

ARCHITECTURAL REVIEW BOARD

MINUTES

September 3, 2020

Meeting remotely conducted with ARB & applicants through Zoom format

ARB MEMBERS:		Present	Absent
	Bob Buckman	<u> X </u>	<u> </u>
	Angela Thompson	<u> X </u>	<u> </u>
	Tracy Collins	<u> X </u>	<u> </u>
	Carol Duenke	<u> X </u>	<u> </u>
	Ken Burns	<u> X </u>	<u> </u>
	Kyle Wilson (alt)	<u> </u>	<u> </u>
	Mark Vogl (alt)	<u> </u>	<u> </u>

OTHERS PARTICIPATING: Mara Perry, Director of Planning & Development
Will Penney, Plan Reviewer
Kellie Campbell, Permit Technician

5:00 PM WORK SESSION:
Examination of proposed projects and board policies

5:30 PM REGULAR MEETING

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Approval of minutes from August 20, 2020 meeting
Unanimous decision

PUBLIC HEARING

1. 33 Plant - Convert sunroom doors to windows
Approved as submitted with clarification from the applicant that there will be a piece of trim between the new windows and the infill panel and the new railing style will match the existing
Unanimous decision
2. 221 S Maple – Construct pool house
Approved as submitted
Unanimous decision

RESUBMITTAL

None

SUBMITTAL

3. 724 Fairview – Construct detached garage
Approved as submitted with clarification from the applicant that the window grill patterns will be updated to match windows in the house
Unanimous decision

4. 550 Olive Ct – Construct detached garage
Approved as submitted
Unanimous decision
5. 326 Helfenstein - Construct 1 1/2 story detached garage, covered patio & deck
Approved as submitted
Unanimous decision
6. 359 Calvert - Construct rear covered patio
Approved as submitted
Unanimous decision
7. 532 Elizabeth – Construct rear deck
Approved as submitted with clarification from the applicant that a larger square foundation will be used on the piers for the stone columns and fireplace
Unanimous decision
8. 240 Chestnut – Renovate front porch
Approved as submitted with clarification from the applicant that the entire house is being resided and all trim is being reused; the fish scale siding at the front gable will remain; the sides of the porch steps will either be lattice or solid panels and the railing and column details will match additional information submitted by the applicant
Unanimous decision
9. 311 Hillside – Construct front sunroom
Approved as submitted with clarification from the applicant that below the deck will be closed off with lattice or other decorative material
Unanimous decision
10. 741 Landscape – Construct 1 story addition & expand 2nd story & rear deck
No vote was taken, ARB members requested more information and suggested changes. Discussion included trim for chimney, a ladder effect on the railing, type of roofing material, bland west elevation - consider windows, lower window on east elevation, add basement windows
11. 630 N Bompert – Construct rear screened porch
Approved as submitted with clarification from the applicant the materials will be as noted in the additional information submitted 9/2/2020
Unanimous decision
12. 719 Fairview – Install solar panels
Approved as submitted with clarification from the applicant that the rail system and mounting pieces are to be matte black to match the panels
4 board members approved, 1 disapproved
13. 530 E Lockwood – Install new signage
Approved as submitted with clarification from the applicant that the signs are painted aluminum with vinyl graphics
Unanimous decision

PRELIMINARY

14. 357 Sylvester - Construct new house

Approved as submitted with clarification from the applicant that the canopy over the rear door will be lowered, the front door will be a 2 panel solid door, the gable over the front door will be an open gable, the front slab will have a finished edge, vertical board & batten will be used on the rear entry area, matching permacast columns will be used on the front and rear, a window will be added to the powder room on the left elevation, gable vents will be triangular to match trim and architectural shingles will be used
4 board members approved, 1 disapproved