funds derived from surcharges on merchants and property within the District. Projects include advertising for major Spring and Fall/Christmas events, routine maintenance and landscaping of the public areas, and special projects such as Gazebo Park improvements and signage.

Budget Highlights

Funds continue to be allocated to the Farmers Market and Gazebo series for events within the district.

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Fund	Program
Old Orchard Taxing District	**Old Orchard Taxing District**
Department	Account Number
Planning & Development	**13 - 05 . 52**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	900	0	10,400	10,000	400
800 Contractural Services	26,092	23,948	31,370	30,150	31,870
900 Capital	0	0	0	0	0
950 Other	0	0	0	0	0
Totals	**26,992**	**23,948**	**41,770**	**40,150**	**32,270**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Old Orchard Taxing District	**Old Orchard Taxing District**
Department	Account Number
Planning & Development	**13 - 05 . 52**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
701	Miscellaneous	0	0	100	0	100
730	Operational Equip	900	0	300	0	300
751	Area Maint Materials	0	0	10,000	10,000	0
	Total	**900**	**0**	**10,400**	**10,000**	**400**

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Fund	Program
Old Orchard Taxing District	**Old Orchard Taxing District**
Department	Account Number
Planning & Development	**13 - 05 . 52**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	5,827	3,495	9,000	9,000	5,000
810	Disposal Services	1,101	1,317	1,200	1,200	1,200
824	Electricity	162	146	150	0	150
827	Water & Sewer	667	0	500	0	500
830	Advertising	9,202	11,765	12,000	11,600	14,000
850	Parking Lot Lighting	2,089	2,225	2,300	2,300	2,300
851	Area Contract Maint	2,044	0	1,220	1,050	3,720
857	Pay Other Agencies	5,000	5,000	5,000	5,000	5,000
	Total	**26,092**	**23,948**	**31,370**	**30,150**	**31,870**

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Fund	Program
Crossroads Taxing District	**Crossroads Taxing District**
Department	Account Number
Planning & Development	**15 - 05 . 53**

Program Description

This program is for area improvements and promotional activities which benefit the businesses and property owners, and which are not normal functions of the City. A 7-member advisory commission of merchants and property owners recommend the annual budget and oversee specific expenditures, using funds derived from surcharges on merchants and property within the District. The District includes commercial properties which front on Big Bend Blvd. from the east end of Schnucks on the east, to Gray Avenue on the west.

Budget Highlights

The District continues to offer façade improvement grants and $2,000 is allocated in the 50/50 program for property owners and businesses. Additional funding has been included for a consultant to look at streetscape improvements for the district. The first phase was not able to be funded through a TEAP grant. The money from last budget year will be used and supplemented with the funding allocated in 2017.

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Fund	Program
Crossroads Taxing District	**Crossroads Taxing District**
Department	Account Number
Planning & Development	**15 - 05 . 53**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	3,335	168	1,550	300	1,550
800 Contractural Services	2,362	3,672	12,400	12,050	10,540
900 Capital	769	-598	2,000	0	2,000
950 Other	2,000	6,000	2,000	2,000	2,000
Totals	**8,466**	**9,242**	**17,950**	**14,350**	**16,090**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Crossroads Taxing District	**Crossroads Taxing District**
Department **Planning & Development**	Account Number **15 - 05 . 53**

Materials and Supplies						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
702	Office Supplies	0	0	50	0	50
730	Operational Equip	1,610	188	500	300	500
751	Area Maint Materials	1,725	-20	1,000	0	1,000
	Total	**3,335**	**168**	**1,550**	**300**	**1,550**

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Fund	Program
Crossroads Taxing District	**Crossroads Taxing District**
Department	Account Number
Planning & Development	**15 - 05 . 53**

Contractual						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
803	Professional Services	1,200	1,100	10,000	9,700	6,500
810	Disposal Services	0	0	0	0	1,140
830	Advertising	0	1,453	1,500	1,500	2,000
850	Parking Lot Lighting	1,162	1,119	900	850	900
	Total	**2,362**	**3,672**	**12,400**	**12,050**	**10,540**

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Fund	Program
Crossroads Taxing District	**Crossroads Taxing District**
Department	Account Number
Planning & Development	**15 - 05 . 53**

Capital						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
909	Area Improvements	769	-598	2,000	0	2,000
	Total	**769**	**-598**	**2,000**	**0**	**2,000**

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Fund	Program
Crossroads Taxing District	**Crossroads Taxing District**
Department	Account Number
Planning & Development	**15 - 05 . 53**

Other						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
950		0	0	0	0	0
960	Façade Beautification	2,000	6,000	2,000	2,000	2,000
	Total	**2,000**	**6,000**	**2,000**	**2,000**	**2,000**

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Fund	Program
General Obligation Debt Service	**General Obligation Debt Service**
Department	Account Number
Debt Service	**08 - 07 .42**

Program Description

This program is funded by property tax to pay principal and interest on City debt resulting from the issuance of general obligation bonds for major street reconstruction projects.

Budget Highlights

In FY 2011, new debt was incurred as a result of the passage of Proposition W. These funds were used to replace deteriorated concrete and asphalt streets within the City.

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Fund	Program
General Obligation Debt Service	**General Obligation Debt Service**
Department	Account Number
Debt Service	**08 - 07 . 42**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractural Services	0	0	0	0	0
900 Capital	0	0	0	0	0
950 Other	1,179,462	1,178,162	1,177,200	1,177,200	1,180,300
Totals	**1,179,462**	**1,178,162**	**1,177,200**	**1,177,200**	**1,180,300**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund			Program			
General Obligation Debt Service			**General Obligation Debt Service**			
Department			Account Number			
Debt Service			**08 - 07 . 42**			
Other		**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
Account Number	**Account Title**					
955	Debt Service Principal	815,000	830,000	845,000	845,000	865,000
956	Debt Service Interest	363,250	346,950	330,350	330,350	313,450
957	Debt Service Expense	1,212	1,212	1,850	1,850	1,850
	Total	**1,179,462**	**1,178,162**	**1,177,200**	**1,177,200**	**1,180,300**

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Fund	Program
Capital Improvement Tax	**Capital Improvement Debt Service**
Department	Account Number
Debt Service	**26 - 07 .63**

Program Description

This program is funded by the one-half cent Capital Improvement Sales Tax. The principal and interest on the Certificates of Participation for the renovations to City Hall is expended from this program. In December, 2009, the City entered into a lease purchase transaction, at a lower interest rate, the proceeds of which were used to pay the costs of refunding the outstanding certificates. The Capital Improvement portion of the new Series 2009 lease was fully paid off in 2011, the year the original certificates were to be paid.

Budget Highlights

This debt was fully paid off in FY 2011 so no funds are budgeted in this program for FY 2017.

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Fund	Program
Capital Improvement Tax	**Capital Improvement Debt Service**
Department	Account Number
Debt Service	**26 - 07 . 63**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractural Services	0	0	0	0	0
900 Capital	0	0	0	0	0
950 Other	17,685	0	0	0	0
Totals	**17,685**	**0**	**0**	**0**	**0**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Capital Improvement Tax	**Capital Improvement Debt Service**
Department	Account Number
Debt Service	**26 - 07 . 63**

Other						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
955	Debt Service Principal	15,828	0	0	0	0
956	Debt Service Interest	1,857	0	0	0	0
	Total	**17,685**	**0**	**0**	**0**	**0**

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Fund	Program
Park Improvement Tax	**Park Debt Service**
Department	Account Number
Debt Service	**30 - 07 . 70**

Program Description

This program is funded by using 80% of the one-half cent sales tax for Park and Storm Water Improvements. The principal and interest on the Certificates of Participation for the renovations to Blackburn Park is expended from this program. In December, 2009, the City entered into a lease purchase transaction, the proceeds of which were used to pay the costs of refunding the outstanding certificates. This new Series 2009 lease at lower interest rates will still be fully paid in 2015, the year the original certificates were to be paid.

Budget Highlights

This debt was fully paid off in FY 2015, so no expenditures are budgeted for this year.

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Fund	Program
Park Improvement Tax	**Park Debt Service**
Department	Account Number
Debt Service	**30 - 07 . 70**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractural Services	0	0	0	0	0
900 Capital	0	0	0	0	0
950 Other	238,566	119,411	0	0	0
Totals	**238,566**	**119,411**	**0**	**0**	**0**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Park Improvement Tax	**Park Debt Service**
Department	Account Number
Debt Service	**30 - 07 . 70**

Other						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
955	Debt Service Principal	230,000	115,000	0	0	0
956	Debt Service Interest	7,015	2,415	0	0	0
957	Debt Service Expense	1,551	1,996	0	0	0
	Total	**238,566**	**119,411**	**0**	**0**	**0**

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Fund	Program
Shoppes At Old Webster TIF	**Shoppes At Old Webster**
Department	Account Number
Debt Service	**21 - 07 . 45**

Program Description

This program was established to repay Tax Increment Notes related to the Shoppes at Old Webster project approved in 1998.

Budget Highlights

Estimated debt service costs are budgeted in this program for FY 2017.

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Fund	Program
Shoppes At Old Webster TIF	**Shoppes At Old Webster**
Department	Account Number
Debt Service	**21 - 07 . 45**

Program Request Type of Expenditure	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget
600 Personnel	0	0	0	0	0
700 Materials and Supplies	0	0	0	0	0
800 Contractural Services	0	0	0	0	0
900 Capital	0	0	0	0	0
950 Other	429,589	478,201	448,420	434,759	453,470
Totals	**429,589**	**478,201**	**448,420**	**434,759**	**453,470**

Personnel Schedule	Number of Employees		
Position Title	**2015 Actual**	**2016 Actual**	**2017 Budget**

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Fund	Program
Shoppes At Old Webster TIF	**Shoppes At Old Webster**
Department	Account Number
Debt Service	**21 - 07 . 45**

Other						
Account Number	**Account Title**	**2014 Actual**	**2015 Actual**	**2016 Budget**	**2016 Estimated**	**2017 Budget**
955	Debt Service Principal	320,000	386,000	377,370	364,000	402,495
956	Debt Service Interest	102,575	84,975	63,800	63,745	43,725
957	Debt Service Expense	7,014	7,226	7,250	7,014	7,250
	Total	**429,589**	**478,201**	**448,420**	**434,759**	**453,470**

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CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a plan for the city's capital investments over a five-year period. The CIP is both a fiscal and planning device that allows the City to project all capital costs, funding sources, and timing. Each year the CIP is reviewed by the City Council within the context of ongoing city, county, and state planning, programs, and policies.

The City of Webster Groves's CIP was developed around two primary goals: 1). to ensure the appropriate maintenance of existing infrastructure and facilities; and, 2). to plan effectively for future needs given current resources. The CIP document provides the City Council, the staff, and the public with a framework for planning and scheduling capital projects. The plan presents a clear picture of projects scheduled for the current year. The process of updating the plan annually also provides an opportunity to revise the document based on changing community needs and priorities, revised cost estimates, or alternative funding sources.

Capital investments involve major city assets that normally have long, useful lives of at least 5 years and values of at least $25,000. Items included within the CIP are usually found within one of the following five categories:

1. The acquisition of land and/or buildings for a public purpose.
2. The construction of a significant facility, i.e., a building or a road, or the addition to or extension of an existing facility.
3. Rehabilitation or major repair to all or part of a facility, i.e., infrequent repairs that are not considered to be recurring maintenance.
4. The annual street maintenance program, including replacement or repair of concrete and asphalt pavement streets.
5. Vehicles, equipment, furniture, and fixtures.

The current CIP for years 2017-2021 includes five years of projected capital expenditures totaling $16,974,611. The first year of the program is incorporated into the capital portion of the 2017 budget totaling $4,246,939. The remaining four years will serve as a financial plan for capital investments. The CIP compliments the Annual Budget and is updated each budget cycle. Revenues that are used to fund various capital projects that are a part of this program are discussed in the detailed revenue narrative section of this document, beginning on page 87. The detailed breakout of expenditures as related to the revenues for each fund can be found in the fund summaries section beginning on page 25 of this document.

Some capital projects affect future operating budgets either positively or negatively by influencing maintenance costs or by providing capacity for new services to be offered. Such impacts vary widely from project to project and, as such, are evaluated individually during the process of assessing project feasibility. Five separate funds provide necessary funding for the Capital Improvement Program. These funds include the Street Improvement Fund, Capital Improvement Sales Tax Fund, Park Improvement Sales Tax Fund, Storm Water Improvement Fund, and the Grant Fund.

Operational impacts of this program are generally either non-existent or positive, where the project will either generate revenue to offset expenses or will actually reduce overall operating costs. None of the projects in this year's CIP have significant negative operating impacts. Vehicle and equipment purchases provide the City with operational savings as the gas and oil savings is expected to positively impact the City with the purchase of more fuel efficient and greener products. Due to the fact that repair expenses accelerate as equipment ages, replacing the equipment periodically lowers these expenses. Repairs and replacement of items will continue to draw our residents to the many programs we provide at the Recreation Complex and is expected to continue to supplement other revenue sources that are budgeted in the General Fund. The HVAC replacement, the hot water heater replacement and the installation of the Ice Arena Refrigeration Plant at the Recreation Complex drive down operational costs for utilities and maintenance fees. The replacement of parking lot lights and pool lights will save on electricity while the replacement of the pool slide will save on the cost of water (as there are significant water leaks with the existing pool slide.) Non-operational financial impa

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individual project justification sheets. These included improved safety, appearance and aesthetic improvements, and functionality.

Operational impacts are evident with the implementation of specific processes, equipment, etc., such as with the License Plate Reader system that will allow officers to automatically be alerted to a license plate of a stolen/wanted vehicle or a wanted/warrant of a person associated with a vehicle. Replacement of components of pool play features at the Aquatic Center as well as Rink Replacement are costs that the City expects to receive a benefit of over time with increased usage of the recreational facilities, and therefore increased revenues from facility passes purchased by users. Additionally, with the repairs of the ice rink, the approximate savings on electricity alone due to the slab replacement is estimated to be $9,150 annually. Another much smaller savings in electricity, but still an operational cost is the decrease in cost with replacement of the desiccant dehumidifier with an approximate savings to the operational budget of $800 annually. Finally, Memorial Tennis Courts are expected to save the City operationally with the rehabilitation in 2018 that will include post-tension concrete with a 25 year crack-free guarantee, and operational costs for equipment nets and color-coating every 5-7 years estimated at $32,000.

Whenever the city commits to a capital project, there is an associated long-range impact on operating funds. Most capital projects affect future operating budgets either positively or negatively by influencing maintenance costs or by providing capacity for new services to be offered. Such impacts vary widely from project to project and, as such, are evaluated individually during the process of assessing project feasibility. The amount of impact is categorized as: positive, negligible, slight, moderate, or high. These are noted in the CIP Details table, page 348-350.

Positive: The project will either generate revenue to offset expenses or will actually reduce overall operating costs.

Negligible: The impact will be very small. The project will generate less than $10,000 per year in increased operating expenditures or savings.

Slight: The impact will be between $10,000 and $25,000 per year in increased operating expenditures.

Moderate: The impact will be between $25,000 and $50,000 per year in increased operating expenditures.

High: The project will increase operating expenditures by more than $50,000 annually.

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Capital Improvement Program Summary

	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Street Improvement Tax Fund	$981,750	$890,890	$793,700	$1,039,440	$654,310	**$4,360,090**
Capital Improvement Sales Tax Fund	$1,787,719	$1,426,860	$2,044,830	$1,028,253	$1,919,198	**$8,206,860**
Park Improvement Fund	$390,000	$80,000	$60,000	$126,000	$100,000	**$756,000**
Storm Water Improvement Fund	$396,000	$110,000	$110,000	$110,000	$110,000	**$836,000**
Grant Fund	$691,470	$813,661	$435,530	$0	$875,000	**$2,815,661**
TOTAL	**$4,246,939**	**$3,321,411**	**$3,444,060**	**$2,303,693**	**$3,658,508**	**$16,974,611**

17 CIP DETAILS

		FY17	FY18	FY19	FY20	FY21	Total	Impact On Operations
Street Improvement								
PW	Marshall Avenue Improvements	$55,500	$10,000	$108,880			$174,380	Positive
PW	Annual Chip Seal Program	$0	$15,100	$27,810	$136,900	$300,000	$479,810	Positive
PW	Mill and Overlay	$981,750	$875,790	$765,890	$902,540	$354,310	$3,880,280	Positive
		$981,750	**$890,890**	**$793,700**	**$1,039,440**	**$654,310**	**$4,360,090**	
Capital Improvement								
Gen Go	Phone System	$18,307	$104,900					Positive
Gen Go	Firewall Replacement		$29,500					Positive
Gen Go	Storage Area Network			$100,000			$100,000	Negligible
	General Government Subtotal	**$18,307**	**$134,400**	**$100,000**	**$0**	**$0**	**$252,707**	
Police	Police Vehicles	$88,000	$79,000	$81,000	$90,000	$82,000	$420,000	Negligible
Police	AVLPR System	$56,000					$56,000	Negligible
Police	Body Cameras			$73,000			$73,000	Negligible
Police	MILO				$61,000		$61,000	Negligible
	Police Subtotal	**$144,000**	**$79,000**	**$154,000**	**$151,000**	**$82,000**	**$610,000**	
Fire	Fire Pumper	$650,000					$650,000	Positive
Fire	Staff Vehicle		$28,350				$28,350	Positive
Fire	Command Vehicle			$48,500			$48,500	Positive
Fire	Self Contained Breathing Apparatus				$253,000		$253,000	Negligible
	Fire Subtotal	**$650,000**	**$28,350**	**$48,500**	**$253,000**	**$0**	**$979,850**	
PW	Dump Trucks		$126,030	$130,170	$0	$138,100	$394,300	Positive
PW	Pick-up Trucks - Public Works		$47,000	$100,000	$0	$53,000	$200,000	Positive
PW	Fleet Vehicles		$46,000	$24,000	$25,000	$26,000	$121,000	Positive
PW	30 Foot Bucket Truck	$100,000					$100,000	Negligible
PW	Mill & Overlay	$300,000	$250,000	$250,000	$250,000	$250,000	$1,300,000	Positive
PW	Shady Creek Bridge	$168,480					$168,480	Negligible
PW	Central Avenue Sidewalk	$9,450	$60,080				$69,530	Negligible
PW	18" Brush Chipper		$51,000				$51,000	Positive
PW	Motorized Centerline Striper			$50,000			$50,000	Negligible
PW	One Ton Roller			$50,000			$50,000	Negligible
PW	Pothole Patching Truck		$150,000				$150,000	Positive
PW	Front End Loader			$160,000			$160,000	Negligible
PW	Parking Garage Repairs	$191,240					$191,240	Negligible
PW	Pedestrian Crossing Dir.		$30,000	$30,000	$30,000		$90,000	Negligible

		FY17	FY18	FY19	FY20	FY21	Total	Impact On Operations
PW	Skid-steer Loader					$43,000	$43,000	Negligible
PW	Stump Grinder					$64,920	$64,920	Negligible
PW	Traffic Control Replacement			$16,600		$38,200	$54,800	Negligible
PW	E. Lockwood Mill and Overlay			$290,000			$290,000	Negligible
PW	Utility Truck					$65,310	$65,310	Negligible
PW	Tractor/Loader/Backhoe					$107,000	$107,000	Negligible
	Public Works Subtotal	**$769,170**	**$760,110**	**$1,100,770**	**$305,000**	**$785,530**	**$3,720,580**	
P & D	Permit Tracking Software	$12,900	$13,600	$14,400	$15,253	$16,168	$72,321	Positive
	Planning & Develop. Subtotal	**$12,900**	**$13,600**	**$14,400**	**$15,253**	**$16,168**	**$72,321**	
P & R	Aquatic Center Maintenance		$70,000	$45,000			$115,000	Positive
P & R	Aquatic Center Play Features	$120,000		$30,000	$151,000		$301,000	Slight
P & R	Aquatic Filter Elements					$41,500	$41,500	Slight
P & R	Facility-Flooring			$50,160		$50,000	$100,160	Negligible
P & R	Facility-Generator			$50,000			$50,000	Negligible
P & R	Facility-HVAC					$230,000	$230,000	Negligible
P & R	Facility- Lights, Security System			$250,000			$250,000	Negligible
P & R	Facility-Security System			$90,000			$90,000	Negligible
P & R	Fitness-Circuit and Cardio Equip.		$160,000	$80,000			$240,000	Negligible
P & R	Fitness-Studio					$50,000	$50,000	Negligible
P & R	Ice Rink-Hot Water Storage					$30,000	$30,000	Negligible
P & R	Ice Rink-Slab Renovations					$350,000	$350,000	Negligible
P & R	Parks-Memorial Park Hillside					$250,000	$250,000	Positive
P & R	Parks-Compact Utility Loader				$25,000		$25,000	Negligible
P & R	Parks-Pick-up Trucks	$33,342	$42,000	$32,000	$33,000	$34,000	$174,342	Negligible
P & R	Parks-Skid-Steer Loader				$45,000		$45,000	Negligible
P & R	Parks-Vertidrain		$30,000				$30,000	Positive
P & R	Recreation-Cabinets				$50,000		$50,000	Negligible
P & R	Recreation-Message Marquee	$40,000					$40,000	Negligible
P & R	Recreation-Repl. Chairs and Tables		$49,400				$49,400	Positive
P & R	Tennis Court Repair		$60,000				$60,000	Positive
	Parks & Recreation Subtotal	$193,342	$411,400	$627,160	$304,000	$1,035,500	$2,571,402	
		$1,787,719	**$1,426,860**	**$2,044,830**	**$1,028,253**	**$1,919,198**	**$8,206,860**	
Park Improvement Fund								
P & R	Larson Park Playground	$50,000					$50,000	Negligible
P & R	Memorial Park Restoration	$120,000		$60,000			$180,000	Negligible
P & R	Barbre Park	$220,000					$220,000	Negligible
P & R	Tennis Court Repair		$80,000				$80,000	Negligible
P & R	McKee Park Improvements			$60,000			$60,000	Negligible

		FY17	FY18	FY19	FY20	FY21	Total	Impact On Operations
P & R	Blackburn Park Walking Trail				$126,000		$126,000	Negligible
P & R	Blackburn Park Playground					$100,000	$100,000	Negligible
		$390,000	**$80,000**	**$60,000**	**$126,000**	**$100,000**	**$756,000**	
Storm Water								
PW	Storm Water Improvement	$396,000	$110,000	$110,000	$110,000	$110,000	$836,000	Positive
		$396,000	**$110,000**	**$110,000**	**$110,000**	**$110,000**	**$836,000**	
Grants & Donations								
PW	Shady Creek Bridge	$673,920					$673,920	Negligible
PW	Central Avenue Sidewalk	$17,550	$129,410				$146,960	Negligible
PW	Marshall Avenue Improvements			$435,530			$435,530	Negligible
P & R	Ice Rink Slab Renovations					$475,000	$475,000	Positive
P & R	Fitness-Studio					$400,000	$400,000	Negligible
P & R	Tennis Court Repair-Mem. Park		$684,251				$684,251	Negligible
		$691,470	**$813,661**	**$435,530**	**$0**	**$875,000**	**$2,815,661**	
Total Projects		**$4,246,939**	**$3,321,411**	**$3,444,060**	**$2,303,693**	**$3,658,508**	**$16,974,611**	

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Project: Telephone System Upgrade	Fund: Capital Improvement Sales Tax
Department: General Government	Program: General Govt. Capital Improvement

Description

Replacement of the city-wide phone system including desktop phones.

Justification

The City's current phone system lease will come to an end April 2017. At that time the City will need to move to another leased system or a hosted phone system. The new phone system will take advantage of the City's fiber based internet connection and eliminate monthly charges for legacy phone lines. The initial purchase of the system will include replacing the fourteen year old desktop phones which are no longer manufactured. Replacement of the current phones is becoming more difficult as the supply of refurbished units diminishes. The current analog phones will be replaced with digital phones that are easier to manage, upgrade, and replace.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr. Sales Tax	$18,307	$104,900	$0	$0	$0	$123,207
						$0
TOTAL	$ 18,307	$ 104,900	$ -	$ -	$ -	$ 123,207

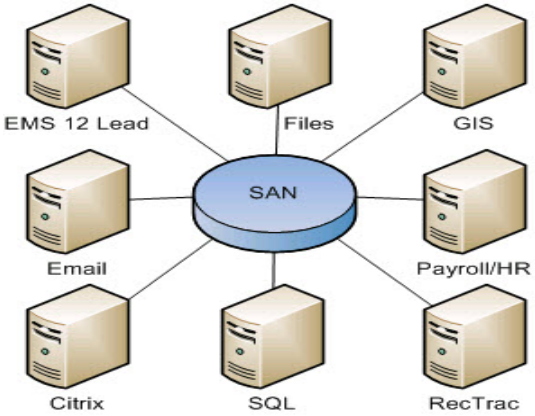
Project: Storage Area Network	Fund: Capital Improvement Sales Tax
Department: General Government	Program: General Govt. Capital Improvement

Description

Replacement of the current Storage Area Network which contains all of the City's electronic data. The Storage Area Network is host to 35 servers including payroll, email, databases and file storage.

Justification

This system is the key component to the City's server architecture. The current Storage Area Network (SAN) will be considered an 'End of Life' product by the manufacturer as of August 2018. Maintenance and upgrades will no longer be available. Storage projections indicate the SAN will have reached capacity for storage. The new SAN will increase the amount of available storage to meet the City's needs for several years. It will be eligible for manufacturer maintenance for the next seven years.



Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$0	$100,000	$0	$0	$ 100,000
TOTAL	$ -	$ -	$ 100,000	$ -	$ -	$ 100,000

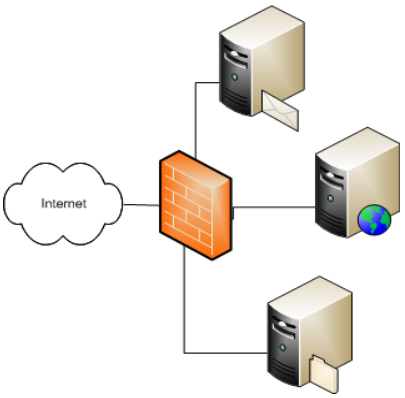
Project: Firewall Replacement	Fund: Capital Improvement Sales Tax
Department: General Government	Program: General Govt. Capital Improvement

Description

Replacement of the network firewall.

Justification

The City's firewall performs multiple security functions within one single system: network firewalling, network intrusion prevention, gateway antivirus, VPN, content filtering, load balancing, data loss prevention and on-appliance reporting. This allows the City the flexibility to protect against network threats from outside and inside the local network. The City's current firewall support will end October 2017. At this time the hardware will need to be upgraded to keep up with the growing demand of secure network use.



Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$29,500	$0	$0	$0	$ 29,500
TOTAL	$ -	$ 29,500	$ -	$ -	$ -	$ 29,500

Project: Police Vehicles	Fund: Capital Improvement Sales Tax
Department: Public Safety	Program: Police Capital Improvement

Description

The department plans on purchasing four vehicles, three marked and one unmarked.

Justification

The department maintains a fleet of 21 vehicles. Fourteen are utilized for patrol and average over 25,000 miles per year. To maintain a safe and desirable work environment for officers, it is necessary to replace three to four patrol vehicles annually. Each has near 100,000 miles. Administrative, detective, and specialized vehicles have a longer life and are replaced as needed.

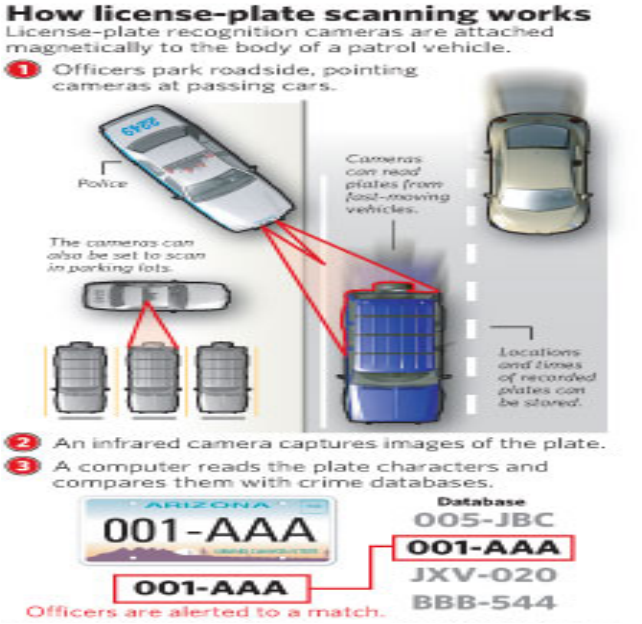
Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Imp. Sales Tax	$88,000	$79,000	$81,000	$90,000	$82,000	$420,000
						$0
TOTAL	$88,000	$79,000	$81,000	$90,000	$82,000	$420,000

Project: AVLPR System	Fund: Capital Improvement Sales Tax
Department: Public Safety	Program: Police Capital Improvement

Description

Purchase of two License Plate Reader Systems (LPR). License plate recognition cameras are attached to a patrol vehicle. They are designed to automatically read license plates, transmit plate numbers to Law Enforcement data bases and match numbers with stolen/wanted vehicles. They also store the numbers read in a data base that can queried at a later date.



Justification

The system will allow officers to automatically be alerted to a license plate of a stolen/wanted vehicle or a wanted/warrant of a person associated with a vehicle. In addition it creates a data base of vehicles in an area that can be queried in the event of a crime to establish potential suspect vehicles. It increases officer safety through auto recognition and alerts prior to vehicle stops. It is also a good investigative tool to determine suspect vehicles in an area where crimes have been committed.

Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY20	TOTAL
Capital Impr Sales Tax	$56,000	$0	$0	$0	$0	$56,000
						$0
TOTAL	$56,000	$0	$0	$0	$0	$56,000

Project: Body Cameras	Fund: Capital Improvement Sales Tax
Department: Public Safety	Program: Police Capital Improvement

Description

Purchase of 35 VUHD Body Cameras with three station docks, station dock software, network server license and storage server. Approximately $39,000 of the initial cost is for video storage requirements (new/upgraded server, Station Docks and Software).

Justification

The presence of video evidence enhances the ability to obtain convictions and increases the number of guilty pleas prior to going to trial. In any litigation, civil or criminal, a hurdle is overcoming the “he said, she said” dilemma. If the police officer and department have a complete video showing the circumstances leading up to incidents such as use of force, there are no disputes as to material facts. It is anticipated that body worn cameras will become standard wear either through legislation or to meet community expectations for providing transparency and observation of officer performance and behavior.

Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY20	TOTAL
Capital Impr Sales Tax	$0	$0	$73,000	$0	$0	$73,000
						$0
TOTAL	$0	$0	$73,000	$0	$0	$73,000

Project: Interactive Firearms Training System (MILO)	Fund: Capital Improvement Sales Tax
Department: Public Safety	Program: Police Capital Improvement

Description

MILO IES is a scenario based interactive Use-of-Force judgment /simulation system.

Justification

The current system will be 15 years old. The vendor no longer offers support or warrantee. The MILO System provides a means for Officers to engage in use of force scenarios while experiencing levels of stress similar to real world situations without risk of physical injury. Officers participate in various levels of interaction with role players from verbal compliance to weapon deployment. Any deviations from Department policy/procedure are discussed; related policy is displayed on screen for review by Instructors with Officers. This type of training is critical for operation in current policing environment.

Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Imp. Sales Tax	$0	$0	$0	$61,000	$0	$61,000
						$0
TOTAL	$0	$0	$0	$61,000	$0	$61,000

Project: Fire Pumper	Capital Improvement Sales Tax
Department: Public Safety	Program: Fire Capital Improvement

Description

The fire pumper operates out of fire house #2 as the front line pumper. It is designed to carry hose, water, tools, emergency medical equipment and personnel for the purpose of extinguishing fires, delivering emergency care and mitigating hazardous conditions.

Justification

The new pumper will replace the existing 2004 front line pumper and the 2004 pumper will then be moved to reserve status. Replacement considerations are based on the expected useful life of front line fire apparatus as well as the assessment of the overall condition, systems and components. The City's goal is to maintain reliable, safe equipment while avoiding costly repairs and down time associated with aging and worn fire apparatus.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$650,000	$0	$0	$0	$0	$650,000
						$0
TOTAL	$650,000	$0	$0	$0	$0	$650,000

Project: Fire Department Staff Vehicle	Capital Improvement Sales Tax
Department: Public Safety	**Program:** Fire Capital Improvement

Description

A passenger vehicle driven by the Assistant Fire Chief and used for routine administrative duties, training and public education functions as well as emergency response and command functions.

Justification

This vehicle is replaced on an as needed basis. The current Assistant Chief vehicle is a 2010 and will have over 100,000 miles at the time of replacement.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales tax	$0	$28,350	$0	$0	$0	$28,350
						$0
TOTAL	$0	$28,350	$0	$0	$0	$28,350

Project: Command Vehicle	Capital Improvement Sales Tax
Department: Public Safety	Program: Fire Capital Improvement

Description

The Fire Department command vehicle is used by the on duty Battalion Chief as a mobile command unit. The vehicle carries a variety of data and communication tools to assist the incident commander with managing emergency incidents.

Justification

The current command vehicle is a 2007 model and replacement is based on its age and general condition. The role of the command vehicle is critical to the function of incident management and requires a reliable vehicle.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales tax	$0	$0	$48,500	$0	$0	$48,500
						$0
TOTAL	$0	$0	$48,500	$0	$0	$48,500

Project: Self Contained Breathing Apparatus	Capital Improvement Sales Tax
Department: Public Safety	Program: Fire Capital Improvement

Description

Self Contained Breathing Apparatus (SCBA) is an air pack system that provides breathing air to fire personnel and is a key piece of safety equipment that provides respiratory protection when personnel are working in a toxic/hazardous atmosphere.

Justification

The new SCBA will replace existing equipment that was placed in service in 2010. Ten years of fire service use is the expected useful life of this equipment. Timely replacement of this equipment will avoid costly repairs and dangerous malfunctions. New SCBA incorporate improved functional and safety features that benefit the user.The request to purchase new SCBA is guided by our commitment to provide personnel with reliable equipment that incorporates up to date safety features.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$0	$0	$253,000	$0	$253,000
						$0
TOTAL	$0	$0	$0	$253,000	$0	$253,000

Project:	Fund:
Park Light Duty Trucks	Capital Improvement Sales Tax
Department:	**Program:**
Parks and Recreation	Parks and Recreation Capital Improvement

Description

These 3/4 and 1-ton trucks are used for park maintenance and horticulture activities. They transport equipment, supplies and materials. FY17 is a dual rear wheel with platform bed. FY18 is a four wheel drive with snow plow.

Justification

The trucks being replaced in FY17, FY18, FY19, FY20 and FY21 will all be 12 - 14 years old at the time of replacement. Scheduled replacement is based on a combination of age, mileage and general mechanical condition of these vehicles.

Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Impr. Sales Tax	$33,342	$42,000	$32,000	$33,000	$34,000	$174,342
TOTAL	$33,342	$42,000	$32,000	$33,000	$34,000	$174,342

Project: Verti-Drain	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description

Verti-Drain deep-tine aerator. The Verti-Drain will be used to reduce the compaction of the soil and create safer playing surfaces for the soccer and baseball teams that use the park facilities. By reducing soil compaction, it provides improved drainage and increases moisture retention which allows for a deeper, healthier root system. The aerator eliminates surface disturbance so you can play on the field the day you aerate.

Justification

The current Verti-Drain was purchased in 2000 and will be 18 years old at time of replacement. Scheduled replacement is based on a combination of age, hours used and general mechanical condition.

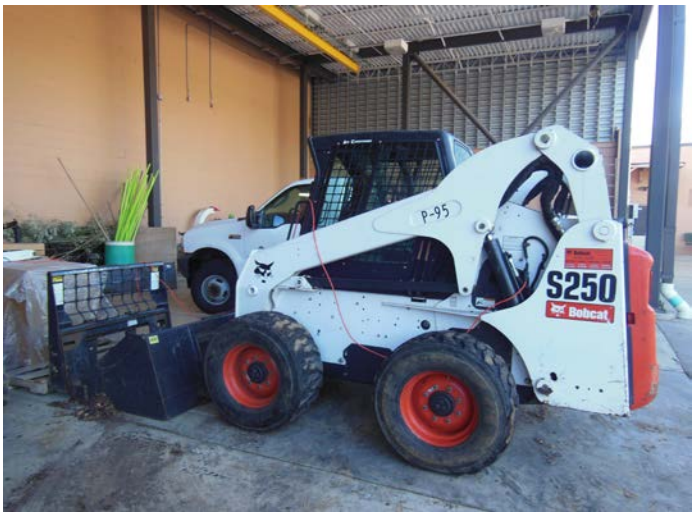
Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Impr Sales Tax	$0	$30,000	$0	$0	$0	$30,000
TOTAL	$0	$30,000	$0	$0	$0	$30,000

Project: Skid-Steer Loader	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description

This loader is used to load and unload trailers and trucks with materials such as topsoil, sand, garden mix, compost, rock etc. We also use it for off loading trees shipped in by flat bed trucks, fertilizer pallets and shipments of picnic tables or trash cans. On site it is used routinely for removing debris from downed trees during storm events, removing honeysuckle and other invasive plant material, grading and hazard tree removals.



Justification

The current skid-steer loader was purchased in 2009 and will be 11 years old at time of replacement. Scheduled replacement is based on a combination of age, hours used and general mechanical condition.

Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Impr. Sales Tax	$0	$0	$0	$45,000	$0	$45,000
TOTAL	$0	$0	$0	$45,000	$0	$45,000

Project: Compact Utility Loader	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description

This compact utility loader allows us to work with a compact machine that is highly maneuverable for quick completion of tasks. Its smaller size is powerful and at the same time lighter in weight so that it handles park jobs without damaging the turf. Its versatility and ease of use with the ride on platform provides an improved visibility to complete the job thoroughly and safely.

Justification

The current compact utility loader was purchased in 2009 and will be 11 years old at time of replacement. Scheduled replacement is based on a combination of age, hours used and general mechanical condition.

Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Impr. Sales Tax	$0	$0	$0	$25,000	$0	$25,000
TOTAL	$0	$0	$0	$25,000	$0	$25,000

Project: Aquatic-Filter Elements and Covers	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks and Rec Capital Improvement

Description

Replacement of the filter elements and covers at the Aquatic Center. There are 192 filter elements divided over twelve baffles. Each element is enclosed in a fabric cover. Filter powder coats the covers and the pool water is cleaned by circulating through the elements.

Justification

Compliance with St. Louis County Health standards for water quality is directly correlated to the condition of the filter system. The covers begin to tear at the six or seven year mark. Eventually there are too many tears and holes for the water to be properly filtered. The filter elements become very brittle from the chemicals and begin to break into pieces. Replacement of the covers is $18,500 and the elements is $23,000.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$0	$0	$0	$ 41,500	$ 41,500
TOTAL	$0	$0	$0	$0	$ 41,500	$ 41,500

Project: Aquatic-Maintenance	Fund: Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks & Recreation Capital Improvement

Description

Rebuilding of the outer wall of the leisure pool, reinstalling Diamond Brite and decorating. Replacement of the overhead lights around the pool deck at the Aquatic Center with a more efficient LED bulb/fixture.

Justification

Every year there are issues with decorative tiles coming loose and it has been suggested that the problem is related to shifting substructure through the freeze/thaw periods. In 2008, the vast majority of the tile work was replaced at an expense of $59,823. This capital improvement will replace the outer concrete wall and coating, which is already showing signs of age and will be 23 years old in 2018. The repair will make the wall to floor connection seamless and will include Pebble Sheen installation for the wall below the water surface. The lights were installed in 1995, making them 24 years old in FY19. More efficient fixtures will be installed, and the poles will be checked for structural integrity. An energy savings is anticipated.

Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Impr. Sales Tax	$0	$70,000	$45,000	$0	$0	$115,000
						$0
TOTAL	$0	$70,000	$45,000	$0	$0	$115,000

Project: Aquatic-Play Features	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description

Upgrade and replacement of Aquatic Center Play Features continues in FY17 with replacement of the closed flume slide in the leisure pool area. FY19 sees the restoration of the slide tower. Then in FY20 we will replace spray ground features.

Justification

The slide and slide tower are original and installed in 1995. In FY17, the pool slide will be 22 years old. It has been leaking substantially for years and is beyond its useful life. The Slide Tower will be 24 years old in FY19 and is in need of substantial restoration (galvanized and painted). In FY20 many of the original spray ground features will be 18 years old. We will replace the lemon drops, whale, snake, pelican and 3 sprayers. We will replace with a Discovery Stream, 3 new sprayers and possibly one additional piece.

Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Impr Sales Tax	$120,000	$0	$30,000	$151,000	$0	$301,000
						$0
TOTAL	$120,000	$0	$30,000	$151,000	$0	$301,000

Project: Facility-Flooring	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description

This project would replace the carpeting in the fitness center in all areas except under the weights (approx. 5,800 sq. ft), as well as the flooring in the Scout rooms in FY19. The ice rink rubber flooring in the lobby, rest rooms, locker rooms, and alley way will be replaced in FY21.

Justification

The carpeting in the fitness center will be 12 years old in 2019 and beyond its useful life. This project will be done in cooperation with installation of new strength equipment to minimize downtime for our users. Carpeted areas include under the circuits, treadmills, etc. - in all areas except under the weights, and the two offices. Carpeting is estimated at $5.50 per square foot. The Scout Room flooring is a cushioned synthetic flooring and is estimated at $12 per square foot. It will also be 12 years old in 2019. The rink rubber flooring will be 14 years old in 2021.

Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Impr. Sales Tax	$0	$0	$50,160	$0	$50,000	$100,160
						$0
TOTAL	$0	$0	$50,160	$0	$50,000	$100,160

Project: Facility-Generator	Capital Improvement Sales Tax
Department: Parks and Recreation	**Program:** Parks & Recreation Capital Improvement

Description

Generator hookups and switching station to operate the Recreation Complex as an emergency shelter in the event of a major natural disaster. We would still need to rent a generator during the disaster.

Justification

The Ice Arena at the Recreation Complex has been designated in emergency management planning as the morgue in the event Webster Groves would endure a major natural disaster. In addition, the Recreation Complex would likely house those displaced for an indefinite period of time while infrastructure is repaired. The Recreation Complex is also generally held to be a warming and cooling station during the days when part of Webster Groves is out of electricity.

Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Imp. Sales tax	$0	$0	$50,000	$0	$0	$50,000
						$0
TOTAL	$0	$0	$50,000	$0	$0	$50,000

Project: Facility-HVAC	Fund: Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks & Recreation Capital Improvement

Description

Replacement of four HVAC rooftop units that service the Fitness Center and Gymnasium, and a large unit that services the meeting rooms and rink offices.

Justification

Useful life is 15 years for these commercial grade units. Six of the thirteen units, including these five, were replaced or added in the 2007 complex renovation and one was replaced by insurance in 2015 when it caught fire. In 2021, the five units identified for replacement will be at the 14-year mark, which is at or near the end of their expected useful life. (Large unit is $50,000)

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$0	$0	$0	$ 230,000	$ 230,000
TOTAL	$0	$0	$0	$0	$ 230,000	$ 230,000

Project: Facility-Parking Lot and Lights	Fund: Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks and Rec Capital Improvement

Description

In FY 19 Parking Lot Lights along Ambrose Way and into the Recreation Complex parking lot are recommended to be replaced. Also it will be time to replace the asphalt parking lot. This includes at minimum total reconstruction of driving lanes, crack sealant be applied to the parking lanes, and seal coating of entire surface.

Justification

The lights in the parking lot and along Ambrose Way were installed in 1995 and are not energy-efficient. The parking lot will require a major renovation in FY19, when it will be 25 years old. It has undergone many exercises of patching and sealing every 3-5 years. All of these items would fall under the 40 Acres Master Plan.

Project Costs and Funding Source FY19 Lights $100,000, Parking Lot $150,000

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Impr Sales Tax	$0	$0	$250,000	$0	$0	$250,000
						$0
TOTAL	$0	$0	$250,000	$0	$0	$250,000

Project: Facility-Security System	Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks & Recreation Capital Improvement

Description

The current security system was installed when the Recreation Complex was built in 1994. It is tied to a monitoring service. The system includes the panel pictured at right plus all the sprinkler heads and piping.

Justification

The fire and security alarm systems will be 25 years old. The current system has had its issues over the years with the smoke detectors. These would be replaced with heat detectors. In conjunction with the parking lot being replaced we would install cameras and wiring to have video surveillance of the parking lot.

Project Costs and Funding Source $40,000 for alarm panel and fire suppression, $50,000 parking lot cameras

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Imp. Sales tax	$0	$0	$90,000	$0	$0	$90,000
						$0
TOTAL	$0	$0	$90,000	$0	$0	$90,000

Project: Fitness-Circuit & Cardio Equipment	Fund: Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks and Recreation Capital Improvement

Description

The cardio equipment was purchased in prior years through a 3-year lease purchase agreement. FY18 is the next 3-year replacement cycle for the cardio equipment. Circuit equipment, budgeted in FY19 include a thirteen station weight training circuit for the Fitness Center. Machines included are Leg Press, Leg Extensions, Seated Leg Curl, Inner/Outer Thigh, Glute Press, Mid-Row Pull, Pec Fly, Shoulder Press, Chest Press, Tricep Extension, Bicep Curl, Abdominal Crunch, and Lower Back Extension.

Justification

Cardio equipment such as bikes, ellipticals, and tread mills are generally replaced every 3 years and that has been the City's practice since opening its own Fitness Center. Because these pieces of equipment are replaced more rapidly than the circuit equipment, they are budgeted separately. Circuit equipment has a useful life expectancy of 8-12 years. In 2019, at 12 years old, this equipment will be at the end of its useful life. It is generally standard practice that once a circuit is taken out of production, manufacturers stop making parts within 5 years or so, making repairs difficult at best.

Project Costs and Funding Source

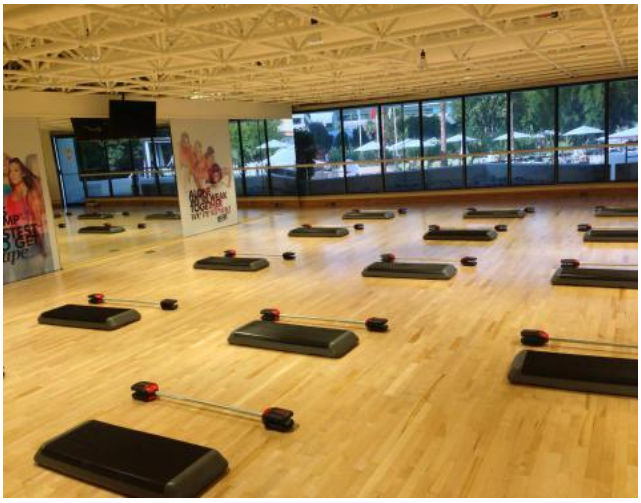
Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Impr Sales Tax	$0	$160,000	$80,000	$0	$0	$240,000
						$0
TOTAL	$0	$160,000	$80,000	$0	$0	$240,000

moved strength back 2 years to coincide with new carpeting

Project: Fitness-Studio/Meeting Room	**Fund:** Capital Improvement Sales Tax
Department: Parks and Recreation	**Program:** Parks & Rec Capital Improvement

Description

A group exercise room was part of the original design of the Recreation Complex and is indicated in orange in the schematic at right (the area pointed to by the arrow.) It was sized at 1700 sq. ft. to accommodate exercise groups of up to 25 people. This room would be located at the front of the Recreation Complex next to the meeting area.



Justification

There is a high demand for evening and weekend space at the Recreation Complex, with competing user groups, rentals, recreation and fitness programs. The addition of a Group Exercise room will allow us to have more participants in our programs thereby increasing revenue, and will free up the meeting rooms for more rentals, ultimately resulting in greater revenue generation.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr. Sales Tax	$0	$0	$0	$0	$50,000	$50,000
Muni Park Grant	$0	$0	$0	$0	$400,000	$400,000
TOTAL	$0	$0	$0	$0	$450,000	$450,000

Project: Ice-Hot Water Storage Tank	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Rec Capital Improvement

Description

Replacement of ice rink hot water storage tank. The hot water storage tank at the rink is a 750 gallon tank that stores hot water for all the ice rink needs, including ice resurfacings, team showers, rest room and concession demands.

Justification

The tank is the original unit and was installed in 1994. There is no sign of any leakage but the life expectancy is about 25 years.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$0	$0	$0	$ 30,000	$ 30,000
TOTAL	$ -	$ -	$ -	$ -	$ 30,000	$ 30,000

Project	Fund:
Ice-Slab	Capital Improvement Sales Tax
Department: Parks and Recreation	**Program:** Parks & Recreation Capital Improvement

Description

This project would involve demolition of the existing concrete rink pad, excavation of frozen soil below the rink surface, bringing in new soil/fill, installing a new sub floor heat system, insulation, new refrigeration lines and pouring a new floor. Ground penetrating radar will be used in summer of 2016 while the Ice Arena is temporarily shut down. These readings will provide a better estimate of the extent of frozen soil that needs to be excavated and eventual cost for that portion of the project.

Justification

The extreme heaving creates high spots in the concrete pad making it very difficult to maintain a consistent sheet of ice (which is what we are selling.) Areas of the ice are too thin, which makes it possible for skaters to cut through to the concrete creating a potential liability. In order to maintain a safe ice thickness over the high spots, other areas of the ice surface are far too thick. This results in the compressors working harder to keep the ice and higher electric costs. The heaving also affects the dasher frames, leading to gaps in the boards and the glass-posts being out of alignment. It also stresses the refrigeration lines inside the concrete pad.

Project Costs and Funding Source Floor $625,000, Excavation $200,000

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Impr Sales Tax	$0	$0	$0	$0	$350,000	$350,000
Muni Park Grant	$0	$0	$0	$0	$475,000	$475,000
TOTAL	$0	$0	$0	$0	$825,000	$825,000

Project: Message Marquee	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description

Replacement of the message marquee at Elm and Ambrose Way with a full-color electronic message board with remote access. The columns and colors will match existing Rec Complex façade.

Justification

The current marquee has to be manually changed, no matter what the weather, and is in poor condition. Many surrounding cities (Brentwood, Crestwood, Kirkwood, Shrewsbury, Fenton) have LED message signs. Approximately 20,000 cars per day drive by our marquee and the marketing impact has proven substantial. Additionally, it is anticipated that the marquee could be rented to facility users on the date of their big event (e.g. "Congratulations Tom and Kate"). The projected amount is for a double sided full color sign that is roughly the same size as the current size. The sign will remain static per code. (Previously budgeted 2015)

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Impr Sales Tax	$40,000	$0	$0	$0	$0	$40,000
TOTAL	$40,000	$0	$0	$0	$0	$40,000

Project: Replacement of Chairs & Tables	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description

Replacement of 310 chairs and 10 tables at the Recreation Complex.

Justification

This item will allow for the replacement of 310 chairs and 10 tables of the 50 tables at the Recreation Complex that are used primarily in the meeting rooms and ice arena for rentals and programs. They will be 11 years old in 2019 and in need of replacement.

Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Impr Sales Tax	$0	$49,400	$0	$0	$0	$49,400
TOTAL	$0	$49,400	$0	$0	$0	$49,400

Project: Meeting Room and Kitchen Cabinets	Fund: Capital Improvement Sales Tax
Department: Parks and Recreation	Program: Parks & Recreation Capital Improvement

Description

Replacement of Scout meeting room and kitchen cabinets and applicances.

Justification

The cabinets in the Scout meeting rooms and kitchen are original, installed in the renovation of 2007. They are already showing signs of wear, broken hinges, stripped out hardware. In 2019, they'll be at the 12-year mark and will need to be replaced. At this point the counter tops are still in good shape and we will try to reuse if possible.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr. Sales Tax	$0	$0	$0	$50,000	$0	$50,000
TOTAL	$0	$0	$0	$50,000	$0	$50,000

Project: Tennis Court Repair	Fund: Capital Improvement Sales Tax
Department: Parks & Recreation	Program: Parks & Recreation Capital Improvement

Description

The outdoor tennis courts at Memorial Park and Larson Park require replacement surfaces. Memorial Park will need to be completely renovated in 2018. An upgrade to a post tension concrete system, which comes with a 25-year guarantee against substantial cracking is proposed. The sand-filled synthetic grass surfaces at Larson Park need to be replaced in FY18.

Justification

The tennis courts are open year-round, weather permitting, and are used extensively by both residents and various groups (schools, leagues, etc.,). A patch, repair and color coat was performed in 2009 for the Memorial Park Tennis Courts, following a complete overlay in 2003. In 2018, we'll be at the end of the 20-year useful life of asphalt and will have met the recommended maximum number of overlays. Replacement of all eight courts in Memorial Park is only a viable project with award of a Municipal Park Grant and financial partnerships with team sports users of the facility. The more partnership money shared the more points we get towards qualifying for the grant. If the team sports opt not to partner then the City would renovate and replace with just four courts.

Project Costs and Funding Source Larson Park $80,000, Memorial Park $750,000

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Capital Impr Sales Tax	$0	$60,000	$0	$0	$0	$60,000
Muni Park Grant	$0	$340,000	$0	$0	$0	$340,000
Nerinx Hall	$0	$86,063	$0	$0	$0	$86,063
WG School District	$0	$129,094	$0	$0	$0	$129,094
Webster University	$0	$129,094	$0	$0	$0	$129,094
Park Improvement Fund	$0	$80,000	$0	$0	$0	$80,000
TOTAL	$0	$824,251	$0	$0	$0	$824,251

Project:	Fund:
Barbre Park	Park Improvement Sales Tax
Department:	**Program:**
Parks and Recreation	Park Improvement

Description

A Master Plan was developed for this park in 2015. The estimated expense to build out the park is $220,000. This will include grading and storm water management along the Kirkham and Elm sides of the park as well as the turfed area. Also included is new signage, pathways, seating and landscaping. Part of the Master Plan includes artwork, historical signage, and memorial pavers that will be paid by outside funding sources.

Justification

The residents around Barbre Park were involved in the master planning process and many discussions were had in what the residents wanted to see in their neighborhood park. This park has not had any substantial improvements since the property was acquired by the City in 1979.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 1	FY 20	FY 21	TOTAL
Park Impr Sales Tax	$220,000	$0	$0	$0	$0	$220,000
TOTAL	$220,000	$0	$0	$0	$0	$220,000

Project: Blackburn Park Walking Trail	Fund: Park Improvement Sales Tax
Department: Parks & Recreation	Program: Park Improvement

Description

This walking trail is located in Blackburn Park and is heavily used by many park attendees. It provides a passage way to ball fields, pavilions, bird sanctuary, parking lots and bathrooms along with recreational walking.

Justification

At 18 years old this 4200 linear foot of asphalt pathway will need to be totally replaced. We propose to replace it with a concrete sidewalk that is currently lower in price to install, as well as providing lower maintenance cost throughout the years.

Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Park Impr Sales Tax	$0	$0	$0	$126,000	$0	$126,000
TOTAL	$0	$0	$0	$126,000	$0	$126,000

Project: Blackburn Playground and Safety Surfacing	**Fund:** Park Improvement Sales Tax
Department: Parks & Recreation	**Program:** Park Improvement

Description

This playground serves 2-12 year old users in Blackburn Park. It is composed of two units, one serving 2-5 year olds and the other serving 5-12 year olds.

Justification

This unit was installed in 2002 and at time of replacement will be 19 years old which is in the range of recommended replacement guidelines. The safety surfacing should be replaced at this time as well.

Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Park Impr. Sales Tax	$0	$0	$0	$0	$100,000	$100,000
TOTAL	$0	$0	$0	$0	$100,000	$100,000

Project:	Larson Playground and Safety Surfacing	Fund:	Park Improvement Sales Tax
Department:	Parks & Recreation	Program:	Park Improvement

Description

This playground serves 2-12 year old users in Larson Park. It is composed of two units, one serving 2-5 year olds and the other serving 5-12 year olds.

Justification

This unit was installed in 2004 and at time of replacement will be 13 years old which is in the range of recommended replacement guidelines. The safety surfacing has completely failed and has already been patched several times.

Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Park Impr. Sales Tax	$50,000	$0	$0	$0	$0	$50,000
TOTAL	$50,000	$0	$0	$0	$0	$50,000

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Project: McKee Park Improvements	Fund: Park Improvement Sales Tax
Department: Parks & Recreation	Program: Park Improvement

Description

Improvements in this park will include replacing the playground, perimeter fence, safety surfacing, picnic table with concrete pad underneath, trash cans and signage. A retaining wall also needs to be installed in areas where grade is an issue.

Justification

This park has had no improvements in 20 years. The fencing is in complete disrepair and the playground needs to meet current standards.

Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Park Impr Sales Tax	$0	$0	$60,000	$0	$0	$60,000
TOTAL	$0	$0	$60,000	$0	$0	$60,000

Project: Memorial Park Restoration	Fund: Park Improvement Sales Tax
Department: Parks and Recreation	Program: Park Improvement

Description

Memorial Park Restoration includes the ball fields and playground replacement. In FY17, ball field renovations include removing and replacing the existing sod on the athletic fields, installing proper drainage, fixing any irrigation issues, and performing a number of lawn maintenance items. In FY19, the playground at Memorial Park will be past its recommended life span.

Justification

The athletic fields are the site for several events ranging from soccer, baseball, tag football, youth camps and Community Days. Throughout the years and during these activities rain events have occurred compromising the field grade which in turns prevents it from draining properly. The playground will need to be replaced with a new structure. Both of these items would fall under the 40 Acres Master Plan.

Project Costs and Funding Source

Funding Source	FY17	FY18	FY19	FY20	FY21	TOTAL
Park Impr Sales Tax	$120,000	$0	$60,000	$0	$0	$180,000
TOTAL	$120,000	$0	$60,000	$0	$0	$180,000

Project: Pickup Trucks - Fleet	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description

The Street Division's pick-up trucks are used on a daily basis for movement of personnel, equipment and material to job sites. Most of the pick-up trucks are also equipped with snow plows and salt spreaders and pre-wet systems and are actively used in snow removal operations on dead-end streets and parking lots.

Justification

The Department's goal has been to replace existing pick-up trucks upon reaching ten years of age. The scheduled replacement is based on age, mileage and general condition of the vehicle that typically exhibit increased mechanical repairs.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$47,000	$100,000	$0	$53,000	$200,000
						$0
TOTAL	$0	$47,000	$100,000	$0	$53,000	$200,000

Project: Utility Trucks	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description

The Street Division's utility vehicles are used on a daily basis for movement of personnel, equipment and material to job sites.

S 051 - 2011 FORD F350 UTILITY TRUCK

Justification

The Department's goal has been to replace existing trucks upon reaching ten years of age. The scheduled replacement is based on age, mileage and general condition of the vehicle that typically exhibit increased mechanical repairs. The utility truck being replaced in FY 2021 is a 2011 Ford F350 utilized by the Street Division and the requested replacement is anticipated to be an F550. The current vehicle is being used to transport tools and equipment to project construction sites and will be sold at auction or used as a trade-in at the time of the new utility truck purchase.

PROPOSED UTILITY TRUCK REPLACEMENT

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$0	$0	$0	$65,310	$65,310
						$0
TOTAL	$0	$0	$0	$0	$65,310	$65,310

Project: Passenger Fleet Vehicles	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description

Fleet passenger vehicles are those used by either Public Works, Administration or Planning and Development Departments. Scheduled replacement is based on a combination of the age, mileage and general mechanical condition of the vehicle. There are no vehicles budgeted for replacement in FY17. In FY 2018, the Planning and Development Department and Public Works Department are replacing 2008 Ford Escapes one of which will be utilized as the garage division's loaner vehicle. The 2006 Ford Escape garage loaner vehicle will be sent for auction. The other Ford Escape will be sent to auction.

Typical Passenger Vehicle
2008 Ford Escape

Justification

The vehicles scheduled for replacement in the coming fiscal year and in the next four fiscal years will be at least 10 years old at the time of replacement and are expected to incur increased mechanical repairs and be past their useful service lives.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr. Sales Tax	$0	$46,000	$24,000	$25,000	$26,000	$121,000
						$0
TOTAL	$0	$46,000	$24,000	$25,000	$26,000	$121,000

Project: Dump Truck	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description

The Street Division's dump trucks are used on a daily basis for movement of material such as street excavation materials, rock and earth for excavation back fills and restoration, trap rock for chip sealing operations and hot and cold asphalt mix for pavement patching. During the winter, of the eight dump trucks in the fleet, the department utilizes five single axle dump trucks for plowing and application of road salt during snow removal operations. In FY 2018, the budgeted amount is for the replacement of a single axle dump truck including a tarp, snowplow, and ground speed control equipment.

S-113 Single Axle Dump -Trade-in

2006 Sterling

Justification

The scheduled replacement is based on age, mileage, and general condition of the vehicle that typically exhibits increased mechanical repairs. The hydraulic system is typically at the end of it useful service life. The Department desires to replace one (1) 6 cubic yard capacity single axle dump truck scheduled for replacement in FY 18.

Proposed

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$126,030	$130,170	$0	$138,100	$394,300
						$0
TOTAL	$0	$126,030	$130,170	$0	$138,100	$394,300

Project: 30 Foot Bucket Truck	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description

The Department is requesting replacement of the aging 2006 Ford Van utilized by the building maintenance division with a 30 foot bucket truck.

2006 Ford Van - Trade-in

Justification

Currently, the department hangs seasonal banners in the business districts, changes burned out street and traffic signal lights and assists the Parks department in hanging seasonal lighting and decorations utilizing the Department's 85 foot aerial truck. The addition of this piece of equipment is more appropriately suited for the demands of this type of work. Tools required by our building maintenance crew can be stored in compartments on the utility truck. The addition of a smaller bucket truck will allow the tree crew to continue to perform their forestry duties and give the department more flexibility in the assignment of the work.

New 30 foot Utility Truck with Aerial Bucket

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$100,000	$0	$0	$0	$0	$100,000
						$0
TOTAL	$100,000	$0	$0	$0	$0	$100,000

Project: 18" Brush Chipper	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description

Replacement of the 2009 Altec model brush chipper that is used to grind up tree debris within the City.

Justification

Over the last 3 years, the Department of Public Works removed an average of 142 trees and trimmed 74 additional trees annually. The tree debris that is 18" in diameter and under that results from these efforts are run through the chipper. Such heavy usage taxes the overall life of the equipment. Although still operational, the equipment is nearing its estimated useful service life of 8 - 10 years.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$51,000	$0	$0	$0	$51,000
						$0
TOTAL	$0	$51,000	$0	$0	$0	$51,000

Project: Front End Loader	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description

The front loader is a crucial piece of equipment for loading materials such as rock, salt and topsoil into our dump trucks.

2007 John Deere Front Loader

Justification

The loader is a critical and basic piece of equipment used for loading materials into dump trucks. The department's loader transfers annual salt purchases into the salt dome for storage and removes and loads the salt into our snow fighting equipment during storm events. It is also utilized for storing rock, and backfill materials into the service center bins. The piece of equipment scheduled for replacement in FY19 will be 12 years old upon replacement.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$0	$160,000	$0	$0	$160,000
						$0
TOTAL	$0	$0	$160,000	$0	$0	$160,000

Project: Pothole Patching Truck	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description

The Street Division's 2006 Pro-Patch Pothole Patch Truck keeps asphalt hot that is used in permanently repaired potholes and utility cuts throughout the City limits. The ability to keep the batch of asphalt at the correct temperature range is crucial for proper asphalt pavement repairs.

Justification

The equipment will have twelve years of use at the time of replacement. With increased maintenance issues recently, it will expended its anticipated useful life by FY 2018.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$150,000	$0	$0	$0	$150,000
						$0
TOTAL	$0	$150,000	$0	$0	$0	$150,000

Project: Motorized Centerline Striper	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description

Replacement of the 1991 model motorized centerline striper that is used to paint yellow centerlines and white lane lines on concrete streets within the City.

Justification

The Department of Public Works repaints faded centerlines and lane lines with a motorized striper for traffic safety purposes. The current centerline striper, although still operational, has outlived its normal useful service life and will be 28 years old at time of replacement.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$0	$50,000	$0	$0	$50,000
						$0
TOTAL	$0	$0	$50,000	$0	$0	$50,000

Project: One Ton Roller	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description

Replacement of the 1999 Wacker model one ton roller that is used to compact the finished layer of asphalt repairs and overlays on the asphalt streets within the City.

Justification

The Department of Public Works repairs a multitude of excavations within the asphalt street network each year due to utility and plumber cuts, for example. Due to our absence of heavy use, where service life is generally 10 to 12 years, our current one ton roller, will be 20 years old at the time of replacement.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$0	$50,000	$0	$0	$50,000
						$0
TOTAL	$0	$0	$50,000	$0	$0	$50,000

Project: Tractor/Loader/Backhoe	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description

The backhoe is the most commonly used piece of equipment seen on a job site. It is used on all street excavations, replacements and major pavement repairs.

2008 Case Backhoe/Loader

Justification

The tractor/loader/backhoes are the most critical and basic piece of equipment used for street excavations including the removal and loading into dump trucks of broken pavement and excavated subgrade. Without the backhoe, street pavement replacement and repair of filed pavement areas cannot be readily performed. The department frequently utilizes two backhoes in the performance of our maintenance duties. This piece of equipment is the oldest of the two backhoes and will be 13 years old upon replacement.

Proposed Tractor Loader

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$0	$0	$0	$107,000	$107,000
						$0
TOTAL	$0	$0	$0	$0	$107,000	$107,000

Project: Stump Grinder	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvements

Description

The Street Division utilizes a stump grinder to remove the remaining stump to below ground level following a tree removal within the right of way.

1997 Vermeer SC672A Stump Grinder

Justification

The department grinds an average of 57 tree stumps on an annual basis. It is anticipated that by the replacement year in FY 2021, the stump grinder will have exhausted its useful life. The existing stump grinder is a 1997 Vermeer SC672A and will be 24 years old at the time of replacement.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$0	$0	$0	$ 64,920	$ 64,920
TOTAL	$0	$0	$0	$0	$ 64,920	$ 64,920

Project: Skid-Steer Loader	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvements

Description

The skid-steer loader (commonly known by the trade name "Bobcat") has become a mainstay piece of equipment for Public Works Departments and small excavation contractors. The skid-steer loader is an extremely versatile machine. In addition to its basic use for moving materials, with available attachments (some of which are owned by the Department and others rentable), the equipment can be used for pavement breaking, fork lift operations, vibratory compaction, trenching, pavement milling, pavement sawing, stump grinding, auguring, tilling and tree transplanting.

2009 Skid Steer

Justification

The Street Division's skid-steer loader is used daily in numerous operations including street and curb repair, sidewalk replacement and general movement of construction materials both at the Service Center and at construction jobsites. Due to its continuous use, the twelve year old skid-steer loader will have exceeded its expected service life and will be in need of replacement.

2009 Skid Steer

Project Costs and Funding Source

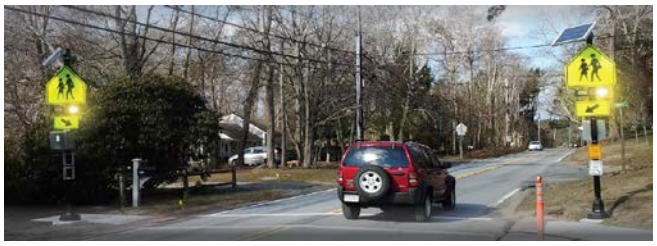
Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$0	$0	$0	$ 43,000	$ 43,000
TOTAL	$0	$0	$0	$0	$ 43,000	$ 43,000

Project: Pedestrian Traffic Control Devices	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Captial Improvements

Description

Pedestrian and vehicular traffic conflicts at midblock crossings near parks, schools and or business districts are causing traffic concerns. New devices to draw attention of vehicular drivers to pedestrians crossing at these locations have become more affordable due to their solar control capability. Devices such as Rectangular Rapid Flashing Beacons (RRFB) that flash alternate yellow lights or a HAWK beacon (High-Intensity Activated crossWalK beacon) that is used to stop road traffic and allow pedestrians to cross safely. The purpose of a HAWK beacon is to allow protected pedestrian crossings, stopping road traffic only as needed.

Rectangular Rapid Flashing Beacon (RFFB)



Justification

The department has determined that safety concerns are present at midblock locations on arterial or collector streets when bordered by parks, schools, churches and business districts. RRFB's are pedestrian activated and signal vehicular drivers that pedestrians are entering the crosswalk. With education of the public as to the purpose of these devices, safer crossing of school children and other pedestrians at these locations is anticipated based on research by the Federal Highway Administration.

High Intensity Activated Crosswalk (HAWK)

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$30,000	$30,000	$30,000	$0	$ 90,000
TOTAL	$0	$30,000	$30,000	$30,000	$0	$ 90,000

Project: Traffic Signal Improvements	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvements

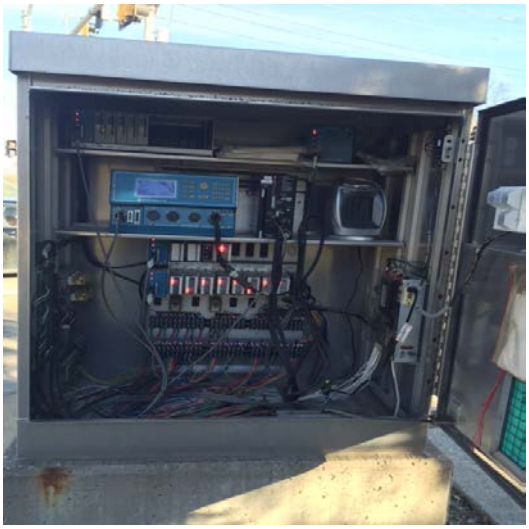
Description

The City has responsibility for seven signalized intersections including four locations that were installed between 1998 and 2002. The two crucial pieces of equipment that are contained in the cabinets at each location and responsible for the proper operation of the signals consist of a controller unit and a malfunction monitoring unit (MMU). Three of the four locations are equipped with video detection that will also need to be upgraded after twenty years of service. ADA also requires upgrading the existing pushbuttons with voice annunciating buttons at the time of these upgrades.

Justification

Proper operation of the traffic signals are essential for vehicular and pedestrian safety at the City's major intersections. The existing equipment will be at least 20 years old at the time of replacement. Common practice among government agencies has been to upgrade signal equipment after 20 years of use. Elm and Glendale is scheduled for FY 19, Kirkham and Brentwood is scheduled for FY 21.

Controller Units _Elm & Glendale



Pedestrian Push Button_Elm & Glendale

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$0	$0	$16,600	$0	$ 38,200	$ 54,800
TOTAL	$0	$0	$ 16,600	$0	$ 38,200	$ 54,800

Project: Central Avenue Sidewalk	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvements

Description

An application for a Transportation Alternative Program (TAP) Grant was approved by East West Gateway Council of Governments for the construction of a new sidewalk on Central Avenue and S. Gore Avenue that will connect the existing sidewalks on S. Rock Hill Road and W. Glendale Road. The federal grant would supply approximately 65% of the project cost.

Justification

In 2011, residents submitted a petition by 70% of the homeowners on Central Avenue requesting a sidewalk be installed along Central Avenue. School children utilize Central Avenue as a route to attend Clark School and Holy Cross Academy. This street was identified by Trailnet as a pedestrian route and suggested installation of a sidewalk. Letters of support were also submitted by the chairman of the Sustainability Commission and Parks and Recreation Director in addition to the principal/administrator at both schools. The project includes installation of a pedestrian activated warning device for the safe crossing at S. Rock Hill Road.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Improvement Sales Tax	$9,450	$60,080	$0	$0	$0	$ 69,530
Grant Fund	$17,550	$129,410	$0	$0	$0	$ 146,960
TOTAL	$ 27,000	$ 189,490	$0	$0	$0	$ 216,490

Project: Marshall Avenue Improvements	Fund: Street Improvement Tax
Department: Public Works	Program: Street Improvement

Description

Removal and replacement of the deteriorated pavement on Marshall Avenue between Bompart Avenue and Big Bend Blvd. The project will incorporate a new sidewalk on Marshall Avenue between Big Bend Blvd. and Laclede Station Road where none currently exists and will incorporate "Bicycles May Use Full Lane" signage along the length of the project. Intersection ramps will be made to be ADA compliant as part of this improvement. This project will be partially funded through a federal grant from the Federal Surface Transportation Program should it be approved by East West Gateway Council of Governments.

Justification

Marshall Avenue is part of the Mill and Overlay Program scheduled for improvements in 2017 due to the condition of the aged pavement since its construction in 1991. Application for funding through the Federal Grant Program will save the City approximately $111,000 and will add a pedestrian component as a bonus with the addition of a sidewalk on this collector street between Big Bend Boulevard and Laclede Station Road should this project be approved by East West Gateway Council of Governments.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Grant Fund	$0	$0	$435,530	$0	$0	$435,530
Street Improvement Tax	$55,500	$10,000	$108,880	$0	$0	$174,380
TOTAL	$55,500	$10,000	$544,410	$0	$0	$609,910

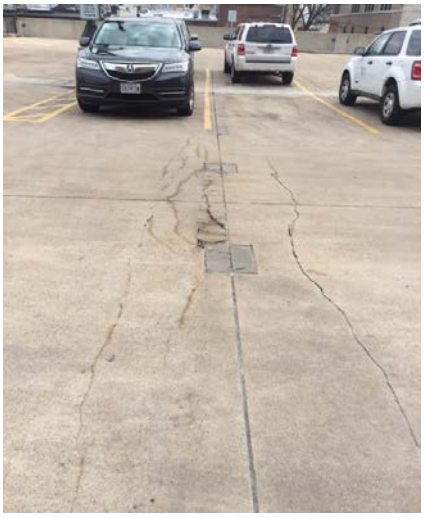
Project: Parking Garage Repairs	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description

Repairs to the parking garage in the Old Webster Business District will include the replacement of the West Entrance expansion joint, full depth deck repairs that include removal of delaminated concrete decking to full slab thickness, removing rust from reinforcement and installation of supplementary dowels and welded wire mesh as required, removal and replacement of cove and construction joint sealants, followed by a deck sealant utilizing a three part process - a prime coat, a base coat with aggregate, and a top coating. Following the sealing of the deck, the deck will be restriped to the original layout.

Justification

The fifteen year old Public Parking Garage in the Old Webster Business District is experiencing failure of the structural upper deckbeams "double tees". Previous attempts at patching were unsuccessful. In 2008, a consultant specializing in garage design and repair evaluated the condition and determined that a design error was causing stresses in the double tees that exceed their ability to adequately transfer the load through the double tee longitudinal joint connections. Expansion joints, perimiter cove joints and the deck pavement are in need of repair. Following these necessary repairs, a urethane traffic coating system is recommended to completely seal the deck.



Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Improvement Sales Tax	$191,240	$0	$0	$0	$0	$ 191,240
TOTAL	$ 191,240	$0	$0	$0	$0	$ 191,240

Project: Shady Creek Bridge	Capital Improvement Sales Tax
Department: Public Works	**Program:** Public Works Capital Improvement

Description

Removal and replacement of the deteriorated bridge on N. Rock Hill Road over Shady Creek. The new bridge will incorporate wider lanes, new sidewalks with barrier protection from vehicular traffic, new roadway pavement between Oak Street and Kirkham Avenue and new street lighting. This project is 80% federally funded through a grant from the Federal On-System Bridge Replacement and Rehabilitation Program.

Justification

The existing concrete culvert bridge structure is in generally deteriorated condition. The most recent inspection conducted on January 3, 2014 by MoDOT gave the bridge an overall sufficiency rating of 35.2%. Bridges rated under 50% qualify for total replacement grants under the federal Bridge Replacement Program. The findings of the inspection indicated the existing bridge railing doesn't meet current standards and the structure and deck geometry evaluation rated "basically intolerable". Beam ends and girders are cracked and leaching. Large spall with exposed rebar and delaminated areas on the south abutment were observed.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$168,480	$0	$0	$0	$0	$168,480
Grant Fund	$673,920	$0	$0	$0	$0	$673,920
TOTAL	$842,400	$0	$0	$0	$0	$842,400

Project: E. Lockwood Mill and Overlay	Fund: Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvements

Description

Mill a nominal 2 inches of the existing asphalt pavement and place 2 inches of asphaltic concrete pavement on E. Lockwood Avenue from Elm Avenue to Big Bend Boulevard. Project includes removal and replacement of the non-conforming ADA ramps at the intersections and lane, crosswalk and stop bar striping.

Justification

Lockwood Avenue was improved in 1991 during the Operation Bootstrap Bond Issue and although the pavement surface has been routinely maintained, the surface has oxidized and oils have evaporated. A milling and resurfacing of the top layer of the asphalt pavement is required to ensure the remaining structure does not deteriorate such that a total reconstruction is needed. The Americans with Disabilities Act requires the updating of the ramps to meet current criteria when an overlay of the adjacent pavement is performed.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax			$290,000			$ 290,000
TOTAL	$ -	$ -	$ 290,000	$ -	$ -	$ 290,000

Project: Annual Chip Seal Program	Fund: Street Improvement Tax
Department: Public Works	Program: Street Improvement

Description

The chip seal process involves spraying a liquid emulsion on the surface of the asphalt pavement and placing a layer of trap rock immediately afterward. The new granular surface is sealed into the emulsion with two rubber tire rollers. Loose rock not sealed in the emulsion is removed within a few weeks. The Department has divided the City into six maintenance districts and seals the asphalt streets within one of the districts each year. Asphalt streets are sealed on a schedule of once every seven years. No streets are budgeted to receive a chip seal application within fiscal year 2017.

Justification

Sealing of asphalt pavement periodically is important in prolonging the life of the asphalt pavement. This maintenance procedure seals the cracks and rejuvenates the oxidized surface of the asphalt pavement, thereby preventing moisture intrusion into the subbase. Failure to maintain this program will ultimately result in base failure and deterioration of streets and will cause more costly future repairs.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Street Improvement Tax	$0	$15,100	$27,810	$136,900	$300,000	$479,810
						$0
TOTAL	$0	$15,100	$27,810	$136,900	$300,000	$479,810

Project: Mill and Overlay Program	Capital Improvement Sales Tax
Department: Public Works	Program: Public Works Capital Improvement

Description

The majority of the asphalt paved street network was constructed between 1986 and 1994 during Operation Bootstrap. Over the years since the placement of the asphalt pavement, the oils in the pavement have oxidized and rendered the pavement brittle with resultant cracking. Although we have been meticulously sealing the pavement, the underlying asphalt is in need of removal and replacement. A program of approximately nine years is anticipated in order to address the street resurfacing needs.

Justification

Asphalt pavements are flexible surfaces that over a period of 15 to 20 years lose the ability to flex and develop cracks that allow water to infiltrate into the underlying subbase. Water that is trapped in the subbase freezes and thaws that heave the pavement above. Failure to repave the brittle surface course will ultimately result in alligator cracking, potholes and subbase failure requiring total reconstruction to correct the defect. The streets in this proposed program will be between 20 and 30 years before resurfacing would occur.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Street Improvement Tax	$981,750	$875,790	$765,890	$902,540	$354,310	$3,880,280
Capital Impr Sales Tax	$300,000	$250,000	$250,000	$250,000	$250,000	$1,300,000
TOTAL	$1,281,750	$1,125,790	$1,015,890	$1,152,540	$604,310	$5,180,280

Project: Storm Water Improvements	Fund: Storm Water Improvement Sales Tax
Department: Public Works	Program: Storm Water Improvement

Description

Projects for FY 2017 include the design and construction of a drainage system that includes the construction of area inlets, and installation of 15" and 18" reinforced concrete pipe (RCP), to alleviate basement and yard flooding at 720, 724, 730, 732, 736, 742, 744, and 748 Greeley; the construction of two area inlets and 620 feet of 15" reinforced concrete pipe (RCP) to aleviate frequent yard and garage flooding at 9445 Big Bend and yard flooding and erosion at 9435 and 9417 Big Bend; the construction of a creek bank erosion problem located at 43 Chestnut Hill.

Justification

The City has many storm water problems that are negatively impacting property values and contributing to the deterioration of public infrastructure. This voter approved funding is intended to help alleviate identified and prioritized localized flooding and creek erosion problems that are not being addressed by MSD. The Program includes funding of $45,000 for the design and $351,000 construction of these storm water projects.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Storm Water Sales Tax	$396,000	$110,000	$110,000	$110,000	$110,000	$836,000
						$0
TOTAL	$396,000	$110,000	$110,000	$110,000	$110,000	$836,000

Project: Permit Tracking Software	Fund: Capital Improvement Sales Tax
Department: Planning and Development	Program: Planning Capital Improvement

Description

Maintenance and hosting for MAGNET Permitting software that will be used by Planning, Finance, Public Works, and Parks to keep track of Building permit activity, Code Enforcement, Work Orders and Business Licenses. The maintenance and hosting includes an online 24 hour portal for support in addition to live support call hours. The maintenance also includes updates and upgrades to all software and updates to the installed database. Hosting will allow all data to be hosted off site with access from unlimited number of city employee users.

Image of the MAGNET software

Justification

The new MAGNET system replaces PTWin which has been used since 1999. PTWin no longer had any technical support associated with it and we relied on staff to troubleshoot, make repairs and upgrades. The software system is a crucial tool for managing the 3,000+ permits issued, and 6,500+ inspections performed annually. This maintenance and support will not require additional server space to be purchased and will allow for 24 hour support to experts who understand the software program. The Beta version of the site is under review by staff to go live before the end of FY16.

Project Costs and Funding Source

Funding Source	FY 17	FY 18	FY 19	FY 20	FY 21	TOTAL
Capital Impr Sales Tax	$12,900	$13,600	$14,400	$15,253	$16,168	$72,321
						$0
TOTAL	$12,900	$13,600	$14,400	$15,253	$16,168	$72,321

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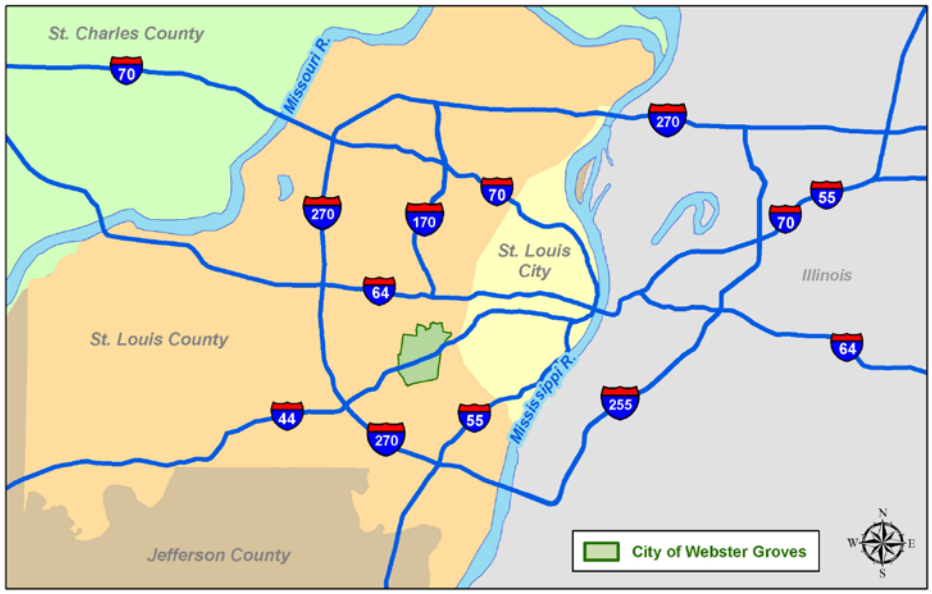
A History of Our Community

Ten miles southwest of downtown St. Louis was an area known to Missouri, Osage and Dakota Indians and fur trappers, until 1802, as “Dry Ridge”. While the Louisiana Territory was changing from Spanish to French ownership, a system of land grants was inaugurated to promote immigration. During the early period of Spanish rule in the Louisiana Territory, officials gave land to settlers as a check against the English. As part of this program, in 1802, Gregorie Sarpy was granted 6,002 acres by Charles de Hautte Delassus, the last Spanish Lieutenant Governor. The land grant covered the major area now known as Webster Groves.

Webster Groves’ location on the Pacific Railroad line led to its development as a suburb. In the late 19th century, overcrowding, congestion, and unhealthy conditions in St. Louis prompted urban residents to leave the city for quieter, safer surroundings. In 1892, the developers of Webster Park, an affluent community which would soon become the City of Webster Groves, promoted the new community as the “Queen Of The Suburbs,” offering residents superb housing options in a country-like atmosphere, as well as a swift commute to downtown St. Louis jobs.

As a suburban municipality, Webster Groves has its origins as five separate communities along adjacent railroad lines. Webster, Old Orchard, Webster Park, Tuxedo Park, and Selma merged in 1896 in order to implement public services and develop a unified city government. Since that time, Webster Groves’ tree-lined streets and abundance of single family homes have continued to attract people to the area as a “great place to live, work and play”, not solely for the wealthy commuter suburb that early developers envisioned but for families that cut across all socioeconomic boundaries. The geographic and economic diversity of Webster Groves is evident in the variety of neighborhoods and its success is rooted in the cooperation and willingness of community members from all walks of life to work together toward common goals.



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TOTAL RESIDENTIAL PROPERTY TAX BILL
Tax Year 2015

Description	Rate per $100	Percent of Tax Bill
St. Louis County	$ 0.5150	5.6%
Community College	$ 0.2176	2.4%
Special School District	$ 1.2348	13.4%
Webster School District	$ 5.6722	61.4%
Metro Zoo / Museum	$ 0.2777	3.0%
Webster Groves Library	$ 0.2780	3.0%
City of Webster Groves	$ 0.7590	8.2%
Miscellaneous	$ 0.2886	3.1%
Total	$ 9.2429	100.0%

CITY SHARE - RESIDENTIAL PROPERTY TAX BILL
Tax Year 2015

	Rate per $100	Percent of Tax Bill
Debt Retirement	$ 0.2600	34.3%
General Obligations	$ 0.2310	30.4%
Street Improvements	$ 0.1490	19.6%
Police & Fire Pension Plan	$ 0.1190	15.7%
TOTAL	$ 0.7590	100.0%

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Assessed Value of Taxable Property

Calendar Year	Residential Assessed Value	Commercial Assessed Value	Personal Property Assessed Value	Railroad & Utility Assessed Value	Total Assessed Value
2006	355,790,980	34,971,820	56,337,438	4,873,820	451,974,058
2007	430,005,250	48,391,690	53,249,244	4,864,599	536,510,783
2008	430,401,300	48,721,310	53,558,816	4,815,326	537,496,752
2009	404,352,220	51,354,160	58,298,972	5,045,761	519,051,113
2010	404,622,370	49,892,750	47,049,989	5,360,519	506,925,628
2011	398,269,720	46,490,160	48,909,073	5,984,345	499,653,298
2012	398,410,790	39,885,823	51,455,386	5,958,507	495,710,506
2013	390,337,210	45,889,920	52,405,870	6,305,981	494,938,981
2014	391,166,740	46,122,240	52,726,813	6,460,829	496,476,622
2015	409,174,090	54,492,760	53,152,750	7,133,943	523,953,543

(1) Assessments are determined by the Assessor of St. Louis County. Property is assessed as of January 1st. Reassessments take place in odd-numbered years resulting in updated values of property.

(2) Real property is classified as residential (assessed at 19%), agricultural (assessed at 12%), or commercial (assessed at 32%). Railroad and utility property is assessed at 32%. Personal property is assessed at 33.3%. There is no agricultural property located within the City of Webster Groves.

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Principal Property Taxpayers
Current Year and Nine Years Ago

	December 31, 2014	
Taxpayer	**Taxable Assessed Value**	**Percentage of Total Taxable Assessed Value**
Ameren	5,280,380	1.064%
Owen Ridge Associates	3,316,990	0.668%
Yorkshire Village Inc.	2,734,900	0.551%
Old Webster LLC	2,305,910	0.464%
Novus Webster LLC	2,293,410	0.462%
Mallinckrodt, Inc.	2,114,150	0.426%
JHC Reliable Building LLC	1,232,960	0.248%
JHC Old Webster Square LLC	1,094,490	0.220%
Webster University	1,063,760	0.214%
Old Orchard Shopping Center	1,059,580	0.213%
	22,496,530	4.531%
Total Assessed Value	496,476,622	

	December 31, 2005	
Taxpayer	**Taxable Assessed Value**	**Percentage of Total Taxable Assessed Value**
Ameren	4,196,721	0.938%
Owen Properties LLC	2,733,990	0.611%
Yorkshire Village Inc.	2,534,930	0.567%
Old Webster LLC	2,373,020	0.530%
Webster Crossing	1,364,200	0.305%
Southwestern Bell	1,219,799	0.273%
Seiler Instrument	1,074,260	0.240%
Colonial Village Co.	776,950	0.174%
Walgreens	771,790	0.172%
Schnucks Markets	736,420	0.165%
	17,782,080	3.974%
Total Assessed Value	447,467,171	

Source: City Department of Planning & Development

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WEBSTER GROVES SALES TAX RATE
As of October 1, 2013

Description	Rate	Percent of Total Tax
State of Missouri - General Fund	3.0000%	34.8%
State of Missouri - Education	1.0000%	11.6%
State of Missouri - Conservation	0.1250%	1.5%
State of Missouri - Parks & Soil Conservation	0.1000%	1.2%
St. Louis County - Transportation	1.0000%	11.6%
St. Louis County - Metro Parks / Recreation	0.1000%	1.2%
St. Louis County - Children's Services	0.2500%	2.9%
St. Louis County - Emergency Services	0.1000%	1.2%
St. Louis County - Arch Initiative	0.1875%	2.2%
St. Louis County-wide (pooled)	1.0000%	11.6%
Metrolink	0.2500%	2.9%
Webster Groves - Capital Improvements	0.5000%	5.7%
Webster Groves - Parks & Storm Water	0.5000%	5.7%
Webster Groves - Local Option	0.2500%	2.9%
Webster Groves - Fire Service	0.2500%	2.9%
TOTAL	**8.6125%**	100.0%

Note: A small area of the City contains a Transportation Development District and an additional .625% sales tax applies to that area only.

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Miscellaneous Statistical Data

Year of incorporation	1896
Year City charter adopted	1954
Form of Government	Council - Manager
Area	6 square miles
Miles of streets (City maintained)	92
Police protection:	
Number of sworn officers	47
Number of vehicles	23
Fire protection:	
Number of sworn firefighters	38
Number of stations	2
Number of vehicles	9
Number of full-time employees	152
Parks & Recreation	
Number of parks	17
Acres of parks	127

Major Employers	Number of employees
Webster University	1,515
Webster Groves School District	965
City of Webster Groves	275
Laclede Groves	255
Edgewood Children's Center	230
Epworth Children & Family Services	190
Schnucks	160
Ross & Baruzzini	80
Eden Theological Seminary	75

The City's electricity is supplied by Ameren UE; natural gas is supplied by Laclede Gas Company; water is provided by Missouri-American Water Company; sewer service is provided by Metropolitan St. Louis Sewer District. All four of the aforementioned companies are publicly held utilities.

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Miscellaneous Demographic Statistics

Subject	Number	Percent
Total Population	22,995	100.0%
Male	11,028	48.0%
Female	11,967	52.0%
Age		
Under 5	1,550	6.7%
5 - 19 years	5,020	21.8%
20 - 44 years	6,622	28.8%
45 - 64 years	6,381	27.7%
65 years and older	3,422	14.9%
Housing		
Occupied housing units	9081	100.0%
Owner-occupied housing units	7571	83.4%
Renter-occupied housing units	1510	16.6%
Median home value (dollars)	$245,000	
School enrollment		
Nursery/preschool	633	9.5%
Kindergarten	379	5.7%
Elementary (grades 1-8)	2,521	38.0%
High school (grades 9-12)	1,412	21.3%
College or graduate school	1,696	25.5%
Total enrollment	6,641	100.0%
Educational attainment - 25+ years		
Less than 9th grade	178	1.2%
High school, no diploma	397	2.6%
High school graduate	1,847	12.0%
Some college, no degree	2,688	17.5%
Associate degree	918	6.0%
Bachelor's degree	4,931	32.0%
Graduate or professional degree	4,430	28.8%
Population over 25 years	15,389	100.0%
Employment status		
Population 16 years & over	17,741	100.0%
In labor force	12,280	69.2%
Not in labor force	5,461	30.8%
Armed forces	22	0.1%
Civilian labor force	12,258	69.1%
Employed	11,657	65.7%
Unemployed	601	4.9%

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Occupation		
Management, professional	6,920	59.4%
Service	1,155	9.9%
Sales and office	2,572	22.1%
Construction, natural resources, and maintenance	469	4.0%
Production, transportation and material moving	541	4.6%
Total employed	11,657	

Source: U. S. Census Bureau, Census 2010

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Demographic and Economic Statistics
10 Year Comparison

Calendar Year	Population	Personal Income	Per Capita Personal Income	Median Age	Educational Attainment: Bachelor's Degree or higher	School Enrollment	Unemployment Rate
2005	23,230	727,726,210	31,327	39.7	56.8%	6,749	5.2%
2006	23,230	727,726,210	31,327	39.7	56.8%	6,749	4.9%
2007	23,230	727,726,210	31,327	39.7	56.8%	6,749	6.7%
2008	23,230	727,726,210	31,327	39.7	56.8%	6,749	9.7%
2009	23,230	727,726,210	31,327	39.7	56.8%	6,749	9.5%
2010	22,995	720,364,365	31,327	39.7	56.8%	6,749	9.2%
2011	22,995	1,023,300,495	44,501	40.8	60.9%	6,641	3.4%
2012	22,995	1,023,300,495	44,501	40.8	60.9%	6,641	3.4%
2013	22,995	1,023,300,495	44,501	40.8	60.9%	6,641	3.3%
2014	22,995	1,023,300,495	44,501	40.8	60.9%	6,641	3.3%

Source: For years 2011 through 2014, all amounts from U S Census Bureau, Census 2010
Information for previous years from Census 2000

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Glossary of Terms

A-133 Audit: Non-Federal entities that expend $500,000 or more per year in federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of A-133 of all federal money received by a city. Entities that expend less than $500,000 per year in federal awards are exempt from A-133.

Ad Valorem Tax: A tax based on value.

Accounts Payable: A liability account reflecting amounts on open account owing to private persons or organizations for goods and services received by the government.

Accounts Receivable: An asset account reflecting amounts owing on open account from private persons or organizations for goods and services furnished by a government.

Accrual Basis: The basis of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

Advance: A loan between funds for the purpose of providing budgetary resources on a temporary basis with the expectation of repayment.

Agency Fund: A fund normally used to account for assets held by a government as an agent for individuals, private organizations, or other governments and/or other funds.

Appropriation: The legal authorization made by the City Council which permits the City to incur obligations and make expenditures of resources.

Assessed Valuation: A valuation set upon real estate and certain personal property by the County Assessor as a basis for levying property taxes.

Assets: Property owned by the City that has monetary value.

Audit: An examination made to determine whether the city's financial statements are presented fairly in accordance with GAAP.

Balanced Budget: A financial plan that appropriates funds no more than the total of all resources that are expected to be available.

Balance Sheet: The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with Generally Accepted Accounting Principles (GAAP).

Basis of Accounting: A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Bond: A contract to pay a specified sum of money (the principal or face value) at a specified future date or dates (maturity) plus interest paid at an agreed percentage of principal. Maturity is usually longer than one year.

Bonded Debt: That portion of indebtedness represented by outstanding bonds.

Budget: A plan of financial operation embodying an estimate or proposed revenue and expenditures for a given year. It is the primary means by which most of the expenditures and service delivery activities of the City are controlled.

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Budget Message: The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Capital Expenditures: Property, equipment and infrastructure (e.g., roads, bridges, sidewalks, and similar items) that have an expected life in excess of 3 years and an initial cost of $5,000 or more are capitalized. Capital investments with useful lives of at least 5 years and an initial cost of at least $25,000 are presented on individual sheets in the City's Capital Improvement Program in the back of the budget document.

Capital Improvements Program: A long-range plan for providing the capital outlays necessary to insure adequate services are provided for the residents of the City.

Carryover: That part of the fund balance which may be utilized as a source of funds in the current budget. (See "Fund Balance.")

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Comprehensive Annual Financial Report (CAFR): The official annual report of a government. It includes five Combined Statements-Overview and basic financial statements for each individual fund and account group prepared in conformity with GAAP and organized into a financial reporting pyramid. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed statistical section.

Contingency: An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as extraordinary events.

Contingent Liabilities: Items which may become liabilities as a result of conditions undetermined at a given date, such as guarantees, pending lawsuits, judgments under appeal, unsettled disputed claims, unfilled purchase orders, and incomplete contracts. All contingent liabilities should be disclosed within the basic financial statements, including the note thereto.

Contractual Services: An expenditure for services performed by private firms or other governmental agencies. Examples include legal services and utilities.

Crime Victims Compensation (C.V.C.): The State of Missouri requires that an additional $5.00 court cost be assessed for each violation of criminal law and for infractions of municipal ordinances, excluding non-moving traffic violations. Ninety-five percent (95%) of that fee, or $4.75, is paid to the State of Missouri's Crime Victim's Compensation Fund, which is designated to aid crime victims. The City is permitted to retain the remaining $.25 (or 5%) for its use.

Debt: An obligation of the city resulting from the borrowing of money, including Bonds and Notes.

Debt Limit: The maximum amount of outstanding gross or net debt legally permitted.

Debt Service: The annual payment of principal and interest on the City's bonded indebtedness.

Debt Service Fund: A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest payments.

Deficit: The amount of specific fund's expenditures (including outgoing operating transfers) exceeding revenues in a given year.

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Department: The department is the primary administrative unit in city operations. Each is directed by a department head. Departments are generally composed of divisions and programs that share a common purpose.

Encumbrance: An amount of money committed or set aside, but not yet expended, for the purpose of a specific good or service.

Expenditure: An actual payment made by the City.

Fees: A general term used for any charge levied by government associated with providing a service, permitting an activity, or imposing a fine or penalty.

FICA: An acronym for social security payroll taxes, which consist of two basic components: (1) social security for the aged and disabled, and (ii) Medicare for hospitalization. While payroll taxes are automatically deducted from an employee's paycheck by the City's Finance Department, the City must also match that same portion with funds of its own. As a result, the City budgets an expenditure line item in each department for FICA payments, which must be made to the federal government following each pay period.

Fiscal Year: The period used for the accounting year. The City of Webster Groves has a fiscal year of July 1 thru the following June 30.

Franchise Fee: An ongoing fee charged to a franchisee (such as Charter Communications) for operating and providing service within the City of Webster Groves. The fee is based on a percentage of gross receipts, which is collected by the utility company from the customer and paid to the City on a quarterly basis.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with the related liabilities and residual equities and balances, and changes therein, which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: The accounts of the City are organized on the basis of funds, departments, and programs (budgetary units) and are used to demonstrate legal compliance and to aid in financial management by segregating financial transactions of various City functions and activities.

Fund Balance: The amount by which the reported value of the City's assets exceeds the reported value of its liabilities in a particular fund. The fund balance is reduced for appropriated expenditures and increased for recorded revenues.

General Fund: The main operating account of a nonprofit entity, such as a state or local government agency.

Geographic Information Systems (GIS): A visualization technology, which provides a way to electronically plot data from a database onto a digital map. A GIS allows users to see a graphical representation of a database query on a map, or overlain on an aerial photo which is easier to interpret than raw data.

Grant: A payment of money from one governmental unit to another for a specific service or program.

Intergovernmental Revenues: Revenues from other governments. Examples of intergovernmental revenues include Motor Fuel Tax, County Road and Bridge Tax, and Cigarette Tax.

Levy: To impose taxes, special assessments, or service charges for the support of governmental activities.

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Liabilities: Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date.

Line Item: The uniform identifications of goods or services purchased; sub-unit of objects of expenditure. For example: salaries, postage, equipment rental.

Long-Term Debt: Debt with a maturity of more than one year after the date of issuance.

Object Classification: Indicates the type of expenditure being made i.e., personnel, supplies and services.

Object of Expenditure: Category of items to be purchased. The unit of budgetary accountability and control. (Personnel Services, Contractual Services, Capital)

Operating Transfer: A transfer of equity between funds as a means of paying for current year services provided by one fund to another.

Per Capita: By of for each person.

Personnel Services: Compensation to City employees in the form of salaries, wages, and employee benefits.

Retained Earnings: An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue: Sources of income financing the operations of the city. An increase in Fund Balance caused by an inflow of assets, usually cash.

Supplies and Services: Expenditures for supplies and services for the general operations of the City.

Tax Increment Financing (TIF): Financing secured by the anticipated incremental increase in tax revenues, resulting from the redevelopment of an area.

Transfer: A movement of monies from one fund, department, activity, or account to another. This includes budgetary funds and/or movements of assets. (See “Operating Transfer” and “Advances”)

User Charge: The payment of a fee for direct receipt of a public service by the party benefitting from the service.

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List of Acronyms

ADA-Americans with Disabilities Act
APA-American Planning Association
APWA-American Public Works Association
AV-Assessed Valuation
BOCA-Building Officials and Code Association
CAFR-Comprehensive Annual Financial Report
CALEA-Commission on Accreditation of Law Enforcement Agencies
CDBG-Community Development Block Grant
CDL-Commercial Drivers License
CIP-Capital Improvement Program
COBRA-Consolidated Omnibus Budget Reconciliation Act
COPs-Community Oriented Policing; Certificates of Participation
CVC-Crime Victims Compensation
DARE-Drug Abuse Resistance Education
EAP-Employee Assistance Program
FBI-Federal Bureau of Investigation
FEMA-Federal Emergency Management Association
FLSA-Fair Labor Standards Act
FTE-Full Time Equivalent
FY-Fiscal Year
GAAP-Generally Accepted Accounting Principles
GASB-Governmental Accounting Standards Board
GFOA-Government Finance Officers Association
GIS-Geographic Information System
GO-General Obligation
GPS-Global Positioning System
HVAC-Heating, Ventilation, and Air Conditioning
IACP-International Association of Chiefs of Police
ICMA-International City Management Association
IIMC-International Institute of Municipal Clerks
IPMA-International Personnel Management Association

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LETSAC-Law Enforcement Traffic Safety Advisory Council
LWCF-Land and Water Conservation Fund
MABOI-Missouri Association of Building Officials and Inspectors
MCMA-Missouri City Management Association
MML-Missouri Municipal League
MPRA-Missouri Parks and Recreation Association
MSCPA-Missouri Society of Certified Public Accountants
MSD-Metropolitan Sewer District
MULES-Missouri Uniform Law Enforcement System
NLC-National League of Cities
NPRA-National Parks and Recreation Association
OSHA-Occupational Safety and Health Administration
POST-Peace Officer Standard Training
REJIS-Regional Justice Information System
RSMo-Missouri Revised Statutes
SEMA-State Emergency Management Agency
SLACMA-St. Louis Area City Management Association
SLAIT-St. Louis Area Insurance Trust
SRO-School Resource Officer
TRIM-Tree Resource Improvement and Maintenance
UPS-United Parcel Service
US-United States

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