

HISTORIC PRESERVATION COMMISSION
MEETING MINUTES

Date of Meeting: **March 21, 2018**
 Time of Meeting: Regular meeting **7:30 PM**
 Meeting Location: **Webster Groves City Hall, 4 E Lockwood Ave**

	Present	Absent
<u>MEMBERS (5):</u>		
Katie Ortwerth (Chair)	<u>X</u>	_____
Faye Betts	<u>X</u>	_____
Barbara Homeier	<u>X</u>	_____
Anne Kelly	_____	<u>X</u>
Mike McClorey	<u>X</u>	_____
Patrick Murphy	_____	<u>X</u>
Bill Stancil	<u>X</u>	_____
Amanda Clark (A)	_____	<u>X</u>
Doug Stanley (A)	_____	<u>X</u>
<u>COUNCIL LIAISON</u>		
Frank Janoski, Council Member (E)	_____	<u>X</u>
<u>STAFF:</u>		
Mike Harney, Building Commissioner (E)	<u>X</u>	_____

PUBLIC HEARING:

REGULAR MEETING:

- 1. Approval of Minutes – February 21, 2018**
 - a. Mike McClorey moved to approve the minutes subject to correction noted after review by Commission, Bill Stancil seconded the motion, all concurred and the February 21, 2018 minutes were passed subject to the aforementioned correction.
- 2. Election of Chair, Vice-chair and Secretary**

Postponed until more members could be present
- 3. Potential nominations**
 - a. 546 N Elm Ave (Stancil)**

Bill Stancil reported and discussion ensued. A layout of the location of the monument was provided in the packet. The recommended location is at the north west corner of N Elm Ave and Cornell Ave (on the Douglass Manor property). The Douglass Manor contact was unavailable to discuss the specific location but previous conversations would indicate a favorable response.

Mike McClorey expressed concern about the maintenance of the monument and the surrounding area.

The monument is proposed to be granite with an aluminum plate. The plate is proposed to contain text about the history and a photo of Douglass School.

It was recommended that the HPC consider designating the area as a City Designated Landmark.
 - b. 208 W Old Watson Rd (Lustron)**

No additional information was available.
 - c. Kit Homes (Lustron, Sears, etc.)**

Anne Kelly provided a report of the research she conducted regarding the location of kit homes (Sears specifically) located in Webster Groves. Nine (9) of the addresses of the homes were identified. Five (5) will need to be verified. It was determined that at least one (1) address in the report has a Historic Inventory Sheet.

4. Lecture Series

The Lecture Series will take place on April 11, 2018 at 7:00 at Winifred Moore Hall. The speaker will be Natalie Hopkinson, PhD. Assistant Professor at Howard University. Dr. Hopkinson will speak on the topic "*Gentrification, Culture, and Community Change: The Onus to Protect Black History*". Dr. Hopkinson is scheduled for a phone interview on KWRH-LP Radio 63119 on Friday, April 6 from 1:15-1:45p.

5. Historic Churches Grant

A grant is available for sacred places from the National Trust for Historic Preservation. Those selected will receive pro-bono wraparound support and capitol grant funding. It was determined that if this project is taken on, a committee will need to be established to manage the program. There are approximately twenty-six (26) Churches in Webster Groves that have Historic Inventory Sheets.

OTHER BUSINESS:

1. Tuxedo Park Historic District

No additional information was available.

2. Landmark/Historic District Tree

Bill Stancil reported that of the 3 bids submitted, Sebastian Woodworks bid of \$2,130 was the lowest and best. Katie Ortwerth moved for staff to verify that the bid process was proper and that if the money was available in this years budget. If the bid process was proper and money was available, the contract is to be drawn up to purchase and install the Landmark/Historic District Tree at the Webster Groves Public Library. Bill Stancil seconded the motion, all concurred and the motion passed

3. Budget

Mike Harney advises budget for FY 2017/2018 is \$3,000 excluding the reimbursable grant funds for the Lecture Series. If the money is not spent, it does not carry over but reverts back to the General Fund. A request of \$5,500 was requested for FY 2018/2019. The amount has not been approved yet. FY is from July 1 to June 30.

4. Other business

None.

NEXT MEETING: Wednesday April 18, 2018

Individuals who require an accommodation (sign language, interpreter, listening devices, etc.) to participate in the meeting should contact the City Clerk at 314-963-5318 (fax number 314-963-7561) or Relay Missouri at 1-800-735-2966 (TDD) at least two working days prior to the meeting.

- A. State of the Commission Address
- B. Increase availability of information through electronic media
 - 1. Social media
 - 2. WGHS web page
 - 3. WGHPC web page
 - 4. Radio Station KWRH
 - 5. W/K Times
 - a. Community Connection
 - b. Eye on Webster
 - c. Letter to the Editor
 - 6. WG facebook page
- C. Identify 3-4 properties on the “at risk” list for potential designation
- D. Create a Landmark Designation Plaque (maybe contributing buildings in a Historic District)
- E. Consider historic tree with leaves denoting landmarks and districts
- F. Continue Lecture Series (select dates/speakers/topics)
 - 1. Identify list of groups to contact regarding the lecture series
 - 2. Expand bullet point “history of WG” on Historical Society Web page and place on CoWG web page
 - 3. Place photos on web site (credit to photographer)
 - 4. Post list of books available at WG Library that were written about WG