

# HISTORIC PRESERVATION COMMISSION

## Meeting Minutes

Date of Meeting: **September 19, 2018**

Time of Meeting: Regular meeting **7:30 PM**

Meeting Location: **Webster Groves City Hall, 4 E Lockwood Ave**

	Present	Absent
<b>MEMBERS (5):</b>		
Katie Ortwerth (Chair)	<u>  x  </u>	<u>      </u>
Faye Betts	<u>  x  </u>	<u>      </u>
Barbara Homeier	<u>  x  </u>	<u>      </u>
Anne Kelly (RS)	<u>  x  </u>	<u>      </u>
Mike McClorey	<u>  x  </u>	<u>      </u>
Patrick Murphy	<u>  x  </u>	<u>      </u>
Bill Stancil (VC)	<u>  x  </u>	<u>      </u>
Amanda Clark (A)	<u>      </u>	<u>  x  </u>
Doug Stanley (A)	<u>      </u>	<u>  x  </u>

### COUNCIL LIAISON

Laura Arnold, Council Member (E)        x              

### STAFF:

Mike Harney, Building Commissioner (E)                    X    
Maura Perry        x              

### PUBLIC HEARINGS:

1. 318 Buesse Lane- Demolition of 100 year old home  
HPC considered packet materials and information, discussed historical significance of house and significance of same to neighborhood, as well as other factors and issues. Mike McClorey moved to recommend approval of demolition to staff; Patrick Murphy seconded the motion; all voted in favor and the motion passed.

### REGULAR MEETING:

1. Approval of Minutes – August 15, 2018  
Motion made to approve August 15, 2018 minutes subject to typographical correction; motion was seconded; passed by unanimous vote.
2. Potential Code Changes-  
HPC discussed areas of code to be considered for possible amendments concerning HPC review parameters, decision-making process and procedure; formulated list of topics and request to staff for proposed draft amendments. Mike McClorey move to approve request to staff to provide drafts/information as to various potential amendments, Bill Stancil seconded motion; all approved and the motion passed with Maura Perry to submit request to staff.
3. Lecture Series Committee Report
  - a. Committee (Murphy) & Dates --
    - i. Patrick Murphy reported on recent committee meeting, projected timeframe for lecture series remains next spring, advising that Amanda Clark (A) will report further information in upcoming weeks.
4. Monument Bid Approval  
New bid with adjustments and deductions to allow for additional plaques to be added was reviewed. Motion made to approve bid; was seconded; and passed by unanimous vote.
5. Tree Bid Approval  
Patrick Murphy moved to approve revised tree plaque bid subject to Maura Perry finalizing one remaining budget issue; Anne Kelly seconded motion; all voted in favor and the motion passed.

**OTHER BUSINESS:** None.

Motion to adjourn meeting made, seconded, unanimously approved and the meeting was adjourned.

**NEXT MEETING:** Wednesday October 17, 2018

Individuals who require an accommodation (sign language, interpreter, listening devices, etc.) to participate in the meeting should contact the City Clerk at 314-963-5318 (fax number 314-963-7561) or Relay Missouri at 1-800-735-2966 (TDD) at least two working days prior to the meeting.

- A. State of the Commission Address
- B. Increase availability of information through electronic media
  - 1. Social media
  - 2. WGHS web page
  - 3. WGHPC web page
  - 4. Radio Station KWRH
  - 5. W/K Times
    - a. Community Connection
    - b. Eye on Webster
    - c. Letter to the Editor
  - 6. WG facebook page
- C. Identify 3-4 properties on the “at risk” list for potential designation
- D. Create a Landmark Designation Plaque (maybe contributing buildings in a Historic District)
- E. Consider historic tree with leaves denoting landmarks and districts
- F. Continue Lecture Series (select dates/speakers/topics)
  - 1. Identify list of groups to contact regarding the lecture series
  - 2. Expand bullet point “history of WG” on Historical Society Web page and place on CoWG web page
  - 3. Place photos on web site (credit to photographer)
  - 4. Post list of books available at WG Library that were written about WG